



Iowa College Student Aid Commission

2014 Application for Registration of Postsecondary Schools

Columbia College
Office of Institutional Compliance
1001 Rogers Street
Columbia, MO 65216



1001 Rogers Street
Columbia, MO 65216
(573) 875-8700
www.ccis.edu

July 31, 2014

Ms. Carolyn Small
Postsecondary Registration Coordinator
Iowa College Student Aid Commission
403 E. Grand Avenue, Floor 3
Des Moines, Iowa 50309

Dear Ms. Small,

Enclosed please find the 2014 Application for Registration (Authorization) of Postsecondary Schools for Columbia College.

Columbia College has included the following attachments:

1. Application for Registration of Postsecondary Schools Form
2. Application Fee
3. Online Degree Programs
4. Columbia College Board of Trustees & Corporate Officers
5. HLC Statement of Affiliation Status
6. State Approvals & Certificates
7. Program Participation Agreement
8. Faculty Qualifications/Credentials
9. Columbia College 2013 Audit Report
10. Adult Higher Education Adjunct Faculty Handbook
11. 2013-2014 Adult Higher Education Undergraduate & Graduate Studies Catalogs

The following explanations are provided to complete the registration package:

1. Columbia College does not have a physical location within the State of Iowa. All degree programs will be offered entirely online. We currently do not employ any adjunct faculty or recruiters in the State of Iowa.
2. Columbia College offers the RN to BSN program, but students already have licensure.
3. Columbia College currently employs 66 full-time faculty at the main campus in Columbia, MO and 383 adjunct faculty who teach online. Out of the 66 full-time faculty, 33 also teach online. Please find Columbia College's list of Online faculty



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credentials, faculty educational and experiential qualifications, and faculty general subject matter in which they teach at Tab 8.

Columbia College greatly appreciates the opportunity to offer degree programs to Iowa residents and your continued support.

If there are any questions or concerns, please contact me at (573) 875-7697 or mabush3@ccis.edu.

Sincerely,

Misty A. Bush
Director, Office of Institutional Compliance
Columbia College

Enclosures

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Iowa College Student Aid Commission

Application for Registration (Authorization) of Postsecondary Schools Iowa Code Chapter 261B

This is the application form for all schools that are required to register under Iowa Code Chapter 261B.

All items must be completed before the registration application or the exemption will be considered received for processing. If there is insufficient space on the form to provide all requested information, use additional pages as required, numbering to correspond to the item. Other documents or materials may be attached to the form in lieu of providing the information on the form. In such cases, the material or document should be referenced on the form and *clearly marked* for ease of identification.

Submit one paper copy and one electronic pdf copy of the application on thumb drive or CD to:

Postsecondary Registration Coordinator
Iowa College Student Aid Commission
430 E. Grand Ave., FL 3
Des Moines, Iowa 50309

A school must submit a \$1000 application fee with the application. Please make the check payable to State of Iowa.

The information you provide will be open to public inspection under Iowa Code Chapter 22.11, and posted to the Iowa College Student Aid Commission website under Iowa Code Section 261.2., subsection 7(b).

Exception: A private non-profit or for-profit corporation may submit financial statements associated with its most recent independent auditor's report to the Commission and request that they be treated as confidential. For more information, see item #30:

For assistance or questions regarding the application, contact the Postsecondary Registration Coordinator at:

Carolyn.small@iowa.gov
(515) 725-3413

(1) Provide the name of school and address of the principal office as defined in Iowa Code Section 490.140 or 510.141: [(261B.4(2))] and [(261B.4(1))]

Name of School: Columbia College
 Suite: _____
 Street: 1001 Rogers Street
 City, State, Zip: Columbia, MO 65216
 Country: USA
 Telephone Number for school's primary state authorization contact: (573) 875-7697
 E-mail address for the schools' primary authorization contact: mabush3@ccis.edu

(2) Type of school: For-profit Non-profit Public

(3) If applicable, provide the address of all locations in Iowa where instruction will occur. For a school that is applying for registration to offer distance education programs and who has established, or plans to establish a permanent Iowa site(s) at which students will participate in a structured field experience, the school may record below the location of that Iowa field experience site(s).

Columbia College does not have a physical location within the State of Iowa. All degree programs are offered 100% online. The Online Campus is located in Columbia, Missouri.

(4) Provide the total estimated tuition charges, fees and other costs payable to the school by a student over the course of each entire program. [(261B.4(3))] If the school is applying to offer both residential programs that require some face-to-face interaction between student and faculty at an Iowa location, in addition to programs that are offered fully "at a distance," please separately list distance education programs, as illustrated below.

Please find Columbia College's List of Online Degree Programs at Tab 3.

Residential Program to be Offered in Iowa	Tuition	Fees	Books and Supplies	Other	Estimated Total Program Charges

Distance Education Program to be Offered in Iowa (Attachment 3)	Tuition	Fees	Books and Supplies	Other	Estimated Total Program Charges

(5) Please list all distance education programs that include a structured field experience that the school will permit an Iowa resident to participate in at an Iowa location. For each program that includes a field experience, please attach documentation that describes the expectations of the student, school faculty, and a site supervisor.

Students have the option to earn elective credit for internships. None of the online degree programs require a student to complete an internship as part of the degree requirement. There would be no exchange of money to the student, place of employment, or the College. There would be no clinical, etc. related to this type of internship. The student would earn elective credit hours to count towards his or her degree. If a student attempts to do an internship for elective credit, the student would contact Columbia College's Internship Coordinator to receive a copy of the internship contract. It would be up to the student to find the internship.

(6) Provide the name of every other State of Iowa agency required to approve the applicant school in Iowa and the school's contact person at the agency. Attach documentation of the school's approval.

Not Applicable.

(7) Does the school plan to offer in Iowa a program that prepares a student for first-time, licensed professional employment?

No Yes

List the program and the Iowa professional licensure board that licenses persons to practice the profession for which the school's program prepares a student. For each program, attach documentation demonstrating that the school's program either meets the requirements of a programmatic accrediting agency approved by the Iowa professional licensure board, or that the school's program meets the Iowa professional licensure board's curriculum requirements such that a student who completes the school's program is not required to complete additional coursework or practicum hours that the school did not offer in its program.

Not Applicable (please see note about RN to BSN program in cover letter).

(8) Provide a copy, a link to the school's Internet site, or a description of the school's refund policy for the return of refundable portions of tuition, fees, or other charges [(261B.4(4))] For a for-profit school with at least one program of more than four months in length that leads to a recognized educational credential, the school's tuition refund for Iowa students must comply with Iowa Code Section 714.23. For more information about Iowa Code Section 714.23, contact the Postsecondary Registration Administrator or see the *Postsecondary Registration* tab on the Commission's main web page at www.iowacollegeaid.gov.

Tuition Refund: Requests to add/drop/withdraw from a course will not be accepted by telephone. Students are required to personally complete, sign and date all add/drop/withdrawal information. Signed faxed add/drop/withdrawal forms are acceptable. Confirmation of receipt is the responsibility of the student. Should circumstances prevent the student from physically completing the add/drop/withdrawal information, the student should contact their campus Director immediately. Directors or other college personnel reserve the right to request substantiating documentation to support the student's inability to complete the add/drop/withdrawal process in person. The add/drop/period begins the same day/date that the session starts. Add/drop periods do not begin the first day a particular class begins.

Students with financial aid who drop or withdraw from a course(s) need to be aware that their financial aid could be affected. For more information, please refer to the Financial Aid section of the AHE Degree Completion Catalog.

1. Full Refund: A student is entitled to a full reduction of tuition and course charges (excluding the admission fee, textbooks, and other academic resource materials) when he/she drops from a course(s) during the first week of the eight-week session, providing a Columbia College add/drop/withdrawal form has

been completed and submitted prior to the close of business on Monday of the second week of the session.

2. Partial Refund: During the second through the eighth week of the session, a student could be entitled to a partial refund of tuition and course charges (excluding the admission fee, lab fees, textbooks, and other academic resource materials) when he/she withdraws from a course(s) due to extraordinary circumstances (refer to the Academic Regulations section of the AHE Degree Completion Catalog for further details). To be considered for a partial refund, a student must submit a complete add/drop/withdrawal form. This form must be accompanied by a letter from the student explaining the circumstances surrounding the withdrawal and the desire for financial consideration. In addition, Columbia College requires substantiating documentation to support the student's request. Students should be aware that a refund is not automatic; rather, requests for financial consideration are subject to review and approval by the Vice President for Adult Higher Education.

3. No Refund: No refund will be granted to a student who voluntarily or involuntarily (administratively) withdraws from a course(s) during the second through the eighth week of a session, unless extraordinary circumstances apply (refer to partial refund information listed above).

4. Refund Requests: Credit on a student account that results from the transfer of financial aid, does not require a request for refund. These credit balances will automatically be refunded. Credit balances due to overpayment or a change in enrollment status must have a Refund Request Form submitted to the Accounting Office. This will inform the Accounting Office that the student wants to have a refund rather than have the credit apply to a future balance.

For additional information on College College's refund policy, please refer to the "Tuition Refunds" section in Columbia College's 2013-2014 AHE Undergraduate Catalog or "Policies on Payments, Credits and Refunds" section in the 2013-2014 AHE Graduate Studies Catalog located at Tab 11.

(9) Provide the name, business address and telephone number of the chief executive officer of the school: [(261B.4(7))]

Name: Dr. Scott Dalrymple, President
Suite: _____
Street: 1001 Rogers Street
City, State, Zip: Columbia, MO 65216
Country: USA
Telephone Number: (573) 875-7200

(10) Provide a copy, a link to the school's Internet site, or describe below the means by which the school intends to comply with 261B.9 [(261B.4(8))]:

261B.9 DISCLOSURE TO STUDENTS.

Prior to the commencement of a course of instruction and prior to the receipt of a tuition charge or fee for a course of instruction, a school shall provide written disclosure to students of the following information accompanied by a statement that the information is being provided in compliance with this section:

1. The name or title of the course.
(Undergraduate pages 13-31, 68-119) (Graduate pages 38-60)
2. A brief description of the subject matter of the course.
(Undergraduate pages 68-119) (Graduate pages 52-60)
3. The tuition charge or other fees charged for the course. If a student is enrolled in more than one course at the school, the tuition charge or fee for all courses may be stated in one sum.
(Undergraduate page 57) (Graduate page 10)

4. The refund policy of the school for the return of their fundable portion of tuition, fees, or other charges. If refunds are not to be paid, the information shall state that fact.
(Undergraduate page 58) (Graduate page 10)
5. Whether the credential or certificate issued, awarded, or credited to a student upon completion of the course or the fact of completion of the course is applicable toward a degree granted by the school and, if so, under what circumstances the application will be made.
(Undergraduate pages 13-31, 37) (Graduate pages 23-24, 38-51)
6. The name of the accrediting agency recognized by the United States department of education or its successor agency which has accredited the school.
(Undergraduate pages 2 & 5) (Graduate pages 3 & 5)

All criteria listed above are made available to Columbia College students through the academic catalogs, student handbook, and on the College's website. For information on the required criteria, please refer to the pages indicated above in Columbia College's 2013-2014 AHE Undergraduate Catalog and Graduate Studies Catalog at Tab 11.

Students also have access to Columbia College's Online Degree Programs available at:
<http://www.ccis.edu/online/academics/departments.asp>.

(11) Provide the name, address, and telephone number of a contact person in Iowa. [(261B.4(10))]. If the school is applying for distance education and has registered with the Iowa Secretary of State as a for-profit or non-profit corporation transacting business in Iowa, please list the corporation's Iowa registered resident agent.

Not Applicable.

(12) Provide the name, address, and title of the other officers and members of the legal governing body of the school: [(261B.4(6))]. For officers 2 or more, add pages as needed.

Columbia College is governed by the Board of Trustees. Please find Columbia College's current list of the Board of Trustees and Corporate Officers at Tab 4.

(13) For a for-profit institution, provide the names and business addresses of persons owning more than 10% of the school: [(261B.4(6))]

Not Applicable.

(14) Name all agencies accrediting the institution or programs offered in Iowa **that are recognized by the U.S. Department of Education**. [(261B.4(9))] Attach a copy of the school's accreditation status for each agency. Provide all documentation in the school's records about any pending or final accrediting agency sanction.

Please find Columbia College's HLC Statement of Affiliation Status at Tab 5. Columbia College is currently in the process of scheduling a focus visit from the Higher Learning Commission in the spring of 2015. This date has yet to be confirmed.

Accrediting Agency 1

Name: The Higher Learning Commission and a member of the North Central Association

Suite: 7-500

Street: 230 South LaSalle Street

City, State, Zip: Chicago, IL 60604

Country: USA

Telephone Number: (800) 621-7440

Contact Person: Misty A. Bush, Director, Office of Institutional Compliance

(15) Describe the procedures followed by the school for safeguarding (e.g., storage, security and back-up processes) and preservation of student records. [(261B.4(12))]

Student grade reports and transcripts are disseminated by request of the student and in accordance with federal legislation contained in the Family Educational Rights and Privacy Act (FERPA). All student records are maintained on the College's computer system. The College performs full back-ups weekly and maintain 28 days of daily incremental back-ups. All back-ups are stored at a secure college-owned datacenter located approximately one mile away from the production datacenters. The College also maintains a disaster recovery datacenter located approximately 110 miles away to which these systems are replicated too.

(16) Provide the contact information to be used by students and graduates who seek to obtain transcript information.

Name: Office of the Registrar
Suite: _____
Street: 1001 Rogers Street
City, State, Zip: Columbia, MO 65216
Country: USA
Telephone Number: (573) 876-7436
E-mail address and/or web site: transcripts@ccis.edu or http://web.ccis.edu/Offices/Registrar/Transcripts.aspx

(17) List the states and licensure/authorization agencies for all states that require the school to obtain authorization to operate, maintain a presence, or offer distance education in that state. Attach documentation of the school's licensure/authorization status in each state. Do not list states in which the school's status is "exempt."

Please find state authorization certificates and/or approvals for the following states at Tab 6: Alabama, Arkansas, Colorado, Illinois, Florida, Georgia, Kansas, Maryland, Minnesota, Washington, West Virginia, Wisconsin, and Wyoming.

For the latest on Columbia College's state approvals and exemptions, please refer to the College's State Authorization and Complaint Process website at: <http://www.ccis.edu/about/approvals-by-st.asp>.

(18) Has a state ever revoked the school's approval to operate in that state?

No Yes. If yes, attach documentation from the state of its revocation action.

(19) Has a state sanctioned the school within the year prior to the date of this application?

No Yes. If yes, attach documentation from the state of its sanction action.

(20) Is the school presently under investigation by or bound to the terms of a judgment issued by a state's attorney general or other enforcement authority?

No Yes. If yes, attach documentation of the investigation or judgment from the enforcement authority.

(21) Will the school certify that it will immediately notify the Commission of any pending or final sanction issued by the school's accrediting agency, another state agency that registers or licenses the school during its Iowa registration term, or a state attorney general's office or other enforcement authority?

Yes No.

(22) Describe the academic and instructional methodologies and delivery systems to be used by the school and the extent to which the school anticipates each methodology and delivery system will be used, including, but not limited to classroom instruction, correspondence, internet, electronic telecommunications, independent study, and portfolio experience evaluation. [(261B.4(13))]

Columbia College's Online Campus offers five, eight-week sessions per academic year. Sessions begin in August, October, January, March, and June. Columbia College's online courses are delivered via Desire2Learn (D2L) in an asynchronous format. D2L is a user-friendly learning platform that promotes collaboration and provides unique opportunities for student engagement with course materials. Features include an intuitive discussion forum, a robust assignment submission tool, interactive course content and assessment areas and more.

Online courses are designed to be the equivalent of a traditional in-seat class. They have the same course description and course objective as traditional in-seat courses. Online courses have two main components: the syllabus and the discussion forum. At the beginning of each session, student will receive a detailed syllabus for every class that covers in-depth the overall expectations for the course. The discussions consist of topics created by the instructor. The discussion forum is where the bulk of student-to-teacher and student-to-student interactions take place.

Instructors operate in the tutorial mode while students reinforce each other's questions and comments with written responses. Not only do instructors check the discussion and offer almost immediate feedback, the students also will benefit from the diverse perspectives and opinions offered from both the instructor, as well as fellow online students. The active collaborative learning environment requires students to do more on their own than they may in a traditional classroom setting. Online students must be prepared to commit the same, or sometimes more, time and effort as they would in a conventional class. The results is a challenging and meaningful learning experience.

CougarMail, powered by Google, is Columbia College's official email account. Each student receives 7 GBs of space and has access to other features, such as GoogleSites and GoogleCalendar. CougarMail is the official means of communication for the College and students are responsible for information sent to this account. It is expected that students will log-on to CougarMail regularly.

Students will need to have access to a basic general computer and Internet connectivity. If students have a basic general computer and Internet literacy skills, they will be able to dedicate their time to mastery of the course materials instead of attempting to learn technology during their eight weeks of study.

Testing for Columbia College's online degree programs happens in a variety of ways. Some course instructors have their tests proctored by an approved person while other instructors use less structured evaluation methods. Assignments, quality discussion postings and research papers are a large part of most online coursework at Columbia College and will most directly affect a student's final grade in any given course.

Students graduating with a baccalaureate degree or a master's degree may be required to take part in a culminating experience/capstone course that is designed to integrate and synthesize all previous learned educational in that particular degree program. For some master's degree, students will be required to either complete a master's thesis or portfolio for their culminating experience.

(23) Is the school subject to a limitation, suspension or termination (LST) order issued by the U.S. Department of Education?

Yes No

Columbia College is subject to LST order issued by the U.S. Department of Education due to the College's loan default rates for Title IV. Please find Columbia College's Program Participation Agreement at Tab 7.

(24) Do you currently:

Enroll students in Iowa? No Yes How many? 28

Employ Iowa Faculty? No Yes

How many full-time? 0 How many part-time? 0

Provide the name(s) of and business contact information for any Iowa resident that the school compensates to provide instruction or academic supervision in the programs its offers in Iowa.

Not Applicable.

(25) Do you compensate Iowa residents to perform other operational activities for the school besides teaching (e.g. program or Iowa site coordinator, call-taker, admissions representative)? No Yes

Provide the names, titles, and business contact information for all Iowa residents that the school compensates to provide operational support other than teaching. Attach a resume, other documentation, or provide a link to the school's Internet site that provides a curriculum vitae summary for each Iowa resident employee who is a *full-time program or Iowa site coordinator*.

Not Applicable.

(26) Of the total number of faculty (including those that may not be Iowa residents) who will provide instruction in programs offered to Iowa residents, how many are full-time? 33 How many are part-time? 383

Note: We do not currently have any Iowa faculty residents.

Attach resumes, other documentation, or links to your Internet site that describe 1) the educational and experiential qualifications of all faculty or instructors who teach the courses offered to Iowans, and 2) the general subject matter in which they teach.

1. Please find a list of all Columbia College Online faculty and their credentials, Columbia College's Division of Adult Higher Education policies for Adjunct Faculty Employment and Adjunct Faculty Approvals at Tab 8.
2. Online courses are designed to be the equivalent of a traditional class taught in the classroom. They have the same course description and course objectives as traditional classroom courses. All Columbia College courses must be taught in accordance with the master syllabi developed by the academic departments at the main campus. The master syllabi provide the course objectives and measurable learning outcomes (MLOs) to ensure Columbia College students receive comparable material and are evaluated with essentially the same standards regardless of where the courses is taught. Course instructors are required to prepare the course syllabi based on the master syllabi. Please find Columbia College's Division of Adult Higher Education policy for Master Syllabi at Tab 8.

(27) How will your school comply with *Iowa Code* section 261B.7, which requires the school to disclose that it is registered by the Commission, including and provide the Commission's contact information for student questions or complaints?

Columbia College's State Authorization and Complaint Process website provides the College's current registration status for each state, complaint process, and state approving agency contact information. Columbia College's State Authorization and Complaint Process website is located at: <http://www.ccis.edu/about/approvals-by-st.asp>. Students can also locate this information in Columbia College's 2013-2014 AHE Undergraduate Catalog and Graduate Studies Catalog at Tab 11.

(28) Will your school comply with the requirements of Iowa Code Section 261.9(1) "e" to "h"?

Yes No

Note: Schools that apply for registration to offer distance education programs and who have no compensated parties working remotely for the school from an Iowa location are not required to comply with Iowa Code Section 261.9(1)"h". For more information about Iowa Code Section 261.9(1), please contact the Postsecondary Registration Coordinator or see the Postsecondary Registration/Authorization tab on the Commission's main web page at www.iowacollegeaid.gov.

You must attach policies that are ready for implementation upon registration approval and that comply with these requirements.

Columbia College students have access to several college publications and websites. Upon registration, students receive Columbia College's Division of Adult Higher Education Undergraduate Catalog and/or Graduate Studies Catalog and Student Handbook. For information on adopted policies and procedures, please refer to Columbia College's 2013-2014 AHE Undergraduate Catalog and Graduate Studies Catalog at Tab 11. The links below are also provide information on adopted policies and procedures:

Section 261.9(1)"e"

- Alcohol & Other Drugs (<http://web.ccis.edu/Offices/CampusLife/Policies.aspx#alc>)
- Hazing (<http://web.ccis.edu/Offices/CampusLife/Policies.aspx#haz>)
- Smoking (<http://web.ccis.edu/Offices/CampusLife/Policies.aspx#smo>)

Section 261.9(1)"f"

- Grievance (<http://web.ccis.edu/Offices/CampusLife/Policies.aspx#gri>)
- Counseling Services (<http://web.ccis.edu/Offices/CampusLife/CounselingServices.aspx>)
- Campus Safety Policies (<http://web.ccis.edu/Offices/CampusSafety/Policies.aspx>)
- Title IX Nondiscrimination & Harassment (<http://web.ccis.edu/Offices/HumanResources/TitleIX.aspx>)
- Reporting Crimes (<http://web.ccis.edu/Offices/CampusSafety/Reporting.aspx>)
- Crime Prevention & Safety Tips (<http://web.ccis.edu/Offices/CampusSafety/Prevention.aspx>)

Section 261.9(1)"g"

- Quality Education for Military Students (<http://web.ccis.edu/Military/activeduty.aspx>)

Section 261.9(1)"h"

- Critical Incident Response Guidelines (<http://web.ccis.edu/~media/Files/Campus%20Safety/Critical-Incident-Response-Guidelines.pdf>)

(29) Does the school agree to file annual reports that the Commission requires from all Iowa colleges and universities? (Note: at this time the Commission does not require annual reports for out-of-state distance education program providers.)

Yes No

(30) Attach a copy of the applicant school's most recent independent audit report prepared by a certified public accounting firm no more than 12 months prior to the application and state below where, in the audit report, there is evidence that the auditor is providing an unqualified opinion.

Note: A school may submit to the Postsecondary Registration Coordinator financial statements associated with an independent audit in a separate electronic file that is marked confidential. The Commission will not treat as public records financial statements that a school identifies as confidential.

Please see Columbia College 2013 Financial Audit at Tab 9.

(31) Describe how your school provides students with learning resources, including appropriate library and other support services requisite for the school's programs.

Registration and Financial Services: The registration and financial services department provides students with registration, student account and financial aid related services. Information about scholarship renewal, grants, loans and federal work-study program may be obtained from this office.

Academic Advisors: The Director of Advising is the advisor for all incoming students during their first year at Columbia College. After conclusion of their first year, the Director will assign a faculty advisor based on the student's declared major. Advisors help students plan courses and programs to satisfy graduation criteria as well as the students' personal interest and needs.

Online Campus offers academic advisement to degree seeking students who are no longer associated with a campus – such as students who have either moved or chosen to become solely online students.

Library: The Columbia College J.W. and Lois Stafford Library is located at the main campus and includes extensive electronic library holdings in support of the college's curriculum. Stafford Library serves as the primary library for all campuses. The library is open more than 90 hours per week and staff members are available both online (email, chat or text) and telephonically to provide reference help to all students.

Stafford Library's collection of materials supports the curriculum of Columbia College with more than 60,000 items (books, CDs videos, etc.) and more than 200,000 ebooks and 6,500 streaming videos. More than 60 online databases are available to search for full-text or indexed articles from professional journals, legal publications, newspapers and magazines. Electronic delivery of interlibrary loan articles is available to all Columbia College students and faculty.

The Library provides access to two electronic book subscription databases, *EBSCOhost eBook Collection* and *ebrary Academic Complete*. Combined, the databases provide access to more than 200,000 full-text electronic books covering a wide range of academic subjects. Highlights about these collections are:

- Access is provided to all students, faculty, and staff across all campuses;
- All titles are available at all times. There is no need to "check out" items;
- Books can be accessed from any computer with an Internet connection;
- Books can be downloaded and read offline for up to 14 days on most computers and devices, excluding the Kindle, using Adobe Digital Editions software. Adobe Digital Editions is free software but requires registration;
- Chapters and sections as long as 40 pages can be printed as well as downloaded in PDF format;
- Each user has a "bookshelf" where books, notes, and folders can be created and stored. Folders can then be shared with others who also have access to the collection.

Access to all online library resources is gained through a CougarTrack login via the college website. The electronic library resources are available to students 24/7.

Electronic delivery of interlibrary loan articles is available to all Columbia College students, faculty, and staff. A person completes an interlibrary loan form on the library's website and library staff try to fulfill the

request within two to seven days. Requested articles are sent via an email attachment to their CougarMail account.

Assistance is available at Stafford Library during library hours listed below:

Monday-Thursday	8 am – Midnight CT
Friday	8 am – 8 pm CT
Saturday	9 am – 5 pm CT
Sunday	2 pm – Midnight CT

- Hours are based on the Columbia, Missouri, campus class schedule and are subject to change when this campus' classes are not in session and during holidays.

Tutoring: Online and nationwide students are provided free online tutoring services in Math and English through Smarthinking. With Smarthinking, students experience online tutoring that is simple, fast and always available. Students connect to live educators from any computer that has internet access, with no special software installation or equipment required. Smarthinking provides online tutoring 24 hours a day, 7 days a week, enabling students to get the help they need when they need it.

Grossnickle Career Services: Career Services provides vital career and graduate assistance to students and alumni world-wide. By promoting career planning, contemporary job search practices, graduate and employment resources in a customer-oriented environment; career services meets the dynamic needs of students, faculty, staff, alumni and employers. Students trying to identify their career interest can choose from such services as:

- Individual counseling
- Assessment test
- Focus (a computer based exploration tool)

Student Counseling Services: Counseling Services supports students in achieving their educational and personal goals by providing professional counseling, consultation and education regarding developmental and behavioral health issues.

For Students seeking hands-on opportunities to enrich their academic experiences, the career center can help in: internships volunteer and part-time work opportunities.

(32) Provide evidence that faculty within an appropriate discipline are involved in developing and evaluating curriculum for the program(s) to be registered in Iowa.

Many decisions at Columbia College, regarding curricular matters, are made by the main campus faculty and reviewed and ratified by appropriate administrators and the trustees. The curriculum is under firm control of the faculty. The curriculum may be proposed by full-time or adjunct faculty, reviewed for relevancy by the academic department, and then the Curriculum and Academic Policy (CAP) committee votes on the proposed changes. Once vetted by CAP, the proposal is again reviewed and voted on by the Faculty Association. The process for the addition of degree programs, courses, changes in course description, prerequisites, and measurable learning outcomes is rigorous and structured. This process promotes integrity across the curriculum. The rigor expected in all venues of Columbia College is reiterated in many forums. It is clearly stated in the faculty handbook, reviewed at faculty meetings, faculty integration conferences, and other venues where discussion of the topic is appropriate. A GPA report is run for all venues at the end of every session. The College takes the issue of grade inflation seriously and address specific concerns of individual faculty when the need arises. Please find attached Columbia College's 2013-2014 Adult Higher Education Adjunct Faculty Handbook at Tab 10.

(33) If applicable, please provide evidence that the school has adequate physical facilities appropriate for the program(s) and students services to be offered and are located in the state. For a school that applies for registration to open a fixed instructional site, include a copy of a signed agreement for a facility purchase or lease or option to purchase

or lease.

Not Applicable.

(34) For a for-profit institution, provide an organizational plan that shows the physical address and contact information for all internet-based and site-based educational locations, administrative, and service centers operated by the applicant and any parent organization.

Not Applicable.

(35) Provide documentation showing the school's policy for the resolution of student and graduate comments and complaints. Provide complete contact information to which complainants may be referred.

Columbia College is committed to its students and would like to know about student concerns. In those instances where a student has a concern, the College's administrative procedures should be followed in order to address the concern or complaint. Students may voice concerns through normal administrative procedures, which include meeting with his or her academic advisor, campus director, faculty member, or through a more formal process of grievance as outlined in the College's catalogs. Students can follow the process as outlined in the appropriate catalog located at Tab 11 or visit Columbia College's State Authorization and Complaint Process website at: <http://www.ccis.edu/about/approvals-by-st.asp>.

2013-2014 Adult Higher Education Undergraduate Catalog (Pages 53-54)

2013-2014 Adult Higher Education Graduate Studies Catalog (Page 25)

(36) Provide the U.S. Department of Education cohort default rate for each associated organizational entity for which the U.S. Department of Education reports a cohort default rate.

Columbia College's cohort default rate for FY 2010 (3 years) = 11.6%.

(37) Provide the average debt upon graduation of individuals completing programs at each branch location and the entire organization.

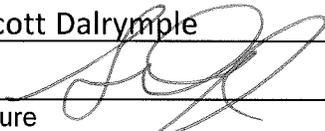
Columbia College student's average debt upon graduate of completing programs for the academic year of 2014-2015 = \$13,000.

(38) Provide the U. S. Department of Education cohort graduation rate for each branch location and the total organization, showing rates for graduates of diploma, two-year, and four-year, programs if those rates are reported to the U. S. Department of Education National Center for Education Statistics.

Columbia College's graduation rate for the 2014-2015 academic school year = 41.8%.

SIGNATURE

Applicant School Chief Executive Officer

Dr. Scott Dalrymple
Name _____
Signature  _____

President
Title _____
Date 5-1-14 _____

By my signature above, I commit to the delivery of programs this school offers in Iowa, and agree to provide alternatives for students to complete programs at other institutions if the applicant school closes the program before students have completed their courses of study.

Additional Instructions:

- If any information in this application changes between the time the Commission of application Commission action, the school must inform the Commission in writing.
- A registration fee of \$1000 is due and payable to the State of Iowa upon registration approval.
- Registrations must be renewed every two years. During a registration term, a school must submit a written request for amendment and remit an additional \$1000 amendment fee upon any substantive change in program offerings, location, or accreditation.
- During a registration term, changes that occur to the information provided in this application must be submitted in writing (e-mail is acceptable) to the Postsecondary Registration Coordinator within 90 days of the change (e.g., a new program that does not required the approval of an agency of the state of Iowa).
- During a registration term, a school that offers distance education programs that include a mandatory structured field experience must notify the Commission of the Iowa field experience location within 90 days of establishing the Iowa field experience site.

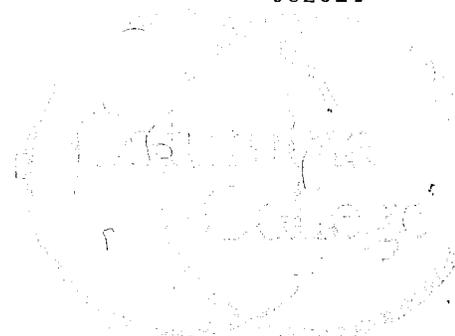
Revised 2/01/14

Vendor: 3630063

State of Iowa

Check No. 0658021
Date: 07/10/14

Date	Description	Invoice	Voucher	Amount
06/26/14	APPLICATION	062614	V0886680	1,000.00



TOTALS 1,000.00

WARNING-THIS COLUMBIA COLLEGE CHECK IS PROTECTED BY SPECIAL SECURITY FEATURES



Boone County National Bank
Columbia, Missouri 80-85
815

Check No. 0658021
07/10/14

1001 Rogers Street
Columbia, MO 65216
(573) 875-8700

****1,000.00

PAY TO THE ORDER OF 1,000 dollars 00 cents

Bruce E. Boyer

Void after 11/07/14

To the order of

State of Iowa
430 E. Grand Ave., Floor 3
Des Moines IA 50309

SECURITY FEATURES LISTED ON BACK

⑈0658021⑈ ⑆081500859⑆ ⑆008 337 2⑈

Columbia College Online Degree Programs

Distance Education Program to be Offered in Iowa	Tuition	Fees	Books/Supplies	Other	Estimate Total Program Charges
Crime Scene Investigation Certificate	\$3,675.00	\$35.00	Varies	N/A	\$3,710.00
Human Resource Management Certificate	\$4,410.00	\$35.00	Varies	N/A	\$4,445.00
Management Certificate	\$4,410.00	\$35.00	Varies	N/A	\$4,445.00
Marketing Management Certificate	\$4,410.00	\$35.00	Varies	N/A	\$4,445.00
Associate in Arts	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Associate in General Studies	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Associate in Science in Business Administration	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Associate in Science in Computer Information Systems	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Associate in Science in Criminal Justice Administration	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Associate in Science in Environmental Studies	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Associate in Science in Human Services	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Arts in American Studies	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Arts in Business Administration	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Arts in Business Administration in Accounting	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Arts in Business Administration in Entrepreneurship	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Arts in Business Administration in Finance	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Arts in Business Administration in Healthcare Management	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Arts in Business Administration in Human Resource Management	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Arts in Business Administration in International Business	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Arts in Business Administration in Management	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Arts in Business Administration in Marketing	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Arts in Business Administration in Public Relations & Advertising	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Arts in Business Administration in Sports Management	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Arts in Criminal Justice Administration	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Arts in English	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Arts in History	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Arts in Human Services	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Arts in Political Science	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Arts in Psychology	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Arts in Public Administration	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Arts in Sociology	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of General Studies	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Science in Business Administration	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Science in Business Administration in Accounting	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Science in Business Administration in Entrepreneurship	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Science in Business Administration in Finance	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Science in Business Administration in Healthcare Management	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Science in Business Administration in Human Resource Management	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Science in Business Administration in International Business	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Science in Business Administration in Management	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00

Bachelor of Science in Business Administration in Marketing	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Science in Business Administration in Public Relations & Advertising	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Science in Business Administration in Sports Management	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Science in Computer Information Systems	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Science in Management Information Systems	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Bachelor of Science in Nursing	\$14,700.00	\$120.00	Varies	N/A	\$14,820.00
Master of Arts in Military Studies	\$12,420.00	\$185.00	Varies	N/A	\$12,605.00
Master of Arts in Teaching	\$12,060.00	\$185.00	Varies	N/A	\$12,245.00
Master of Business Administration	\$12,420.00	\$185.00	Varies	N/A	\$12,605.00
Master of Business Administration in Accounting	\$12,420.00	\$185.00	Varies	N/A	\$12,605.00
Master of Business Administration in Human Resource Management	\$12,420.00	\$185.00	Varies	N/A	\$12,605.00
Master of Education in Educational Leadership	\$12,060.00	\$185.00	Varies	N/A	\$12,245.00
Master of Science in Criminal Justice	\$12,420.00	\$185.00	Varies	N/A	\$12,605.00

Board of Trustees

**COLUMBIA COLLEGE
BOARD OF TRUSTEES**

Dr. Chris Babayco 2015
112 Ripley Street
Columbia, MO 65201
Work Phone: 573-875-7783
Email: cbabayco@ccis.edu

Mark Baisley 2014
10398 Totem Run
Littleton, CO 80125-9010
Work Phone: 303-978-0140
Home Phone: 303-978-1352
Email: mark.baisley@slipglass.com

Walter E. Bixby III 2014
3520 Broadway
Post Office Box 218573
Kansas City, MO 64121-8573
Home Phone: 816-587-7654
Work Phone: 816-753-7000, x8419
Cell Phone: 816-309-7654
Email: wbixby@oaic.com

Judy Cunningham 2016
7141 E. Rancho Vista Dr., Unit 7008
Scottsdale, AZ 85251
Cell Phone: 573-268-8568
Email: Cunninghamjudith@aol.com

Dr. Amy Darnell 2014
3246 Wind River Circle
Columbia, MO 65203
Work Phone: 573-875-7593
Email: aldarnell@ccis.edu

Jerry Daugherty 2016
3871 S. Forrest Acres
Columbia, MO 65203
Home Phone: 573-446-1366
Work Phone: 573-682-5505
Email: reinhardtconstruction@centurytel.net

Gary Drewing 2014
1911 W. Worley
P.O. Box 1078
Columbia, MO 65205
Work Phone: 573-445-4411
Email: gdrewingsr@machens.com

Joseph Dubinski 2015
Bryan Cave, Esq.
3500 One Kansas City Place
1200 Main Street
Kansas City, MO 64105
Work Phone: 816-374-3200
Email: jpgubinski@bryancave.com

Steve Erdel 2016
2605 Vista View Terrance
Columbia, MO 65203
Home Phone: 573-442-4138
Work Phone: 573-874-8517
Cell Phone: 573-999-9938
E-mail: steve_erdel@boonebank.com

Steven Fishman 2015
3243 Gin Lane
Naples, FL 34102
Home Phone:
E-mail: ssf1969@aol.com

Daisy Grossnickle, Chair 2015
1311 Torrey Pines
Columbia, MO 65203
Home Phone: 573-442-6295
Cell Phone: 573-424-1584
Email: dgrossnickle@theinsurancegrp.com

George Hulett 2015
501 West Rockcreek
Columbia, MO 65203
Home Phone: 573-445-1403
Work Phone: 573-449-3196
Cell Phone: 573-864-6458
Email: georgehulett@gmail.com

Richard Montgomery 2014
7650 S. Chimney Ridge Road
Columbia, MO 65203
Home Phone: 573-443-7817
Cell Phone: 417-543-3346
Email: richardmontgomery@charter.net

Jolene Schulz 2016
1716 Stirling Ct.
Columbia, MO 65203
Home Phone: 573-443-7795
Cell Phone: 573-424-6541
Email: jmschulz@centurytel.net (h)
jschulz@fscb.com (w)

Helen (Dale) Coe Simons 2015
291 Covered Wagon Way
Driftwood, TX 78619
Home Phone: 512-829-4620
Cell Phone: 512-739-3267
Email: helendalecoe@gmail.com

Reverend Brad Stagg 2015
First Christian Church
101 N. Tenth Street
Columbia, MO 65201
Work Phone: 573-449-7265
Cell Phone: 713-201-1553
Email: brad@firstchristian.org

Anita Timmons, Vice Chair 2016
29 Lookout Lane
St. Simons Island, GA 31522-5204
Home Phone: 912-638-5757
Cell Phone: 912-230-5757
Email: aat@lookoutlane.org

Carol Winkler 2015
10220 Carter School Rd. E.
Columbia, MO 65201
Home Phone: 573-474-5110
Work Phone: 573-876-5309
Email: cwinkler@mfa-inc.com

Janet Wright, Secretary
5005 Durham Chase
Columbia, MO 65203
Home Phone: 573-442-0432
Email: mizzouwrights@aol.com

2016

Revised February 2014

Corporate Officers



Columbia College
1001 Rogers Street
Columbia, MO 65216

Corporate Officers
2014-2016

<u>Office</u>	<u>Name</u>	<u>Title</u>
President	Dr. Scott Dalrymple	President
Vice President	Dr. Terry Smith	Executive Vice President
Secretary	Ms. Faye Burchard	Dean for Student Affairs
Treasurer	Mr. Bruce Boyer	Chief Financial Officer



Currently or Previously Affiliated Institutions - 01/30/2014

The directory of institutions provides information on institutions accredited by the Commission, those holding candidate for accreditation status, and those that previously held status, but have since closed, merged, or had their status withdrawn. It includes the Statement of Affiliation Status and Organizational Profile for each currently accredited and candidate institution, any Public Disclosure Notices that have been issued, and the most recent action letters from reaffirmations of accreditation occurring after June 2013.

Information provided on the Statement of Affiliation Status reflects the most recent actions of the Commission. The Commission has a multi-level decision process. Any Institutional changes that are currently under review are not made public until final action has been taken.

During the transition to the new Pathways model for reaffirmation of accreditation, some scheduled events are not displayed on this version of the Statement of Affiliation Status. Institutions can refer to the transition maps in the Open and Standard Pathways booklets for the timing of reviews. Institutions that have questions about other scheduled events should contact their HLC staff liaison.

Columbia College

1001 Rogers Street
Columbia, MO 65216
(573) 875-8700 (Main Phone)

www.ccjs.edu

Statement of Affiliation Status [Click here for definitions...](#)

Chief Executive Officer: Dr. Terry B. Smith, Interim President

Name change notes: Christian College to Columbia College (1970)

HLC Institution ID: 1421

Current Accreditation Status: Accredited

Accreditation Date(s): 01/01/1918 - 12/31/1918; 01/01/1923

Summary of Commission Review

Last Reaffirmation of Accreditation: 2012 - 2013

Next Reaffirmation of Accreditation: 2022 - 2023

Last Date of Information Change: 08/06/2013

Control: Private NFP

Degrees Awarded (details below): Certificate, Associates, Bachelors, Masters

Stipulations on Affiliation Status:

No prior Commission approval required to offer undergraduate degree programs and the Master of Arts in Teaching (MAT), the Master of Education in Educational Leadership M.Ed.) the Master of Business Administration (MBA), the Master of Arts in Military Studies (MAMS), and the Master of Science in Criminal Justice (MSCJ) at Adult Higher Education (AHE) sites within the United States or its territories.

Approval of New Degree Locations:

The Commission's Notification Program is available for new locations within the United States.

Approval of Distance and Correspondence Courses and Programs:

The institution has been approved under Commission policy to offer up to 100% of its total degree programs through distance education. The processes for expanding distance education are defined in other Commission documents.

Organizational Profile [Click here for definitions...](#)

Enrollment Headcount (last updated: 08/17/2013)

	Full-Time	Part-Time
Undergraduate:	10,223	6,717
Graduate:	136	754
Dual enrollment (high school) programs:	0	

Degree Programs (last updated: 08/17/2013)

	Programs Offered	Degrees Awarded in Last Reported Year
Associate Degrees	10	1,520
Bachelors Degrees	59	2,707
Masters Degrees	5	316
Specialist Degrees	0	0
Doctoral Degrees	0	0

Certificate Programs (last updated: 08/17/2013)

	Programs Offered	Certificates Awarded in Last Reported Year
Certificates	1	41

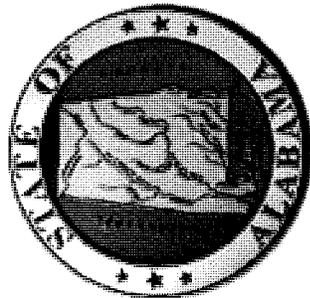
Off-Campus Activities (last updated: 08/17/2013)

In-State:	Campuses:	None.
	Additional Locations:	Fort Leonard Wood - Fort Leonard Wood, MO; Jefferson City - Jefferson City, MO; Kansas City - Kansas City, MO; Moberly - Moberly, MO; Lake Ozark - Osage Beach, MO; Rolla - Rolla, MO; Springfield - Springfield, MO; St Louis - St Louis, MO;
Out-of-State:	Campuses:	None.
	Additional Locations:	Coast Guard Island - Alameda, CA; Columbia College - Denver - Centennial, CO; Crystal Lake - Crystal Lake, IL; Elgin - Elgin, IL; Fort Drum - Fort Drum, NY; Columbia College - Fort Sill - Fort Sill, OK; Fort Stewart - Fort Stewart, GA; Fort Worth - Fort Worth, TX; Freeport - Freeport, IL; Joint Base Charleston - Weapons Station - Goose Creek, SC; Lake County - Gurnee, IL; Hunter Army Airfield - Hunter Army Airfield, GA; NAS Jacksonville - Jacksonville, FL; Jacksonville - Jacksonville, FL; Los Alamitos - Los Alamitos, CA; Columbia College - Naval Station Everett - Marysville, WA; Mesquite - Mesquite, TX; Salt Lake - Murray, UT; Lemoore - NAS Lemoore, CA; NAS Whidbey Island - Oak Harbor, WA; Orlando - Orlando, FL; Patrick AFB - Patrick Air Force Base, FL; Redstone Arsenal - Redstone Arsenal, AL; San Diego - San Diego, CA; San Luis Obispo - San Luis Obispo, CA; Columbia College of Missouri - Hancock Field - Syracuse, NY;
Out-of-U.S.:	Campuses:	None.
	Additional Locations:	Guantanamo Bay - FPO, CUBA;

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About HLC	Accreditation	Policies & Statements	Document Library	HLC Institutions	Peer Review
<ul style="list-style-type: none"> History & Background Personnel & Governance Programs & Services External Relations Employment Opportunities 	<ul style="list-style-type: none"> Overview Criteria, Eligibility & Candidacy Pathways PEAQ AQIP Institutional Change Monitoring & Reporting 	<ul style="list-style-type: none"> Institutional Policies Policy Updates Federal Compliance Position Statements 	<ul style="list-style-type: none"> Alpha Document List Team Visit Guidelines, Templates & Examples Substantive Change Applications Position Statements 	<ul style="list-style-type: none"> Directory Accreditation Personnel Institutional Actions Visit List Complaints Public Disclosures Mark of Affiliation 	<ul style="list-style-type: none"> Peer Review Team Resources Peer Reviewer Application Peer Reviewer Data Update System

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State of Alabama
Department of Postsecondary Education



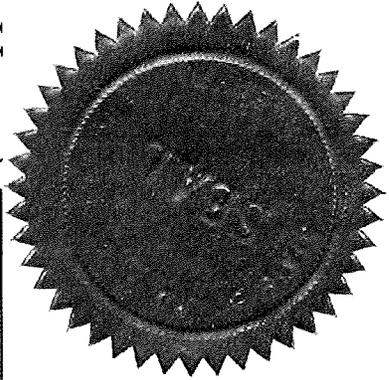
**Private School
License**
Columbia College

This is to certify that the above named school located at
Army Education Center, Building 3495
Redstone Arsenal, AL 35898

Has been licensed pursuant to the Alabama Private School License Law, Code of Alabama,
Title 16-46-1 through 10.

Number: 93-915-16 (See Approved Courses)

Expiration Date: March 31, 2016



IN WITNESS WHEREOF, is affixed the seal of the Alabama
State Board of Education this 4th day of February, 2014

A handwritten signature in black ink, appearing to read "Mark A. Heinrich".

Mark A. Heinrich, Ph.D., Chancellor

(Not Transferable)

ALABAMA COMMISSION ON HIGHER EDUCATION NON RESIDENT INSTITUTION CERTIFICATE OF APPROVAL

Columbia College of Columbia, Missouri has requested permission to offer the following online programs in Alabama as well as the on-site location at Redstone Arsenal in Huntsville, Alabama.

Revised: February 20, 2014

Associate Degrees

Associate in Arts
Associate in General Studies
Associate in Science in Business Administration
Associate in Science in Computer Information Systems
Associate in Science in Criminal Justice Administration
Associate in Science in Environmental Studies
Associate in Science in Human Services

Graduate Degrees

Master of Arts in Military Studies
Master of Arts in Teaching
Master of Business Administration
Master of Education in Educational Leadership
Master of Science in Criminal Justice

Baccalaureate Degrees

Bachelor of General Studies
Bachelor of Arts in American Studies
Bachelor of Arts in Business Administration
Bachelor of Science in Business Administration
Bachelor of Science in Computer Information Systems
Bachelor of Arts in Criminal Justice Administration
Bachelor of Arts in English
Bachelor of Arts in History
Bachelor of Arts in Human Services
Bachelor of Science in Management Information Systems
Bachelor of Arts in Political Science
Bachelor of Arts in Public Administration
Bachelor of Arts in Psychology
Bachelor of Arts in Sociology

Inasmuch as the programs requested are in compliance with the Commission's regulations governing the approval of courses offered by non-resident Alabama institutions, permission is granted to Columbia College of Columbia, Missouri to offer the above programs at the site designated until the date in 2016 on which the Alabama Department of Postsecondary Education license is due for renewal. **Approval is contingent upon the inclusion of the following statement of disclaimer in all marketing materials (catalogs) describing degree requirements for Teacher Education.**

State authorization to provide a program related to the preparation of teachers or other P-12 school/system personnel does not indicate eligibility for an Alabama certificate. Applicants for an Alabama certificate based on reciprocity must meet Alabama's test requirements and submit a valid, renewable professional educator certificate/license issued by another state at the degree level, grade level, and in the teaching field or area of instructional support for which an Alabama certificate is sought and for which Alabama issues a certificate. Applicants for Alabama certification in an area of administration must also document at least three years of full-time employment as an administrator in a P-12 school system(s). www.alsde.edu


Gregory G. Fitch, Ph.D.
Executive Director

20 Feb. 14
Date



Columbia College

has been granted recertification of the following programs to be offered by distance technology:

Associate in Arts Associate in General Studies Associate in Science in Business Administration
Associate in Science in Computer Information Systems Associate in Science in Criminal Justice Administration
Associate in Science in Environmental Studies Master of Science in Criminal Justice
Associate in Science in Human Services Bachelor of Arts in American Studies Bachelor of Arts in Business Administration
Bachelor of Arts in Criminal Justice Administration Bachelor of Arts in Human Services Bachelor of Arts in Sociology
Bachelor of Science in Computer Information Systems Bachelor of Science in Management Information Systems
Master of Arts in Military Studies Master of Arts in Teaching Master of Business Administration

by The Arkansas Higher Education Coordinating Board

This certification expires on December 31, 2017

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program.

Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

The Arkansas Department of Higher Education must be notified whenever there is 1) a major reorganization of the controlling body; 2) a change made in the charter or incorporation documents of the institution; or 3) changes in the method of operation of the institution's programs in Arkansas.





Shane Broadway, Director

4/25/14

Date

Arkansas Department of Higher Education — 423 Main Street, Suite 400 — Little Rock, AR 72201 — 501.371.2000

Columbia College

has been granted certification of the following degree program by distance technology:

Master of Education in Educational Leadership

by the Arkansas Higher Education Coordinating Board

This certification expires on December 31, 2017

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program.

Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

The Arkansas Department of Higher Education must be notified whenever there is 1) a major reorganization of the controlling body; 2) a change made in the charter or incorporation documents of the institution; or 3) changes in the method of operation of the institution's programs in Arkansas.




Shane Broadway, Director

2-3-14
Date

Arkansas Department of Higher Education — 423 Main Street, Suite 400 — Little Rock, AR 72201 — 501.371.2000

Columbia College

has been granted certification of the following degree programs by distance technology:

Bachelor of Arts in English

Bachelor of Arts in Political Science

Bachelor of Arts in Public Administration

by the Arkansas Higher Education Coordinating Board

This certification expires on December 31, 2016

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

The Arkansas Department of Higher Education must be notified whenever there is 1) a major reorganization of the controlling body; 2) a change made in the charter or incorporation documents of the institution; or 3) changes in the method of operation of the institution's programs in Arkansas.



A handwritten signature in cursive script, appearing to read "Shane Broadway".

Shane Broadway, Director

10/25/13

Date

Columbia College

has been granted recertification of the following degree programs by distance technology:

Bachelor of Arts in History

Bachelor of Arts in Psychology

Bachelor of General Studies

Bachelor of Science in Business Administration

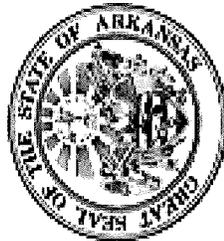
by the Arkansas Higher Education Coordinating Board

This certification expires on December 31, 2016

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program.

Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

The Arkansas Department of Higher Education must be notified whenever there is 1) a major reorganization of the controlling body; 2) a change made in the charter or incorporation documents of the institution; or 3) changes in the method of operation of the institution's programs in Arkansas.




Shane Broadway, Director

10/25/13

Date



COLORADO

Department of
Higher Education

1560 Broadway, Suite 1600
Denver, CO 80202

John Hickenlooper
Governor

Lieutenant Governor Joseph A. Garcia
Executive Director

June 18, 2014

VIA EMAIL

Misty A. Bush
Office of Institutional Compliance
Columbia College
1001 Rogers Street
Columbia, MO 65216

Dear Ms. Bush:

Thank you for your recent notification of the new programs Columbia College intends to offer through the Columbia College online campus.

As you know, the Colorado Department of Higher Education does not approve new programs but, as you know, we do request documentation of approval from your accrediting agency. Our regulations allow for the addition of new programs with no change to the state authorization status so long as the accreditation status of the institution does not change. Therefore, the programs listed below are recognized by the Department of Higher Education to be offered by Columbia College online with the approval of the HLC.

It is my understanding that the following programs will be offered by Columbia College via its online campus:

- Bachelor of Arts in Business Administration with an emphasis in Entrepreneurship
- Bachelor of Science in Business Administration with an emphasis in Entrepreneurship
- Bachelor of Science in Nursing (RN to BSN)
- Certificate in Crime Scene Investigation

Thank you for your efforts in keeping the Colorado Department of Higher Education aware of the additional program offered by the online campus, your notification is appreciated.

Good luck with the new programs.

Sincerely,

Heather DeLange
Academic Policy Officer





ILLINOIS BOARD OF HIGHER EDUCATION

431 EAST ADAMS STREET, 2ND FLOOR
SPRINGFIELD, ILLINOIS 62701-1404

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Governor

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December 30, 2013

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Dr. Harry J. Berman

Ms. Misty Bush
Director of Institutional Compliance
Office of Institutional Compliance
Columbia College
1001 Rogers Street
Columbia, MO 65216

Dear Ms. Bush:

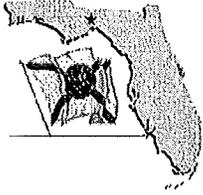
The notification of the changes detailed in online submission IC 133 dated 11/8/13 has been received. The revisions to Columbia College's Illinois operations have been acknowledged.

The modifications described in the request do not appear to substantially change the conditions of the approvals granted by the Illinois Board of Higher Education to Columbia College. Under the conditions described in the proposal, there is no need for additional approvals at this time. Thank you for keeping our office informed of the developments at your institution.

If you have questions, please contact me at (217) 557-7377 or via e-mail at bernoteit@ibhe.org.

Sincerely,

Stephanie Bernoteit, Ed.D.
Associate Director, Academic Affairs



Commission for Independent Education

Approved Data

Columbia College - Orlando (ID# 2564)

Corporation Data

Name: Columbia College (Corporation)

Foreign or Domestic: Foreign

Profit or Non Profit: Non Profit

Address Data

2600 Technology Drive, Suite 100

Orlando, FL 32804

Orange County

Contact Data

Contact: Mrs. Misty Bush

Phone: (407) 293-9911 **Phone Ext:**

Fax: (407) 293-8530

E-Mail: orlando@ccis.edu

Web Site: www.ccis.edu/nationwide/orlando

License Data

Lic #: 2564 **Campus Type:** Main

Lic Status: License By Means of Accreditation

Program Specialist: Tammy Fish

Annual Review Date: 7/31/2014

Accredited by:	Level of Accreditation:	Last Granted:	Renewal Date:	Next visit Scheduled:
HLC NCA	Institutional	09/01/2002	09/01/2022	09/01/2012

Program Title as Licensed:	Hours:		Degree Type:	Credential:
	Clock	Credit		
American Studies		120	BA	Bachelors
Associate in Arts		60	AA	Associate in Arts
Business Administration		36	MBA	Masters
Business Administration		60	AS	Associate in Science
Business Administration		120	BA	Bachelors
Business Administration		120	BS	Bachelors
Computer Information Systems		60	AS	Associate in Science
Computer Information Systems		120	BS	Bachelors
Criminal Justice		36	MS	Masters
Criminal Justice Administration		60	AS	Associate in Science
Criminal Justice Administration		120	BA	Bachelors
Educational Leadership		36	M.Ed.	Masters
English		120	BA	Bachelors
Environmental Studies		60	AS	Associate in Science
General Studies		120	BGS	Bachelors
General Studies		60	AGS	Associate in General Studies
History		120	BA	Bachelors
Human Services		60	AS	Associate in Science

Tammy Fish

Program Specialist

Commission for Independent Education

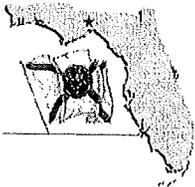


Columbia College - Orlando (ID# 2564)

Human Services		120	BA	Bachelors
Management Information Systems		120	BS	Bachelors
Military Studies		36	MA	Masters
Political Science		120	BA	Bachelors
Psychology		120	BA	Bachelors
Public Administration		120	BA	Bachelors
Sociology		120	BA	Bachelors
Teaching		36	MA	Masters

Tammy Fish

Tammy Fish
Program Specialist
Commission for Independent Education



Commission for Independent Education

Approved Data

Columbia College - NAS Jacksonville (ID# 2571)

Corporation Data

Name: Columbia College (Corporation)
Foreign or Domestic: Foreign **Profit or Non Profit:** Non Profit

Address Data

Navy College Office, Box 137, Bld. # 110, 110 Yorktown Avenue
 Jacksonville, FL 32212-0137
 Duval County

Contact Data

Contact: Mrs. Misty Bush
Phone: (904) 778-9769 **Phone Ext:**
Fax: (904) 771-3449
E-Mail: nasjacksonville@ccls.edu
Web Site: www.ccls.edu/nationwide/nasjacksonvi

License Data

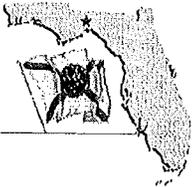
Lic #: 2564 **Campus Type:** Branch
Lic Status: License By Means of Accreditation
Program Specialist: Tammy Fish
Annual Review Date: 7/31/2014

Accredited by:	Level of Accreditation:	Last Granted:	Renewal Date:	Next visit Scheduled:
HLC NCA	Institutional	09/01/2002	09/01/2022	09/01/2012

Program Title as Licensed:	Hours:		Degree Type:	Credential:
	Clock	Credit		
American Studies		120	BA	Bachelors
Associate in Arts		60	AA	Associate in Arts
Business Administration		120	BS	Bachelors
Business Administration		120	BA	Bachelors
Business Administration		60	AS	Associate in Science
Business Administration		36	MBA	Masters
Computer Information Systems		120	BS	Bachelors
Computer Information Systems		60	AS	Associate in Science
Criminal Justice		36	MS	Masters
Criminal Justice Administration		60	AS	Associate in Science
Criminal Justice Administration		120	BA	Bachelors
Educational Leadership		36	M.Ed.	Masters
English		120	BA	Bachelors
Environmental Studies		60	AS	Associate in Science
General Studies		120	BGS	Bachelors
General Studies		60	AGS	Associate in General Studies
History		120	BA	Bachelors
Human Services		120	BA	Bachelors

Tammy Fish

Tammy Fish
 Program Specialist
 Commission for Independent Education



Commission for Independent Education

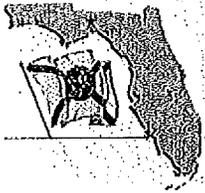
Approved Data

Columbia College - NAS Jacksonville (ID# 2571)

Human Services		60	AS	Associate in Science
Management Information Systems		120	BS	Bachelors
Military Studies		36	MA	Masters
Political Science		120	BA	Bachelors
Psychology		120	BA	Bachelors
Public Administration		120	BA	Bachelors
Sociology		120	BA	Bachelors
Teaching		36	MA	Masters

Tammy Fish

Tammy Fish
Program Specialist
Commission for Independent Education



Commission for Independent Education

Approved Data

Columbia College - Patrick AFB (ID# 2810)

Corporation Data

Name: Columbia College (Corporation)

Foreign or Domestic: Foreign **Profit or Non Profit:** Non Profit

Address Data

1020 Central Avenue, Suite E1
Patrick Air Force Base, FL 32925-2901
Brevard County

Contact Data

Contact: Mrs. Misty Bush

Phone: (321) 783-5506 **Phone Ext:**

Fax: (321) 783-4506

E-Mail: pafb@ccis.edu

Web Site: www.ccis.edu/nationwide/pafb

License Data

Lic #: 2564 **Campus Type:** Branch

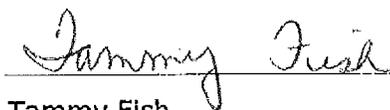
Lic Status: License By Means of Accreditation

Program Specialist: Tammy Fish

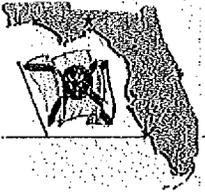
Annual Review Date: 7/31/2014

Accredited by:	Level of Accreditation:	Last Granted:	Renewal Date:	Next visit Scheduled:
HLC NCA	Institutional	09/01/2002	09/01/2022	09/01/2012

Program Title as Licensed:	Hours:		Degree Type:	Credential:
	Clock	Credit		
American Studies		120	BA	Bachelors
Associate in Arts		60	AA	Associate in Arts
Business Administration		120	BS	Bachelors
Business Administration		60	AS	Associate in Science
Business Administration		120	BA	Bachelors
Business Administration		36	MBA	Masters
Computer Information Systems		60	AS	Associate in Science
Computer Information Systems		120	BS	Bachelors
Criminal Justice		36	MS	Masters
Criminal Justice Administration		60	AS	Associate in Science
Criminal Justice Administration		120	BA	Bachelors
Educational Leadership		36	M.Ed.	Masters
English		120	BA	Bachelors
Environmental Studies		60	AS	Associate in Science
General Studies		60	AGS	Associate in General Studies
General Studies		120	BGS	Bachelors
History		120	BA	Bachelors
Human Services		120	BA	Bachelors



Tammy Fish
Program Specialist
Commission for Independent Education



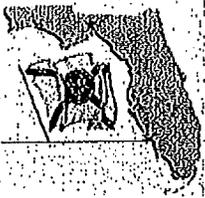
Commission for Independent Education

Approved Data

Columbia College - Patrick AFB (ID# 2810)

Human Services	60	AS	Associate in Science
Management Information Systems	120	BS	Bachelors
Military Studies	36	MA	Masters
Political Science	120	BA	Bachelors
Psychology	120	BA	Bachelors
Public Administration	120	BA	Bachelors
Sociology	120	BA	Bachelors
Teaching	36	MA	Masters

Tammy Fish
Program Specialist
Commission for Independent Education



Commission for Independent Education

Approved Data

Columbia College - Jacksonville (ID# 3375)

Corporation Data

Name: Columbia College (Corporation)
Foreign or Domestic: Foreign **Profit or Non Profit:** Non Profit

Address Data

7077 Bonneval Road, Suite 114
 Jacksonville, FL 32216
 Duval County

Contact Data

Contact: Mrs. Misty Bush
Phone: (904) 338-9150 **Phone Ext:**
Fax: (904) 793-4506
E-Mail: jacksonville@ccls.edu
Web Site: www.ccls.edu/nationwide/jacksonville

License Data

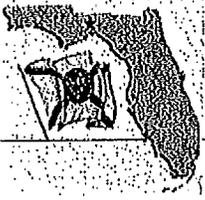
Lic #: 2564 **Campus Type:** Branch
Lic Status: License By Means of Accreditation
Program Specialist: Tammy Fish
Annual Review Date: 7/31/2014

Accredited by:	Level of Accreditation:	Last Granted:	Renewal Date:	Next visit Scheduled:
HLC NCA	Institutional	09/01/2002	09/01/2022	09/01/2012

Program Title as Licensed:	Hours:		Degree Type:	Credential:
	Clock	Credit		
American Studies		120	BA	Bachelors
Associate in Arts		60	AA	Associate in Arts
Business Administration		120	BA	Bachelors
Business Administration		120	BS	Bachelors
Business Administration		60	AS	Associate in Science
Business Administration		36	MBA	Masters
Computer Information Systems		120	BS	Bachelors
Computer Information Systems		60	AS	Associate in Science
Criminal Justice		36	MS	Masters
Criminal Justice Administration		60	AS	Associate in Science
Criminal Justice Administration		120	BA	Bachelors
Educational Leadership		36	M.Ed.	Masters
English		120	BA	Bachelors
Environmental Studies		60	AS	Associate in Science
General Studies		60	AGS	Associate in General Studies
General Studies		120	BGS	Bachelors
History		120	BA	Bachelors
Human Services		120	BA	Bachelors

Tammy Fish

Tammy Fish
 Program Specialist
 Commission for Independent Education



Commission for Independent Education

Approved Data

Columbia College - Jacksonville (ID# 3375)

Human Services		60	AS	Associate in Science
Management Information Systems		120	BS	Bachelors
Military Studies		36	MA	Masters
Political Science		120	BA	Bachelors
Psychology		120	BA	Bachelors
Public Administration		120	BA	Bachelors
Sociology		120	BA	Bachelors
Teaching		36	MA	Masters

Tammy Fish

Tammy Fish
Program Specialist
Commission for Independent Education

Nonpublic Postsecondary Education Commission

Certificate of Authorization

This is to certify that

Columbia College – Fort Stewart
100 Knowledge Drive, Suite 147
Fort Stewart, Georgia 31314

*Meets the requirements of the Nonpublic Postsecondary Education Commission
to offer instruction in*

Business Administration A.S., B.A., B.S.
Criminal Justice Administration A.S., B.A.
General Studies A.G.S., B.G.S.
Human Services A.S., B.A.
Liberal Arts A.A.

Certificate Number 747
Authorization From: November 1, 2013
To: October 31, 2014



In witness whereof I have hereunto affixed my

signature this date October 15, 2013


Executive Director

C - Certificate A - Associate B - Bachelor M - Master D - Doctorate

Nonpublic Postsecondary Education Commission

Certificate of Authorization

This is to certify that

Columbia College – Hunter AAF
165 Markwell Street, Building 1290
Hunter AAF, Georgia 31409

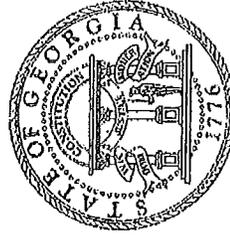
*Meets the requirements of the Nonpublic Postsecondary Education Commission
to offer instruction in*

Business Administration A.S., B.A., B.S.
Criminal Justice Administration A.S., B.A.
General Studies A.G.S., B.G.S.
Human services A.S., B.A.
Liberal Arts A.A.

Certificate Number 748

Authorization
From: November 1, 2013

To: October 31, 2014



In witness whereof I have hereunto affixed my

signature this date October 15, 2013


Executive Director

C - Certificate A - Associate B - Bachelor M - Master D - Doctorate

Nonpublic Postsecondary Education Commission

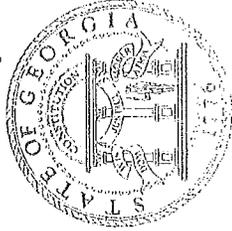
Certificate of Authorization

This is to certify that

Columbia College/Online
 1001 Rogers Street
 Columbia, MO 65216

Meets the requirements of the Nonpublic Postsecondary Education Commission to offer instruction in

- | | | |
|--------------------------------------|--------------------------------------|-------------------------------|
| Crime Scene Investigation - C | Human Services - AS | Nursing - BSN |
| Human Resource Management - C | American Studies - BA | Political Science - BA |
| Marketing Management - C | Business Administration - BA, BS | Public Administration - BA |
| Management - C | Computer Information Systems - BS | Psychology - BA |
| Associate in Arts - AA | Criminal Justice Administration - BA | Sociology - BA |
| Business Administration - AS | English - BA | Business Administration - MBA |
| Computer Information Systems - AS | General Studies - BGS | Criminal Justice - MS |
| Criminal Justice Administration - AS | History - BA | Educational Leadership - MEd |
| Environmental Studies - AS | Human Services - BA, BS | Teaching - MA |
| General Studies - AGS | Management Info. Systems - BS | Military Studies - MA |



Certificate Number 969

In witness whereof I have hereunto affixed my
 signature this date July 9, 2014

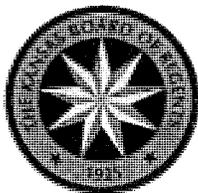
Authorization July 29, 2014

From: _____

To: July 28, 2015

_____ Executive Director

C - Certificate A - Associate B - Bachelor M - Master D - Doctorate



KANSAS BOARD OF REGENTS

January 9, 2014

Misty Bush
Columbia College
1001 Rogers Street,
Columbia, MO 65216

Dear Ms. Bush:

Kansas Board of Regents has approved Columbia College's request for the following new program(s).

- Master of Education in Educational Leadership

Enclosed is a revised list of all the programs approved by the Kansas Board of Regents covered by Certificate of Approval 300014, issued on 9/12/2013, expiring on 9/20/2014.

Please feel free to contact me should you have questions regarding statutory responsibilities.

Sincerely yours,

Jacqueline G. Johnson
Director of Private Postsecondary Education

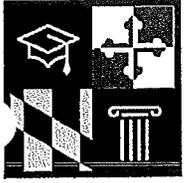
Enclosure

**Columbia College
1001 Rogers Street,
Columbia MO 65216**

This certificate of approval issued to the above named institution by the Kansas Board of Regents includes the following programs until 9/20/2014.

<u>Program Title</u>	<u>Credential Awarded</u>
Arts	Associate
Business Administration	Associate
Computer Information Systems	Associate
Criminal Justice Administration	Associate
Environmental Studies	Associate
General Studies	Associate
Human Services	Associate
BA - American Studies	Bachelor
BA - Business Administration	Bachelor
BA - Business Administration - Accounting	Bachelor
BA - Business Administration - Finance	Bachelor
BA – Business Administration – Healthcare Management	Bachelor
BA - Business Administration – Human Resource Management	Bachelor
BA - Business Administration – International Business	Bachelor
BA - Business Administration - Management	Bachelor
BA - Business Administration - Marketing	Bachelor
BA - Business Administration – Sports Management	Bachelor
BA - Criminal Justice Administration	Bachelor
BA – English	Bachelor
BA - History	Bachelor
BA - Human Services	Bachelor
BA - Political Science	Bachelor
BA - Psychology	Bachelor
BA - Public Administration	Bachelor
BA - Sociology	Bachelor

BS - Business Administration	Bachelor
BS - Business Administration - Accounting	Bachelor
BS - Business Administration - Finance	Bachelor
BS – Business Administration – Healthcare Management	Bachelor
BS - Business Administration – Human Resource Management	Bachelor
BS - Business Administration – International Business	Bachelor
BS - Business Administration – Management	Bachelor
BS - Business Administration – Marketing	Bachelor
BS - Business Administration - Sports Management	Bachelor
BS - Computer Information Systems	Bachelor
BS - Management Information Systems	Bachelor
General Studies	Bachelor
Human Resource Management	Certificate
Management	Certificate
Marketing Management	Certificate
Professional Officiating	Certificate
Business Administration	Master
Business Administration – Accounting	Master
Business Administration – Human Resource Management	Master
Criminal Justice Administration	Master
Education – Educational Leadership	Master
Military Studies	Master
Teaching	Master



MHEC

Creating a state of achievement

Marlin O'Malley
Governor

Anthony G. Brown
Lt. Governor

Anwer Hasan
Chairperson

Danette G. Howard
Secretary

April 12, 2013

Dr. Gerald Brouder
President
Columbia College
1001 Rogers Street
Columbia, MO 65216

Dear President Brouder:

The Maryland Higher Education Commission (Commission) has reviewed the out-of-state online registration application submitted by Columbia College (the College). I am pleased to inform you that the College's application has been determined to be in compliance with the requirements of the Education Article, Title 11, Subtitle 2, Annotated Code of Maryland and COMAR 13B.05.01. The College is now registered with the Commission through June 30, 2014 to enroll Maryland students in the fully online distance education programs listed on the attached page. The Commission's registration of the College's fully online programs is not an authorization of the institution to operate in Maryland or an approval or endorsement of the College's programs.

As a condition of registration, the College must:

- Promptly notify the Commission of any changes in institutional operations, as outlined in COMAR 13.05.01.11;
- Comply with the principles of good practice for distance education in COMAR 13B.02.03;
- Make refunds to Maryland students as required by COMAR 13B.05.01.10; and
- Make public and post on its website (1) information on its registration with the Commission and (2) the process for Maryland students to make complaints about the institution.

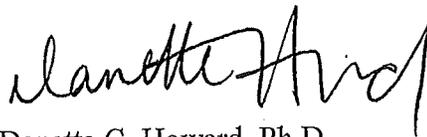
An electronic renewal form and the regulations for out-of-state fully online programs are available on the Commission's website under "Out-of-State Online Registration" at www.mhec.state.md.us. In order to continue offering the registered fully online programs after June 30, 2014, or to offer new programs, the renewal application should be completed and submitted to the Commission by March 28, 2014 for programs to be offered from July 1, 2014 through June 30, 2015.

In the event that the College enrolls Maryland students in a fully online program during a period when its registration has expired, the College will have to file a renewal application and

submit a financial guarantee in order for the institution to continue to offer its programs to Maryland students while the renewal application is under review by the Commission.

We look forward to continuing the cooperative relationship developed between the College and the Maryland Higher Education Commission.

Sincerely,



Danette G. Howard, Ph.D.
Secretary of Higher Education

cc: Misty Bush, Director of Compliance

Attachment: List of registered programs

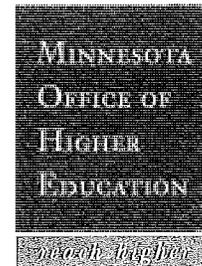
List of Registered Programs	
Professional Officiating	CERT
Management	CERT
Marketing Management	CERT
Human Resource Management	CERT
Associate in Arts	A.A.
General Studies	A.G.S.
Business Administration	A.S.
Computer Information Systems	A.S.
Criminal Justice Administration	A.S.
Environmental Studies	A.S.
Human Services	A.S.
American Studies	B.A.
Business Administration	B.A.
Business Administration: Accounting	B.A.
Business Administration: Finance	B.A.
Business Administration: HCMGMT	B.A.
Business Administration: HRM	B.A.
Business Administration: INTB	B.A.
Business Administration: MKTG	B.A.
Business Administration: MGMT	B.A.
Criminal Justice Administration	B.A.
General Studies	B.G.S.
History	B.A.
Human Services	B.A.
Psychology	B.A.
Sociology	B.A.
Business Administration	B.S.
Business Administration: Accounting	B.S.
Business Administration: Finance	B.S.
Business Administration: HCMGMT	B.S.
Business Administration: HRM	B.S.
Business Administration: INTB	B.S.
Business Administration: MKTG	B.S.
Business Administration: MGMT	B.S.
Computer Information Systems	B.S.
Management Information Systems	B.S.

List of Registered Programs	
Teaching	M.A.
Military Studies	M.A.
Business Administration	M.B.A.
Business Administration: Accounting	M.B.A.
Business Administration: HRM	M.B.A.
Criminal Justice	M.S.

1450 Energy Park Drive, Suite 350
St. Paul, MN 55108-5227

Tel: 651.642.0567
800.657.3866
Fax: 651.642.0675

info.ohe@state.mn.us
www.ohe.state.mn.us



February 27, 2014

Ms. Misty Bush
Director of Compliance for Adult Higher Education
Columbia College
1001 Rogers St
Columbia, MO 65216

Dear Ms. Bush:

I am pleased to inform you that your Degree Granting Institutional Registration renewal application is complete and that Columbia College is on the list of registered post-secondary educational institutions maintained by the Minnesota Office of Higher Education. The list includes private and out-state public post-secondary educational institutions operating in Minnesota whose name and degrees are approved by the Office of Higher Education and can be found on the web at: <http://www.ohe.state.mn.us/sPagesOHE/PIRA11.cfm>

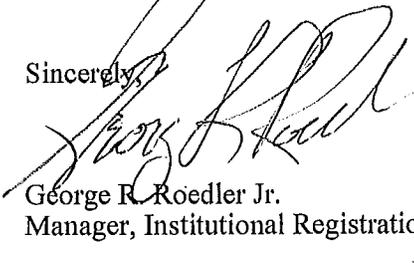
We would like to remind you that the Degree Granting Institutional Registration statute (Minn. Stat. 136A.67) prohibit institutions, their officials, and employees from advertising or representing that they are approved or accredited by this office or by the state of Minnesota. Registered or approved institutions may indicate that they are registered, but only with the language specified by statute. You are not required to make any references to registration with the Office of Higher Education in publications or promotional materials *except in catalogs, applications and enrollment materials* in which, the following language must be included in its entirety:

“Columbia College is registered as a private institution with the Minnesota Office of Higher Education pursuant to sections 136A.61 to 136A.71. Registration is not an endorsement of the institution. Credits earned at the institution may not transfer to all other institutions.”

Degree Granting Institutional Registration must be renewed annually but remains in effect unless voluntarily surrendered by a school or withdrawn by this office.

We believe this program helps to support a healthy climate in Minnesota for a vital and diverse sector of post-secondary education. We greatly appreciate your cooperation in this program. Please do not hesitate to contact me at (651) 259-3975 george.roedler@state.mn.us or Brian Geraghty - (651) 259-3976 brian.geraghty@state.mn.us should you have any concerns or questions about this program.

Sincerely,



George R. Roedler Jr.
Manager, Institutional Registration and Licensing

GRR:btg



WASHINGTON STUDENT
ACHIEVEMENT COUNCIL
EDUCATION · OPPORTUNITY · RESULTS

June 6, 2014

Dr. Terry Smith
Interim, President
Columbia College
1001 Rogers Street
Columbia, MO 65216

Dear Dr. Smith:

Columbia College has been found to be in compliance with the requirements of the Degree-Granting Institutions Act (RCW 28B.85 and WAC 250-61). This letter renews the authorization for Columbia College to offer the degree programs at the locations and/or via the delivery modes shown on the included listing. The authorization granted is effective until June 30, 2016, subject to a biennial renewal process. Authorization is not an endorsement by the Washington Student Achievement Council of the institution, a program offered by the institution or the contents of a program.

Authorization is granted under the following condition:

Columbia College is to ensure that the following statement is included in any catalogs, websites, general bulletins, and course schedules distributed to Washington State citizens using the exact wording as provided herein. *Please note that the statement may have changed since the last authorization.*

“Columbia College is authorized by the Washington Student Achievement Council and meets the requirements and minimum educational standards established for degree-granting institutions under the Degree-Granting Institutions Act. This authorization is subject to periodic review and authorizes Columbia College to offer specific degree programs. The Council may be contacted for a list of currently authorized programs. Authorization by the Council does not carry with it an endorsement by the Council of the institution or its programs. Any person desiring information about the requirements of the act or the applicability of those requirements to the institution may contact the Council at P.O. Box 43430, Olympia, WA 98504-3430.”

Please provide the Council with a hard copy of the catalog when available.

917 LAKERIDGE WAY SW
PO BOX 43430
OLYMPIA, WA 98504-3430
WWW.WSAC.WA.GOV
360.753.7800

Dr. Terry Smith
Columbia College
June 6, 2014
Page Two

Please note that in addition to the change in the catalog statement, the Council no longer issues a certificate of authorization, but rather provides a chart listing programs, locations and modes of delivery.

Please send any and all requested materials to the following address:

Degree Authorization
Washington Student Achievement Council
P.O. Box 43430
Olympia, WA 98504-3430

In agreeing to comply with the Act, you have assumed responsibility for institutional compliance with all of the Act's requirements, including those that are not explicitly covered in the authorization application. A designated member of your staff should be familiar with the Act's major provisions and minimum educational standards.

Should the institution have any significant changes in its operation, such as new key administrative staff, or significant changes in its programs, including substantial curriculum changes, it is to inform the Council at the time of the change.

If you wish to add or delete programs, or change, add or delete locations, please contact this office immediately for guidance on the appropriate materials to submit for such requests. The application form or request letter must be submitted to this office at least 90 days in advance of the intended begin date.

You will be notified at least 120 days in advance that a renewal application is due prior to the anniversary date of the authorization. If you have questions regarding any of these matters, please contact us at 360-753-7869. Thank you for your continued cooperation.

Sincerely,



Michael J. Ball
Associate Director

Enclosure: Program/Location/Mode of Delivery Details

cc: Misty Bush, Director, Office of Institutional Compliance, Columbia College
Dr. Randy Spaulding, Director of Academic Affairs and Policy, Washington Student
Achievement Council

Columbia College

Programs authorized to be offered in Washington State as of June 6, 2014

Authorization by the Washington Student Achievement Council to operate as a degree-granting institution does not imply approval of the educational offerings by other state agencies (e.g., Washington State Professional Educators Standards Board, Washington State Nursing Care Quality Assurance Commission, etc.). The institution is responsible for ensuring it meets the standards of these other agencies, if applicable to its offerings.

Modes of delivery: Residential and via distance learning

Washington Locations:

Columbia College at Naval Station Everett/Marysville
 Navy Support Complex
 13910 45th Avenue NE, Suite 802
 Marysville, WA 98271

Columbia College –Whidbey Island
 Bldg. 2739, Room 117
 1045 Midway Street
 Oak Harbor, WA 98278

Program Name	Naval Station Everett/Marysville	Whidbey Island	Distance Learning
Associate in Arts	X	X	X
Associate in General Studies	X	X	X
Associate in Science in Business Administration	X	X	X
Associate in Science in Computer Information Systems	--	--	X
Associate in Science in Criminal Justice Administration	X	--	X
Associate in Science in Environmental Studies	--	--	X
Associate in Science in Human Services	X	--	X
Bachelor of Arts in American Studies	X	X	X
Bachelor of Arts in Business Administration with majors in:	X	X	X
Accounting	X	X	X
Financial Services	X	X	X
Healthcare Management	--	--	X
Human Resource Management	X	X	X
International Business	X	X	X
Management	X	X	X
Marketing	X	X	X
Sports Management	--	--	X
Bachelor of Arts in Criminal Justice Administration	X	--	X
Bachelor of Arts in English	--	--	X

Program Name	Naval Station Everett/ Marysville	Whidbey Island	Distance Learning
Bachelor of Arts in History	--	X	X
Bachelor of Arts in Human Services	X	--	X
Bachelor of Arts in Interdisciplinary Studies (in teach-out)	X	X	X
Bachelor of Arts in Political Science	--	--	X
Bachelor of Arts in Psychology	--	--	X
Bachelor of Arts in Public Administration	--	--	X
Bachelor of Arts in Sociology	--	--	X
Bachelor of General Studies	X	X	X
Bachelor of Science in Business Administration with majors in:	X	X	X
Accounting	X	X	X
Financial Services	X	X	X
Healthcare Management	--	--	X
Human Resource Management	X	X	X
International Business	X	X	X
Management	X	X	X
Marketing	X	X	X
Sports Management	--	--	X
Bachelor of Science in Computer Information Systems	--	--	X
Bachelor of Science in Management Information Systems	X	--	X
Master of Arts in Military Studies	--	--	X
Master of Arts in Teaching	--	--	X
Master of Business Administration with tracks in:	X	--	X
• Accounting	--	--	X
• Human Resource Management	--	--	X
Master of Education in Educational Leadership	--	--	X
Master of Science in Criminal Justice	--	--	X

Additionally, although the Washington Student Achievement Council does not specifically authorize certificate programs, it has reviewed and authorizes the offering of the credit-bearing courses that comprise the following certificate programs:

- Human Resources Certificate
- Management Certificate
- Marketing Management Certificate



Bruce L. Berry, M.D.
Chair

Paul L. Hill, Ph.D.
Chancellor

West Virginia Higher Education Policy Commission
West Virginia Community and Technical College System

1018 Kanawha Boulevard, East, Suite 700
Charleston, West Virginia 25301
(304) 558-2101

www.hepc.wvnet.edu
www.wvctcs.org



Clarence "Butch" Pennington
Chair

James L. Skidmore
Chancellor

July 8, 2014

Ms. Misty A. Bush
Director, Office of Institutional Compliance
Columbia College
1001 Rogers Street
Columbia, MO 65216

Dear Ms. Bush:

Thank you for the documentation to support your request to renew your online authorization in West Virginia. Based on the information provided in your completed Reauthorization form, reauthorization for Columbia College is approved until July 30, 2015. This authorization recognizes the possibility that West Virginia residents may 1) be enrolled in programs that include an internship that may be completed in West Virginia and 2) be targeted for recruitment and advertising.

Please contact me if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Mark W. Stotler".

Mark W. Stotler
Director of Academic Programming



Wyoming Department of Education

Cindy Hill, Superintendent of Public Instruction
Hathaway Building, 2nd Floor, 2300 Capitol Avenue
Cheyenne WY 82002-0050

Phone: (307) 777-7675 | Fax: (307) 777-6234 | Website: edu.wyoming.gov

June 16, 2014

Ms. Misty Bush
Columbia College
1001 Rogers St.
Columbia, MO 65216

Dear Ms. Misty Bush:

Thank you for completing the required registration application for accredited postsecondary degree granting institutions as required by Wyoming statute (§§ W.S. 21-2-401 through 21-2-407). Your institution's application has been reviewed and approved. Your institution is authorized to offer education services in Wyoming starting July 1, 2014 and expires June 30, 2015.

In an effort to streamline Wyoming's approval process, this letter will serve as notification of approval. An official certificate will no longer be sent unless specifically requested by the institution. Schools who submitted registered agent applications will continue to receive agent cards.

Additional information relative to Wyoming Private School Licensing may be found at <http://edu.wyoming.gov/beyond-the-classroom/school-programs/private-school-licensing/>.

Should you have any questions or wish to request an official Chapter 30 certificate, please do not hesitate to contact me.

Sincerely,

Private School Licensing Program Manager
307-777-6210
elaine.marces@wyo.gov



FEDERAL STUDENT AID "START HERE. GO FURTHER."

UNITED STATES DEPARTMENT OF EDUCATION

FEDERAL STUDENT AID SCHOOL ELIGIBILITY CHANNEL

PROGRAM PARTICIPATION AGREEMENT

[PROVISIONAL APPROVAL]

Effective Date of Approval: The date on which this Agreement is signed on behalf of the Secretary of Education
Approval Expiration Date: December 31, 2016
Reapplication Date: September 30, 2016

Name of Institution: Columbia College
Address of Institution: 1001 Rogers Street
Columbia, MO 65216-4581

RECEIVED

MAR 2 2014

FSA, KANSAS CITY

OPE ID Number: 00245600

DUNS Number: 077122315

Taxpayer Identification Number (TIN): 430655867

The execution of this Agreement by the Institution and the Secretary is a prerequisite to the Institution's initial or continued participation in any Title IV, HEA Program.

The postsecondary educational institution listed above, referred to hereafter as the "Institution," and the United States Secretary of Education, referred to hereafter as the "Secretary," agree that the Institution may participate in those student financial assistance programs authorized by Title IV of the Higher Education Act of 1965, as amended (Title IV, HEA Programs) indicated under this Agreement and further agrees that such participation is subject to the terms and conditions set forth in this Agreement. As used in this Agreement, the term "Department" refers to the U.S. Department of Education.

SCOPE OF COVERAGE

This Agreement applies to all locations of the Institution as stated on the most current ELIGIBILITY AND CERTIFICATION APPROVAL REPORT issued by the Department. This

Agreement covers the Institution's eligibility to participate in each of the following listed Title IV, HEA programs, and incorporates by reference the regulations cited.

- **FEDERAL PELL GRANT PROGRAM**, 20 U.S.C. §§ 1070a *et seq.*; 34 C.F.R. Part 690.
- **FEDERAL FAMILY EDUCATION LOAN PROGRAM**, 20 U.S.C. §§ 1071 *et seq.*; 34 C.F.R. Part 682.
- **FEDERAL DIRECT STUDENT LOAN PROGRAM**, 20 U.S.C. §§ 1087a *et seq.*; 34 C.F.R. Part 685.
- **FEDERAL PERKINS LOAN PROGRAM**, 20 U.S.C. §§ 1087aa *et seq.*; 34 C.F.R. Part 674.
- **FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT PROGRAM**, 20 U.S.C. §§ 1070b *et seq.*; 34 C.F.R. Part 676.
- **FEDERAL WORK-STUDY PROGRAM**, 42 U.S.C. §§ 2751 *et seq.*; 34 C.F.R. Part 675.
- **ACADEMIC COMPETITIVENESS GRANT AND NATIONAL SCIENCE AND MATHEMATICS ACCESS TO RETAIN TALENT GRANT PROGRAMS**, 20 U.S.C. §§ 1070a-1 *et seq.*; 34 C.F.R. Part 691.
- **IRAQ AND AFGHANISTAN SERVICE GRANT**, 20 U.S.C. §§ 1070d *et seq.*

PROVISIONAL CERTIFICATION

This provisional certification is granted for a limited period to permit the Institution to participate in the Title IV, HEA programs referenced in this Agreement. During the period of provisional certification, the participation of the Institution will be subject to revocation for cause. Cause for revocation includes, without limitation, a failure to comply with any provision set forth in this Agreement, a violation of Department regulations deemed material by the Department, or a material misrepresentation in the material submitted to the Department as part of the Institution's application process for this certification. The Department in its sole discretion may provide the Institution with an opportunity to cure any such failure, may place the Institution on reimbursement funding pending a decision regarding revocation of this Agreement by a designated Department official, or may suspend the participation of the Institution pending a decision by the Department regarding revocation of this Agreement. In the event the Department chooses to revoke this Agreement and the Institution's participation in the Title IV, HEA programs, the Institution will have the right to show cause why this Agreement should not be revoked by presenting its objections to the designated Department official in writing. The Institution agrees that this opportunity to show cause, and not the procedures in 34 C.F.R. 668 subpart G, shall be the sole administrative appeal regarding such revocation. The decision by the designated Department official will constitute the final agency action.

Special Requirements for Substantial Changes Made During Term of Provisional Certification

Any institution provisionally certified must apply for and receive approval by the Secretary for expansion or of any substantial change (as hereinafter identified) before it may award, disburse or distribute Title IV, HEA funds based on the substantial change. Substantial changes generally include, but are not limited to: (a) establishment of an additional location; (b) increase in the level of academic offering beyond those listed in the Institution's Eligibility and

Certification Approval Report (ECAR); (c) addition of any nondegree or short-term training program; or (d) addition of a degree program by a proprietary institution.

If the Institution applies for the Secretary's approval of a substantial change, the Institution must demonstrate that it has the financial and administrative resources necessary to assure the Institution's continued compliance with the standards of financial responsibility (34 C.F.R. 668.15) and administrative capability (34 C.F.R. 668.16).

Reasons and Special Conditions of Provisional Certification

Federal Perkins Loan Default Rate Condition

The institution's default rate under the Federal Perkins Loan Program that was published most recently prior to the effective date of the Program Participation Agreement exceeds 30%. The institution must implement the necessary measures to reduce defaults under the Perkins Loan program.

New Degree Program at Public or Private Non-Profit

In addition to the expansions and substantial changes identified above under Special Requirements for Substantial Changes Made During Term of Provisional Certification, as a provisionally certified public or private non-profit institution, the institution must also apply for and receive approval by the Secretary for the addition of any degree programs.

Application for Recertification

Upon completion of the period of provisional certification, if the Institution wishes to apply for recertification to participate in the Title IV, HEA programs, the Institution must submit a completed Application for Approval to Participate in Federal Student Financial Aid Programs, together with all required supporting documentation, no later than September 30, 2016.

Grant or Denial of Full Certification

Notwithstanding any paragraph above, the provisional certification ends upon the Department's notification to the Institution of the Department's decision to grant or deny a six year certification to participate in the Title IV, HEA programs.

GENERAL TERMS AND CONDITIONS

1. The Institution understands and agrees that it is subject to and will comply with the program statutes and implementing regulations for institutional eligibility as set forth in 34 C.F.R. Part 600 and for each Title IV, HEA program in which it participates, as well as the general provisions set forth in Part F and Part G of Title IV of the HEA, and the Student Assistance General Provisions regulations set forth in 34 C.F.R. Part 668.

The recitation of any portion of the statute or regulations in this Agreement does not limit the Institution's obligation to comply with other applicable statutes and regulations.

- 2.

- a. The Institution certifies that on the date it signs this Agreement, it has a drug abuse prevention program in operation that it has determined is accessible to any officer, employee, or student at the Institution.
- b. The Institution certifies that on the date it signs this Agreement, it is in compliance with the disclosure requirements of Section 485(f) of the HEA (Campus Security Policy and Campus Crime Statistics).

3. The Institution agrees to comply with --

- a. Title VI of the Civil Rights Act of 1964, as amended, and the implementing regulations, 34 C.F.R. Parts 100 and 101 (barring discrimination on the basis of race, color or national origin);
- b. Title IX of the Education Amendments of 1972 and the implementing regulations, 34 C.F.R. Part 106 (barring discrimination on the basis of sex);
- c. The Family Educational Rights and Privacy Act of 1974 and the implementing regulations, 34 C.F.R. Part 99;
- d. Section 504 of the Rehabilitation Act of 1973 and the implementing regulations, 34 C.F.R. Part 104 (barring discrimination on the basis of physical handicap); and
- e. The Age Discrimination Act of 1975 and the implementing regulations, 34 C.F.R. Part 110.
- f. The Standards for Safeguarding Customer Information, 16 C.F.R. Part 314, issued by the Federal Trade Commission (FTC), as required by the Gramm-Leach-Bliley (GLB) Act, P.L. 106-102. These Standards are intended to ensure the security and confidentiality of customer records and information. The Secretary considers any breach to the security of student records and information as a demonstration of a potential lack of administrative capability as stated in 34 C.F.R. 668.16(c). Institutions are strongly encouraged to inform its students and the Department of any such breaches.

4. The Institution acknowledges that 34 C.F.R. Parts 602 and 667 require accrediting agencies, State regulatory bodies, and the Secretary to share information about institutions. The Institution agrees that the Secretary, any accrediting agency recognized by the Secretary, and any State regulatory body may share or report information to one another about the Institution without limitation.
5. The Institution acknowledges that the HEA prohibits the Secretary from recognizing the accreditation of any institution of higher education unless that institution agrees to submit any dispute involving the final denial, withdrawal, or termination of accreditation to initial arbitration prior to any other legal action.

**SELECTED PROVISIONS FROM
GENERAL PROVISIONS REGULATIONS, 34 C.F.R. PART 668.14**

An institution's program participation agreement applies to each branch campus and other location of the institution that meets the applicable requirements of this part unless otherwise specified by the Secretary.

(b) By entering into a program participation agreement, an institution agrees that--

- (1) It will comply with all statutory provisions of or applicable to Title IV of the HEA, all applicable regulatory provisions prescribed under that statutory authority, and all applicable special arrangements, agreements, and limitations entered into under the authority of statutes

applicable to Title IV of the HEA, including the requirement that the institution will use funds it receives under any Title IV, HEA program and any interest or other earnings thereon, solely for the purposes specified in and in accordance with that program;

(2) As a fiduciary responsible for administering Federal funds, if the institution is permitted to request funds under a Title IV, HEA program advance payment method, the institution will time its requests for funds under the program to meet the institution's immediate Title IV, HEA program needs;

(3) It will not request from or charge any student a fee for processing or handling any application, form, or data required to determine a student's eligibility for, and amount of, Title IV, HEA program assistance;

(4) It will establish and maintain such administrative and fiscal procedures and records as may be necessary to ensure proper and efficient administration of funds received from the Secretary or from students under the Title IV, HEA programs, together with assurances that the institution will provide, upon request and in a timely manner, information relating to the administrative capability and financial responsibility of the institution to--

(i) The Secretary;

(ii) A guaranty agency, as defined in 34 CFR part 682, that guarantees loans made under the Federal Stafford Loan and Federal PLUS programs for attendance at the institution or any of the institution's branch campuses or other locations;

(iii) The nationally recognized accrediting agency that accredits or preaccredits the institution or any of the institution's branch campuses, other locations, or educational programs;

(iv) The State agency that legally authorizes the institution and any branch campus or other location of the institution to provide postsecondary education; and

(v) In the case of a public postsecondary vocational educational institution that is approved by a State agency recognized for the approval of public postsecondary vocational education, that State agency;

(5) It will comply with the provisions of § 668.15 relating to factors of financial responsibility;

(6) It will comply with the provisions of § 668.16 relating to standards of administrative capability;

(7) It will submit reports to the Secretary and, in the case of an institution participating in the Federal Stafford Loan, Federal PLUS, or the Federal Perkins Loan Program, to holders of loans made to the institution's students under that program at such times and containing such information as the Secretary may reasonably require to carry out the purpose of the Title IV, HEA programs;

(8) It will not provide any statement to any student or certification to any lender in the case of an FFEL Program loan, or origination record to the Secretary in the case of a Direct Loan Program loan that qualifies the student or parent for a loan or loans in excess of the amount that the student or parent is eligible to borrow in accordance with sections 425(a), 428(a)(2), 428(b)(1)(A) and (B), 428B, 428H and 455(a) of the HEA;

(9) It will comply with the requirements of Subpart D of this part concerning institutional and financial assistance information for students and prospective students;

(10) In the case of an institution that advertises job placement rates as a means of attracting students to enroll in the institution, it will make available to prospective students, at or before the time that those students apply for enrollment--

(i) The most recent available data concerning employment statistics, graduation statistics, and any other information necessary to substantiate the truthfulness of the advertisements; and

(ii) Relevant State licensing requirements of the State in which the institution is located for any job for which an educational program offered by the institution is designed to prepare those prospective students;

(11) In the case of an institution participating in the FFEL Program, the institution will inform all eligible borrowers, as defined in 34 CFR part 682, enrolled in the institution about the availability and eligibility of those borrowers for State grant assistance from the State in which the institution is located, and will inform borrowers from another State of the source for further information concerning State grant assistance from that State;

(12) It will provide the certifications described in paragraph (c) of this section;

(13) In the case of an institution whose students receive financial assistance pursuant to section 484(d) of the HEA, the institution will make available to those students a program proven successful in assisting students in obtaining the recognized equivalent of a high school diploma;

(14) It will not deny any form of Federal financial aid to any eligible student solely on the grounds that the student is participating in a program of study abroad approved for credit by the institution;

(15) (i) Except as provided under paragraph (b)(15)(ii) of this section, the institution will use a default management plan approved by the Secretary with regard to its administration of the FFEL or Direct Loan programs, or both for at least the first two years of its participation in those programs, if the institution --

(A) Is participating in the FFEL or Direct Loan programs for the first time; or

(B) Is an institution that has undergone a change of ownership that results in a change in control and is participating in the FFEL or Direct Loan programs.

(ii) The institution does not have to use an approved default management plan if --

(A) The institution, including its main campus and any branch campus, does not have a cohort default rate in excess of 10 percent; and

(B) The owner of the institution does not own and has not owned any other institution that had a cohort default rate in excess of 10 percent while that owner owned the institution.

(16) For a proprietary institution, the institution will derive at least 10 percent of its revenues for each fiscal year from sources other than Title IV, HEA program funds, as provided in § 668.28(a) and (b), or be subject to sanctions described in § 668.28(c);

(17) The Secretary, guaranty agencies and lenders as defined in 34 CFR part 682, nationally recognized accrediting agencies, the Secretary of Veterans Affairs, State agencies recognized under 34 CFR part 603 for the approval of public postsecondary vocational education, and State agencies that legally authorize institutions and branch campuses or other locations of institutions to provide postsecondary education, have the authority to share with each other any information pertaining to the institution's eligibility for or participation in the Title IV, HEA programs or any information on fraud and abuse;

(18) It will not knowingly --

(i) Employ in a capacity that involves the administration of the Title IV, HEA programs or the receipt of funds under those programs, an individual who has been convicted of, or has pled *nolo contendere* or guilty to, a crime involving the acquisition, use, or expenditure of Federal, State, or local government funds, or has been administratively or judicially determined to have committed fraud or any other material violation of law involving Federal, State, or local government funds;

(ii) Contract with an institution or third-party servicer that has been terminated under section 432 of the HEA for a reason involving the acquisition, use, or expenditure of Federal, State, or local government funds, or that has been administratively or judicially determined to have

committed fraud or any other material violation of law involving Federal, State, or local government funds; or

(iii) Contract with or employ any individual, agency, or organization that has been, or whose officers or employees have been--

(A) Convicted of, or pled *nolo contendere* or guilty to, a crime involving the acquisition, use, or expenditure of Federal, State, or local government funds; or

(B) Administratively or judicially determined to have committed fraud or any other material violation of law involving Federal, State, or local government funds;

(19) It will complete, in a timely manner and to the satisfaction of the Secretary, surveys conducted as a part of the Integrated Postsecondary Education Data System (IPEDS) or any other Federal collection effort, as designated by the Secretary, regarding data on postsecondary institutions;

(20) In the case of an institution that is co-educational and has an intercollegiate athletic program, it will comply with the provisions of § 668.48;

(21) It will not impose any penalty, including, but not limited to, the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that the student borrow additional funds for which interest or other charges are assessed, on any student because of the student's inability to meet his or her financial obligations to the institution as a result of the delayed disbursement of the proceeds of a Title IV, HEA program loan due to compliance with statutory and regulatory requirements of or applicable to the Title IV, HEA programs, or delays attributable to the institution;

(22)(i) It will not provide any commission, bonus, or other incentive payment based in any part, directly or indirectly, upon success in securing enrollments or the award of financial aid, to any person or entity who is engaged in any student recruitment or admission activity, or in making decisions regarding the award of title IV, HEA program funds.

(A) The restrictions in paragraph (b)(22) of this section do not apply to the recruitment of foreign students residing in foreign countries who are not eligible to receive Federal student assistance.

(B) For the purpose of paragraph (b)(22) of this section, an employee who receives multiple adjustments to compensation in a calendar year and is engaged in any student enrollment or admission activity or in making decisions regarding the award of title IV, HEA program funds is considered to have received such adjustments based upon success in securing enrollments or the award of financial aid if those adjustments create compensation that is based in any part, directly or indirectly, upon success in securing enrollments or the award of financial aid.

(ii) Notwithstanding paragraph (b)(22)(i) of this section, eligible institutions, organizations that are contractors to eligible institutions, and other entities may make--

(A) Merit-based adjustments to employee compensation provided that such adjustments are not based in any part, directly or indirectly, upon success in securing enrollments or the award of financial aid; and

(B) Profit-sharing payments so long as such payments are not provided to any person or entity engaged in student recruitment or admission activity or in making decisions regarding the award of title IV, HEA program funds.

(iii) As used in paragraph (b)(22) of this section,

(A) *Commission, bonus, or other incentive payment* means a sum of money or something of value, other than a fixed salary or wages, paid to or given to a person or an entity for services rendered.

(B) *Securing enrollments or the award of financial aid* means activities that a person or entity engages in at any point in time through completion of an educational program for the purpose

of the admission or matriculation of students for any period of time or the award of financial aid to students.

(1) These activities include contact in any form with a prospective student, such as, but not limited to--contact through preadmission or advising activities, scheduling an appointment to visit the enrollment office or any other office of the institution, attendance at such an appointment, or involvement in a prospective student's signing of an enrollment agreement or financial aid application.

(2) These activities do not include making a payment to a third party for the provision of student contact information for prospective students provided that such payment is not based on--

(i) Any additional conduct or action by the third party or the prospective students, such as participation in preadmission or advising activities, scheduling an appointment to visit the enrollment office or any other office of the institution or attendance at such an appointment, or the signing, or being involved in the signing, of a prospective student's enrollment agreement or financial aid application; or

(ii) The number of students (calculated at any point in time of an educational program) who apply for enrollment, are awarded financial aid, or are enrolled for any period of time, including through completion of an educational program.

(C) *Entity or person engaged in any student recruitment or admission activity or in making decisions about the award of financial aid means--*

(1) With respect to an entity engaged in any student recruitment or admission activity or in making decisions about the award of financial aid, any institution or organization that undertakes the recruiting or the admitting of students or that makes decisions about and awards title IV, HEA program funds; and

(2) With respect to a person engaged in any student recruitment or admission activity or in making decisions about the award of financial aid, any employee who undertakes recruiting or admitting of students or who makes decisions about and awards title IV, HEA program funds, and any higher level employee with responsibility for recruitment or admission of students, or making decisions about awarding title IV, HEA program funds.

(D) *Enrollment* means the admission or matriculation of a student into an eligible institution.

(23) It will meet the requirements established pursuant to Part H of Title IV of the HEA by the Secretary and nationally recognized accrediting agencies;

(24) It will comply with the requirements of § 668.22;

(25) It is liable for all--

(i) Improperly spent or unspent funds received under the Title IV, HEA programs, including any funds administered by a third-party servicer; and

(ii) Returns any title IV, HEA program funds that the institution or its servicer may be required to make;

(26) If the stated objectives of an educational program of the institution are to prepare a student for gainful employment in a recognized occupation, the institution will--

(i) Demonstrate a reasonable relationship between the length of the program and entry level requirements for the recognized occupation for which the program prepares the student. The Secretary considers the relationship to be reasonable if the number of clock hours provided in the program does not exceed by more than 50 percent the minimum number of clock hours required for training in the recognized occupation for which the program prepares the student, as established by the State in which the program is offered, if the State has established such a requirement, or as established by any Federal agency; and

- (ii) Establish the need for the training for the student to obtain employment in the recognized occupation for which the program prepares the student.
- (27) In the case of an institution participating in a Title IV, HEA loan program, the institution --
- (i) Will develop, publish, administer, and enforce a code of conduct with respect to loans made, insured or guaranteed under the Title IV, HEA loan programs in accordance with 34 CFR 601.21; and
- (ii) Must inform its officers, employees, and agents with responsibilities with respect to loans made, insured or guaranteed under the Title IV, HEA loan programs annually of the provisions of the code required under paragraph (b)(27) of this section;
- (28) For any year in which the institution has a preferred lender arrangement (as defined in 34 CFR 601.2(b)), it will at least annually compile, maintain, and make available for students attending the institution, and the families of such students, a list in print or other medium, of the specific lenders for loans made, insured, or guaranteed under Title IV, of the HEA or private education loans that the institution recommends, promotes, or endorses in accordance with such preferred lender arrangement. In making such a list, the institution must comply with the requirements in 34 CFR 682.212(h) and 34 CFR 601.10;
- (29) (i) It will, upon the request of an enrolled or admitted student who is an applicant for a private education loan (as defined in 34 CFR part 601.2(b)), provide to the applicant the self-certification form required under 34 CFR 601.11(d) and the information required to complete the form, to the extent the institution possesses such information, including --
- (A) The applicant's cost of attendance at the institution, as determined by the institution under part F of Title IV, of the HEA;
- (B) The applicant's estimated financial assistance, including amounts of financial assistance used to replace the expected family contribution as determined by the institution in accordance with Title IV, for students who have completed the Free Application for Federal Student Aid; and
- (C) The difference between the amounts under paragraphs (b)(29)(i)(A) and (29)(i)(B) of this section, as applicable.
- (ii) It will, upon the request of the applicant, discuss with the applicant the availability of Federal, State, and institutional student financial aid;
- (30) The institution --
- (i) Has developed and implemented written plans to effectively combat the unauthorized distribution of copyrighted material by users of the institution's network, without unduly interfering with educational and research use of the network, that include --
- (A) The use of one or more technology-based deterrents;
- (B) Mechanisms for educating and informing its community about appropriate versus inappropriate use of copyrighted material, including that described in § 668.43(a)(10);
- (C) Procedures for handling unauthorized distribution of copyrighted material, including disciplinary procedures; and
- (D) Procedures for periodically reviewing the effectiveness of the plans to combat the unauthorized distribution of copyrighted materials by users of the institution's network using relevant assessment criteria. No particular technology measures are favored or required for inclusion in an institution's plans, and each institution retains the authority to determine what its particular plans for compliance with paragraph (b)(30) of this section will be, including those that prohibit content monitoring; and
- (ii) Will, in consultation with the chief technology officer or other designated officer of the institution--

- (A) Periodically review the legal alternatives for downloading or otherwise acquiring copyrighted material;
- (B) Make available the results of the review in paragraph (b)(30)(ii)(A) of this section to its students through a Web site or other means; and
- (C) To the extent practicable, offer legal alternatives for downloading or otherwise acquiring copyrighted material, as determined by the institution; and
- (31) The institution will submit a teach-out plan to its accrediting agency in compliance with 34 CFR 602.24(c), and the standards of the institution's accrediting agency upon the occurrence of any of the following events:
- (i) The Secretary initiates the limitation, suspension, or termination of the participation of an institution in any Title IV, HEA program under 34 CFR 600.41 or subpart G of this part or initiates an emergency action under § 668.83.
 - (ii) The institution's accrediting agency acts to withdraw, terminate, or suspend the accreditation or preaccreditation of the institution.
 - (iii) The institution's State licensing or authorizing agency revokes the institution's license or legal authorization to provide an educational program.
 - (iv) The institution intends to close a location that provides 100 percent of at least one program.
 - (v) The institution otherwise intends to cease operations.
- (c) In order to participate in any Title IV, HEA program (other than the LEAP and NEISP programs), the institution must certify that it--
- (1) Has in operation a drug abuse prevention program that the institution has determined to be accessible to any officer, employee, or student at the institution; and
 - (2)(i) Has established a campus security policy in accordance with section 485(f) of the HEA; and
 - (ii) Has complied with the disclosure requirements of § 668.47 as required by section 485(f) of the HEA.
- (d)(1) The institution, if located in a State to which section 4(b) of the National Voter Registration Act (42 U.S.C. 1973gg-2(b)) does not apply, will make a good faith effort to distribute a mail voter registration form, requested and received from the State, to each student enrolled in a degree or certificate program and physically in attendance at the institution, and to make those forms widely available to students at the institution.
- (2) The institution must request the forms from the State 120 days prior to the deadline for registering to vote within the State. If an institution has not received a sufficient quantity of forms to fulfill this section from the State within 60 days prior to the deadline for registering to vote in the State, the institution is not liable for not meeting the requirements of this section during that election year.
- (3) This paragraph applies to elections as defined in Section 301(1) of the Federal Election Campaign Act of 1971 (2 U.S.C. 431(1)), and includes the election for Governor or other chief executive within such State.
- (e)(1) A program participation agreement becomes effective on the date that the Secretary signs the agreement.
- (2) A new program participation agreement supersedes any prior program participation agreement between the Secretary and the institution.
- (f)(1) Except as provided in paragraphs (g) and (h) of this section, the Secretary terminates a program participation agreement through the proceedings in subpart G of this part.
- (2) An institution may terminate a program participation agreement.

- (3) If the Secretary or the institution terminates a program participation agreement under paragraph (f) of this section, the Secretary establishes the termination date.
- (g) An institution's program participation agreement automatically expires on the date that--
- (1) The institution changes ownership that results in a change in control as determined by the Secretary under 34 CFR part 600; or
 - (2) The institution's participation ends under the provisions of § 668.26(a)(1), (2), (4), or (7).
- (h) An institution's program participation agreement no longer applies to or covers a location of the institution as of the date on which that location ceases to be a part of the participating institution.

WILLIAM D. FORD FEDERAL DIRECT LOAN PROGRAM

If an institution participates in the William D. Ford Federal Direct Loan (Direct Loan) Program, the institution and its representatives shall comply with the statute, guidelines, and regulations governing the Title IV, Part D, William D. Ford Federal Direct Loan Program as required by 20 U.S.C. §§ 1087a *et seq.* (Part C) and 34 C.F.R. Part 685.

The institution will:

1. Provide for the establishment and maintenance of a Direct Loan Program at the Institution that will:

Identify eligible students who seek student financial assistance in accordance with Section 484 of the Higher Education Act of 1965, as amended (the HEA).

Estimate the need of students as required under Title IV, Part F of the HEA.

Provide a certification statement of eligibility for students to receive loans that will not exceed the annual or aggregate limits, except the Institution may exercise its authority, under exceptional circumstances identified by the Secretary, to refuse to certify a statement that permits a student to receive a loan, or certify a loan amount that is less than the student's determination of need, if the reason for such action is documented and provided in written form to a student.

Establish a schedule for disbursement of loan proceeds to meet the requirements of Section 428G of the HEA.

Provide timely and accurate information to the Secretary concerning 1) the status of borrowers while students are in attendance, any new information pertaining to the status of student borrowers of which the Institution becomes aware after the student leaves the Institution, and 2) the utilization of Federal funds under Title IV, Part D of the HEA at such times and in such manner as prescribed by the Secretary.

2. Comply with requirements established by the Secretary relating to student loan information with respect to the Direct Loan Program.
3. Provide that students at the Institution and their parents (with respect to such students) will be eligible to participate in the programs under Title IV, Part B of the HEA, Federal Family

Education Loan programs, at the discretion of the Secretary for the period during which such Institution participates in the Direct Loan Program, except that a student or parent may not receive loans under both Title IV, Part B and Part D of the HEA for the same period of enrollment.

4. Provide for the implementation of a quality assurance system, as established by the Secretary and developed in consultation with Institutions of higher education, to ensure that the Institution is complying with program requirements and meeting program objectives.
5. Provide that the Institution will not charge any fees of any kind, regardless of how they are described, to student or parent borrowers for loan application, or origination activities (if applicable), or the provision and processing of any information necessary for a student or parent to receive a loan under Title IV, Part D of the HEA.
6. Provide that the Institution will originate loans to eligible students and parents in accordance with the requirements of Title IV, Part D of the HEA and use funds advanced to it solely for that purpose (Option 2 only).
7. Provide that the note or evidence of obligation of the loan shall be the property of the Secretary (Options 2 and 1 only).
8. Comply with other provisions as the Secretary determines are necessary to protect the interest of the United States and to promote the purposes of Title IV, Part D of the HEA.
9. Accept responsibility and financial liability stemming from its failure to perform its functions under this Program Participation Agreement.

CERTIFICATIONS REQUIRED FROM INSTITUTIONS

The Institution should refer to the regulations cited below. Signature on this Agreement provides for compliance with the certification requirements under 34 C.F.R. Part 82, "New Restrictions on Lobbying," 34 C.F.R. Part 84, "Governmentwide Requirements for Drug-Free Workplace (Financial Assistance)," 34 C.F.R. Part 85, "Governmentwide Debarment and Suspension (Nonprocurement)," and 34 C.F.R. Part 86, "Drug and Alcohol Abuse Prevention." Breach of any of these certifications constitutes a breach of this Agreement.

PART 1 CERTIFICATION REGARDING LOBBYING; DRUG-FREE WORKPLACE; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG AND ALCOHOL ABUSE PREVENTION

1. Lobbying

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 C.F.R. Part 82, for persons entering into a Federal contract, grant or cooperative agreement over \$100,000, as defined at 34 C.F.R. Part 82, Sections 82.105, and 82.110, the undersigned certifies, to the best of his or her knowledge and belief, that:

(1)

No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.

- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The Institution shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

2a. Drug-Free Workplace (Grantees Other Than Individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 C.F.R. Part 84, Subpart B, for grantees, as defined at 34 C.F.R. Part 84, Sections 84.200 through 84.230 -

The Institution certifies that it will or will continue to provide a drug-free workplace by:

- (a) Publishing a drug-free workplace statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an on-going drug-free awareness program to inform employees about-
 - (1) The dangers of drug abuse in the workplace;
 - (2) The Institution's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -
 - (1) Abide by the terms of the statement, and
 - (2) Notify the employer in writing if he or she is convicted for a violation of a criminal drug statute occurring in the workplace no more than five calendar days after such conviction;
- (e) Notifying the agency, in writing, within 10 calendar days after receiving notice under this subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202. Notice shall include the identification number(s) of each affected grant;
- (f)

Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted -

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1972, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

2b. Drug-Free Workplace (Grantees Who Are Individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 C.F.R. Part 84, Subpart C, for recipients who are individuals, as defined at 34 C.F.R. Part 84, Section 84.300 -

1. As a condition of the grant, the Institution certifies that it will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity related to the award; and
2. If any officer or owner of the Institution is convicted of a criminal drug offense resulting from a violation occurring during the conduct of any award activity, the Institution will report the conviction, in writing, within 10 calendar days of the conviction, to: Director, Grants and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202. Notice shall include the identification number(s) of each affected grant.

3. Debarment, Suspension, and Other Responsibility Matters

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 C.F.R. Part 85, for prospective participants in primary covered transactions as defined at 34 C.F.R. Part 85, Sections 85.105 and 85.110, the Institution certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction; violation of Federal or State antitrust statutes; commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; or commission of any other offense indicating a lack of business integrity or business honesty that seriously and directly affects their present responsibility.
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.

4. Drug and Alcohol Abuse Prevention

As required by the Drug-Free Schools and Communities Act Amendments of 1989, which added section 1213 to the Higher Education Act, and implemented at 34 C.F.R. Part 86, the undersigned Institution certifies that it has adopted and implemented a drug prevention program for its students and employees that, at a minimum, includes--

1. The annual distribution in writing to each employee, and to each student who is taking one or more classes for any kind of academic credit except for continuing education units, regardless of the length of the student's program of study, of:
 - Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on its property or as part of any of its activities.
 - A description of the applicable legal sanctions under local, State or Federal law for the unlawful possession or distribution of illicit drugs and alcohol.
 - A description of the health risks associated with the use of illicit drugs and the abuse of alcohol.
 - A description of any drug or alcohol counseling, treatment, or rehabilitation or re-entry programs that are available to employees or students.
 - A clear statement that the Institution will impose disciplinary sanctions on students and employees (consistent with local, State and Federal law), and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violation of the standards of conduct. A disciplinary sanction may include the completion of an appropriate rehabilitation program.
2. A biennial review by the Institution of its program to:
 - Determine its effectiveness and implement changes to the program if they are needed.
 - Ensure that its disciplinary sanctions are consistently enforced.

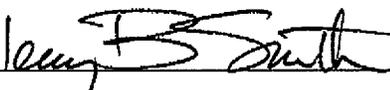
voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion--Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

NOTE: A completed copy of the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions" form must be retained by the Institution. The original blank certification must be returned with the PPA.

IN WITNESS WHEREOF

the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

Signature of Institution's Chief Executive Officer:  Date: 3.19.14

Print Name and Title: TERRY B SMITH
INTERIM PRESIDENT

For the Secretary:  Date: 3/24/14
U.S. Department of Education