

October 22, 2013

Ms. Carolyn Small
Postsecondary Registration Administrator
Iowa College Student Aid Commission
430 East Grand Avenue, 3rd Floor
Des Moines, IA 50309-1920

Re: Application for Approval and Registration of Postsecondary School
Iowa Code Chapter 261B

Dear Ms. Small:

In compliance with Iowa's College Student Aid Commission procedures, please find enclosed the Application for Approval and Registration of Postsecondary School and supporting documentation applicable to Washington State University's online distance education programs.

Washington State University is a public land-grant institution established in 1890. The Global Campus, WSU's online campus, currently enrolls students residing within and outside of Washington State in its distance education courses. Washington State University (WSU) is accredited by the Northwest Commission on Colleges and Universities (NWCCU) and all online programs meet these accreditation standards (<http://accreditation.wsu.edu/>). All online courses require student authentication in the form of a University secure single sign-on to the Learning Management System through LDAP. Students must agree to University computing policies prior to creating their individual account (<http://infotech.wsu.edu/about/policies/computeruse.html>).

In accordance with federal law WSU makes public all fee information associated with an individual course, as soon as it is available from the instructor, through the University registration online site. Fee items include, primarily, text books, proctored exams, media delivered through the course space or which students must acquire on their own, and laboratory supplies. There are no fees unique to Iowa residents, or differentiation of fees based on a student's place of residence.

Courses and degrees are intended for individuals in their private residence. The institution has no in-state physical presence or agent in relation to the programs listed in the attached documents (Attachments 2 and 10) which do not include internship/practicum components. Complete course work for all programs listed in the attached documents that require internship or practicum type experience students may elect to complete in the State of Iowa, is available entirely online. Basis of assessment and resulting award of credit is the assigned coursework required for each course and clearly stated in the syllabus for each course. Graded coursework typically includes, quizzes, exams, essays, research projects and papers, and participation in threaded discussions.

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Many WSU online courses include paper or online proctored exams. Enrolled students are responsible for securing a proctor and site and paying the proctor directly. Online exams can be proctored through our in-house proctoring center or a third party proctor. WSU does not contract with, or pay directly, individual proctors outside of our in-house center.

All online courses are managed by the individual University Departments. WSU online courses are designed with the same learning goals and rigor as the on-campus courses and are taught, on load, by the same faculty teaching on campus. Please refer to departmental websites for lists of faculty with biographical information. Colleges/Academics/WSU Online information: <http://about.wsu.edu/academics/?id=1>; Graduate School: <http://www.gradschool.wsu.edu/>. All WSU students irrespective of location are advised by WSU advisors: <http://advising.wsu.edu/>.

All WSU library resources are available to all online students. WSU libraries employ a Distance Librarian specifically to assist the online students. In addition, each course space provides students with instructions on using the libraries' online databases. <http://www.wsulibs.wsu.edu/>

The primary marketing strategy for WSU's online programs is web based. WSU does not engage in direct marketing and/or recruiting of Iowa students, via any means of media which originates in Iowa. Marketing and recruitment do not include direct marketing to individuals outside of Washington, except in response to individual requests for information initiated by potential students.

Please direct all future inquiries and information to me at the address and email below.
Thank you for your assistance in this matter.

Rebecca Van de Vord, PhD.
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Enclosures