

# IOWA COLLEGE STUDENT AID COMMISSION

## Des Moines University Application for Postsecondary Registration in Iowa December 10, 2015

### **STAFF ACTION:**

***Approve Des Moines University's voluntary application for postsecondary registration in Iowa for a two-year term that begins on December 10, 2015 and ends on December 10, 2017.***

### **Registration Purpose**

Des Moines University lawfully operates a postsecondary, degree-granting institution in Iowa under an exemption from registration in Iowa Code Section 261B.11, subsection 1, paragraph "j": "Higher education institutions that meet the criteria established under section 261.9, subsection 1." The criteria referenced in Iowa Code Section 261.9, subsection 1, establish institutional eligibility for the Iowa Tuition Grant Program. Des Moines University meets the Iowa Tuition Grant Program institutional eligibility criteria. Whether an institution actually awards funds from this state grant program is irrelevant. Thus, Des Moines University is not required to seek the explicit approval of the State of Iowa in order to lawfully offer postsecondary degree programs in Iowa. For the purpose of the federal Department of Education's rules in 34 CFR 600.9 that require federal student aid participating schools to be authorized by an action of the State in which the school is located, Des Moines University is listed in Iowa Administrative Code 281-Chapter 21, by name, as a private nonprofit, degree-granting postsecondary educational institution that lawfully operates in Iowa.

However, Des Moines University has elected, voluntarily, to seek official designation by the Iowa College Student Aid Commission as a registered school under Iowa Code Chapter 261B and associated rules in Iowa Administrative Code 281-Chapter 21 that are in effect as of the date of this report.

### **Institutional Information**

Des Moines University (DMU or "the University") is a private, non-profit postsecondary institution that provides instruction via face-to-face and distance education delivery modalities from its sole campus located at 3200 Grand Avenue, Des Moines, Iowa. The University's chief executive officer is Angela Franklin, Ph.D. at the same address. The designated Iowa contact person for DMU is Mark Peiffer, CFO, also at the same address. The Iowa Secretary of State records an active, domestic non-profit corporation registration #64239 for Des Moines University. The registered agent is Mark Peiffer, CFO.

*Physical facilities:* Des Moines University is located on a 22-acre campus in Des Moines, Iowa. The campus is situated in a historical neighborhood in the heart of Des Moines. Its central location provides easy access to the rest of the city and outlying communities. The campus is close to the Des Moines International Airport, located on

the city bus line, and is in proximity to local shopping in downtown Des Moines. A map of the campus is available online at <https://www.dmu.edu/about/campus/>.

DMU students and employees have access to a state-of-the-art 25,000 square foot Wellness Center <https://www.dmu.edu/wellness-center/>. The Wellness Center is open daily and provides extensive opportunities to meet the wellness and health needs of employees and student who have access to the DMU campus. Classes – most of which are free – are offered in weight management and fitness including strength training, body sculpting, yoga, kickboxing, Pilates, indoor cycling, body composition testing, and individualized exercise programs. Personal wellness consultations are available face-to-face or via Skype. Additional resources include an individual Personal Wellness Profile (PWP) – an assessment tool that identifies personal health risks and provides strategies for reaching health and fitness goals, and a Wellness Resource Library.

Also on campus is the Des Moines University Clinic, a multi-specialty medical clinic, offering high quality patient care services to the general public. Clinic patients have access to high quality, cost-efficient care from doctors and health care providers who emphasize preventative medicine through a “whole person” approach. The Clinic’s professional health care providers also provide training to students enrolled in the University’s health professions programs.

*Instructional Methodology:* Des Moines University offers courses and programs via in-person instruction and distance education. Pulse is DMU’s online information portal that is the gateway to all student web-based services. In Pulse, students can view course schedules, an email inbox, links to valuable Library resources, and general University and program-specific announcements. DMU utilizes D2L Brightspace (D2L) as its learning management system. D2L allows students to access their course materials 24/7 via the Internet and facilitates interaction between faculty and students who are participating in internships and clinical rotations. Instructors may post supplemental course information, quizzes, grades and other helpful course information on the D2L system. Audio from lectures can be streamed and automatically indexed for playback within a student’s notes taken in Microsoft OneNote.

Face-to-face instruction includes classroom and laboratory interaction between students and faculty, and monitored supervision (via phone, email, and other electronic communications) of students completing off-site internships and clinical rotations. Students in campus-based programs are provided with a laptop computer to support “connected learning.” Special features of in-person instructional methods are also discussed under “Facilities” above.

Clinical rotations are an integral part of the course of study for third and fourth-year osteopathic and podiatric doctoral students. Doctor of Physical Therapy and Master of Physician Assistant Studies students also complete the equivalent of clinical rotations during their programs. Additional information about clinical rotations is provided under “Programs Offered under Registration”, in the “Field Experiences” subheading below.

For distance education, instructional methods used by faculty members at DMU include synchronous and asynchronous interaction with students. DMU provides an online course video on its website <https://www.dmu.edu/online-education/> that highlights features of the online course platform, which permits students to:

- Create a student profile and make introductions to fellow students and the instructor
- Personalize preferences for alerts and other notices
- Set up instant notifications
- Adjust the dates and availability of course materials and time frames for assignments based on student's time zone
- Have "one-click" access through links on the course home page to a course overview, syllabi, a curriculum map, a course calendar, a drop box containing assignments, discussion boards, and grades
- Easily access instructor name, contact information and office hours
- Use checklist and calendar tools to manage their course progress
- Check their progress in a course

*Accreditation:* Des Moines University is accredited by the Higher Learning Commission, a regional accrediting agency recognized by the federal Department of Education. In addition, DMU has programmatic accreditation from the following entities, all of which are also recognized by the federal Department of Education, for specific programs DMU offers:

- American Osteopathic Association, Commission on Osteopathic College Accreditation – for programs leading to the Doctor of Osteopathy degree
- American Physical Therapy Association, Commission on Accreditation in Physical Therapy Education – for professional programs for the physical therapist
- American Podiatric Medical Association, Council on Podiatric Medical Education – for first-professional and graduate podiatry programs
- Council on Education for Public Health – for graduate level programs in public health

*Federal Stafford Loan Cohort Default Rate:* 0.4%. This is one of the lowest Stafford loan cohort default rates staff have historically encountered during reviews of registration applicants. The only school currently registered in Iowa at this time with a rate that is closely comparable to, but slightly higher than DMU is Georgetown University, at 0.6%.

*Graduation Rate* (the percentage of first-time, full-time undergraduate students who graduated within 150% of the normal time for program completion as reported to the federal Department of Education): Not applicable. Des Moines University does not enroll undergraduate students.

*Average Loan Debt upon Graduation:* Des Moines University provided average loan debt upon graduation by program:

- Doctor of Osteopathic Medicine: \$212,509
- Doctor of Podiatric Medicine: \$178,329
- Master of Science in Physician Assistant Studies: \$84,558
- Doctor of Physical Therapy: \$88,993
- Master of Health Care Administration: \$27,867
- Master of Public Health: \$33,224

Currently, no Post-Professional Doctor of Physical Therapy program student has received a student loan certified by the University. Historically, students in this program have not taken out student loans.

*Record Preservation:* Preservation of student records is managed by the Registrar's Office. Retained student records in paper form are secured either in locked, fire-proof file cabinets located in a secure location in the Registrar's Office or at a secure off-site storage facility in Des Moines operated by MDS Records Management. Records in electronic form are retained in systems accessible by authorized users only through multi-level authentication. Retention procedures and periods are governed by DMU's Record Retention policy and schedule. In case of institutional closure, student records will be transferred to the University of Iowa in accordance with stipulations of Iowa Code.

*Transcript Requests:* Any current or former student wishing to obtain a transcript may do so by contacting:

Kathy Scaglione, Registrar  
3200 Grand Ave.  
Des Moines, IA 50312  
Phone: (515) 271-1460  
Fax: (515) 271-7025  
Email: [Kathleen.scaglione@dmu.edu](mailto:Kathleen.scaglione@dmu.edu) or [registrar@dmu.edu](mailto:registrar@dmu.edu)  
Online instructions: <https://www.dmu.edu/registrar/requests/>  
Transcript Request Form: <https://www.dmu.edu/wp-content/uploads/Transcript-Request-Form.pdf>

*Student Learning Resources:* Generally, Des Moines University's facilities integrate technology throughout the curriculum to make learning more efficient and real-world, giving students an advantage in fast-paced medical fields.

The DMU Catalog <https://www.dmu.edu/wp-content/uploads/2015-2016-Academic-Catalog.pdf> and its website describe various learning resources and support services that are available to students:

- Library – The University Library <https://www.dmu.edu/library/> is located in the Student Education Center and has been designated as a Resource Library by the National Library of Medicine. The Library's mission is to serve the University community, providing resources, research assistance, and a pleasant atmosphere conducive to study and research. The Library provides a wide variety of resources for both on-campus and distance education students, including books, e-books, and thousands of online journals. Students may also access a significant number of research databases, including PubMed, Scopus, UptoDate, ProQuest Public Health, Business Source Complete, AccessMedicine and Access Surgery, Clinical Key, Essential Evidence Plus, PsycINFO, Rehabilitation Reference Center, Clinical Pharmacology, Anatomy.TV, and Visual DX. The Library also provides a campus-wide subscription to the RefWorks citation management system. The Library makes dozens of Guides available to students to assist them in navigating Library resources and conducting research in particular topical areas, for example, anatomy, drugs and medical pharmacology, internal medicine, evidence based healthcare and practice, physical therapy,

health care administration, etc. Free Interlibrary loan and document delivery services are available, which allow students to request articles, books, book chapters, or other research materials that DMU does not own. Electronic requests may be made at any time and from any location on DMU's web-based Interlibrary Loan/Document Delivery Services (iLL9ad) home page. To help students prepare for their board exams, the Library subscribes to Exam Master, which provides a test bank of questions that mimic those that students will see in the COMLEX, USMLE, and PANCE exams. The Library is open from 6:30 am to midnight, Monday through Friday and from 9 am to midnight on Saturday and Sunday. Reference staff is available Monday through Friday from 8 am to 4:30 pm. Reference questions may be submitted via telephone, email, or online at <http://askus.lib.dmu.edu/>.

- Center for Teaching and Learning (CTL) – The Center for Teaching and Learning <https://www.dmu.edu/ctl/> supports students by providing a broad range of services and programs designed to help students achieve their academic and personal goals. Educational Specialists are available by appointment to assist students with study strategies and test-taking skills, time management, academic planning and organization, and professional board or certification preparation. DMU also offers a free peer tutoring program to all DMU students, including distance education students with whom the University works by email or Skype. The University also offers self-help resources online at <https://www.dmu.edu/ctl/student-support/resources/>.
- Computing Resources -- The University's Help Desk serves as a "one-stop" center for resolving campus technology problems, and also as a call-center for other technology resources on campus. The Help Desk may be reached by phone or email. All requests for IT support services are logged through the Help Desk. Information Technology Services maintains computer accounts for all enrolled students. These accounts allow access to the assigned laptop computers for clinical students, DMU Student Pulse and Desire2Learn (D2L).
- Continuing Medical Education (CME) Programs – CME offers a variety of educational offerings, including but not limited to department-specific and specialty-specific conferences, on-site courses <https://cme.dmu.edu/courses/live> or online courses <https://cme.dmu.edu/courses/enduring>, single or multi-topic seminars and workshops, standardized performance assessment labs, simulation labs, case presentations, regularly scheduled series, tumor boards, journal clubs, and enduring materials. These educational offerings advance the prevention, diagnosis, and treatment of disease. Included among the educational offerings are updates in clinical medicine and basic science research, review of current or best practice recommendations for clinical care, learning modules in quality improvement, procedural and communication skills, development exercises, and professional development in academics, leadership and patient safety.
- Research Laboratories associated with the Doctor of Physical Therapy program:
  - ✓ Applied Physiology Laboratory <https://www.dmu.edu/pt/research-labs/applied-physiology-laboratory/>: This laboratory examines peripheral autonomic and microvascular function in humans. This area of research

utilizes an in vivo approach to investigate the mechanisms of how cutaneous vessels respond to local or whole-body thermal stimuli. The utility of measuring vascular reactivity in the skin extends to 1) understanding thermoregulatory mechanisms, 2) an accessible means of studying general microvascular function, and 3) a prognostic indicator of cardiovascular disease since alterations in microvasculature function often precedes more systemic impairment with cardiovascular disease states.

- ✓ Human Performance Laboratory (HPL) <https://www.dmu.edu/pt/research-labs/human-performance-laboratory/>: The human performance laboratory is a state-of-the-art research, education, and service facility of Des Moines University. The mission of the HPL is to ascertain, publish, and put into practice knowledge in the field of biomechanics of human movement. The HPL is committed to serve the faculty and students of DMU, the local community, as well as the broad scientific community. Multiple forms of research opportunities are available year-round in the HPL. Interested students can contact the HPL director or the Des Moines University Research Office.
- ✓ Motor Control Laboratory <https://www.dmu.edu/pt/research-labs/motor-control-laboratory/>: The primary research goals of the Motor Control Laboratory are to determine age-related and disease-related changes in the motor control of balance and gait, and to develop and examine therapeutic interventions to improve gait and balance in older adults and in individuals with stroke and Parkinson's disease. Student involvement is important to the ongoing success of the lab. Research electives provide opportunities for students to directly engage in research, and gain skills and confidence in problem-solving, observational movement analysis, and participant interaction.
- DMU's Iowa Simulation Center for Patient Safety and Clinical Skills (Sim Center) has lifelike medical mannequins. Students can practice drawing "blood," starting IVs, catheterizing, and defibrillating in a safe environment that allows them to learn from their mistakes and encounter many varied cases.
- The Standardized Performance Assessment Laboratory allows students to review videos of their interactions with persons who are trained to play the role of actual patients.
- The Surgical Skills Lab includes simulation model labs, a computer technology lab and a simulated operating room lab with a digital overhead camera, laparoscopic equipment and station monitors for observing and recording procedures.
- The Gross Anatomy Laboratory features computer-aided instruction with 32-inch flat screen monitors at 43 dissection stations.
- Student Counseling Center – DMU's Student Counseling Center <https://www.dmu.edu/student-services/student-counseling-center/> offers services to students at its campus that include individual, couples, and group counseling. All services are free and confidential; counseling records are separate from all

other records on campus (including academic records and health records at Student Health Services). Topics commonly discussed in counseling include:

- Adjustment issues such as time management, test anxiety, and balancing competing life and academic demands
- Professional concerns such as communication/interviewing skills, professional integrity skills, rotation and specialty selection, leave of absence options
- Personal issues such as anxiety, depression, substance use, stress management, and grief/loss
- Interpersonal concerns such as conflict resolution, personal/professional relationship difficulties, and effective communication.

All degree-seeking students currently enrolled at DMU are eligible for on-campus counseling services with a Student Counseling Center counselor. Partners of eligible students, regardless of enrollment at DMU, may participate in couples counseling with their partner. Appointments may be scheduled by email or phone. Counseling Center staff cannot provide counseling services through e-mail, Skype, or other electronic means. However, DMU students may speak to an on-call counselor 24/7 through the Aetna Student Assistance Program discussed immediately below.

- Aetna Student Assistance Program -- As a complementary support to DMU's on-campus Student Counseling Center, DMU offers all students (including distance education students) the services of the Aetna Student Assistance Program (SAP). SAP provides 24/7 telephone assistance to help students manage issues after hours, or as a round-the-clock benefit for students studying on-line or off campus during clinical training. The assistance is confidential and students are encouraged to reach out to this resource as needs arise.

*Curriculum Evaluation and Development:* DMU maintains an academic program review policy that is the framework for evaluation and continual improvement of programs the University offers. It is a process for monitoring the status, effectiveness, and progress of academic programs, identifying strengths and opportunities for improvement, developing and implementing program improvement plans, and monitoring a program's progress in achieving its plans for improvement.

Each college/academic program will conduct an academic program review on a regular, seven-year cycle. All academic programs will undergo both an internal and external review. For academic programs with programmatic accreditation, the periodic accreditation visit will constitute the external review. Academic programs without programmatic accreditation will also be subject to an external review to provide benefit from an assessment by, and the advice of, recognized peers from outside DMU. The timing of the academic program's internal review in relationship to its external review is at the discretion of the program director and/or Dean.

In response to the registration application question, the discussion below focuses on the internal program review, the process that focuses on the participation of DMU faculty and academic leadership.

Internal review begins at the program level. Review by the program faculty results in the writing of a self-study report consisting of the program's response to the review standards and an initial Program Improvement Plan. The Program Director, if other than the Dean, will then submit the self-study and initial Program Improvement Plan to other college committees, if applicable. The Program Director will also forward the self-study and initial Program Improvement Plan to the Dean. College committees will review the self-study and initial Program Improvement Plan and provide recommendations to the Program Director and/or College Dean.

The Dean will forward recommendations to the Program Director based on his/her review of the self-study, initial Program Improvement Plan, and recommendations from College committees. The Program Director will consider the recommendations provided by the committees and the Dean in making revisions to the self-study and initial Program Improvement Plan. The revised materials accompanied by the recommendations will be forwarded to the Dean and to the chairperson of the Graduate Council.

The Graduate Council provides University-level review of academic programs. Review by the Council provides a written report summarizing findings and recommendations. The Council's report will be forwarded to the Program Director and/or Dean. The Program Director and/or Dean will then submit a written response to the Council's findings and recommendations. The response will be forwarded to the chairperson of the Graduate Council. The Graduate Council will review the written response from the academic program. The chairperson of Graduate Council will then forward the academic program's written response along with the self-study program improvement plan, and recommendations to the Provost. The Provost will arrange a meeting with the Program Director and Dean to discuss the findings and recommendations of the academic program review process, and the development of a final Program Improvement Plan.

The academic program review will ultimately lead to the development of a Program Improvement Plan. The Program Improvement Plan will be based on findings from the self-study initiated by faculty, recommendations from the Graduate Council and external review team, if applicable, as well as from the appropriate Dean, and Provost. The program faculty will develop and implement the final Program Improvement Plan. The Program Director will forward the Program Improvement Plan to the Dean for review and feedback, and then the Dean provides the final Program Improvement Plan to the Provost. The Program Director will provide annual program progress reports on meeting the recommendations of its Program Improvement Plan to the Dean and Provost. The Provost will arrange an annual meeting with the Program Director and Dean to assess progress and update the Program Improvement Plan.

*Student Complaints Process:* Des Moines University (DMU) desires to resolve student grievances, complaints and concerns in an expeditious, fair and amicable manner. Students attending DMU who desire to resolve a grievance should follow the University's student complaint and appeal procedures outlined on pages 57 and 58 of the DMU Student Handbook, which is available to students through the University's web-based student portal. There are two separate complaint processes, one for program-related complaints, and another for complaints about more general, University matters.

#### Complaints Related to an Academic Program

If a student wishes to register a formal complaint related to an academic program, the student must submit a written complaint to the Program Director to include the following information:

- Student Identification
  - ✓ Full Name
  - ✓ College/Class Year
- Basis for Complaint
  - ✓ Concise statement of the complaint.
  - ✓ Specific basis for the complaint to include a reference to the section of the Student Handbook, any other published policy of the University, or other procedure that the student believes has been violated, misinterpreted, unfairly applied.
- Presentation of Supporting Evidence
  - ✓ Documentation: This may include documents, written statements from other individuals, chronological lists of events or other types of factual information to support the complaint.
  - ✓ A statement of opinion by a student and/or other individuals in support of the complaint. This may include extenuating circumstances pertinent to the complaint.
- Statement of Specific Changes Requested
  - ✓ The student shall submit a concise statement of the relief requested.
  - ✓ The student shall provide an explanation of why the relief requested is appropriate under the circumstances.

If the complaint is regarding a Program Director, the complaint should be directed to the appropriate Dean's office. Upon receipt of the formal written complaint, the respective Program Director will respond to the individual within seven business days about appropriate due processes for investigating the complaint.

The Program Director will notify the complainant in writing of the disposition of the complaint.

If a student is not satisfied with the Program Director's response to the complaint, the student may then elevate the complaint within seven (7) business days of the receipt of a response from the Program Director by communicating in writing to the appropriate individual, as follows: for the College of Osteopathic Medicine, the Associate Dean for Student Affairs; for the College of Health Sciences, the Associate Dean; for the College of Podiatric Medicine and Surgery, the Dean.

The individual outlined above will forward their recommendation to the Dean of the College for review. If the complaint challenges a program's academic policy or procedure and the individual outlined above is unable to resolve the complaint independently (or with the appropriate faculty member, or appropriate Course Coordinator/Director and system faculty), then the matter shall be referred in writing directly to the Dean. The Dean's decision in all cases is final.

## Complaints Related to University Matters

If a student wishes to register a formal complaint related to University matters, the student must submit the following in writing to the Vice President for Enrollment Management and Student Affairs, within seven business days of the date on which the incident occurred or became known:

- Student Identification
  - ✓ Full Name
  - ✓ College/Class Year
  
- Basis for Complaint
  - ✓ Concise statement of the complaint.
  - ✓ Specific basis for the complaint to include a reference to the section of the Student Handbook, any other published policy of the University, or other procedure that the student believes has been violated, misinterpreted, or unfairly applied.
  
- Presentation of Supporting Evidence
  - ✓ Documentation: This may include documents, written statements from other individuals, a chronological lists of events or other types of factual information to support the complaint.
  - ✓ A statement of opinion by a student and/or other individuals in support of the complaint. This may include extenuating circumstances pertinent to the complaint.
  
- Statement of Specific Changes Requested
  - ✓ The student shall submit a concise statement of the relief requested.
  - ✓ The student shall provide an explanation of why the relief requested is appropriate under the circumstances.

The Vice President for Enrollment Management and Student Affairs will address and resolve the complaint.

If a student is unable to resolve an issue internally within DMU, the student may file a complaint with the appropriate state authority, i.e., for distance education students, the State in which the student resides, or for students attending campus-based programs, the Iowa College Student Aid Commission. DMU provides a complete list of State agencies where students can file complaints on its website at <https://www.dmu.edu/about/consumer-information/states/>. The student grievance contact information for each individual State includes a phone number, email address, or link to the State education agency, and already includes contact information for the Commission. This web page also includes a link to the accreditation page from which students can contact accreditors with concerns.

The DMU Academic Catalog <https://www.dmu.edu/wp-content/uploads/2015-2016-Academic-Catalog.pdf> contains information about DMU's authorization to operate in and/or offer courses and programs in states other than Iowa that mandate disclosure of that information. Upon registration approval, DMU will add information about its voluntary authorization by the Commission to this section of the Catalog.

## **Programs Offered Under Registration**

*(Note: The programs listed below are only those for which Des Moines University may need coverage under the State Authorization Reciprocity Agreement (SARA) policies and rules. Des Moines University's registration authorization to operate at a location in Iowa is at the institutional level; the Commission authorizes the institution to offer all of its programs in Iowa.)*

The estimated total charge for tuition, fees, books, and supplies applicable to each program is listed below.

### Residential Programs Offered at the DMU campus in Des Moines, Iowa

#### *Doctoral Programs*

- Doctor of Physical Therapy - \$71,133. Note: successful completion of this program appears to meet the requirements for Iowa licensure as a physical therapist by virtue of the program's ability to prepare students for the National Physical Therapy Examination, which is a prerequisite for Iowa licensure. See the DMU program outcomes pages for the University's National Physical Therapy Examination pass rates <https://www.dmu.edu/pt/program-outcomes/>.
- Doctor of Podiatric Medicine - \$137,430. Note: successful completion of this program appears to meet the curriculum requirements for Iowa licensure as a podiatrist by virtue of DMU's accreditation by an accrediting agency recognized by the Iowa Board of Podiatry: the American Podiatric Medical Association.
- Doctor of Osteopathic Medicine - \$191,506. Note: successful completion of this program appears to meet the curriculum requirements for Iowa licensure as a resident physician license by virtue of DMU's accreditation by an accrediting agency recognized by the Iowa Board of Medicine: the American Osteopathic Association.

#### *Graduate Programs*

- Master of Public Health - \$27,810
- Master of Science in Physician Assistant Studies - \$67,461. Note: successful completion of this program appears to meet the curriculum requirements for Iowa licensure as a physician assistant by virtue of DMU's accreditation by an accrediting agency recognized by the Iowa Board of Physician Assistant Examiners: the Accreditation Review Commission on Education for the Physician Assistant.
- Master of Healthcare Administration - \$30,364. Note: the career outcome of this program may require professional licensure as a nursing home administrator. In Iowa, this license is granted by the Iowa Board of Nursing Home Administrators. The Des Moines University program appears to meet the Iowa licensing Board's accreditation requirements for educational programs by virtue of the University's regional accreditation by the Higher Learning Commission. In addition, students successfully completing the long-term care internship (along with the balance of

the program curriculum) should meet the state of Iowa practicum requirements to sit for the examination for licensure as a nursing home administrator.

## Distance Education Programs

### *Doctoral Program*

- Post Professional Doctor of Physical Therapy - \$14,745. Note. DMU enrolled the final student cohort in this program in June 2015 and is no longer accepting new enrollments.

### *Graduate Programs*

- Master of Healthcare Administration - \$30,364. While coursework in this program is offered online, DMU presently requires a student's attendance at its Des Moines, Iowa campus for three, five-day sessions during the program.

Note: The career outcome of this program may require professional licensure. See the "Note" associated with the residential version of this program, above, for more information about Iowa licensure. DMU expects out-of-state students to learn the requirements for licensure within their state and to provide faculty with the licensure requirements of their home state for faculty review.

- Master of Public Health - \$27,810

### Field Experiences: The Office of Clinical Affairs at DMU

<https://www.dmu.edu/com/clinical-affairs/> is dedicated to managing clinical rotations, clinical sites, and providing ongoing support to DMU students who are participating in clinicals.

- Doctor of Osteopathic Medicine: Beginning in the third year of the program, each Doctor of Osteopathic Medicine student participates in a mandatory series of clinical rotations in one or more of approximately 300 hospitals, clinic and medical facilities across the country that DMU has approved for this purpose under the terms of a Clinical Training Agreement. Clinicals provide students with practical exposure to various areas of medicine that include family and internal medicine, surgery, pediatrics, psychiatry, and obstetrics/gynecology to enable students to gain general knowledge in areas of patient diagnosis and management. Hospital and clinical preceptors are experienced physicians who are Board Certified in their specialty. Graduation from the doctor of osteopathic medicine requires a minimum of 84 weeks of clinical rotations.
- Doctor of Podiatric Medicine: Clinical rotations begin at the end of second year in June and continue until graduation. Students will spend year three in 40 weeks of clinical training in DMU's Foot and Ankle Clinic, as well as with distinguished DMU alumni throughout the Des Moines area. Objectives include developing basic clinical skills required to properly evaluate and manage the podiatric patient, developing diagnostic skills, performing common office-based procedures, and observing and participating in outpatient and inpatient operative protocols. Clinical faculty members observe students successfully interacting with patients

and supervising the delivery of medical care. During the fourth year, students complete 11 months of clinical rotations that begin in June. These experiences include six months of podiatric medical and surgical rotations, a three-month core hospital rotation that must include one non-podiatric specialty rotation, one month of Internal Medicine, one month of podiatric private practice, podiatric radiology and electives that include pediatrics, global health, dermatology, orthopedics, emergency medicine, vascular surgery, an academic medicine clerkship and a research clerkship.

- Doctor of Physical Therapy - Four clinical experiences are offered during the second and third years of the Doctor of Physical Therapy (DPT) program encompassing a total of 36 weeks dedicated to clinical education. The first clinical experience occurs in the beginning of the second year and the second clinical experience is completed at the end of the second year. The final two clinical experiences are completed at the end of the third year. The students can complete supervised clinical experiences in multiple practice settings such as large medical centers, critical access hospitals, rehabilitation hospitals, VA hospitals, outpatient physical therapy clinics, private practice outpatient clinics, home care, and school systems. The DPT program assigns students to clinical experiences with clinical affiliates who have a contract with DMU to provide this education. The clinical affiliates are within the State of Iowa and across the U.S. Second and third-year students may also apply for a supervised clinical experience at an international site through DMU's Global Health Department.
- Master of Science in Physician Assistant Studies - A number of clinical experiences are offered during the first and second year of the physician assistant program. First-year clinical experiences begin as early in the year as possible at sites usually within a one-hour drive from Des Moines. The second year of the physician assistant program is divided into 48 weeks of Supervised Clinical Practice Experiences, broken up into psychiatry rotation; emergency medicine rotation; an elective rotation which may include cardiovascular surgery, infectious disease, tropical medicine and experiences in geriatrics, pediatrics, and women's health; a surgery rotation; an internal medicine rotation, and family medicine rotation. DMU assigns second-year students to core rotation sites at affiliates within the State of Iowa and across the U.S. Second-year students may also apply for a Supervised Clinical Practice Experience at an international site through DMU's Global Health Department.
- Master of Public Health – Students enrolled in this program participate in a planned, supervised, and evaluated practice experience designed to further develop skills and demonstrate application of concepts through a hands-on experience in a public health setting. During a separate capstone course, students will work with a public health agency/organization to complete a project of mutual interest for the student and the agency. The purpose of this capstone experience is to facilitate synthesis of content from the Master of Public Health program curriculum to a problem addressing the health of the community. This practical experience is also a turning point for the student from formal education to professional practice. The student and the preceptor, with guidance from the Capstone course coordinator, will determine the nature of the project and work together to support the student throughout his or her learning experience.

- Master of Healthcare Administration – Students in this program must take one of the following field experience courses:
  - ✓ Long-Term Care Internship: The student rotates throughout a nursing facility’s departments and functional areas to develop an intuitive feel for organizational life inside a nursing care facility. The hours spent in this internship must adhere to the practicum requirements set forth in the Iowa Administrative Code for persons desiring Iowa licensure as a nursing home administrator. This internship must be at least 400 clock hours in length and will be guided under the direction of a qualified, licensed nursing home administrator. Students who successfully complete the long-term care internship (and the balance of their MHA program curriculum) should meet the state of Iowa practicum requirements to sit for the examination for Iowa licensure as a nursing home administrator.
  - ✓ Field-Based Learning: This course serves as a culminating experience in which students are expected to apply knowledge gained from their graduate experience. The course is designed to provide a field-based experience in which students demonstrate mastery of the programs curriculum and allow an opportunity for closure and connection between courses. The purpose of this field-based experience is to facilitate the integration and synthesis of program content through critical thinking; it is also a turning point for the student from education to professional practice as a health care leader. Students develop a comprehensive work plan with specific information about the scope of the project, timeline and agreed upon deliverables that is approved by the field experience site preceptor supervisor. DMU approves the student’s selection of a health care facility or organization where the field experience will occur and the preceptor who will provide supervision for the student at the site. The student develops a written report that reflects the project undertaken from start to finish. The student’s site preceptor evaluates the student’s performance on the competencies mapped to the field experience, which the faculty then incorporates into the final assessment and grading for the course.

## **Registration Compliance**

As required by Iowa Code Section 261B.4, Des Moines University disclosed its policy on refunding tuition charges for withdrawn students. Each program maintains separate policies that cover dropping classes and tuition refunds. These policies are addressed in the Student Handbook (available to students through the University’s online information portal, Pulse). In addition, DMU’s tuition refund policy for all programs is addressed in the DMU Catalog <https://www.dmu.edu/wp-content/uploads/2015-2016-Academic-Catalog.pdf>. DMU strongly encourages students who are going to withdraw from classes to meet with DMU’s Financial Aid Office prior to the withdrawal so they can fully learn the impact on both their charges and financial aid.

The school’s specific tuition refund policy is not a registration criterion; the University need only disclose its policy to the Commission and to students.

Administrative rules specifically require the school to comply with the requirements of Chapter 261.9(1) “e” through “h” by implementing the following policies.

- Iowa Code Section 261.9(1)(e) requires a school to maintain and disseminate a drug and alcohol abuse policy that includes sanctions for violation of the school’s policy and information about the availability of drug or alcohol counseling or rehabilitation. Iowa Code Section 261.9(1)(f) requires a school to maintain and disseminate a sexual abuse policy that includes information about counseling opportunities and reporting instances of sexual abuse to school officials and law enforcement. Des Moines University provided compliant policies that address both of these requirements. These policies are disclosed to students in the DMU Student Handbook, which is available through the DMU online information portal, Pulse, and to prospective students and the public on the University’s website at the following locations:
  - ✓ <https://www.dmu.edu/wp-content/uploads/Alcohol-and-Other-Drugs.pdf>
  - ✓ <https://www.dmu.edu/wp-content/uploads/Des-Moines-University-Annual-Security-Report.pdf>
  - ✓ <https://www.dmu.edu/wp-content/uploads/Drug-free-Campus.pdf>
  - ✓ <https://www.dmu.edu/wp-content/uploads/Sexual-Misconduct-Policy.pdf>
- Iowa Code Section 261.9(1)(g) requires a school to maintain a special policy concerning institutional charges for members of the Iowa National Guard or reserve members of the U.S. Armed Forces, or the spouse of such a member if the member has a dependent child, when the service member or spouse must withdraw from the school because the service member has been called to active (Iowa) state or federal military duty or service. DMU provided a policy that is compliant with this requirement and will disclose the policy to students through the University’s online information portal, Pulse.
- Iowa Senate File 2225 created a new Iowa Code Section 261.9(1)(h). This new law, generally effective July 1, 2012, requires a school to develop and implement a policy for employees who, in the course of their employment, attend, examine, counsel, or treat a child and who suspect the physical or sexual abuse of that child. By cross-reference from existing administrative rules for registration [283-21.2(261B), subsection 7], this new policy now applies to Iowa’s registered schools. DMU provided a compliant policy to staff as part of its registration application. The University will disclose the policy to employees through employee-focused web pages on its online information portal, Pulse.

*Student Consumer Information:* In its registration application, the University affirms its willingness to comply with the requirements of Iowa Code Chapter 261.9, as stipulated by Iowa Code Section 261B.4(8). Chapter 261.9 requires disclosure to students of information about the school’s programs, charges, tuition refund policies, whether a certificate or diploma awarded by the school is applicable toward a degree program the school offers, and the identity of the school’s accrediting agency. These disclosures are in place and available to students through DMU’s online Catalog <https://www.dmu.edu/wp-content/uploads/2015-2016-Academic-Catalog.pdf>, the DMU Student Handbook, which is available to students through the University’s online

information portal, Pulse, and various other readily accessible University web pages, including those that address each specific DMU program, for example:

- ✓ <https://www.dmu.edu/about/accreditation/>
- ✓ <https://www.dmu.edu/financial-aid/cost-of-attendance-budget-information/doctor-of-osteopathic-medicine/>
- ✓ <https://www.dmu.edu/do/curriculum/>
- ✓ <https://www.dmu.edu/do/dual-degree/>
- ✓ <https://www.dmu.edu/financial-aid/cost-of-attendance-budget-information/doctor-of-physical-therapy>
- ✓ <https://www.dmu.edu/pt/curriculum/>
- ✓ <https://www.dmu.edu/accounting/tuition-and-fees/mha-mph/>
- ✓ <https://www.dmu.edu/mha/curriculum/>

Effective July 1, 2012, Iowa Code Section 261B.7 states that, while a school must not represent that it is “approved” or “accredited” by the Commission or the State of Iowa, a registered school must disclose that the school is registered by the Commission on behalf of the state of Iowa and provide the Commission’s contact information for students who wish to inquire about the school or file a complaint. Upon registration approval, DMU will disclose its voluntary registration with the Commission in its Catalog. The University currently discloses the Commission’s contact information for student complaint purposes on its state authorization web page at <https://www.dmu.edu/about/consumer-information/states/>.

*Financial Responsibility:* DMU submitted the audit report of an independent accounting firm, McGladrey, LLP, dated September 10, 2015, covering the institutional fiscal years that ended on June 30, 2015 and 2014. The accounting firm stated its opinion that the school’s financial statements present fairly, in all material respects, the school’s financial position.

A private non-profit school that participates in the federal student aid programs must maintain a composite score, based on a three-factor financial responsibility ratio, of at least 1.5 in order to be determined by the federal Department of Education to be financially responsible without additional oversight. DMU’s independent auditor did not report nor test DMU’s financial responsibility composite score. The most recent financial responsibility composite score reported for DMU by the federal Department of Education is for the institutional fiscal year ending June 30, 2013, when DMU’s composite score was 3.0 (out of a possible 3.0).

*Full-Time Iowa Resident Faculty Member or Program Coordinator:* DMU employs 81 full-time, Iowa-based faculty members. Additional information about faculty appears below.

*Instructional/Supervisory Staff Qualifications:* DMU maintains easily accessible information about faculty on each of its web-based program main pages.

- Doctor of Osteopathic Medicine: Of 36 faculty profiles reviewed, 34 faculty members have doctoral degrees. Of those who hold a terminal degree, the vast majority are doctoral degrees in medicine or osteopathic medicine. The remaining two faculty members are certified physician assistants. Expertise among these faculty members

includes family medicine, rural medicine, preventative medicine, nutrition, pulmonary medicine, critical care medicine, sleep medicine, disaster medicine, emergency medical services, biology, anatomy, microbiology, immunology, biochemistry, thyroid disease, hypertension, cardiovascular disease and transplant cardiology, inflammation, ophthalmology, neuroscience, neuromusculoskeletal medicine, obstetrics and gynecology, neonatal and perinatal medicine, pediatrics (including hospice and palliative medicine), pharmacology, and genetics.

- Doctor of Physical Therapy: Of 14 faculty profiles reviewed, all but one have a terminal degree in physical therapy or a related health sciences field. The remaining faculty member is a licensed physical therapist with a master's degree in health sciences. Several of these faculty members hold specialized, professional certification in areas such as geriatric, pediatric, orthopedic, or occupational therapy, or are a certified athletic trainer.
- Doctor of Podiatric Medicine: Of seven faculty profiles reviewed, all have a doctoral degree in Podiatric Medicine. Expertise among these faculty members includes diabetic foot care, bunion surgery, degenerative conditions, foot and ankle deformities, foot and ankle reconstruction, heel pain, plantar fasciitis, biomechanics, orthopedics, radiology, skin disorders, and sports injuries.
- Master of Health Care Administration: Of nine faculty profiles reviewed, five have a doctoral degree in business administration, education leadership and policy, healthcare administration, and law. The remaining faculty members have a master's degree in business administration or healthcare administration, and one is a doctoral candidate in health services leadership.
- Master of Public Health: Of five faculty profiles reviewed, all but one has a terminal degree in medicine, education, sociology, or psychology. The remaining instructor has a master's degree in public health. Expertise among these faculty members includes preventative medicine, health disparities, health literacy, physical therapy, the Affordable Care Act, global health, health care delivery, behavioral health, obesity, and vaccinations.
- Master of Science in Physician Assistant Studies: Of eight faculty profiles reviewed, two faculty members have a doctoral degree in medicine or health education. The remaining six faculty members hold a master's degree in physician assistant studies or public health and five of these six individuals are currently licensed physician assistants. Expertise among these faculty members includes emergency medical services, preventative medicine, surgery, bariatric (weight loss) surgery, emergency surgery, neurosurgery and neurology, cardiology, disaster preparedness and life support, medical genetics, and pediatrics.

*Commitment to Iowa Students and Teach-Out.* By executing an electronic signature on the registration application, DMU President Angela Franklin committed to the delivery of programs DMU offers and agreed to provide alternatives for students to complete programs at DMU or another school if the University closes a program, or if DMU closes before students have completed their courses of study.

## **Additional Information**

## **Compliance with Iowa Code Chapter 714**

### *Section 714.18 – Evidence of Financial Responsibility*

Des Moines University is exempt from the financial responsibility (i.e., bonding) requirements of Iowa Code Section 714.18. The University qualifies for the following exemption listed in Iowa Code Section 714.19, subsection 10: “Private nonprofit schools that meet the criteria established under [Iowa Code] section 261.9, subsection 1.” The criteria established under Iowa Code section 261.9, subsection 1, is the *institutional* eligibility criteria that qualifies a school for participation in the Iowa Tuition Grant program. DMU meets the institutional eligibility criteria, and therefore qualifies for the financial responsibility exemption. For this purpose, whether a school actually awards funds from the Iowa Tuition Grant program is immaterial.

### *Section 714.23 – State Tuition Refund Policy*

The Iowa tuition refund policy does not apply to DMU because it is a private nonprofit institution.

## **Compliance with Iowa Code Chapter 261F**

DMU posts on its website a Code of Conduct for Educational Loans <https://www.dmu.edu/about/educational-loans/> that addresses provisions of Iowa Code Chapter 261F. The DMU Code of Conduct appears to be an accurate and comprehensive reflection of Iowa Code provisions that govern certain aspects of business relationships between private education loan lenders and school personnel who have responsibilities related to education loans. Staff finds no evidence that the school participates in any preferred lender arrangement or otherwise refers its enrolled students to any specific private education loan lender.