



# CHAMBERLAIN

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## *College of Nursing*

# I O W A

**Iowa College Student Aid Commission**

***Application For Approval and  
Registration***

**April 2013**

**Contact Information:**

Elizabeth C. Jendral, Manager, Government Relations - Licensing  
3005 Highland Parkway  
Downers Grove, IL 60515  
(630) 353-3840  
(630) 353-3968 fax  
[ejendral@devry.edu](mailto:ejendral@devry.edu)



**CHAMBERLAIN**  
*College of Nursing*

May 23, 2013

J Carolyn Small  
Postsecondary Registration Administrator  
Iowa College Student Aid Commission  
603 E. 12<sup>th</sup> Street, 5<sup>th</sup> Flr  
Des Moines, IA 50309

**RE: Application for Approval and Registration of Chamberlain College of Nursing**

Dear Ms. Small:

Attached is the completed registration form with required attachments for Chamberlain College of Nursing, Out-of-State Online registration.

Also included is the completed Exemption Claim Under Iowa Code Chapter 714.

Please let me know if you have any questions. I can be reached at 630-353-3840 or via email at [ejendral@chamberlain.com](mailto:ejendral@chamberlain.com).

Sincerely,

Elizabeth Jendral  
Government Relations Manager-Licensing

Enclosures

# *Iowa College Student Aid Commission*

*Postsecondary Approval and Registration Administrator 603 East 12th Street, FL 5th Des Moines, IA 50319 (515) 725-3470*

## **Application for Approval and Registration of Postsecondary School Iowa Code Chapter 261B**

Submit a paper document and a complete duplicate in pdf format on a CD. Applications may be submitted electronically by contacting the Postsecondary Approval Administrator at the Iowa College Student Aid Commission.

**All items must be completed** before the application will be considered as received by the Commission. Attach additional pages as needed to provide the requested information. Other documents or materials may also be attached to support the application.

(Registrations must be renewed every two years or upon any substantive change in program offerings, location, or accreditation.)

Name of school and address of the principal office as defined in Iowa Code Section 490.140 or 510.141:  
[(261B.4(2))] and [(261B.4(1))]

Name of School: **Chamberlain College of Nursing**  
Street: **3005 Highland Parkway**  
City: **Downers Grove**  
State: **Illinois**  
Zip: **60515**  
Country: **USA**  
Telephone Number (including country or area code): **888-556-8226**

Type of school:

- For-profit
- Non-profit
- Public

Address of this school in all other states, and in foreign countries:

Suite	Street	City	State	Zip	Country	Phone
	2149 West Dunlap Avenue	Phoenix	AZ	85021	USA	602-331-2720
	5200 Belfort Road	Jacksonville	FL	32256	USA	904-251-8110
	2300 SW 145 <sup>th</sup> Ave.	Miramar	FL	33027	USA	954-885-3510
A100	5775 Peachtree-Dunwoody Road, NE	Atlanta	GA	30342	USA	4047-250-8500
	1221 North Swift Road	Addison	IL	60101	USA	630-953-3680
	3300 North Campbell Ave	Chicago	IL	60618	USA	773-961-3000
	18624 West creek Drive	Tinley Park	IL	60477	USA	708-560-2000
	9100 Keystone Crossing	Indianapolis	IN	46240	USA	317-816-7335
106	11830 Westline Industrial Drive	St. Louis	MO	63146	USA	314-991-6200
	1350 Alum Creek Drive	Columbus	OH	43209	USA	614-252-8890
201	6700 Euclid Avenue	Cleveland	OH	44103	USA	216-361-6005
	11025 Equity Drive	Houston	TX	77041	USA	713-277-9800
	2450 Crystal Drive	Arlington	VA	22202	USA	703-416-7300

Address of all locations in Iowa where instruction is to be provided

**Chamberlain College of Nursing does not have a physical location in Iowa. Chamberlain will recruit Iowa students for its online degree programs.**

Tuition charges, fees and other costs payable to the school by a student. [(261B.4(3))]

Programs to be Offered in Iowa <i>Tuition effective 7/1/2013</i>	Tuition	Fees	Books and Supplies	Other *	Total
RN to BSN Degree Completion Option	\$27,730	\$900	\$1,200	\$60	\$29,890
Master of Science in Nursing Degree Specialty tracks: - Educator Specialty Track - Executive Specialty Track - Informatics Specialty Track - Healthcare Policy Specialty Track	\$23,400	\$1,950	\$900	\$60	\$26,310
Master of Science in Nursing Degree - Family Nurse Practitioner Specialty Track**	\$22,500	\$1,400	\$3,500	\$60	\$27,460
Doctor of Nursing Practice Degree	\$22,500	\$3,150	\$1,250	\$60	\$26,960
Graduate Certificate in Nursing Education	\$7,800	\$600	\$300	\$60	\$8,760
Graduate Certificate in Nursing Education w/practicum	\$9,750	\$900	\$375	\$60	\$11,085
Graduate Certificate in Nursing Informatics	\$5,850	\$450	\$225	\$60	\$6,585
Graduate Certificate in Nursing Informatics w/practicum	\$9,750	\$900	\$375	\$60	\$11,085

\* *One time application fee.*

\*\* **Current tuition costs**

Refund policy of the school for the return of refundable portions of tuition, fees, or other charges [(261B.4(4))]  
If the refund policy is attached, please summarize the policy below.

**Summary of Iowa Student Refund Policy**

Iowa students who withdraw prior to completing an 8 week session will receive a pro rata refund. Students who withdraw prior to completing an 8 week session because of physical incapacity shall receive a pro rata refund. Iowa National Guard or reserve forces of the United States, their spouse or dependent child are offered options should the service member be ordered to state military service or federal service or duty.

See Attachment 11, Refund Policy

Degrees granted by the school [(261B.4(5))]

- Associate Degree in Nursing
- Bachelor of Science in Nursing
- Master of Science in Nursing
- Doctor of Nursing Practice
- Graduate Certificate in Nursing Education w/practicum
- Graduate Certificate in Nursing Education
- Graduate Certificate in Nursing Informatics
- Graduate Certificate in Nursing Informatics w/practicum

Offered in Iowa [(261B.4(11))]

**Bachelor of Science in Nursing – RN to BSN Degree Completion Option**  
**Master of Science in Nursing**  
**Doctor of Nursing Practice**  
**Graduate Certificate in Nursing Education w/practicum**  
**Graduate Certificate in Nursing Education**  
**Graduate Certificate in Nursing Informatics**  
**Graduate Certificate in Nursing Informatics w/practicum**

Name, business address and telephone number of the chief executive officer of the school: [(261B.4(7))]

**Name: Susan Groenwald, MSN, PhD, National President**  
**Street: 3005 Highland Parkway**  
**City: Downers Grove**  
**State: Illinois**  
**Zip: 60515**  
**Country: USA**  
**Telephone Number (including country or area code): 630-353-3840**

Provide a copy or description of the means by which the school intends to comply with 261B.9 [(261B.4(8))]. Code section 261B.9 is as follows:

**261B.9 DISCLOSURE TO STUDENTS.**

Prior to the commencement of a course of instruction and prior to the receipt of a tuition charge or fee for a course of instruction, a school shall provide written disclosure to students of the following information accompanied by a statement that the information is being provided in compliance with this section:

1. The name or title of the course.
2. A brief description of the subject matter of the course.
3. The tuition charge or other fees charged for the course. If a student is enrolled in more than one course at the school, the tuition charge or fee for all courses may be stated in one sum.
4. The refund policy of the school for the return of the refundable portion of tuition, fees, or other charges. If refunds are not to be paid, the information shall state that fact.
5. Whether the credential or certificate issued, awarded, or credited to a student upon completion of the course or the fact of completion of the course is applicable toward a degree granted by the school and, if so, under what circumstances the application will be made.
6. The name of the accrediting agency recognized by the United States department of education or its successor agency which has accredited the school.

Response:

**The required information can be found in the academic catalogs on Chamberlain's website. Links to the catalogs are provided below. Please see Attachment 15, Catalogs & Student Handbook**

<http://www.chamberlain.edu/docs/academics-admissions/undergraduate-catalog.pdf>  
<http://www.chamberlain.edu/docs/academics-admissions/graduate-catalog.pdf>

1. **Course titles can be found: undergraduate catalog pages 24-36, graduate catalog pages 23-28.**
2. **Course descriptions can be found: undergraduate catalog pages 24-36, graduate catalog pages 23-28.**
3. **Tuition charges can be found: undergraduate catalog page 75-76, graduate catalog pages 47-50.**
4. **The refund policy can be found: undergraduate catalog page 78, graduate catalog page 51. Please see Refund Policy – Iowa Buyer's Rights Addendum, Attachment 11**

5. Graduation information can be found: undergraduate catalog page 65, graduate catalog page 45.
6. Accreditation can be found: undergraduate catalog page 10, graduate catalog page 10.

Name, address, and telephone number of a contact person in Iowa. [(261B.4(10))].

If the school is applying for distance education and has registered with the Iowa Secretary of State as a for-profit or non-profit corporation transacting business in Iowa, please list the corporation's Iowa registered agent.

**Name: CT Corporation System**

**Suite: 200**

**Street: 500 E. Court Ave.**

**City: Des Moines**

**State: Iowa**

**Zip: 50309**

**Country: U.S.**

**Telephone Number (including country or area code): 515-245-4469**

Name, address, and title of the other officers and members of the legal governing body of the school: [(261B.4(6))]

Officer Number 1

**Name: Daniel Hamburger, President and Chief Executive Officer, DeVry Inc.**

**Street: 3005 Highland Parkway**

**City: Downers Grove**

**State: Illinois**

**Zip: 60515**

**Country: USA**

**Telephone No. (including country or area code): 630-571-7700**

**Please see Attachment 1, Senior Leadership and Board of Directors**

Names and addresses of persons owning more than 10% of the school: [(261B.4(6))]

**Currently, no person owns more than 10% of DeVry Inc.**

Name all agencies accrediting the institution. For each agency, include name, address, telephone number, and whether the agency is recognized by the U.S. Department of Education. [(261B.4(9))] Attach copies of accreditation certificates of status for each agency. If the Iowa location is not accredited, provide accrediting agency certification that the Iowa location will be granted accreditation upon approval by the College Student Aid Commission. Provide documentation that every location of applicant school is approved by the accrediting agency and in good standing, for all locations throughout the world.

Accrediting Agency 1

**Name: Higher Learning Commission of the North Central Association of Colleges and Schools (HLC)**  
**Suite: 7-500**  
**Street: 230 S. LaSalle Street**  
**City: Chicago**  
**State: Illinois**  
**Zip: 60604**  
**Country: USA**  
**Telephone Number (including country or area code): 312-263-0456**  
**Contact Person: Sylvia Manning, President**  
**Is this agency recognized by the U. S. Department of Education?  Yes  No**

Accrediting Agency 2

**Name: The Commission on Collegiate Nursing Education (CCNE)**  
**Suite: #530**  
**Street: One DuPont Circle**  
**City: Washington**  
**State: D.C.**  
**Zip: 20036**  
**Country: USA**  
**Telephone Number (including country or area code): 202-887-6791**  
**Contact Person: Crystal Pool, Assistant Director**  
**Is this agency recognized by the U. S. Department of Education?  Yes  No**

**Accreditation statements are provided in Attachment 2.**

Describe the procedures followed by the school for permanent preservation of student records. [(261B.4(12))]

**Chamberlain uses Image Now, a document imaging and management tool to permanently store electronic student records.**

Provide the contact information to be used by students and graduates who seek to obtain transcript information.

**Students or graduates requesting transcripts submit a request form, (see Attachment 3) which can be obtained at the following website:**

<http://www.chamberlain.edu/transcripts>

List the states and approval or registration agencies for all states in which the school operates or maintains a presence.

State	Agency Name	Address	Contact Person	Telephone Number
Arizona	Arizona State Board for Private Postsecondary Education	1400 West Washington Suite 260 Phoenix, AZ 85007	Ms. Teri Stanfill, Executive Director	602-542-5709
Florida	Commission for Independent Education, Florida Department of Education	325 West Gaines Street Suite 1414 Tallahassee, FL 32399	Ms. Mary Hamm, Program Specialist	850-245-3200
Georgia	Nonpublic Postsecondary Education Commission	2082 E Exchange Pl, Suite 220 Tucker, GA 30084	Linda Exley, Standards Administrator	770-414-3300
Illinois	Illinois Board of Higher Education	431 E. Adams, 2 <sup>nd</sup> Floor Springfield, IL 62701	Harry J. Berman, PhD, Interim Executive Director	217-782-2551
Indiana	Board For Proprietary Education	101 West Ohio St. Suite 670 Indianapolis, IN 46204	Jodi White, Administrative Director	317-323-1320
Missouri	Missouri Dept. of Higher Education	PO Box 1469 Jefferson, MO 65109	Mr. Leroy Wade, Assistant Commissioner	573-751-2361
Ohio	Ohio Board of Regents	25 South Front Street Columbus, OH 43215	James Petro, Chancellor	614-466-6000
Texas	Texas Higher Education Coordinating Board	PO Box 12788 Austin, TX 78711	Mr. Fred White, Academic Programs	512-427-6225
Virginia	State Council of Higher Education for Virginia	101 N. 14 <sup>th</sup> Street Richmond, VA 23219	Ms. Linda Woodley, Director	804-225-2600

Please see Attachment 5, Board of Nursing Contacts

Describe the academic and instructional methodologies and delivery systems to be used by the school and the extent to which the school anticipates each methodology and delivery system will be used, including, but not limited to, classroom instruction, correspondence, internet, electronic telecommunications, independent study, and portfolio experience evaluation. [(261B.4(13))]

Chamberlain will only offer online courses via internet in Iowa. Chamberlain uses an e-learning platform called eCollege to provide courses for online delivery. Faculty use detailed course maps that have been developed for each course in the curriculum. Teaching and learning methodologies include:

1. Textual content
2. Multimedia – video and audio clips
3. Asynchronous threaded discussions
4. Exams
5. Word and PDF document sharing (journal articles, text content)
6. Excel document sharing
7. PowerPoint presentation sharing
8. Instructor announcements
9. Instructor presentations
10. Email communication with individual students
11. Synchronous chat, phone, and video conferencing
12. Website and library links

Students spend their instructional time each week engaging in the course discussions, reading course materials, interacting with the professor and peers in learning activities and completing course assignments.

Students complete a specified number of practicum hours for each of the degree programs and some of the certificate programs. These hours are usually performed at a healthcare site. When a healthcare site is unavailable that adequately meets the student's learning objectives, students can complete some of their practicum hours using online simulation in a virtual world created and managed by Chamberlain via the Second Life Delivery platform. Students work with a mentor who guides their practicum hours, whether in a healthcare facility or in the online simulated healthcare world.

The online delivery model is entirely web-based with the following teaching/learning resources:

**Instructor Perspective:**

- Course home page
- Syllabus, with course description, objectives, policies and procedures, grading practices, course texts, etc.
- Calendar
- Search feature – allows students to search by topics within the course and to search the Internet via six common search engines
- Microsoft Office integration – allows uploading of Word, PowerPoint, and Excel files to a Web-ready HTML format
- Visual Editor – allows instructor to create, edit, and modify content without using HTML
- Streaming Media – audio and video
- Style manager – for fonts, formats, etc.
- Grade book – instructor sees all grades, students only their own. Also tracks time students spend online.
- Exam builder
- Turnitin.com to check for originality of student work
- Library access
- Second Life simulations

**Student Perspective:**

- Threaded discussions – structured discussions between instructor and students showing relation of comments to one another
- Email capability
- Document sharing – for collaborative projects on common materials, such as papers
- Journals – can be kept privately or shared with instructor
- Webliography – link to Web sites, articles, papers, company information, etc.
- Group processes – can create private chat rooms for group work.
- Link to Turnitin.com to check for originality of their work (integrated, no additional expense)
- Link to Smarthinking for tutoring and support with writing assignments (integrated, no additional expense)
- Library access
- Second Life simulations

Provide the name of every other State of Iowa agency required to approve the applicant school in Iowa, the school's contact person at the agency and the current status of that approval. Attach documentation in the form of a letter or certificate for each agency.

**Please see Attachment 4, Iowa Board of Nursing Criteria**

Is the school subject to a limitation, suspension or termination (LST) order issued by the U.S. Department of Education?

Yes  No

If yes, explain below.

Provide the name and contact information for a U. S. Department of Education official who can verify the LST statement.

**Federal Student Aid, Kansas City Office, Deborah Tucker 202-377-3173**

Do you:

Enroll students in Iowa?  Yes  No

Employ Iowa faculty?  Yes  No

Do you intend to:

Enroll students in Iowa?  Yes  No

Employ Iowa faculty?  Yes  No

Describe current operations or plans to enroll students in Iowa or employ Iowa faculty.

**Currently Chamberlain has Iowa students enrolled in online courses. Chamberlain does not have a physical location in Iowa or plan to have a physical location in Iowa.**

**Currently, Chamberlain does not employ faculty who reside in Iowa. In the future, Chamberlain may employ faculty who reside in Iowa. Any future faculty who reside in Iowa would be for online courses only.**

Name, address, telephone number and resume of employees in Iowa. Please identify which employees are full time.

**Currently, Chamberlain does not have employees located in Iowa.**

Will your school comply with *Iowa Code* section 261B.7 limiting the use of references to the Secretary of State, State of Iowa, or College Student Aid Commission in promotional material (See the *Iowa Code* for details)

Yes  No

Will your school comply with the requirements of *Iowa Code* section 261.9(1)"e" to "g"? (See the *Iowa Code* for details.)

Yes  No

Please provide policies that comply with these requirements as attachments.

**See Attachment 12, Iowa Code 261.9**

Does the school agree to file annual reports that the Commission requires from all Iowa colleges and universities?

Yes  No

Attached a copy of the applicant school's most recent audit prepared by a certified public accounting firm no more than 12 months prior to the application and state below where, in the audit report, there is evidence that the auditor is providing an unqualified opinion.

**Please see Attachment 14, Financial Reports**

Describe how students will be provided with access to learning resources, including appropriate library and other support services requisite for the schools' degree programs.

### **Library Resources**

Chamberlain will not have a physical library located in Iowa. Any Chamberlain student enrolled in an online program has full access to Chamberlain College of Nursing's and DeVry University's libraries.

The Drusch Professional Library at Chamberlain's St. Louis campus is the flagship library of Chamberlain College of Nursing. The St. Louis library provides materials and librarian assistance to all students enrolled on Chamberlain College of Nursing campuses and in online programs nationwide. Further information regarding library services can be found on the library website: <http://chamberlain.edu/library>.

Libraries located on each Chamberlain campus are staffed by professional librarians (i.e. librarians possessing a Master's degree in Library and Information Science). Every campus library maintains a collection of core nursing reference materials, monographs, and print nursing journals. Every Chamberlain student has remote as well as on-campus access to the library's full-array of electronic resources twenty-four hours a day, seven days a week. Librarians provide library orientation sessions for all students on request. Bibliographic instruction is provided both within the library and in classes. Instructional sessions are tracked and data is submitted for statistical reports tracked at local as well as national levels.

The libraries' collections (books, journals and audiovisual materials) are available to all Chamberlain students, online and on-campus upon request. Requested items are shipped to students at no charge. Materials not held by Chamberlain libraries can be requested from lending libraries via interlibrary loan. Turn-around time for item and article requests is typically within 48 hours.

Help with library resources is available Monday through Saturday on-site, via phone and email. Live chat reference service is provided afternoons and evenings seven days a week and is staffed by professional librarians. Phone, chat and email transactions are tracked across all campuses and data is submitted for statistical reports tracked at local as well as national levels.

Chamberlain libraries offer extensive online collections through the Chamberlain website at <http://chamberlain.edu/library>. On this website students have access to databases, e-books and online journals.

Chamberlain College of Nursing libraries subscribe to a large number of databases remotely accessible by all Chamberlain students and faculty. Some of these databases include CINAHL Plus with Full Text, Medline with Full Text, ERIC, Psychology and Behavioral Sciences Collection, Soc INDEX with Full Text, AI- HealthWatch, Health Business Elite, Business Source Premier and SPORT Discus with Full Text. The library also subscribes to OVID online databases Nursing and Health Professions Premier Collection of journals, The Joanna Briggs Institute collection of evidence-based resources, Nursing Community College Extended Book Collection, and the American Nurses Association, Inc. e-book collection.

Provide evidence that faculty within an appropriate discipline are involved in developing and evaluating curriculum for the program(s) to be registered in Iowa.

Full-time Chamberlain faculty members who are educationally and experientially qualified in their disciplines are responsible for developing and evaluating the curriculum for programs. Faculty members who are subject matter experts in the content being taught in a particular course, design and write the courses, which are then developed into an online courses by a web development expert working with the full-time faculty. Once developed, the same course design and content is used for every section of that course and either a full-time or an adjunct instructor is assigned to teach it. All materials, discussion questions, course content, assignments and grading rubrics are the same for every section of the course. All faculty are trained in how to teach the course using standardized procedures and following academic policies. Every course is under the ongoing supervision and oversight of the full-time faculty member who developed the course and is the subject matter expert for that course. The full-time

faculty member evaluates the assignment feedback, the student-teacher interactions, the grading, and the student satisfaction surveys every semester. A faculty manager oversees the adjunct faculty members and gathers data for full-time faculty evaluations of the course and the instructors.

Driving elements of the curriculum and course development processes include program outcomes (POs) and course outcomes (COs) developed by the faculty. Outcome achievement is measured by a system of Learning Outcomes Management (LOM) that includes systematic faculty review of how well student assignments meet the required outcomes.

Curriculum changes are designed and proposed by faculty, then approved by the Graduate Curriculum Committee. Individual course changes are instituted by the subject matter expert faculty member overseeing a particular course, in consultation with other faculty who teach the course and using feedback and input from multiple quality measures, and then approved by the Graduate Curriculum Committee. The Learning Outcomes Management system aids faculty in evaluating how well each course succeeds in guiding student in the achievement of course and program outcomes.

See Attachment 13, Governance Guidelines

If applicable, please provide evidence that the school has adequate physical facilities appropriate for the program(s) to be offered and are located in the state. Include a copy of a signed agreement for a facility purchase or lease or option to purchase or lease. Please include a photograph of the location.

**Chamberlain does not have a physical location in the state of Iowa. Iowa students are able to take online courses only.**

Include a statement, signed by the chief executive officer of the applicant school, on school letterhead, demonstrating the school's commitment to the delivery of programs located in Iowa, and agreeing to provide alternatives for students to complete programs at other institutions if the applicant school closes the program before students have completed their courses of study.

Statement may be in an attached document.

**Please see Attachment 6, President's statement**

Provide an organizational plan that shows the location and physical address, telephone number, fax number and contact information for all internet-based and site-based educational locations, administrative, and service centers operated by the applicant and any parent organization.

**DeVry Inc. is the parent organization of Chamberlain College of Nursing.**

**DeVry Inc.**

**Corporate Headquarters**

**3005 Highland Parkway**

**Downers Grove, IL 60515**

**Contact: Elizabeth Jendral, Government Relations Manager, Licensing**

**Phone: 630-353-3840**

**Fax: 630-353-3969**

**Chamberlain College of Nursing**

**National Headquarters**

**3005 Highland Parkway**

**Downers Grove, IL 60515**

**Contact: Elizabeth Jendral**

**Phone: 630-353-3840**

**Fax: 630-353-3969**

**A list of all Chamberlain College of Nursing campus locations are provided in Attachment 7.**

Provide documentation showing the school's policy for the resolution of student and graduate comments and complaints. Provide complete contact information to which complainants may be referred.

**Grievance Procedure: 2012-2013 Chamberlain Undergraduate Catalog, Page 85**

**Grievance Procedure**

When a specific problem arises and a student believes that his/her relationship with Chamberlain is being unfairly or unjustly affected, the student should first address the problem through the following communication channels:

**Academic problem:** Instructor to course coordinator or dean of academic affairs to campus president or the online dean to vice president of academic affairs.

**Non-academic problem:** Manager of student services or student services advisor to campus president or the online dean to the national president.

When it is not possible to resolve a problem through these channels, the student may invoke the Chamberlain grievance procedure. See the student handbook for the Chamberlain grievance procedure. Students not satisfied with the final disposition of the grievance process may contact the on-site or program leadership, state licensing authority, Chamberlain's accreditor or the state attorney general. A complete listing of contact information for state licensing authorities and the state attorney general offices is located at [Chamberlain.edu/studentconsumerinfo](http://Chamberlain.edu/studentconsumerinfo). Students will not be subject to adverse action as a result of filing a complaint or initiating the grievance process.

**Grievance Procedure: 2012-2013 Chamberlain Graduate Catalog, Page 60**

When a specific problem arises, and a student believes that his/her relationship with Chamberlain is being unfairly or unjustly affected, the student should first address the problem through the following communication channels:

**Academic problem:** Instructor to online dean to vice president of academic affairs.

**Non-academic problem:** Manager of student services or student services advisor to online dean to national president.

When it is not possible to resolve a problem through these channels, the student may invoke the Chamberlain grievance procedure. Please refer to the student handbook for more information.

Students not satisfied with the final disposition of the grievance process may contact the program leadership, state licensing authority, Chamberlain's accreditor or the state attorney general. A complete listing of contact information for state licensing authorities and the state attorney general offices is located at [chamberlain.edu/studentconsumerinfo](http://chamberlain.edu/studentconsumerinfo).

Students will not be subject to adverse action as a result of filing a complaint or initiating the grievance process.

**Grievance Procedure: Chamberlain College of Nursing Student Handbook, Pages-54-56**

**Student Grievance Policy**

**Grievances**

When a specific problem arises and a student believes that his/her relationship with Chamberlain is being unfairly or unjustly affected, the student should first address the problem through the following communication channels:

**Academic problem:** Instructor to course coordinator or dean of academic affairs to campus president or the online dean to vice president of academic affairs.

**Non-academic problem:** Manager of student services or student services advisor to campus president or the online dean to national president. When it is not possible to resolve a problem through these channels, the student may invoke Chamberlain grievance procedure.

Students not satisfied with the final disposition of the grievance process may contact the on-site or program leadership, state licensing authority, Chamberlain's accreditor or the state attorney general. A complete listing of

contact information for state licensing authorities and the state attorney general offices is located at [chamberlain.edu/studentconsumerinfo](http://chamberlain.edu/studentconsumerinfo).

Students will not be subject to adverse action as a result of filing a complaint or initiating the grievance process.

#### Formal Grievance Procedure

##### Step 1:

The student initiates the formal grievance procedure by submitting a letter to the Grievance Committee chairperson. The letter may be submitted through the student services advisor and must include:

- A summary statement of the decision being appealed
- The basis for challenging that decision
- The identity of the party or parties who made the decision
- A description of all prior attempts at resolution, including dates
- The specific remedy or remedies requested
- The student's dated signature

The letter of grievance must be submitted within five business days of the date of the event or issue. The event or issue may be the date the incident occurred, the date the grade was posted, the date the test was returned, etc. Time the student spends actively attempting to resolve the complaint informally will not be applied to the deadline. However, this is true only if the student initiates the informal procedure within two business days of the event/occurrence. If the student does not choose to initiate informal proceedings and instead wishes to move directly to formal proceedings, the student has only five days to do so. If the letter is not submitted by then, the student waives the right to any further review of the decision.

##### Step 2:

The Grievance Committee chairperson schedules a meeting of the Grievance Committee within five business days of receiving the letter. At this time, committee members are informed of their obligation to remove themselves from the committee if they have prior involvement or knowledge that could be prejudicial. Appropriate alternates are selected. The committee members include a minimum of two faculty and/or staff members and a minimum of two students. The proceedings of the committee meeting may be taped at the request of the student and/or College. The student may not be accompanied by legal counsel or family members.

##### Step 3:

The Grievance Committee responsibilities are to:

- Interview all involved parties including, but not limited to, student(s), faculty, administration, support staff and clinical facility staff
- Review verbal and written documentation that is submitted
- Develop recommendation(s) with a supporting rationale
- Submit recommendation(s) as approved by the committee to the campus dean within two business days of the meeting

##### Step 4:

The campus president, program dean or designee reviews the Grievance Committee's recommendation and supporting rationale and makes a decision. The student is informed of the decision within five business days of the Grievance Committee meeting. The decision of the campus president is final and the action to be taken is implemented immediately. During the grievance process, the student retains full student status. However, if an issue of client or student safety is involved, the College retains the right to remove the student from the clinical experience or college-controlled housing.

Students not satisfied with the final disposition of the grievance process may contact the campus or program leadership, state licensing authority, the College's accreditors, or the state attorney general. A complete listing of contact information for state licensing authorities and the state attorney general offices is located at [chamberlain.edu/studentconsumerinfo](http://chamberlain.edu/studentconsumerinfo).

Provide a copy of a current Certificate of Authority provided by the applicant's home state and the Iowa Secretary of State.

**Chamberlain's home state is Illinois, a copy of Chamberlain's Illinois documentation is provided in Attachment 8. Chamberlain's documentation from the Iowa Secretary of State is also provided in Attachment 9**

Provide the U.S. Department of Education cohort default rate for each associated organizational entity for which the U.S. Department of Education reports a cohort default rate.

**Chamberlain College of Nursing FY 2010 Default Rate 4.1**

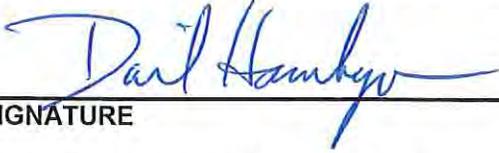
Provide the average debt upon graduation of individuals completing programs at each branch location and the entire organization.

**Please see Attachment 10, Debt Upon Graduation Spread Sheet.**

Provide the U. S. Department of Education cohort graduation rate for each branch location and the total organization, showing rates for graduates of diploma, two-year, and four-year, programs if those rates are reported to the U. S. Department of Education National Center for Education Statistics.

**The latest overall graduation rate is 75%. This graduation rate is for fall 2005 and applies to the St Louis campus which was the only Chamberlain campus in 2005.**

**Applicant School Chief Executive Officer**

A handwritten signature in blue ink that reads "Daniel Hamburger". The signature is written in a cursive style with a long, sweeping underline that extends across the page.

**SIGNATURE**

---

Name, Title: Daniel Hamburger, President and Chief Executive Officer, DeVry Inc.

Signature Date: April 19, 2013

**If any information in this application changes between the time of application Commission action, the school must inform the Commission by filing an Amended Application clearly indicating the information which is being amended. Amendments must be received before the Commission takes action.**

# *Iowa College Student Aid Commission*

Postsecondary Registration Administrator 200 10<sup>th</sup> Street, Fourth Floor Des Moines, IA 50309

## **Exemption Claim Under Iowa Code Chapter 714**

**Submit a paper document and a complete duplicate in electronic .pdf format.**

All items must be completed before the application will be considered as received by the Commission. Attach additional pages as needed to provide the requested information. Responses are required to have a minimum of a summary paragraph on this form. Responses that include only statements similar to "please see attached", will be considered incomplete. Other documents or materials may also be attached to support the application. Attachments must be tabbed and clearly marked on both the paper and pdf documents.

*Iowa Code* §714.19 provides nine exemptions from the Instructional School filing requirements of Chapter 714. A special exemption is provided for certain trade and vocational schools. Filing an official claim of an exemption is optional – it simply places the school on record as asserting an exemption from registration. A school which falsely or erroneously claims an exemption remains subject to the enforcement authority of Chapter 714.

**DO NOT COMPLETE BOTH THE EXEMPTION AND THE FILING STATEMENT**

### **PART A – IDENTIFICATION**

1. This claim of exemption is filed on behalf of:

Name or title of school: **Chamberlain College of Nursing**

Address(es) of principal office(s): **3005 Highland Parkway, Downers Grove, IL 60515**

Telephone Number (including country or area code): **888-556-8226**

Email Address: **ejendral@chamberlain.edu**

2. State the name, business address, business telephone number, and home address of the chief executive officer of the school:

**Susan Groenwald, PhD, MSN, National President  
Chamberlain College of Nursing  
3005 Highland Parkway  
Downers Grove, IL 60515**

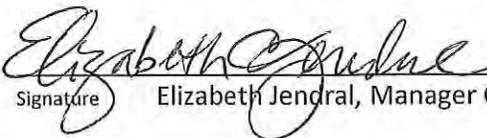
**Phone: 630-353-3840**

**PART B – EXEMPTION**

3. The school is exempt from filing a statement of financial responsibility pursuant to the following exception in *Iowa Code* §714.19: (check one) (if claiming trade/vocational school exemption, skip Items 3 and 4 and go to Item 5)
- 1. Colleges or universities authorized by the laws of Iowa or any other state or foreign country to grant degrees.
  - 2. Schools of nursing accredited by the board of nurse examiners or an equivalent public board of another state or foreign country.**
  - 3. Public schools.
  - 4. Private and nonprofit schools recognized by the department of education or a local school board for the purpose of complying with chapter 299 and employing certified teachers. (See instructions.)
  - Nonprofit schools exclusively engaged in training persons with physical disabilities in the state of IA.
  - 6. Schools and educational programs conducted by firms, corporations, or persons for the training of their own employees, for which no fee is charged.
  - 7. Seminars, refresher courses and schools of instruction sponsored by professional, business, or farming organizations or associations for the members and employees of members of such organizations or associations.
  - 8. Private business schools accredited by the accrediting commission for business schools or an acknowledged accrediting agency.
  - 9. Private college preparatory schools accredited or probationally accredited under section 256.11, subsection 13. (See instructions.)
4. Describe the course of instruction offered and set forth the facts establishing the appropriateness of the exemption.

**Chamberlain College of Nursing is a single-purpose institution of higher learning with a focus on nursing programs. Chamberlain offers an Associate Degree in Nursing Program, Bachelor of Science in Nursing Degree Program, RN to BSN Online Degree Completion Option and Master of Science in Nursing Degree Program and Doctor of Nursing Practice Degree Program.**

**PART C – SIGNATURE**

  
Signature Elizabeth Jendral, Manager Government Relations, Licensing

5/23/13  
Date

If the claimed exemption becomes inapplicable, the school must immediately file the statement of financial responsibility or cease offering the course(s) of instruction, or follow other applicable registration requirements under Iowa Code Chapter 261B or Chapter 714.

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**Tab 1**

**Senior Leadership and Board of Directors**

DeVry Inc.  
CORPORATE OFFICERS

Daniel Hamburger, President and Chief Executive Officer  
590 South Avenue, Glencoe, IL 60022

Gregory S. Davis, Senior Vice President, General Counsel and Secretary  
492 Greenvale Road, Lake Forrest, IL 60045

Eric P. Dirst, Senior Vice President and Chief Information Officer  
9035 Lancaster Lane, Woodridge, IL 60517

Carlos Filgueiras, President, DeVry Brasil  
R Dr Alexandre Antonio Furtado,  
50-Casa 1300  
Fortaleza – CE  
60177-060  
BRAZIL

Susan Groenwald, President, Chamberlain College of Nursing  
740 Fairmont Court, Westmont, IL 60559

William Hughson, President, Medical and Healthcare Group  
2244 N. Dayton, Chicago, IL 60614

Donna N. Jennings, Senior Vice President, Human Resources  
828 High Ridge Court, Darien, IL 60561

Robert Paul, President, Carrington Colleges Group, Inc.  
8846 E. Havasupai Drive, Scottsdale, AZ 85255

David J. Pauldine, Executive Vice President and President, DeVry University  
804 S. Colfax Avenue, Elmhurst, IL 60126

Steven P. Riehs, President, K-12, Professional and International Education  
216 N. Clinton Avenue, Elmhurst, IL 60126

John P. Roselli, President, Becker Professional Education  
1280 Forrest Glen Drive North, Winnetka, IL 60093

Sharon Thomas Parrott, Senior Vice President, External Relations & Global Responsibility,  
Chief Regulatory Compliance Officer, DeVry Inc., President, DeVry Foundation  
1444 J South Federal Street, Chicago, IL 60605

Timothy S. Wiggins, Senior Vice President, Chief Financial Officer, and Treasurer  
2505 Hanford Lane, Aurora, IL 60502

## DEVRY INC. BOARD OF DIRECTORS

---

**Harold T. Shapiro, PhD**

Board Chair

President Emer. and Professor of Economics and Public Affairs, Princeton University  
Past President, University of Michigan

**Christopher Begley**

Founder and Executive Chairman  
Hospira, Inc.

**David S. Brown, Esq.**

Attorney-at-Law (Retired)

**Connie R. Curran, EdD, RN, FAAN**

President

Curran and Associates

**Daniel Hamburger**

President and Chief Executive Officer  
DeVry Inc.

**Darren R. Huston**

Chief Executive Officer  
Booking.com BV.

**William T. Keevan**

Senior Advisor  
Chess Consulting LLC

**Lyle Logan**

Executive Vice President and Managing Director  
Northern Trust Global Investments

**Alan Merten, PhD**

President Emeritus and Distinguished Service Professor  
George Mason University

**Fernando Ruiz**

Corporate Vice President and Treasurer  
The Dow Chemical Company

**Ronald L. Taylor**

Senior Advisor  
Retired CEO, DeVry Inc.

**Lisa Wardell**

Executive Vice President and Chief Operating Officer  
The RLJ Companies

**Tab 2**

**Accreditation**



# Higher Learning Commission

A commission of the North Central Association

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Currently or Previously Affiliated Institutions - 04/12/2013

*Information provided on the Statement of Affiliation Status reflects the most recent actions of the Commission. The Commission has a multi-level decision process. Any institutional changes that are currently under review are not made public until final action has been taken.*

*\*\*During the transition to the new Pathways model for reaffirmation of accreditation, some scheduled events are not displayed on this version of the Statement of Affiliation Status. Institutions can refer to the transition maps in the Open and Standard Pathways booklets for the timing of reviews. Institutions that have questions about other scheduled events should contact their HLC staff liaison.\*\**

## Chamberlain College of Nursing

3005 Highland Parkway  
Downers Grove, IL 60515-0000  
(888) 556-8226 (Main Phone)

[www.chamberlain.edu](http://www.chamberlain.edu)

### Statement of Affiliation Status [Click here for definitions...](#)

Chief Executive Officer: Ms. Susan M. Groenwald, President

Name change notes: Deaconess College of Nursing to Chamberlain College of Nursing (7/6/06)

HLC Institution ID: 2022  
Current Accreditation Status: Accredited  
Candidacy Date(s): 1984  
Accreditation Date(s): (1985\*- .)

#### Summary of Commission Review

Accreditation notes: \* Note on date of accreditation: In accordance with Commission policy on accreditation, the effective date of accreditation is May 31, 1985, the date of graduation of the institution's first class in its principal program.

Last Reaffirmation of Accreditation: 2005 - 2006  
Next Reaffirmation of Accreditation: 2015 - 2016

Last Date of Information Change: 01/14/2013

Control: Private FP  
Degrees Awarded (details below): Associate's, Bachelor's, Master's, Doctoral

#### Stipulations on Affiliation Status:

Accreditation at the Associate's level is limited to the Associate of Science and Associate of Applied Science in Nursing. Accreditation at the Bachelor's level is limited to the Bachelor of Science in Nursing. Accreditation at the Master's level is limited to the Master of Science in Nursing. Accreditation at the doctoral level is limited to the Doctor of Nursing Practice.

#### Approval of New Degree Locations:

Prior Commission approval required.

#### Approval of Distance and Correspondence Courses and Programs:

The institution has been approved under Commission policy to offer up to 100% of its total degree programs through distance education. The processes for expanding distance education are defined in other Commission documents.

**Organizational Profile** [Click here for definitions...](#)

**Enrollment Headcount** (last updated: 01/14/2013)

	Full-Time	Part-Time
Undergraduate:	3191	7804
Graduate:	85	1260
Dual enrollment (high school) programs:	0	

**Degree Programs** (last updated: 01/14/2013)

	Programs Offered	Degrees Awarded in Last Reported Year
Associate Degrees	1	78
Bachelors Degrees	1	2765
Masters Degrees	1	46
Specialist Degrees	0	0
Doctoral Degrees	1	0

**Certificate Programs** (last updated: 01/14/2013)

	Programs Offered	Certificates Awarded in Last Reported Year
Certificates	0	0

**Off-Campus Activities** (last updated: 01/14/2013)

**In-State:** Campuses: Addison (Chamberlain College of Nursing - Addison Campus) ; Chicago (Chamberlain College of Nursing) ; Tinley Park (Chamberlain College of Nursing - Tinley Park)

Additional Locations: None

**Out-of-State:** Campuses: Phoenix, AZ (Chamberlain College of Nursing - Phoenix Campus) ; Jacksonville, FL (Chamberlain College of Nursing - Jacksonville Campus) ; Miramar, FL (Chamberlain College of Nursing) ; Atlanta, GA (Chamberlain College of Nursing - Atlanta) ; Indianapolis, IN (Chamberlain College of Nursing Indianapolis Campus) ; Maryland Heights, MO (Chamberlain College of Nursing - St. Louis) ; Cleveland, OH (Chamberlain College of Nursing - Cleveland) ; Columbus, OH (Chamberlain College of Nursing - Columbus Campus) ; Houston, TX (Chamberlain College of Nursing - Houston) ; Arlington, VA (Chamberlain College of Nursing)

Additional Locations: None

**Out-of-U.S.:** Campuses: None

Additional Locations: None

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- [Employment Opportunities](#)

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January 18, 2013

President Susan M. Groenwald  
Chamberlain College of Nursing  
3005 Highland Parkway  
Downers Grove, IL 60515-0000

Dear President Groenwald:

This letter is formal notification of the action taken concerning Chamberlain College of Nursing by the Higher Learning Commission. At its meeting on January 14, 2013, the Institutional Actions Council (IAC) voted on the items below. This letter serves as the official record of this action, and the date of this action constitutes the effective date of your new status with the Commission.

**Action.** The IAC concurred with the evaluation findings and voted to approve the institution's request to offer the Doctor of Nursing Practice.

**Action with Required Visit.** The IAC concurred with the panel's findings and voted to approve the Tinley Park branch campus at 18624 W Creek Drive Tinley Park, Illinois 60477. Per policy, the Commission will conduct the required **Campus Evaluation Visit** within six months of matriculation of students and initiation of instruction.

If the current Commission action includes changes to your institution's *Statement of Affiliation Status (SAS)* or *Organizational Profile (OP)*, the changes will appear in these documents on the Commission's Web site by January 28, 2013. The *SAS* is a summary of your institution's ongoing relationship with the Commission. The *OP* is generated from data you provided in your most recent Institutional Update.

If you have questions about these documents after viewing them, please contact Jeffrey Rosen. Information about notifying the public of this action is found in Chapter 8.3-3 and 8.3-4 of the *Handbook of Accreditation, Third Edition*, available at <http://tinyurl.com/HLChapter8>.

On behalf of the Board of Trustees, I thank you and your associates for your cooperation.

Sincerely,

Sylvia Manning  
President



Commission on  
Collegiate Nursing  
Education

Serving the  
Public Interest  
Through Quality  
Accreditation

One Dupont Circle, NW  
Suite 530  
Washington, DC  
20036-1120  
202-887-6791  
fax 202-887-8476  
[www.aacn.nche.edu](http://www.aacn.nche.edu)

February 22, 2011

Stephanie Stewart, PhD, RN  
Vice President of Academic Affairs  
Chamberlain College of Nursing  
2149 West Dunlap Avenue  
Phoenix, Arizona 85021-2982

Dear Dr. Stewart:

This letter is to inform you that at its meeting on February 14, 2011, the Executive Committee of the Commission on Collegiate Nursing Education (CCNE) officially recognized the substantive changes addressed in the notification submitted by the nursing program at Chamberlain College of Nursing on August 12, 2010. Upon its review of the notification, the committee voted to recognize the changes regarding the offering of the BSN program in Arlington, VA and Chicago, IL, effective July 2010.

Thank you for notifying CCNE of the changes to the nursing program. Please do not hesitate to contact me by telephone at (202) 887-6791, extension 245, or by e-mail at [cpool@aacn.nche.edu](mailto:cpool@aacn.nche.edu) if I can answer questions or offer assistance.

Sincerely,

Crystal Pool  
Assistant Director

November 15, 2010

Stephanie Stewart, PhD, RN  
Vice President of Academic Affairs  
Chamberlain College of Nursing  
2149 West Dunlap Avenue  
Phoenix, AZ 85021-2982

Dear Dr. Stewart:

On behalf of the Commission on Collegiate Nursing Education (CCNE), I am pleased to advise you that the CCNE Board of Commissioners acted at its meeting on October 14-16, 2010, to grant accreditation of the master's degree program in nursing at Chamberlain College of Nursing for the term of 5 years, extending to December 31, 2015. The accreditation action is effective as of February 8, 2010, which was the first day of the program's recent CCNE on-site evaluation. You should plan for the next on-site evaluation to take place in the spring of 2015.

At its meeting, the Board determined that the program met all four accreditation standards. The Board additionally determined that there are no compliance concerns with respect to the key elements.

As is required for all accredited programs, the Board requested that the program submit a Continuous Improvement Progress Report (CIPR) at the mid-point of the accreditation term. The CIPR should address the nursing program's continued compliance with all accreditation standards. The deadline for submitting the progress report to CCNE is December 1, 2013. The Report Review Committee, and then the Board of Commissioners, will review the progress report in the spring of 2014. For more information about CIPRs, please refer to the CCNE *Procedures for Accreditation of Baccalaureate and Graduate Degree Nursing Programs*, available at <http://www.aacn.nche.edu/Accreditation/pdf/Procedures.pdf>.

Please note that the aforementioned CIPR will need to address the CCNE standards that are in effect at the time of submission. In the reminder letter sent approximately 5 months prior to the CIPR due date, CCNE will inform the program of the specific standards to be used and will provide guidance for the preparation of the report.

A copy of the accreditation report that was sent to you earlier, along with your response to it, is being transmitted to the institution's chief executive officer as the Commission's official report to Chamberlain College of Nursing. We hope that both the results of your self-study process and the accreditation report will be useful to the continued growth and development of the nursing program. A certificate of accreditation is enclosed.

As a reminder, programs are expected to continue to comply with the CCNE standards and procedures throughout the period of accreditation. This includes advising CCNE in the event of any substantive change in your nursing program or of any major organizational changes that may affect the program's administration, scope, or quality. Substantive change notifications must be submitted to CCNE no earlier than 90 days prior to implementation or occurrence of the change, but no



Commission on  
Collegiate Nursing  
Education

Serving the  
Public Interest  
Through Quality  
Accreditation

One Dupont Circle, NW  
Suite 530  
Washington, DC  
20036-1120  
202-887-6791  
fax 202-887-8476  
[www.aacn.nche.edu](http://www.aacn.nche.edu)

later than 90 after implementation or occurrence of the change. These reporting requirements are discussed further in the *CCNE Procedures*.

We appreciate the many courtesies and the helpfulness extended to the CCNE evaluation team in the spring of 2010. The Commissioners join me in expressing our best wishes as you proceed with tasks important to the future of your nursing program.

Sincerely,

A handwritten signature in black ink, appearing to read "Carol P. Ledbetter". The signature is fluid and cursive, with a large initial "C" and "L".

Carol Ledbetter, PhD, FNP, BC, FAAN  
Chair, Board of Commissioners

cc: President Susan Groenwald  
CCNE Board of Commissioners  
CCNE Accreditation Review Committee  
CCNE Evaluation Team

# CERTIFICATE OF ACCREDITATION

In accordance with its accreditation standards and procedures, the



Commission on

Collegiate Nursing Education

has accredited  
the

Master's Degree Program in Nursing  
at  
Chamberlain College of Nursing

  
Director of the Commission on Collegiate Nursing Education

February 8, 2010

Date of Accreditation Action

The Commission on Collegiate Nursing Education is listed by the U.S. Secretary of Education  
as a nationally recognized accrediting agency.

This certificate is effective for the duration of the period of accreditation.

# CERTIFICATE OF ACCREDITATION

In accordance with its accreditation standards and procedures, the

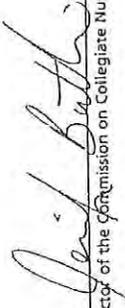
  
Commission on Collegiate Nursing Education

has accredited  
the

Baccalaureate Degree Program in Nursing

at

Deaconess College of Nursing

  
Director of the Commission on Collegiate Nursing Education

October 9, 2004

Date of Accreditation Action

The Commission on Collegiate Nursing Education is listed by the U.S. Secretary of Education  
as a nationally recognized accrediting agency.

This certificate is effective for the duration of the period of accreditation.

**Tab 3**

**Transcript Request Form**



# CHAMBERLAIN STUDENT/ALUMNI TRANSCRIPT REQUEST POST LICENSURE OPTIONS

National Management Offices – 3005 Highland Parkway, Downers Grove, IL 60515 National Toll-Free 888.556.8226 | chamberlain.edu

To request a copy of your Chamberlain College of Nursing transcripts be mailed to an outside entity, fill out this form.

**Please return this form to the official Chamberlain College of Nursing Office of the Registrar at:**

**Chamberlain College of Nursing  
Attention: Registrar Services - 2<sup>nd</sup> Floor  
1200 E. Diehl Road  
Naperville, IL 60563  
Phone: 888.556.8226; Fax: 630.596.1470**

Name: \_\_\_\_\_  
 Last First M.I. Maiden/Other

Address: \_\_\_\_\_  
 Street

\_\_\_\_\_ City State Zip

(\_\_\_\_\_) \_\_\_\_\_  
 Daytime Phone Date of Birth

Have you attended under any other name?  No  Yes \_\_\_\_\_  
 (If yes, print name)

Include department or name of person in address. You are responsible for listing the correct address.

Send transcript to: \_\_\_\_\_  
 Dept. or Person College/Business

\_\_\_\_\_ Street City State Zip

(\_\_\_\_\_) \_\_\_\_\_ (unofficial transcripts only)  
 Fax Number

Are you currently attending Chamberlain College of Nursing?  Yes  No

First semester attended: \_\_\_\_\_ Last semester attended: \_\_\_\_\_

Degree/Diploma: \_\_\_\_\_

Number of official copies: \_\_\_\_\_  
 Send now  Send after current semester's grades  Send after degree statement

If you would like transcripts also mailed to your home address on file, please indicate the number of copies: \_\_\_\_\_

\_\_\_\_\_  
 Student Signature Date

**For registrar's use only:**  
 Transcript was sent on: \_\_\_\_\_  
 Transcript will be released after payment of your debt  
 in the Student Accounts Office

**Official transcripts are released only with the student's  
written consent. Requests must be filed at least  
seven (7) working days before transcript is needed.**

**Tab 4**

**Iowa Board of Nursing Criteria**



# STATE OF IOWA

---

Governor Terry E. Branstad  
Lt. Governor Kim Reynolds

BOARD OF NURSING  
Lorinda K. Inman, R.N., M.S.N.  
Executive Director

August 29, 2011

Ruth Waibel, PhD, RN, CNOR, FACHE  
Sr. Director of Accreditation and Professional Regulation  
Chamberlain, College of Nursing  
8800 Lyra Drive, Suite 501  
Columbus, OH 43240

Dear Dr. Waibel:

Presently the Iowa Board of Nursing does not approve out of state on-line nursing programs.

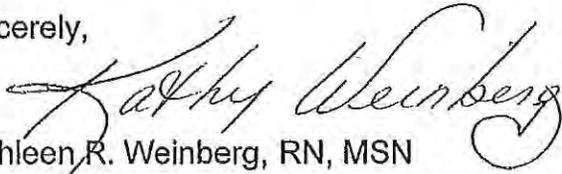
An out of state program which intends to have students complete a nursing clinical experience in Iowa must meet the following criteria :

1. The University or College (institution) shall contact the Iowa Student Aid Commission to apply for registration of the institution and be granted approval to operate in Iowa.
2. The nursing student shall practice within Iowa Code 152 and Iowa Administrative Code 655.
3. The institutions' nursing faculty shall have a current Iowa nursing license or is recognized for licensure in Iowa pursuant to the nurse licensure compact contained in Iowa Code Chapter 152E, if they will be instruction or practicing nursing in Iowa.
4. The institution and clinical agency shall have a contractual agreement.

The Iowa Board of Nursing does approve all nursing programs located in Iowa, pre-licensure and post-licensure. Pursuant to Iowa Code, Chapter 152.5(2) ; *all advanced formal academic nursing education programs shall also be approved by the board.*

I hope this information will clarify any questions you have regarding out of state on-line nursing programs offered to Iowa residents.

Sincerely,

A handwritten signature in cursive script that reads "Kathy Weinberg". The signature is written in black ink and is positioned above the printed name.

Kathleen R. Weinberg, RN, MSN  
Associate Director Practice/Education

**Tab 5**

**Board of Nursing Contacts**

## State Board of Nursing Contacts

State	First Name	Last Name	Title	Licensing or Accreditation Body	Street	City	Zip	Phone
Arizona	Joey	Ridenour	Executive Director	Arizona State Board of Nursing	4747 N 7th St., Suite 200	Phoenix	85014	(602) 889-5150
Florida	Joe	Baker	Executive Director	Florida Board of Nursing	4052 Bald Cypress Way, Room 120	Tallahassee	32399	(850) 245-4125
Georgia	Julia	Gould	Nursing Education Consultant	Georgia State Board of Nursing	237 Coliseum Drive	Macon	31217	(478) 207-1640
Illinois	Michele	Bromberg	Nursing Act Coordinator	Illinois Board of Nursing	320 West Washington Street	Springfield	62786	(312) 814-2715
Indiana	Elizabeth	Kiefner Crawford	Board Director	Indiana State Board of Nursing	402 W. Washington Street, Room W072	Indianapolis	46204	(317) 234-2043
Missouri	Lori	Scheidt	Executive Director	Missouri State Board of Nursing	3605 Missouri Blvd.	Jefferson City	65102	(573) 751-0681
Ohio	Betsy	Houchen	Executive Director	Ohio Board of Nursing	17 South High Street, Suite 400	Columbus	43215	(614) 466-3947
Texas	Katherine	Thomas	Executive Director	Texas Board of Nursing	333 Guadalupe, Suite 3-460	Austin	78701	(512) 305-7401
Virginia	Jay	Douglas	Executive Director	Virginia Board of Nursing	9960 Mayland Drive, Suite 300	Henrico	23233	(804) 367-4515

**Tab 6**

**President's Signed Statement**



**CHAMBERLAIN**  
*College of Nursing*

April 19, 2013

Postsecondary Approval and Registration Administrator  
Iowa College Student Aid Commission  
200 10<sup>th</sup> Street, 4<sup>th</sup> Flr  
Des Moines, IA 50309

To Whom It May Concern:

I hereby state Chamberlain College of Nursing is committed to delivery of its nursing programs to Iowa residents and agrees to provide alternatives for students to complete programs at other institutions if Chamberlain College of Nursing closes the program before students have completed their courses of study.

Sincerely,

Susan Groenwald, PhD, MSN  
President, Chamberlain College of Nursing

**Tab 7**

**Campus Locations List**

## **Chamberlain College of Nursing Campus Locations and National Management Office**

Chamberlain College of Nursing  
National Management Offices  
3005 Highland Parkway, Downers Grove, IL 60515  
National Toll-Free Number: 888.556.8CCN (8226)  
Email: [info@chamberlain.edu](mailto:info@chamberlain.edu)  
**[chamberlain.edu](http://chamberlain.edu)**

Arizona

### **Phoenix Campus**

2149 W. Dunlap Avenue, Phoenix, AZ 85021  
Office of Admission,  
Academic & Student Advisors:  
Phone: 602.331.2720 | Fax: 602.870.9761  
**[chamberlain.edu/phoenix](http://chamberlain.edu/phoenix)**

Florida

### **Jacksonville Campus**

5200 Belfort Road, Jacksonville, FL 32256  
Phone: 904.251.8100 | Fax: 904.251.8390  
Office of Admission:  
Local: 904.251.8110 | Fax: 904.251.8390  
Academic & Student Advisors: 904.251.8103  
**[chamberlain.edu/jacksonville](http://chamberlain.edu/jacksonville)**

### **Miramar Campus**

2300 SW 145th Avenue, Miramar, FL 33027  
Office of Admission,  
Academic & Student Advisors:  
Phone: 954.885.3510 | Fax: 954.885.3601  
**[chamberlain.edu/miramar](http://chamberlain.edu/miramar)**

Georgia

### **Atlanta Campus**

5775 Peachtree-Dunwoody Road, NE, Suite A100  
Atlanta, GA 30342  
Office of Admission,  
Academic & Student Advisors:  
Phone: 404.250.8500 | Fax: 404.847.7810  
**[chamberlain.edu/atlanta](http://chamberlain.edu/atlanta)**

Illinois

### **Addison Campus**

1221 N. Swift Road, Addison, IL 60101  
Office of Admission,  
Academic & Student Advisors:  
Phone: 630.953.3660 | Fax: 630.628.1154  
**[chamberlain.edu/addison](http://chamberlain.edu/addison)**

## **Chamberlain College of Nursing Campus Locations and National Management Office**

Chamberlain College of Nursing  
National Management Offices  
3005 Highland Parkway, Downers Grove, IL 60515  
National Toll-Free Number: 888.556.8CCN (8226)  
Email: [info@chamberlain.edu](mailto:info@chamberlain.edu)  
[chamberlain.edu](http://chamberlain.edu)

### Arizona

#### **Phoenix Campus**

2149 W. Dunlap Avenue, Phoenix, AZ 85021  
Office of Admission,  
Academic & Student Advisors:  
Phone: 602.331.2720 | Fax: 602.870.9761  
[chamberlain.edu/phoenix](http://chamberlain.edu/phoenix)

### Florida

#### **Jacksonville Campus**

5200 Belfort Road, Jacksonville, FL 32256  
Phone: 904.251.8100 | Fax: 904.251.8390  
Office of Admission:  
Local: 904.251.8110 | Fax: 904.251.8390  
Academic & Student Advisors: 904.251.8103  
[chamberlain.edu/jacksonville](http://chamberlain.edu/jacksonville)

#### **Miramar Campus**

2300 SW 145th Avenue, Miramar, FL 33027  
Office of Admission,  
Academic & Student Advisors:  
Phone: 954.885.3510 | Fax: 954.885.3601  
[chamberlain.edu/miramar](http://chamberlain.edu/miramar)

### Georgia

#### **Atlanta Campus**

5775 Peachtree-Dunwoody Road, NE, Suite A100  
Atlanta, GA 30342  
Office of Admission,  
Academic & Student Advisors:  
Phone: 404.250.8500 | Fax: 404.847.7810  
[chamberlain.edu/atlanta](http://chamberlain.edu/atlanta)

### Illinois

#### **Addison Campus**

1221 N. Swift Road, Addison, IL 60101  
Office of Admission,  
Academic & Student Advisors:  
Phone: 630.953.3660 | Fax: 630.628.1154  
[chamberlain.edu/addison](http://chamberlain.edu/addison)

**Chicago Campus**

3300 N. Campbell Avenue, Chicago, IL 60618  
Office of Admission,  
Academic & Student Advisors:  
Phone: 773.961.3000 | Fax: 773.961.3190  
[chamberlain.edu/chicago](http://chamberlain.edu/chicago)

**Tinley Park Campus**

18624 West Creek Drive, Tinley Park, IL 60477  
Office of Admission,  
Academic & Student Advisors:  
Phone: 708.560.2000 | Fax: 708.560.2098  
[chamberlain.edu/tinleypark](http://chamberlain.edu/tinleypark)

**Indiana****Indianapolis Campus**

9100 Keystone Crossing, Suite 600  
Indianapolis, IN 46240  
Office of Admission,  
Academic & Student Advisors:  
Phone: 317.816.7335 | Fax: 317.815.3067  
[chamberlain.edu/indianapolis](http://chamberlain.edu/indianapolis)

**Missouri****St. Louis Campus**

11830 Westline Industrial Drive, Suite 106  
St. Louis, MO 63146  
Phone: 314.991.6200 | Fax: 314.991.6283  
Office of Admission:  
Local: 314.991.6200 | Fax: 314.991.6281  
Academic & Student Advisors: 314.991.6200  
[chamberlain.edu/stlouis](http://chamberlain.edu/stlouis)

**Ohio****Columbus Campus**

1350 Alum Creek Drive, Columbus, OH 43209  
Office of Admission,  
Academic & Student Advisors:  
Phone: 614.252.8890 | Fax: 614.251.6971  
[chamberlain.edu/columbus](http://chamberlain.edu/columbus)

**Cleveland Campus**

6700 Euclid Avenue, Suite 201  
Cleveland, OH 44103  
Office of Admission,  
Academic & Student Advisors:  
Phone: 216.361.6005 | Fax: 216.361.6257  
[chamberlain.edu/cleveland](http://chamberlain.edu/cleveland)

Texas

**Houston Campus**

11025 Equity Drive, Houston, TX 77041

Office of Admission,

Academic & Student Advisors:

Phone: 713.277.9800 | Fax: 713.277.9980

[chamberlain.edu/houston](http://chamberlain.edu/houston)

Virginia

**Arlington Campus**

2450 Crystal Drive, Arlington, VA 22202

Office of Admission,

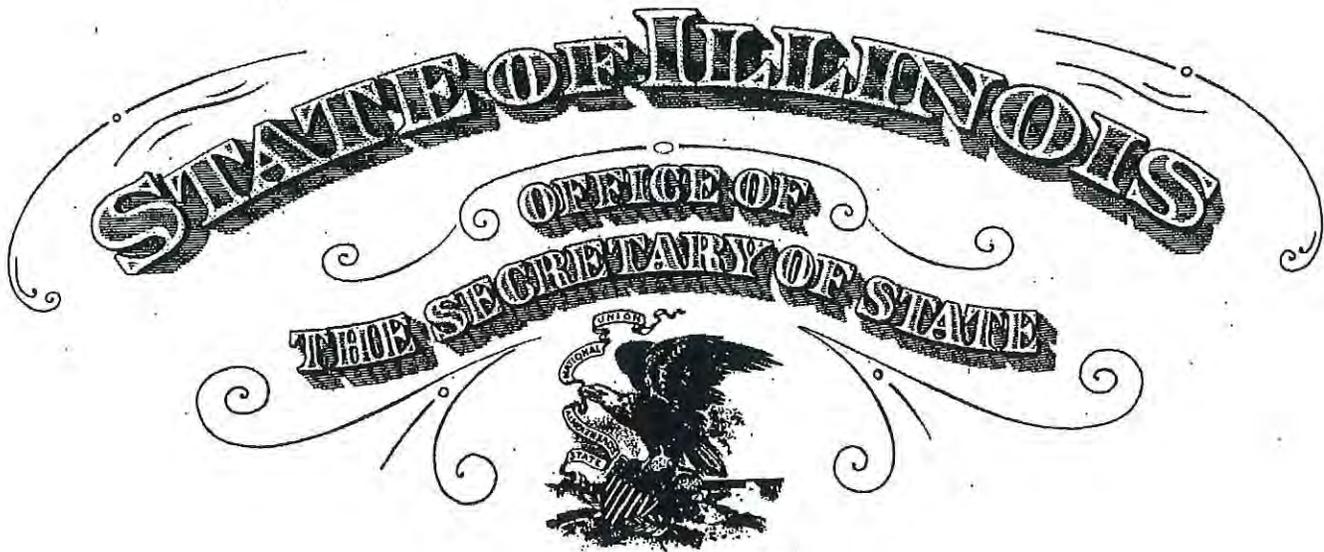
Academic & Student Advisors:

Phone: 703.416.7300 | Fax: 703.416.7490

[chamberlain.edu/arlington](http://chamberlain.edu/arlington)

**Tab 8**

**Home State Certificate of Authority**



**To all to whom these Presents Shall Come, Greeting:**

*I, Jesse White, Secretary of State of the State of Illinois, do hereby certify that I am the keeper of the records of the Department of Business Services. I certify that*

ATTACHED HERETO IS A TRUE AND CORRECT COPY, CONSISTING OF 3 PAGE(S), AS TAKEN FROM THE ORIGINAL ON FILE IN THIS OFFICE FOR CHAMBERLAIN COLLEGE OF NURSING LLC.



**In Testimony Whereof,** I hereto set  
*my hand and cause to be affixed the Great Seal of  
the State of Illinois, this 2ND  
day of AUGUST A.D. 2011*

*Jesse White*



LC0765403

Form **LLC-45.5**

December 2004

Secretary of State Jesse White  
Department of Business Services  
Limited Liability Division  
Room 351 Howlett Building  
501 S. Second St.  
Springfield, IL 62756  
www.cyberdriveillinois.com

Payment must be made by certified check, cashier's check, Illinois attorney's C.P.A.'s check or money order payable to Secretary of State.

**Illinois**  
**Limited Liability Company Act**  
**Application for Admission to Transact Business**

FILE # **0177256-2**

This space for use by Secretary of State.

**SUBMIT IN DUPLICATE**

Must be typewritten

This space for use by Secretary of State.

Filing Fee: \$ 500

Penalty: \$ -

Approved: *jd*

**FILED**

**FEB 21 2006**

**JESSE WHITE**  
**SECRETARY OF STATE**

**PAID**

1. Limited Liability Company name: DEACONESS COLLEGE OF NURSING LLC *OK* **FEB 22 2006**  
Must comply with Section 1-10 of ILLCA or item 2 below applies.

2. Assumed name, other than the true company name, under which the company proposes to transact business in Illinois:

If applicable, form LLC-1.20, Application to Adopt an Assumed Name, must be completed and attached to this application.

3. Jurisdiction of organization: Delaware

4. Date of organization: 03/07/2005

5. Period of duration: Perpetual

6. Address, including county, of the office required to be maintained in the jurisdiction of its organization or, if not required, of the principal place of business (P.O. Box alone or c/o is unacceptable):

One Tower Lane  
Number Street Suite #

Oakbrook Terrace, IL 60181 DuPage  
City/State ZIP Code County

7. Registered agent: CT Corporation System  
First Name Middle Name Last Name

Registered office: 208 S. LaSalle Street, Suite 814  
(P.O. Box alone or c/o is unacceptable.)  
Number Street Suite #  
Chicago Cook Illinois 60604  
City County ZIP Code

8. If applicable, date on which the company first did business in Illinois: 02/16/2006

(continued on back page)

0177-256-2  
02/21/06

LLC-45.5

9. Purpose or purposes for which the company is organized and proposes to conduct business in Illinois: (Include the Business Code # from IRS Form 1065.)

To engage in any and all lawful purposes for which limited liability companies may be organized under the Delaware Limited Liability Company Act and as permitted under the Illinois Limited Liability Company Act.

10. The Limited Liability Company:  
 is managed by a manager or managers  
 has management vested in the member or members

11. The Illinois Secretary of State is, hereby, appointed the agent of the Limited Liability Company for service of process under the circumstances set forth in subsection (b) of Section 1-50 of the Illinois Limited Liability Company Act.

12. This application is accompanied by a Certificate of Good Standing or Existence, as well as a copy of the Articles of Organization, as amended, duly authenticated within the last 60 days, by the officer of the state or country wherein the LLC is formed.

13. If the period of duration is a date certain and is not stated in the Articles of Organization from the domestic state, a copy of that page from the Operating Agreement stating the date also must be submitted.

14. The undersigned affirms, under penalties of perjury, having authority to sign hereto, that this application for admission to transact business is to the best of my knowledge and belief, true, correct and complete.

Dated 2/16 / 2006  
Month/Day Year

Debra S Rouse  
Signature (Must comply with Section 5-45 of ILLCA.)

Debra S. Rouse, Manager  
Name and Title (type or print)

If applicant is a company or other entity, state name of company and indicate whether it is a member or manager of the LLC. Please refer to Sections 178.20(d) of the Administrative Rules.



LC0840836

Form **LLC-45.25**

July 2005

**Illinois**  
**Limited Liability Company Act**  
**Amended Application for Admission**

FILE # 01772862

This space for use by Secretary of State.

Secretary of State Jesse White  
Department of Business Services  
Limited Liability Division  
Room 351 Howlett Building  
501 S. Second St.  
Springfield, IL 62756  
www.cyberdriveillinois.com

**SUBMIT IN DUPLICATE**

Must be typewritten

This space for use by Secretary of State.

**FILED**

**JUL 11 2006**

**JESSE WHITE**  
**SECRETARY OF STATE**

Payment may be made by business firm check payable to Secretary of State. (If check is returned for any reason this filing will be void.)

Filing Fee: \$150

Approved: JL

**PAID**

1. Limited Liability Company Name: Deaconess College of Nursing LLC

**JUL 12 2006**

2. This amended application is accompanied by a copy of the Articles of Amendment to the Articles of Organization, as evidence of any change, such copy being duly authenticated by the proper officer of the state or country wherein the Limited Liability Company is organized, which certification is not more than 60 days old. If none, so state.

3. Text of Amendment:

The new name of this limited liability company shall be "Chamberlain College of Nursing LLC" JL

4. I affirm, under penalties of perjury, having authority to sign hereto, that this Amended Application for Admission is to the best of my knowledge and belief, true, correct and complete.

Dated June 30, 2006  
Month/Day Year

Debra S. Prouse  
Signature (must comply with Section 5-45 of ILLCA)

Debra S. Prouse, Manager  
Name and Title (type or print)

If applicant is a company or other entity, state name of company and indicate whether it is a member or manager of the LLC.

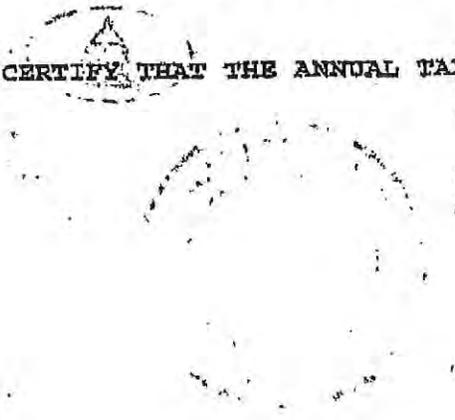
# Delaware

PAGE 1

*The First State*

I, HARRIET SMITH WINDSOR, SECRETARY OF STATE OF THE STATE OF DELAWARE, DO HEREBY CERTIFY "CHAMBERLAIN COLLEGE OF NURSING LLC" IS DULY FORMED UNDER THE LAWS OF THE STATE OF DELAWARE AND IS IN GOOD STANDING AND HAS A LEGAL EXISTENCE SO FAR AS THE RECORDS OF THIS OFFICE SHOW, AS OF THE TWENTY-SECOND DAY OF JUNE, A.D. 2007.

AND I DO HEREBY FURTHER CERTIFY THAT THE ANNUAL TAXES HAVE BEEN PAID TO DATE.



FILED  
IOWA  
SECRETARY OF STATE

6-22-07  
3:22 PM

W631298



3936012 8300

070741747

*Harriet Smith Windsor*

Harriet Smith Windsor, Secretary of State

AUTHENTICATION: 5785095

DATE: 06-22-07

**Tab 9**

**Iowa Secretary of State Certificate of Authority**



STATE OF IOWA  
Secretary of State Office

# C-1386

I hereby certify that this is a true and complete document(s) to which a tax is affixed as filed in this office beginning June 22, 2007 and including the data below:

Date: August 5, 2011

By: [Signature]  
Secretary of State  
Patricia Kinohart



2 pgs

347763



MICHAEL A. MAURO  
Secretary of State  
State of Iowa

LIMITED LIABILITY COMPANY  
Application for  
Certificate of Authority

540879 CAUT31 \$100.00 KELLY 6/25/07

READ INSTRUCTIONS ON REVERSE BEFORE COMPLETING

Pursuant to section 4902 of the Iowa Limited Liability Company Act, the undersigned applies for a certificate of authority to transact business in Iowa and hereby states:

1. The name of the limited liability company: Chamberlain College of Nursing LLC

1A. The name the limited liability company will use in Iowa, if different than the legal name of the company named above:  
Chamberlain College of Nursing LLC  
(Refer to note #4 on the back of this form)

2. The limited liability company is formed under the laws of the state (or foreign country) of:  
Delaware

3. The date of formation of the limited liability company: 03/07/2005

4. The duration of the limited liability company is: Perpetual

5. The street address of its registered office in Iowa and the name of its registered agent at that office:  
CT CORPORATION SYSTEM  
Name  
2222 Grand Avenue Des Moines Iowa 50312  
Address City State Zip

The registered office and registered agent comply with the requirements of section 490A.501.\*

6. The address of the office required to be maintained in the state of its formation by the law of that state (if such an address is not required, the address of its principal office of the limited liability company):  
One Tower Lane  
Address  
Oakbrook Terrace, IL 60181  
City State Zip

7. (A) This foreign limited liability company is governed by an operating agreement that establishes or provides for the establishment of designated series of members, managers or membership interests having separate rights, powers, or duties with respect to specified property or obligations of the foreign limited liability company, or profits and losses associated with the specified property or obligations.  YES  NO

(B) All debts, liabilities, and obligations incurred, contracted for, or otherwise existing with respect to a particular series, if any, are enforceable against the assets of such series only, and not against the assets at the foreign limited liability company generally.  YES  NO

8. The effective date and time of this application, if different than the date and time of filing:  
(Refer to note #3 on the back of this form)  
Date \_\_\_\_\_ Time \_\_\_\_\_

9. A certificate of existence, or a document of similar import, duly authenticated within 90 days prior to the date of this application by the secretary of state or proper officer in the state or other jurisdiction of its formation accompanies this application

10. Signature Debra S. Rouse Date 6/21/07  
Type or print name and title Debra S. Rouse, Assistant Secretary

Chamberlain College of Nursing and Health Sciences, Inc  
Member of LLC

2