

ASHFORD
UNIVERSITY

Iowa College Student Aid Commission
Postsecondary Approval and Registration Administrator
200 10th Street, Fourth Floor
Des Moines, IA 50309
(515) 725-3470

**Application for Approval and Registration of Postsecondary School
Iowa Code Chapter 261B**

Pursuant to Iowa Code Chapter 261B, the undersigned school applies for registration to conduct or maintain one or more courses of instruction, including courses of instruction by correspondence, where the courses are offered in Iowa or the school has a presence in Iowa and desires to offer courses in other states or foreign countries.

**Submit a paper document and a complete duplicate in pdf format on a CD.
Applications may be submitted electronically by contacting the Postsecondary Approval Administrator at the Iowa College Student Aid Commission.**

Applications for an initial approval and registration must include a *non-refundable* check for \$4,000 payable to the State of Iowa.

Applications fees are to be sent to:

**Postsecondary Approval and Registration Administrator
200 10th Street, Fourth Floor
Des Moines, IA 50309**

All items must be completed before the application will be considered as received by the Commission. Attach additional pages as needed to provide the requested information. Responses are required to have a minimum of a summary paragraph on this form. Responses that include only statements similar to "please see attached", will be considered incomplete. Other documents or materials may also be attached to support the application. Attachments must be tabbed and clearly marked on both the paper and pdf documents.. (Registrations must be renewed every four years or upon any substantive change in program offerings, location, or accreditation.)

Name of school and address of the principal office as defined in Iowa Code Section 490.140 or 510.141: [(261B.4(2))] and [(261B.4(1))]

Name of School: Ashford University
Suite:
Street: 400 North Bluff Blvd.
City: Clinton
State: Iowa
Zip: 52732
Country: United States
Telephone Number: 800-242-4153

Type of corporation:
 For-profit
 Non-profit

Address of this school in all in other states, and in foreign countries:

Ashford University (Call Center Only)
 5395 S. Picadilly Ct.
 Aurora, CO 80015

Address of all locations in Iowa where instruction is to be provided:

Suite	Street	City	State	Zip	Country	Telephone
	400 North Bluff Blvd.	Clinton	IA	52732	USA	800-242-4153

Tuition charges, fees and other costs payable to the school by a student. [(261B.4(3))]

Program to be Offered in Iowa	Tuition	Fees	Books and Supplies	Other	Total
Associate of Arts in Business	\$24,960	\$1,400	\$2,100		\$28,460
Associate of Arts in Early Childhood Education	\$24,960	\$1,400	\$2,100		\$28,460
Associate of Arts in Military Studies	\$24,960	\$1,400	\$2,100		\$28,460
Associate of Arts in Organizational Management	\$24,960	\$1,400	\$2,100		\$28,460
Bachelor of Arts in Accounting	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Adult Development	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Applied Behavioral Science	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Applied Linguistics	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Business Administration	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Business Economics	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Business Education (Campus)	\$62,880	\$2,010	\$4,000		\$68,890
Bachelor of Arts in Business Information Systems	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Business Leadership	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Child Development	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Cognitive Studies	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Communication Studies	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Complementary and Alternative Health	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Computer Graphic Design (Campus)	\$62,880	\$2,010	\$4,000		\$68,890
Bachelor of Arts in Consumer and Family Financial Services	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Cultural Anthropology	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in e-Marketing	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Early Childhood Education	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Early Childhood	\$46,800	\$1,400	\$4,000		\$52,200

Education Administration				
Bachelor of Arts in Education (non-licensure) (Campus)	\$62,880	\$2,010	\$4,000	\$68,890
Bachelor of Arts in Education and Public Policy	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in Education Studies	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in English	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in English and Communication (Campus)	\$62,880	\$2,010	\$4,000	\$68,890
Bachelor of Arts in English Language Learner Studies	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in Entrepreneurship	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in Environmental Studies	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in Finance	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in Gerontology	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in Health and Human Services	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in Health and Wellness	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts Health Care Administration	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in Health Care Studies	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in Health Education	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in Health Infomatics	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in Health Marketing and Communications	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts History	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts Homeland Security and Emergency Management	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in Human Resource Management	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in Instructional Design	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in International Business	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in Journalism and Mass Communication	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in Law Enforcement Administration	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in Liberal Arts	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in Library Science and Media	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in Military Studies	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in Natural Science (Campus)	\$62,880	\$2,010	\$4,000	\$68,890
Bachelor of Arts in Operations Management and Analysis	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in Organizational Management	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in Elementary Education (Campus)	\$62,880	\$2,010	\$4,000	\$68,890
Bachelor of Arts in Physical Education (Campus)	\$62,880	\$2,010	\$4,000	\$68,890
Bachelor of Arts in Professional Accounting (Campus)	\$62,880	\$2,010	\$4,000	\$68,890
Bachelor of Arts in Project Management	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in Psychology	\$46,800	\$1,400	\$4,000	\$52,200
Bachelor of Arts in Public Administration	\$46,800	\$1,400	\$4,000	\$52,200

Bachelor of Arts in Public Relations and Marketing	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Real Estate Studies	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Service Management with Hospitality Specialization	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Service Management with Mass Market Retail Specialization	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Service Management with Restaurant Specialization	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Service Management with Non-profit Specialization	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Social and Criminal Justice	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Social Science	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Social Science with Education Concentration	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Sociology	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Sports and Recreation Management	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Supply Chain Management	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Sustainable Enterprise Management	\$46,800	\$1,400	\$4,000		\$52,200
Bachelor of Arts in Visual Art (Campus)	\$62,880	\$2,010	\$4,000		\$68,890
Bachelor of Science in Biology (Campus)	\$62,880	\$2,010	\$4,000		\$68,890
Bachelor of Science in Computer Science and Mathematics (Campus)	\$62,880	\$2,010	\$4,000		\$68,890
Bachelor of Science in Health Science Administration (Campus)	\$62,880	\$2,010	\$4,000		\$68,890
Bachelor of Science in Natural Science (Campus)	\$62,880	\$2,010	\$4,000		\$68,890
Master of Arts in Education with Assessment and Measurement Specialization	\$18,360	\$1,400	\$1,685		\$21,445
Master of Arts in Education with Child Development Specialization	\$18,360	\$1,400	\$1,685		\$21,445
Master of Arts in Education with Culturally Responsive Education Specialization	\$18,360	\$1,400	\$1,685		\$21,445
Master of Arts in Education with Curriculum and Instruction Specialization	\$18,360	\$1,400	\$1,685		\$21,445
Master of Arts in Education with Distance Learning Specialization	\$18,360	\$1,400	\$1,685		\$21,445
Master of Arts in Education with Early Childhood Education Specialization	\$18,360	\$1,400	\$1,685		\$21,445
Master of Arts in Education with Education and Public Policy Specialization	\$18,360	\$1,400	\$1,685		\$21,445
Master of Arts in Education with Education Technology Leadership Specialization	\$18,360	\$1,400	\$1,685		\$21,445
Master of Arts in Education with English Language Learners Specialization	\$18,360	\$1,400	\$1,685		\$21,445
Master of Arts in Education with Family and Community Service Specialization	\$18,360	\$1,400	\$1,685		\$21,445
Master of Arts in Education with Higher Education Specialization	\$18,360	\$1,400	\$1,685		\$21,445

Master of Arts in Education with Library and Media Specialization	\$18,360	\$1,400	\$1,685		\$21,445
Master of Arts in Education with Mathematics Instruction Specialization	\$18,360	\$1,400	\$1,685		\$21,445
Master of Arts in Education with Reading and Literacy Specialization	\$18,360	\$1,400	\$1,685		\$21,445
Master of Arts in Education with Special Education Specialization	\$18,360	\$1,400	\$1,685		\$21,445
Master of Arts in Education with Teacher Leader Specialization	\$18,360	\$1,400	\$1,685		\$21,445
Master of Arts in Health Care Administration	\$20,448	\$1,400	\$1,680		\$23,528
Master of Arts in Organizational Management with Global Management Specialization	\$20,448	\$1,400	\$1,680		\$23,528
Master of Arts in Organizational Management with Health Care Administration Specialization	\$20,448	\$1,400	\$1,680		\$23,528
Master of Arts in Organizational Management with Human Resource Management Specialization	\$20,448	\$1,400	\$1,680		\$23,528
Master of Arts in Organizational Management with Organizational Leadership Specialization	\$20,448	\$1,400	\$1,680		\$23,528
Master of Arts in Organizational Management with Project Management Specialization	\$20,448	\$1,400	\$1,680		\$23,528
Master of Arts in Organizational Management with Public Administration Specialization	\$20,448	\$1,400	\$1,680		\$23,528
Master of Arts in Organizational Management with Standard Specialization	\$20,448	\$1,400	\$1,680		\$23,528
Master of Arts in Organizational Management with Supply Chain Management Specialization	\$20,448	\$1,400	\$1,680		\$23,528
Master of Arts in Teaching and Learning with Technology	\$15,300	\$1,400	\$1,400		\$18,100
Master of Business Administration with Business Economics Specialization	\$20,448	\$1,400	\$1,680		\$23,528
Master of Business Administration with Entrepreneurship Specialization	\$20,448	\$1,400	\$1,680		\$23,528
Master of Business Administration with Environmental Management Specialization	\$20,448	\$1,400	\$1,680		\$23,528
Master of Business Administration with Finance Specialization	\$20,448	\$1,400	\$1,680		\$23,528
Master of Business Administration with Global Management Specialization	\$20,448	\$1,400	\$1,680		\$23,528
Master of Business Administration with Health Care Administration	\$20,448	\$1,400	\$1,680		\$23,528
Master of Business Administration with Human Resource Management Specialization	\$20,448	\$1,400	\$1,680		\$23,528
Master of Business Administration with Information Systems Specialization	\$20,448	\$1,400	\$1,680		\$23,528

Master of Business Administration with Marketing Specialization	\$20,448	\$1,400	\$1,680		\$23,528
Master of Business Administration with Organizational Management Specialization	\$20,448	\$1,400	\$1,680		\$23,528
Master of Business Administration with Project Management Specialization	\$20,448	\$1,400	\$1,680		\$23,528
Master of Business Administration with Public Administration Specialization	\$20,448	\$1,400	\$1,680		\$23,528
Master of Business Administration with Standard Specialization	\$20,448	\$1,400	\$1,680		\$23,528
Master of Business Administration with Supply Chain Management Specialization	\$20,448	\$1,400	\$1,680		\$23,528
Master of Public Administration	\$20,448	\$1,400	\$1,680		\$23,528

Refund policy of the school for the return of refundable portions of tuition, fees, or other charges [(261B.4.4(4))] If the refund policy is attached, please summarize the policy below.

The Iowa State refund policy applies to residents of Iowa when students drop or are administratively dropped from a course or the institution. *Refund percentage applied based on week of last date of attendance (LDA)

PROGRAM	Length (weeks)	Week 1*	Week 2*	Week 3*	Week 4*	Week 5*	Week 6*	Week 7*	Week 8*
Nonterm-Based Undergraduate Level Programs	5	100%	54%	36%	18%	n/a	n/a	n/a	n/a
Nonterm-Based Undergraduate Level Programs	2	100%	n/a						
Nonterm-Based Graduate Level Programs	6	100%	60%	45%	30%	15%	n/a	n/a	n/a
Semester-Based Programs	16	Remaining # of scheduled school days in the term or course Tuition X Total # of scheduled school days in the term or course X 90%							
Semester-Based 8-week Format	8	Remaining # of scheduled school days in the term or course Tuition X Total # of scheduled school days in the term or course X 90%							

**Degrees granted by the school [(261B.4(5))]
Offered in Iowa [(261B.4(11))]**

Campus Degree Programs:

Associate of Arts, Bachelor of Arts, Bachelor of Science, Master of Arts

Online Degrees Programs:

The Center for External Studies offers the following degrees online through three colleges:

College of Arts and Sciences:

Associate of Arts, Bachelor of Arts, Master of Arts

College of Business and Professional Studies:

Associate of Arts, Bachelor of Arts, Master of Arts, Master of Business Administration, Master of Public Administration

College of Education:

Associate of Arts, Bachelor of Arts, Master of Arts

Offered outside of Iowa

The Center for External Studies offers the following degrees online through three colleges:

College of Arts and Sciences:

Associate of Arts, Bachelor of Arts, Master of Arts

College of Business and Professional Studies:

Associate of Arts, Bachelor of Arts, Master of Arts, Master of Business Administration, Master of Public Administration

College of Education:

Associate of Arts, Bachelor of Arts, Master of Arts

**Name, business address and telephone number of the chief executive officer of the school:
[(261B.4(7))]**

Name: Dr. Elizabeth Tice
Suite:
Street: 400 North Bluff Blvd.
City: Clinton
State: IA
Zip: 52732
Country: USA
Telephone Number: 800-242-4153

**Provide a copy or description of the means by which the school intends to comply with 261B.9
[(261B.4(8))].**

Code section 261B.9 is as follows:

261B.9 DISCLOSURE TO STUDENTS.

Prior to the commencement of a course of instruction and prior to the receipt of a tuition charge or fee for a course of instruction, a school shall provide written disclosure to students of the following information accompanied by a statement that the information is being provided in compliance with this section:

1. The name or title of the course.
2. A brief description of the subject matter of the course.

3. The tuition charge or other fees charged for the course. If a student is enrolled in more than one course at the school, the tuition charge or fee for all courses may be stated in one sum.

4. The refund policy of the school for the return of the refundable portion of tuition, fees, or other charges. If refunds are not to be paid, the information shall state that fact.

5. Whether the credential or certificate issued, awarded, or credited to a student upon completion of the course or the fact of completion of the course is applicable toward a degree granted by the school and, if so, under what circumstances the application will be made.

6. The name of the accrediting agency recognized by the United States department of education or its successor agency which has accredited the school.

Response:

Items 1 – 3: A copy of a sample Ashford University enrollment agreement is attached.

Item 4: Please see attached Iowa refund policy as previously discussed and agreed.

Item 5: Any credential or certificate earned would be earned as part of the curriculum required for an academic degree.

Item 6: A statement of accreditation is located on page 2 of the current Ashford University catalog, and on the Ashford University website (www.ashford.edu) under the Ashford Info tab. An electronic version of the catalog is available on the website.

Name, address, and telephone number of a contact person in Iowa. [(261B.4(10))]

Name: John Ballheim, VP Campus Director
Suite:
Street: 400 North Bluff Blvd.
City: Clinton
State: IA
Zip: 52732
Country: USA
Telephone: 800-242-4153

Name, address, and title of the other officers and members of the legal governing body of the school:

[(261B.4(6))]

Ashford University Board of Trustees

Name: Mr. Dino D'Auria, Chairman
Title: Executive Vice President and Regional Manager, Pacific Western Bank
Street: 400 North Bluff Blvd.
City: Clinton
State: IA
Zip: 52732
Country: USA
Telephone: 800-242-4153

Name: Ms. Polly Bukta
Title: Retired US Congresswoman
Street: 400 North Bluff Blvd.
City: Clinton
State: IA
Zip: 52732
Country: USA
Telephone: 800-242-4153

Name: Dr./Sister Ruth Cox, OSF
Title: Adjunct Faculty, Kirkwood Community College
Street: 400 North Bluff Blvd.
City: Clinton
State: IA
Zip: 52732
Country: USA
Telephone: 800-242-4153

Name: Dr. Peter Ewell
Title: Vice President, National Center for Higher Education Management Systems (NCHEMS).
Street: 400 North Bluff Blvd.
City: Clinton
State: IA
Zip: 52732
Country: USA
Telephone: 800-242-4153

Name: Dr. Paula Kelly
Title: Director of Development for International Relief Teams (IRT).
Street: 400 North Bluff Blvd.
City: Clinton
State: IA
Zip: 52732
Country: USA
Telephone: 800-242-4153

Name: Dr. Meredyth A. Leahy
Title: Retired educator
Street: 400 North Bluff Blvd.
City: Clinton
State: IA
Zip: 52732
Country: USA
Telephone: 800-242-4153

Name: Dr. Peter Negrone
Title: Senior Vice President of Relationship Development at the College Board
Street: 400 North Bluff Blvd.
City: Clinton
State: IA
Zip: 52732
Country: USA
Telephone: 800-242-4153

Name: Ms. Donna Oliver
Title: Former President and CEO of Mercy Medical Center of Clinton, Iowa
Street: 400 North Bluff Blvd.
City: Clinton
State: IA
Zip: 52732
Country: USA
Telephone: 800-242-4153

Name: Dr. Karen Paulson
Title: Senior Associate, National Center for Higher Education Management Systems
Street: 400 North Bluff Blvd.
City: Clinton
State: IA
Zip: 52732
Country: USA
Telephone: 800-242-4153

Name: Ms. Karen Steinberg
Title: Executive Vice President for the Council for Adult and Experiential Learning (CAEL).
Street: 400 North Bluff Blvd.
City: Clinton
State: IA
Zip: 52732
Country: USA
Telephone: 800-242-4153

Name: Dr. Elizabeth T. Tice
Title: President and CEO, Ashford University
Street: 400 North Bluff Blvd.
City: Clinton
State: IA
Zip: 52732
Country: USA
Telephone: 800-242-4153

Names and addresses of persons owning more than 10% of the school: [(261B.4(6))]

Ashford University is a wholly owned by Bridgepoint Education, Inc., a public company that is traded on the New York Stock Exchange under the symbol BPI.

**Name all agencies accrediting the institution. For each agency, include name, address, telephone number, and whether the agency is recognized by the U.S. Department of Education. [(261B.4(9))]
Attach copies of accreditation certificates of status for each agency. If the Iowa location is not accredited, provide accrediting agency certification that the Iowa location will be granted accreditation upon approval by the College Student Aid Commission. Provide documentation that every location of applicant school is approved by the accrediting agency and in good standing, for all locations throughout the world.**

Accrediting agency 1

The Higher Learning Commission
30 North LaSalle Street, Suite 2400
Chicago, Illinois 60602 – 2504
312-263-0456
www.ncahigherlearningcommission.org

Is this agency recognized by the U. S. Department of Education? [X] Yes [] No

Accrediting Agency 2

IACBE
11257 Strang Line Road
Lenexa, KS 66215
USA
913-631-3009
iacbe@iacbe.org

Is this agency recognized by the U. S. Department of Education? [X] Yes [] No

Describe the procedures followed by the school for permanent preservation of student records. [(261B.4(12))]

Should Ashford University cease to exist, Ashford University will provide the University of Iowa with all student records, where they will be stored for a period of 50 years.

Provide the contact information to be used by students and graduates who seek to obtain transcript information.

Name: Registrar's Office
Ashford University
Street: 400 North Bluff Blvd.
City: Clinton
State: IA
Zip: 52732
Country: USA
Telephone: 800-242-4153 x1102

List the states and approval or registration agencies for all states in which the school operates or maintains a presence.

State	Agency Name	Address	Contact Person	Telephone
Arkansas	Arkansas Higher Education Coordinating Board/Institutional Certification Advisory Committee	114 East Capitol Avenue Little Rock, AR 72201	Zanette Douglas	501-371-2000
Georgia	Nonpublic Postsecondary Education Commission	2082 East Exchange Place, Suite 220 Tucker, Georgia 30084	William Crews	770-414-3304
Idaho	State Board of Education	650 West State St Rm 307 Boise, ID 83702	Mike Rush	208-332-1571
Indiana	Commission on Proprietary Education	302 West Washington Street, Room E201 Indianapolis, IN 46204	N/A	317-232-1320
Kansas	Kansas Board of Regents	1000 SW Jackson St., Suite 520 Topeka, KS 66612	Jacqueline G. Johnson	785-296-4917

Minnesota	Minnesota Office of Higher Education	1450 Energy Park Dr. #350 St. Paul, MN 55108	George Roedler	651-259-3975
Tennessee	Tennessee Higher Education Commission, Postsecondary School Authorization	Parkway Towers, Suite 1900 404 James Robertson Parkway Nashville, TN 37243	Julie Woodruff	615-253-8857
Washington	Washington State Higher Education Coordinating Board	917 Lakeridge Way SW Olympia, WA 43430	Michael J. Ball Associate Director	360-753-7866
Wisconsin	Educational Approval Board	30 W. Mifflin St., 9 th Floor Madison, WI 53703	David C. Dies	608-267-7733

Describe the academic and instructional methodologies and delivery systems to be used by the school and the extent to which the school anticipates each methodology and delivery system will be used,, including, but not limited to, classroom instruction, correspondence, internet, electronic telecommunications, independent study, and portfolio experience evaluation. [(261B.4(13))]

Ashford University offers programs using the following course structures and delivery modalities:

On-Campus Traditional Course Delivery:

Generally, Ashford University courses are offered on campus during two traditional 16-week semesters. A limited number of course offerings are also available during shorter May terms and summer sessions. Classes meet on campus throughout the week days for traditional students.

ASPIRE Course Delivery:

Generally, undergraduate students meet with a classroom instructor for a 4-hour period once a week for five consecutive weeks. Ashford's accelerated course delivery structure requires 20 classroom contact hours for completion of an undergraduate course carrying three credits. Graduate students meet with a classroom instructor for a 4-hour period once a week for six consecutive weeks, meeting the requirement of 24 classroom contact hours. Students must spend a significant block of time each week acquiring content information on their own, outside of the classroom, by using textbook and other resources provided before the class session each week. Classroom time is devoted to knowledge processing and application, rather than to acquiring content. The instructor uses a facilitative approach (rather than lecture) in which students interact with one another and with the instructor, which further contributes to a dynamic, active-learning environment.

Online Course Delivery:

Generally, undergraduate students complete three credits in accelerated online delivery in five weeks. An accelerated online graduate course typically lasts six weeks. Specific log-in requirements are built into the design of each course and monitored over the Internet through the online learning instructional platform. The course structure allows students to take the initiative to learn content on their own time and provides carefully developed learning activities that allow students to optimize their knowledge processing/application efforts.

Provide the name of every other State of Iowa agency required to approve the applicant school in Iowa, the school's contact person at the agency and the current status of that approval. Attach documentation in the form of a letter or certificate for each agency.

Agency Name	Contact Person	Telephone Number	Approval Status
Iowa Dept of Education	Thomas Beasley	515-281-5294	Approved
Iowa Secretary of State	sos@sos.state.ia.us	515-281-5204	Current

Is the school subject to a limitation, suspension or termination (LST) order issued by the U.S. Department of Education?

Yes No

On January 21, 2011 the University received the final audit report from the Office of Inspector General. In that report the OIG did use language that would subject the University to an LST event. However this report and its final outcome will be remediated by the FSA and the University. It is not our belief that based on the facts from this report that the University will be subjected to such an outcome.

Provide the name and contact information for a U. S. Department of Education official who can verify the LST statement.

DVAK CORWIN (816) 268-0420 dvak.corwin@ed.gov

Do you:

Enroll students in Iowa? Yes No

Employ Iowa faculty? Yes No

Do you intend to:

Enroll students in Iowa? Yes No

Employ Iowa faculty? Yes No

Describe current operations or plans to enroll students in Iowa or employ Iowa faculty.

Ashford University recruits campus students from local and regional communities. University representatives work closely with high schools and organizations like the Chambers of Commerce, Kiwanis, Rotary and Lions Club as well as local businesses to arrange for their presence at meetings, college and job fairs or similar activities. Other opportunities such as campus visits and day long tours are utilized as a way to recruit students in Iowa. Newspaper, television, and radio advertisements are in place within an approximate 60 mile radius of the campus. And finally, regional signage such as billboards and advertising placards in places such as airports are also utilized.

Ashford University employs full time campus faculty and adjunct faculty. Campus faculty are recruited both locally and nationally depending on the position; however, the vast number of campus faculty were recruited locally. Adjunct faculty are recruited nationally and are selected based on all higher education schooling, degrees and terminal degrees held, additional academic credentials such as peer-reviewed publications, work experience in their field of expertise, and previous online teaching experience.

Name, address, and telephone number of full-time employees in Iowa.

Ashford University employs over 400 administrators and faculty in the state of Iowa. A CD containing the requested information on each employee is enclosed with this submission.

Will your school comply with Iowa Code section 261B.7 limiting the use of references to the Secretary of State, State of Iowa, or College Student Aid Commission in promotional material (See the Iowa Code for details)

Yes No

Will your school comply with the requirements of Iowa Code section 261.9(1)"e" to "g"? (See the Iowa Code for details.)

Yes No

Does the school agree to file annual reports that the Commission requires from all Iowa colleges and universities?

Yes No

Attach a copy of the applicant school's most recent audit prepared by a certified public accounting firm no more than 12 months prior to the application and state below where, in the audit report, there is evidence that the auditor is providing an unqualified opinion.

Ashford University is owned and operated by Bridgepoint Education, Inc., a public company traded on the NYSE as BPI. As such, financial reporting is required on an annual and quarterly basis. Contained in this submission is the Bridgepoint Education, Inc., 2010 annual report.

Describe how students will be provided with access to learning resources, including appropriate library and other support services requisite for the schools' degree programs.

Ashford University campus students have access to both traditional and online research resources and services during Library hours that include 85 weekly hours during regular semesters, extended hours during finals, and special holiday, break, and summer schedules. On-line resources are available 24 hours a day, 7 days a week. A complete list of Library Learning Resources is attached.

Provide evidence that faculty within an appropriate discipline are involved in developing and evaluating curriculum for the program(s) to be registered in Iowa.

Ashford University follows an institutional effectiveness cycle which includes a structured strategic design process. Faculty and staff have observed that professionals in a variety of fields may not have available suitable programs that are accessible and affordable that would meet their academic and professional development needs. Adding new degree programs in a variety of areas follows a logical progression of growth and opportunity to future students that are consistent with the University's strategic plan and mission.

The marketing department monitors data that determines the need for implementation of new programs as dictated by the Strategic Plan of the University. A task force oversees the initial request for a new program to ensure that it is feasible and can be executed appropriately. Faculty and staff are involved in the preparation of curriculum and approval of new degree programs offered via the online modality. The College of External Studies, Faculty Assembly, the Academic Governance Council members, and the Board of Trustees participate in the review and recommendation of implementation of programs for online learners, as well as those on ground.

Once the determination is made that a program is worthy of adoption, the program's structure and courses are designed with the input of the appropriate Deans, Program Directors and Faculty. The Dean of the appropriate academic college owns and oversees the curriculum of all programs in that content area. The program structure is then appropriately designed to include program outcomes, course descriptions, course outcomes and textbook selection. Once completed the Governance of the University formally approves the program.

When approved the courses are then built to include all content and assignments ensuring appropriate standards are met. The Online Academic Affairs Department manages the day to day operational aspects of the online academic programs. These individuals are all properly trained to implement the program which is overseen by the Director of Online Curriculum. Before any students are enrolled, classes are reviewed by the Dean, Program Director and Curriculum Coordinators.

Quality and Effectiveness of the Programs

Ashford University is committed to assessing student learning and has developed a conceptual framework and a cycle for the University assessment plan. The University's comprehensive assessment plan focuses on student learning and teaching effectiveness, a plan that measures outcomes at the course level, program level, and institutional outcomes level. Faculty have been involved in all phases of defining expected student learning outcomes. Faculty members assess, evaluate, and revise courses and learning resources based upon course, program, and institutional outcomes.

Ashford University has recently acquired Waypoint; a Blackboard embedded grading and evaluation software program which aggregates all assessment data. Academic staff members have been involved in developing rubrics for all significant course assignments. Rubrics are carefully developed to map course outcome, program outcomes, and institutional outcomes.

In addition, Ashford University has joined the Quality Matters Consortium. Quality Matters (QM) is a peer review process designed to certify the quality of online courses. Quality Matters offers training in online course assessment based on a standardized rubric.

Provide evidence that the school has adequate physical facilities appropriate for the program(s) to be offered and are located in the state. Include a copy of a signed agreement for a facility purchase or lease or option to purchase or lease. Please include a photograph of the location.

Ashford University's 16-acre campus is located in Clinton, Iowa. There are seven major buildings: Durgin Educational Center, St. Clare Hall, Library, Durham Hall, St. Francis Hall, Science Building and Regis Hall. Durgin Educational Center is a multipurpose center designed to meet the academic, athletic, recreational and social needs of students. St. Clare Hall, the administration building, contains administrative offices, classrooms, faculty offices, the Dining Hall, Bookstore, St. Clare Chapel, music hall, Flavian Achievement Center and conference rooms. The Library is the center for books, periodicals, audio-visual materials and research services. Durham Hall is the main student residence hall. St. Francis Hall houses the Collegiate Center, Admissions Office, Student Success Office and St. Francis gymnasium. The Science Building includes classrooms, faculty offices and laboratories. Located on the ground floor is the Children's Center. Regis Hall is a residence hall offering single rooms. Located on the first floor of Regis is the Mount St. Clare Speech and Hearing Center. For a campus map and additional information about the physical campus facilities, please visit the Ashford website at www.ashford.edu.

Include a statement, signed by the chief executive officer of the applicant school, on school letterhead, demonstrating the school's commitment to the delivery of programs located in Iowa, and agreeing to provide alternatives for students to complete programs at other institutions if the applicant school closes the program before students have completed their courses of study.

The required statement is attached.

Provide an organizational plan that shows the location and physical address, telephone number, fax number and contact information for all internet-based and site-based educational locations, administrative, and service centers operated by the applicant and any parent organization.

Ashford University Campus
400 N. Bluff Blvd.
Clinton, IA 52732
800-242-4153

Bridgepoint Education, Inc.
13500 Evening Creek Dr. No.
San Diego, Ca 92128
800-242-4153
858-391-5713 (fax)

Ashford University Call Center
1310 19th Ave. NW
Clinton, IA 52732
800-242-4153

Bridgepoint Education, Inc., Administrative Offices
8620 Spectrum Center Blvd.
San Diego Ca 92128
866-475-0317
858-408-2903 (fax)

Bridgepoint Education, Inc., Administrative Offices
5855 Copley Drive
San Diego, CA 92111
866-475-0317
858-408-2903 (fax)

Bridgepoint Education, Inc., Administrative Offices
600 B Street, Suite 100/200
San Diego 92101
866-475-0317
858-408-2903 (fax)

Provide documentation showing the school's policy for the resolution of student and graduate comments and complaints. Provide complete contact information to which complainants may be referred.

Grievance Procedure for Student Complaints

The Ashford University community benefits from formal procedures that encourage prompt resolution of complaints and concerns that students may have about the implementation of policies and procedures that govern the institution. Students pursuing grades appeals, transfer credit appeals, appeals of satisfactory academic progress dismissal, or appeals of Student Community Standards Committee findings, should follow the procedures for these appeals outlined elsewhere in this *Catalog*. For financial complaints, students should first contact his or her designated Financial Services Advisor (or supervisor).

Informal Dispute Resolution Efforts: A Necessary First Step before Filing Formal Complaints

Before pursuing the formal complaint process, every reasonable effort should be made to constructively resolve issues with faculty, staff, or administrators, including following procedures for formal appeal identified above. Whenever possible, the problem or complaint should first be discussed with the individual involved in the complaint. If satisfactory resolution is not reached after discussion with the individual, the student should contact the individual's direct supervisor to attempt to resolve the complaint. If these efforts are unsuccessful, the formal complaint process may be initiated. The University does not require a student to contact the person involved or that person's supervisor if doing so is impracticable.

Formal Complaint Process

- The complaint must be submitted in writing and by email attachment as a MS Word or pdf document or in other written form. The written complaint should clearly and concisely describe the alleged incident(s) and the desired remedy sought. The phrase, "This constitutes a formal complaint" must be included in the subject line of the complaint. If the complaint does not contain this phrase, the University will seek written confirmation of the initiator's intent before proceeding with an investigation.
- The term "initiator" refers to a prospective applicant, applicant, student, former student, or person who has an outstanding debt to the University.
- The complaint should be signed by the initiator or, in the case of an email submission, sent as an email attachment, in letter format and should contain the name and all contact information for the student. Any supporting documentation and evidence shall be referenced within the body of the formal

complaint. Additionally, the initiator of a formal complaint must submit any supporting materials in writing within fifteen (15) business days of submitting the complaint. No extensions will be granted.

- The complaint's supporting documentation must clearly demonstrate all informal efforts to resolve the issue(s) with the person involved and the person's supervisor. This includes, names, dates and times of attempted or actual contact along with a description of the discussion and the manner of communication made in the course of each effort. If contacting the person involved and/or the supervisor is impracticable, the initiator must state the reasons that contributed to the initiator's inability to work with the involved parties.
- Initiators must submit a written grievance within thirty (30) calendar days of the incident prompting the complaint or from the date of knowledge of the incident prompting the complaint. This means the complaint must be filed on or before thirty (30) calendar days from when the initiator knew, or should have known, of the alleged action(s).
- Except in cases where the University administration determines that notice may endanger the health or safety of the initiator or other persons, individuals named in the grievance will be notified of allegations that involves them.
- The Office of Student Grievance Resolution is designated to formally investigate student grievances, address inquiries, and coordinate the University's compliance efforts regarding student complaints and grievances.

Contact information for the Office of Student Grievance Resolution is as follows:
(858) 513-9240, extension 2206
Grievance.Resolution@ashford.edu
www.ashford.edu/grievance

The following people investigate formal complaints relating to students:

Adriana DeJong, Lead Student Grievance Resolution Coordinator
Helen Kaiser, Student Grievance Resolution Coordinator

- Generally, the Vice President of Academic Affairs, University Provost, or Vice President of Student Services will have decision making authority in regards to formal complaints. These individuals may appoint a third party or parties to investigate the dispute and present a recommendation to them. The Vice President of Academic Affairs, University Provost, or Vice President of Student Services may delegate decision making authority to a grievance committee consisting of representatives from the following Departments: Compliance, Academics, Registrar, Student Success, Finance, Student Affairs, and/or Enrollment.

Student Participation in the Grievance Process

- The investigator from Student Grievance Resolution may contact or request a meeting with the initiator of the formal complaint. The investigator also may contact or request a meeting with relevant University staff or others as part of the investigation. The initiator of the grievance may request to meet and discuss the allegations of the complaint with the investigator and may offer any documentation, witnesses, or other materials in support of the complaint. The initiator has the right to have an advocate during a meeting with the investigator to discuss the documentation submitted by the student in support of the complaint. Such an advocate must be a member of the Ashford University Community: student, faculty member, academic advisor, or staff member. The student must advise the investigator of the identity of an advocate or witness at least five (5) business days before the date of the meeting with the investigator. During a meeting with the investigator, an attorney acting as a lawyer may not serve as the student's advocate or formally represent the student. These procedures are entirely academic in nature and are not considered legal proceedings. No audio or video recording of any kind is permitted, nor is formal, legal representation allowed. At the investigator's discretion, the investigator may eject anyone disrupting the meeting from the discussion.
- The Vice President of Academic Affairs, University Provost, or Vice President of Student Services will evaluate whether a violation of the Ashford University policies has occurred and issue a response to the initiator in writing within thirty (30) business days* from receipt of a formal complaint. If the Vice President

of Academic Affairs, University Provost, or Vice President of Student Services concludes that a policy has been violated, that official may also recommend corrective action.

Time Frame and Grounds for Filing a Presidential Appeal

• The decision of the Vice President of Academic Affairs, University Provost, or Vice President of Student Services may be appealed by petitioning the President of the University. To appeal the response rendered by the University, a student must submit the Presidential Appeal in writing within ten (10) business days of the date on the response letter. Bias in the investigation process that influenced the outcome of the grievance is the only permissible ground for filing a Presidential Appeal. The nature of the bias and how it influenced the outcome must be clearly stated in the appeal. The Presidential Appeal must be addressed to the University President submitted by email attachment as a Word or pdf document to GrievanceAppeal@ashford.edu.

• The President, or his/her designee, will render a written decision on the appeal within twenty (20) business days* from receipt of the appeal. The President's decision shall be final.

*Business day is defined to mean normal operating hours, Monday through Friday, excluding recognized national holidays. In cases where additional time is needed in the investigation of a complaint, students will be notified accordingly.

Provide a copy of a current Certificate of Authority provided by the applicant's home state and the Iowa Secretary of State.

The document requested is attached.

Provide the U.S. Department of Education cohort default rate for each associated organizational entity for which the U.S. Department of Education reports a cohort default rate.

Ashford University's cohort default rate for the 2008, 2007 and 2006 fiscal years were 13.3%, 13.3% and 4.1% respectively.

Provide the average debt upon graduation of individuals completing programs at each branch location and the entire organization,

The average debt upon graduation for Ashford University campus programs is \$25,195. The average debt for Ashford University on-line programs is \$30,764.

Provide the U. S. Department of Education cohort graduation rate for each branch location and the total organization, showing rates for graduates of diploma, two-year, and four-year, programs if those rates are reported to the U. S. Department of Education National Center for Education Statistics.

Ashford University, in compliance with the Student Right-to-Know and Campus Security Act of 1990, provides the following information regarding its graduation/completion rate. The rate reflects only the graduation/completion status of students who enrolled as first-time, degree-seeking students during the 2003-2004 school year and for whom 150% of the normal time-to-completion has elapsed.

During the fall semester of 2003, 54 first-time, full-time, degree-seeking students entered Ashford University (prior to 03/09/05 known as Mount St. Clare College and The Franciscan University [of the Prairies]). After six years (as of August 31, 2009) 30% of these students had graduated from Ashford University. Please contact the Registrar's Office with any questions.

Please note that the graduation/completion rate does not include any student who attended a college or university after high school and then enrolled at Ashford University.

Graduation/Completion Rate by Gender

Male	28%
Female	72%

Graduation/Completion Rate by Race or Ethnic Group

Nonresident alien	0%
Black, non-Hispanic	13%
American Indian/Alaska Native	0%
Hispanic	6%
White, non-Hispanic	81%
Race/ethnicity unknown	0%

Graduation/Completion Rate by Financial Aid Category

Pell Grant Recipient	44%
FFEL or Direct Loan Recipient	44%
Neither Pell Grant, FFEL, nor Direct Loan Recipient	12%

SIGNATURE

Applicant School Chief Executive Officer

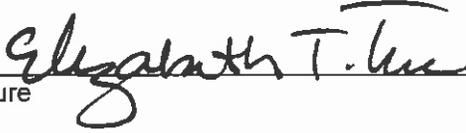
Dr. Elizabeth Tice

Name

President and CEO

Title

Signature



Date



If any information in this application changes between the time of application Commission action, the school must inform the Commission by filing an Amended Application clearly indicating the information which is being amended. Amendments must be received before the Commission takes action.

I, Dr. Elizabeth Tice, as President and CEO of Ashford University, hereby state the University's commitment to the delivery of programs to students in Iowa, and agree to provide alternatives for students to complete programs at other institutions if the applicant school closes the program before students have completed their courses of study.

Elizabeth T. Tice 5/17/11
Dr. Elizabeth Tice Date

**Enrollment Agreement Page 1**

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Enrollment Agreement: BA in English

Section A: This document explains certain requirements and policies at Ashford University. This is a legally binding Agreement when signed by the student and accepted by the school. Your signature acknowledges that you have had reasonable time to read and understand it and that you have been given: (a) a written statement of the refund policy (see Section D); (b) access to the current Ashford University Catalog including a description of the course or educational service including all material facts concerning the school and the program or course of instruction which are likely to affect your decision to enroll; (c) access to the website (www.ashford.edu).

Section B: Application Policies and Procedures – Online Undergraduate Program Admission

Students seeking admission to an online or ASPIRE undergraduate program in the Center of External Studies must meet the following admission requirements prior to the start of the first course at Ashford University:

- Be 22 years of age or older, or a graduate of Ashford University's Associate of Arts in Business degree program, or receive documented approval from the Registrar's Office via the "Under 22 Appeal" process.
- Have a regular high-school diploma earned through college preparatory or regular high school courses or GED equivalency recognized by the Department of Education of the state in which it was earned, completed secondary school through home schooling as defined by state law, or earned an equivalent to a US high school diploma at an international high school. An earned IEP or Special Education Diploma or Certificate of Completion based upon IEP goals does not meet the regular high school diploma requirement for admission to Ashford University. If no high school degree was earned, applicants may be admitted with a minimum of 60 transferable credits from an appropriately accredited postsecondary institution as defined by Ashford University transfer credit policies.
- Have access to a computer with an Internet connection for the Web-based programs and meet the minimum technology and minimum computer skills, abilities, features, system configurations, hardware, and software outlined in the *Catalog*.
- Have the ability to study in English indicated by one of the following:
 - a. Achieved a recognized high school diploma or equivalent in which the primary language of instruction was English
 - b. Received a GED that was taken in English
 - c. A minimum of 30 credits have been earned from regionally or approved nationally accredited colleges/universities in the United States or equivalent in which the primary language of instruction was English.
 - d. Test of English as a Foreign Language (TOEFL) examination taken within the past two (2) years. A minimum score of 500 paper-based or 61 Internet-based is required. Copies of official scores must be submitted prior to provisional enrollment, and official scores must be submitted for full admission.
- Transfer students must provide official documentation of an undergraduate cumulative grade point average (CGPA) of 2.0 in all combined undergraduate coursework attempted at regionally or approved nationally accredited colleges/universities since high school, or he/she is admitted on first-term academic probation. Any student who signs an Authorization to Close form, thereby waiving potential transfer credits from previously attended schools, is admitted on first-term academic probation as well. At the conclusion of the first academic probation period or the first 12 attempted credits, any student who does not meet the requirements for Satisfactory Academic Progress (SAP) may be dismissed from the University.

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Satisfactory Academic Progress/First Term Probation: At the conclusion of the first academic probation period or the first 12 attempted credits, any student who does not meet the requirements for Satisfactory Academic Progress (SAP) may be dismissed from the University.

Appeal of Dismissal Following First-Term Academic Probation: A student who does not meet SAP requirements following first-term academic probation may appeal to the University Registrar to attempt up to twelve additional credits of coursework for a second-term academic probation under the following conditions:

1. Student has achieved a successful completion rate of at least 67% and has at least a 1.50 Ashford University cumulative grade point average (CGPA) during the first probationary period or
2. Student has achieved a successful completion rate of at least 50% and has at least a 2.00 Ashford University CGPA, but has not met all requirements for Satisfactory Academic Progress.
3. Student has experienced extreme, temporary hardship during the probationary period.

Please refer to the Satisfactory Academic Progress (SAP) Requirements for Bachelor's Degree Programs in the Center for External Studies section of the Ashford University Catalog to review all related Satisfactory Academic Progress guidelines.

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Provisional Admission Status Requirements

Students are provisionally admitted to an undergraduate degree program when they submit a completed application indicating that they meet admission requirements outlined for that program. Students who then enroll in courses are considered regular students in their degree program.

Full Admission Status Requirements

The following provisions must be met prior to the conclusion of the fourth (4th) attempted Ashford University course. To start the fifth (5th) course, students must complete all the requirements outlined below and pay all required tuition, fees, and applicable taxes due to Ashford University. Students who do not meet all requirements will not be fully admitted and will be withdrawn from the program. Students may be readmitted to Ashford University at such time that all requirements for full admission have been met.

The student is responsible for all eligibility-related assertions, attestations, and verifications relied upon by the institution during the admissions process. Should any of the student's information be subsequently established as inaccurate, resulting in the student's disqualification for full admission, the student will remain responsible for any and all financial obligations incurred while at the institution, including, but not limited to, financial aid funds which were consequently returned by the University.

If at any time it is determined that the student does not meet admission requirements outlined for the program as indicated on the application for admission, provisional and/or full admission will be rescinded and the student will be disqualified and withdrawn from the University.

1. Submission of official transcripts of all post-secondary education previously attempted or a signed Authorization to Close form for any official transcripts that the student is unable to provide. Students receiving VA benefits will jeopardize their ability to receive Veteran's benefits by relinquishing transfer credits. Post-secondary education includes all of the following:
 - College or university transcripts and transcripts from any other post-secondary educational institution attended. (The Ashford University Registrar's Office staff will manage the request of college transcripts for students who have signed a Transcript Request form).
 - Military credits evaluated for equivalency to college credits. (The Ashford University Registrar's Office staff will manage the request of military transcripts for students who have signed the appropriate Transcript Request Form.)
 - Official documentation of any post-secondary credit previously earned through examination or credit earned through non-collegiate instruction that the student intends to have evaluated for applicability to Ashford University program requirements (must be requested by the student).
2. Official TOEFL scores, if required for admission.



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Section C: A total of 120 credit hours must be completed to satisfy program requirements as follows. Students must meet all Satisfactory Academic Progress, course sequencing, progression and graduation requirements outlined in the Catalog, including but not limited to, English proficiency, minimum GPA, upper-division coursework, Ashford University residency, and payment of tuition and fees.

Course #	Required course of study = 120 credits	Credits
Introductory Course Requirements		
EXP 105	Personal Dimensions of Education	*3
PSY 202	Adult Development & Life Assessment	*3
Major Course of Study = 36 Credits		
ENG 341	Studies in Literary Genres	3
ENG 201	American Literature to 1865	3
ENG 202	American Literature After 1865	3
ENG 345	British Literature I	3
ENG 346	British Literature II	3
ENG 325	Intermediate Composition	3
ENG 321	Introductory Linguistics	3
ENG 317	International Voices	3
ENG 380	Literary Research	3
ENG 318	Creative Writing	3
ENG 438	Literary Theory	3
ENG 497	English Capstone	3
General Education Competencies = 21 credits		Credits
Applied Ethics Competency		3
Communication Competencies		9
Computer Competency		3
Critical Thinking Competency		3
Mathematics Competency		3
General Education Requirements = 25 credits		Credits
Aesthetic Awareness		3
Literature		*3
Physical World		4
Historical Perspective		3
Multicultural Perspective		*3
Social Perspective		3
Values and Beliefs		6
Electives = 44 credits		Credits
Various (may include EXP 105)		44
<i>*Courses indicated by (*) fulfill General Education requirements.</i>		
<i>*EXP 105 fulfills 3 credits toward total elective credit requirements and is required for online students with fewer than 24 transferable credits.</i>		



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Introductory Course Requirements

Students entering the program with fewer than twenty-four (24) transferable credits are required to successfully complete EXP 105 Personal Dimensions of Education as their first course. EXP 105 applies toward elective credit requirements and cannot be replaced or waived by credit in transfer.

Students entering with twenty-four (24) or more transferable credits are required to successfully complete PSY 202 Adult Development and Life Assessment as their first course. PSY 202 is designed to help experienced students acclimate to the online college environment. Students who have been out of school for a long time or feel that they need additional support to enter the online environment may choose to enroll in EXP 105 Personal Dimensions of Education as their first course. EXP 105 is designed for students with little or no previous college experience and is not recommended for students with high transfer credit. Enrollment in EXP 105 may result in the reduction of three (3) transfer credits in the Elective category. Students taking EXP 105 are required to take PSY 202 as their second course. Unsuccessful completion of either EXP 105 or PSY 202 will result in the rescheduling of the course and revision of the future course sequence.

Section D: Buyer's Right to Cancel. If you rescind your decision to enroll and have not attended any Ashford University classes, you will be entitled to a full refund of any tuition paid. To cancel your enrollment, you must contact your Admissions Counselor prior to the first day of instruction.

Iowa State Refund Policy

The Iowa State Refund Policy applies to residents of Iowa and all students enrolled in the Iowa on-campus traditional undergraduate programs or ASPIRE format when students drop or are administratively dropped from a course or the institution.

PROGRAM	COURSE LENGTH (weeks)	Week 1*	Week 2*	Week 3*	Week 4*	Week 5*	Week 6*	Week 7*	Week 8*
Nonterm-Based Undergraduate Level Programs (Online or ASPIRE format)	5	100%	54%	36%	18%	0%	n/a	n/a	n/a
Nonterm-Based Undergraduate Level Programs (Online or ASPIRE format)	2	100%	0%	n/a	n/a	n/a	n/a	n/a	n/a
Nonterm-Based Graduate Level Programs (Online or ASPIRE format)	6	100%	60%	45%	30%	15%	0%	n/a	n/a
Semester-Based Programs (On-Campus Traditional format)	16	<u>Remaining # of scheduled school days in the term</u> Tuition X Total # of scheduled school days in the term X 90%							
Semester-Based 8-week Format (On-Campus Traditional format)	8	<u>Remaining # of scheduled school days in the term</u> Tuition X Total # of scheduled school days in the term X 90%							

*Refund percentage applied based on week of last date of attendance (LDA)



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Section E: Employment Services. Ashford University does not guarantee employment to any applicant as a condition of their application, acceptance, attendance or graduation in any program.

Section F: The student is responsible for the following program related fees and charges. Ashford University reserves the right to adjust tuition rates and fees without prior notice. The student is responsible for monitoring and understanding all activity on their ledger card. The cost of tuition, textbooks, course digital materials, instructional materials, and your total charges may change based on the actual number of attempted courses and credits necessary to successfully complete this program.

Associated Fees	Effective April 1, 2011	Explanation
Tuition per credit	\$390	Courses level 100-400
Total Tuition	\$46,800	Based on 120 Total Credits of AU coursework
Textbooks/Materials	\$4,000	Based on an average cost per course of \$100 and taking 40 courses. Instructional materials include but are not limited to course digital materials ^A and print textbooks, software, subscriptions, and lab kits. The cost of instructional materials may range from \$50.00 - \$250.00 per course, and is subject to price increases by copyright holders. For courses where course digital materials are provided in lieu of textbooks, a \$75.00 fee is applied directly to the student's account concurrent with the charge for tuition.
Technology Services Fee	\$1,290	Non-refundable Fee, applied on the 6th week of enrollment, post start date. The Technology Services Fee provides the student with initial configuration setup to University systems such as the online learning platform and other academic support systems.
Graduation Fee	\$110	Charged with Petition to Graduate
Approximate Total	\$52,200	
*Sponsored Professional Training Assessment	\$30	Per credit submitted, regardless of credit awarded
*Prior Learning Assessment /Experiential Learning Essay Assessment	\$125	Per evaluation submitted, regardless of credit awarded
Education Partnership Fee	\$140	Specific programs within the College of Education have an Education Partnership Fee. This fee covers additional costs associated with administrative functions and program management inherent in the facilitation of some education programs.
Late Payment Fee	\$30	Charged when payment is late as per student's chosen finance option
Insufficient Funds Fee	\$30	Charged if credit card is denied or if check is returned NSF
*Fees will be charged only when these services are requested		
^A For courses where course digital materials are provided in lieu of textbooks, a \$75.00 fee is applied directly to the student's account concurrent with the charge for tuition.		

Ashford University is required to charge sales tax for tuition and/or fees in certain jurisdictions based on state reporting obligations and the taxability of services and digital goods in accordance with local law. For sales tax purposes, electronically-delivered services and digital goods are considered to be received at the student billing address.

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Section G: Payment Schedule. Ashford University collects tuition on a per class basis. Your tuition must be paid in full, or arrangements must be made by selecting a finance option, approved by Ashford University, which allows for deferred payment.

Section H: Registration. Initial registration and student scheduling is a one-time process based upon the information provided to Ashford University in this admission application beginning on a start date agreed upon with your Admissions Counselor. Scheduling requirements are outlined in the Catalog. Students may be required to complete an online workshop before beginning degree coursework or being officially enrolled in the University. Students who have earned prior post-secondary credits should review the Catalog for transfer credit and non-traditional credit policies. Students are fully responsible for any charges for duplicative coursework taken at Ashford University. Ashford University reserves the right to make adjustments to student schedules, courses, and programs, including but not limited to cancellation, postponement, course dates, sequence, and modality as deemed necessary by University administration. Registration in a particular course section or with a specific instructor is not guaranteed.

Section I: Attendance. Weekly attendance is mandatory. Students are responsible for meeting all attendance requirements outlined in the Catalog. Students who do not meet attendance requirements will be automatically dropped from affected courses. Students enrolled in introductory courses, such as EXP 105 and PSY 202, or 1-credit courses are required to log in two separate days every week for the duration of the course. Students who fail to meet attendance requirements for any week of an introductory or 1-credit course will be administratively dropped retroactive to the last date of recorded attendance. The course must then be repeated.

Section J: Acknowledgements. I hereby request to enroll as a regular student in this program. I have read, understand and meet the provisional admission requirements for enrollment as a regular student in this program. I have read and understand that it is my responsibility to meet full admission requirements for this program as a condition of my continued enrollment in this program.

Ashford University does not discriminate in employment or in its educational programs and activities on the basis of race, color, national or ethnic origin, religion, sex, age, disability, sexual orientation, or veteran status. The University complies with all federal, state, and local laws, including but not limited to Title IX of the Education Amendments of 1972, Titles VI and VII of the Civil Rights Act of 1964 and regulations S504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990 in all educational and employment practices.

**Enrollment Agreement Page 8****OAPAPP 443066-1007**

I understand that I must follow the requirements of the Student Finance Agreement and meet payment deadlines that have been established; otherwise, I may be assessed additional fees and/or be required by Ashford University to follow the Cash Finance Option upon my default. I agree to pay Ashford University in accordance with the Finance Options I have selected. I understand that I am ultimately financially responsible for all charges incurred from Ashford University, and that failure to comply with my Student Finance Agreement may result in the unscheduling of future courses, administrative withdrawal, late fees, and possible referral to a collections agency. I agree that the terms or conditions of payment under the finance option(s) selected are not dependent upon any contingent events including but not limited to: receipt of grade, an invoice, a statement, reimbursement by my employer, military payment voucher, other military funding, or qualifying for financial aid. The military tuition grant and book benefits are contingent on your submission of the appropriate military documentation to verify your eligibility.

I have reviewed, in detail, the tuition and fee schedule and the tuition refund policy and understand I can view my student account on the student portal while I am a current student. I further acknowledge that disruptions to my continuous attendance in my program may potentially reduce or eliminate my eligibility for financial aid and/or other funding leaving me fully responsible for all unfunded charges to my account. I acknowledge that the all of the above matters related to financing my education as well as the cancellation and refund policies have been clearly explained to me, I have been provided ample opportunity to ask all my related questions and they have been answered to my satisfaction.

I understand that the University has established student technology hardware and software requirements that are necessary for course participation and that consistent access to this hardware and software, as outlined in the Catalog, is my responsibility. I further understand that it is my responsibility to maintain and provide the University with an e-mail address for correspondence with University administration and faculty. In addition, I acknowledge that this e-mail address will be used to transmit information concerning my financial records, academic records and course information that may be considered confidential in nature.

By enrolling in Ashford University, I agree and understand that my instructors may use a plagiarism detection service. I acknowledge that such a service is important to the academic process by ensuring the integrity of every student's intellectual achievement. I agree to consult with my instructors regarding plagiarism should questions arise, and to abide by the guidelines as set forth under the section entitled "Academic Dishonesty" in the University catalog.

I agree to notify Ashford University of any change to my current address, phone number and or any additional contact information necessary to maintain communication.

I understand that Ashford University utilizes my social security number for purposes of educational record keeping and certain reporting required under federal, state and/or local law.

I understand that this program is not intended to prepare students for professional licensure or certification in any field, regardless of concentration or specialization. Students seeking licensure or certification in a particular profession are strongly encouraged to carefully research the requirements for that licensure prior to enrollment.

Any student who has a grievance should review Section 3, Student Rights and Responsibilities in the Ashford University Catalog. Students from Tennessee may address any grievance not resolved at the institutional level through the Tennessee Higher Education Commission, Nashville TN 37243-0830, (615)741-5293.



Enrollment Agreement Page 9

OAPAPP 443066-1008

Arbitration**Section K: Grievance Procedures and Arbitration of Disputes.**

Any disputes, claims or controversies between you and the University arising out of or relating to this Agreement or your recruitment, enrollment, or attendance at the University, or the education provided by the University or the University's billing, financial aid, financing options, Student Finance Agreement (which is incorporated herein by this reference), disbursement of funds, excess funds or career service assistance, and any claim no matter how described, pleaded or styled relating in any manner, to any act or omission regarding your relationship with the University or its employees, shall be resolved first through the Grievance Procedure for Student Complaints published in the Ashford University Academic Catalog. If not resolved in accordance with the procedures outlined in the University Catalog, then the dispute shall be resolved by binding arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association (including the Supplemental Procedures for Consumer Related Disputes, in effect at the time the arbitration is brought, or in accordance with procedures that the parties agree to in the alternative).

RIGHT TO REJECT: I MAY REJECT THE ARBITRATION PROVISIONS INCLUDED IN THIS PARAGRAPH (the "ARBITRATION AGREEMENT"), BUT NOT THE REQUIREMENT TO FIRST USE THE GRIEVANCE PROCEDURE FOR STUDENT COMPLAINTS, BY FAXING A SIGNED REJECTION NOTICE TO THE UNIVERSITY REGISTRAR AT 866-512-7601 WITHIN 30 CALENDAR DAYS AFTER I SIGN THIS AGREEMENT. ANY NOTICE MUST INCLUDE MY NAME, ADDRESS AND TELEPHONE NUMBER.

Notwithstanding the foregoing, the parties are not required to arbitrate claims by either party against the other party for relief of \$5000 or less which could be brought in a court of competent jurisdiction.

You agree that the Arbitrator and not any federal, state or local court or agency shall have the exclusive authority to resolve any dispute relating to the interpretation, applicability, enforceability or formation of this Arbitration Agreement, including, but not limited to any claims that all or any part of this Agreement is void or voidable. For purposes of this paragraph, the term "University" includes Ashford University, its officers, directors and employees, and its affiliates, subsidiaries and parents, and any officers, directors or employees of such entities.

Choice of Law - The arbitrator shall apply federal law to the fullest extent possible and the substantive and procedural provisions of the Federal Arbitration Act (9 U.S.C. §§1-16) and any and all issues relating to the enforcement of the Arbitration Agreement and the arbitrability of claims between the parties.

Location of arbitration - Any such arbitration shall take place before a single neutral arbitrator in the County in which you reside unless you and the University agree otherwise. The arbitrator must have knowledge of and actual experience in the administration and operation of postsecondary educational institutions unless the parties agree otherwise.

Relief and remedies - The arbitrator shall have the authority to award monetary damages measured by the prevailing party's actual damages and may grant any nonmonetary remedy or relief that the arbitrator deems just and equitable and within the scope of this Agreement between the parties. Judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction.

The arbitrator shall not have any authority to award punitive damages, treble damages, consequential or indirect damages, or other damages not measured by the prevailing party's actual damages unless such relief is expressly provided for by applicable law. The arbitrator also shall not have any authority to alter any grade issued to a student or to require the University to change any of its policies or procedures.

Costs, fees, and expenses of arbitration - The parties shall bear their own costs and expenses of their own counsel, experts, witnesses, and presentation of proof. Except as may be required by law, neither a party nor an arbitrator may disclose the existence, content, or results of any such arbitration without the prior written consent of both parties. All fees and expenses of the arbitrator and administrative fees and expenses of the arbitration shall be paid by the parties.

as provided by the Commercial Arbitration Rules of the AAA governing the proceeding, including the Supplementary Procedures for Consumer-Related Disputes, to the extent applicable, or by specific ruling by the arbitrator, or by agreement of the parties.

Class and consolidated actions - There shall be no right or authority for any claims within the scope of this Arbitration Agreement to be arbitrated or litigated on a class basis or for the claims of more than one Student to be arbitrated or litigated jointly or consolidated with any other Student's claim.

Arbitrator's Award - At the request of either party, the arbitrator shall render a written award briefly setting forth his or her essential findings and conclusions. Judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction.

Severability and right to waive - If any part or parts of this Arbitration Agreement are found to be invalid or unenforceable by a decision of a tribunal of competent jurisdiction, then such specific part or parts shall be of no force and effect and shall be severed, but the remainder of this Arbitration Agreement shall continue in full force and effect. Any or all of the limitations set forth in this Arbitration Agreement may be specifically waived by the party against whom the claim is asserted. Such waiver shall not waive or affect any other portion of this Arbitration Agreement.

Survival of provisions of this agreement - This Arbitration Agreement will survive the termination of your relationship with the University.

THIS ARBITRATION AGREEMENT LIMITS CERTAIN RIGHTS, INCLUDING THE RIGHT TO MAINTAIN A COURT ACTION, THE RIGHT TO A JURY TRIAL, THE RIGHT TO PARTICIPATE IN ANY FORM OF CLASS OR JOINT CLAIM, THE RIGHT TO ENGAGE IN DISCOVERY, EXCEPT AS PROVIDED IN THE APPLICABLE ARBITRATION RULES, AND THE RIGHT TO CERTAIN REMEDIES AND FORMS OF RELIEF. OTHER RIGHTS THAT YOU OR THE UNIVERSITY WOULD HAVE IN COURT ALSO MAY NOT BE AVAILABLE IN ARBITRATION.



Enrollment Agreement Page 10

OAPAPP 443066-1009

Acknowledgement and Signature: BA in English

Student Name: Karen Student *Birthday:* 02/02/1950 *SSN:* 123-45-6789

My signature on this application certifies that I have read, understood and agreed to my rights and responsibilities as set forth in this Application, Agreement and the Ashford University Catalog. I certify that the information contained in this application is true, complete and accurate. I understand that submission of false, inaccurate or incomplete information may result in permanent termination of my application and/or enrollment at Ashford University.

Signature *Date* *Est. start (mo day year)*



The Higher Learning Commission
a Commission of the North Central Association of Colleges and Schools

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Currently or Previously Affiliated Institutions - 04/26/2011

Information provided on the Statement of Affiliation Status reflects the most recent actions of the Commission. The Commission has a multi-level decision process. Any institutional changes that are currently under review are not made public until final action has been taken.

Ashford University

400 North Bluff Blvd.
Clinton, IA 52732

<http://www.ashford.edu>

Statement of Affiliation Status [Click here for definitions...](#)

Chief Executive Officer Dr. Elizabeth Tice, President

Name change notes Mount St. Clare College to The Franciscan University (12/5/02) to The Franciscan University of the Primes (9/23/04) Purchased by Ashford University in March 2005

HLC Institution ID 1249
Current Accreditation Status Accredited
Accreditation Date(s) (2005* -)

Accreditation notes Note on date of accreditation: The accreditation of The Franciscan University of the Primes (accredited 1950-2005) was continued through the University's purchase by Ashford University in March 2005

Commission Participation PEAQ PARTICIPANT

Year of Last PEAQ Comprehensive Evaluation 2006 - 2007
Year of Next PEAQ Comprehensive Evaluation 2014 - 2015

Last Action 06/25/2010

Legal Status Private FP
Degrees Awarded (details below) A, B, M

Stipulations on Affiliation Status

Degree programs at the Master's level are limited to the Master of Arts in Teaching, the Master of Arts in Teaching and Learning with Technology, the Master of Arts in Education, the Master of Business Administration, the Master of Public Administration, the Master of Arts in Health Care Administration, and the Master of Arts in Organizational Management. Other offerings at the Master's level are limited to five courses or twenty semester hours per year.

Approval of New Degree Locations

Prior Commission approval required.

Approval of Distance and Correspondence Courses and Programs

New Commission policy on institutional change became effective July 1, 2010. Some aspects of the change processes affecting distance delivered courses and programs are still being finalized. This entry will be updated in early 2011 to reflect current policy. In the meantime, see the Commission's Web site for information on seeking approval of distance education courses and programs.

Reports Required

None

Other Visits Scheduled

None.

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Currently or Previously Affiliated Institutions - 04/26/2011

Information provided on the Statement of Affiliation Status reflects the most recent actions of the Commission. The Commission has a multi-level decision process. Any institutional changes that are currently under review are not made public until final action has been taken.

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Reports Required

None

Other Visits Scheduled

None.

Organizational Profile [Click here for definitions...](#)

Enrollment Headcount (last updated 04/22/2011)

	Full-Time	Part-Time
Undergraduate	57220	34
Graduate	5842	0
Dual enrollment (high school) programs		62

Degree Programs (last updated 04/22/2011)

	Programs Offered	Degrees Awarded in Last Reported Year
Associate Degrees	4	265
Bachelors Degrees	77	5686
Masters Degrees	6	1739
Specialist Degrees	0	0
Doctoral Degrees	0	0

Certificate Programs (last updated 04/22/2011)

	Programs Offered	Certificates Awarded in Last Reported Year
Certificates	0	0

Off-Campus Activities (last updated 04/22/2011)

	Campuses	None
In-State	Additional Locations	None
	Course Locations	1
Out-of-State	Campuses	None
	Additional Locations	None
	Course Locations	None
Out-of-U S	Campuses	None
	Additional Locations	None
	Course Locations	None

Distance Learning (last updated 04/22/2011)

Distance Ed

- Associate - 13 1210 Early Childhood Education and Teaching (AA in Early Childhood Education) (Internet)
- Associate - 28 0599 Military Science and Operational Studies, Other (AA in Military Studies) (Internet)
- Associate - 52 0201 Business Administration and Management, General (Internet)
- Associate - 52 0299 Business Administration, Management and Operations, Other (Organizational Management) (Internet)
- Bachelor - 03 0103 Environmental Studies (Internet)
- Bachelor - 09 0101 Speech Communication and Rhetoric (Internet)
- Bachelor - 09 0401 Journalism (Journalism and Mass Communication) (Internet)
- Bachelor - 13 0101 Education, General (Education Studies) (Internet)
- Bachelor - 13 0501 Educational/Instructional Technology (BA in Instructional Design) (Internet)
- Bachelor - 13 0607 Learning Sciences (BA in Cognitive Studies) (Internet)
- Bachelor - 13 0901 Social and Philosophical Foundations of Education (Education and Public Policy) (Internet)
- Bachelor - 13 1210 Early Childhood Education and Teaching (Internet)
- Bachelor - 13 1210 Early Childhood Education and Teaching (Early Childhood Education Administration) (Internet)
- Bachelor - 13 1499 Teaching English or French as a Second or Foreign Language, Other (Internet)
- Bachelor - 16 0105 Applied Linguistics (BA in Applied Linguistics) (Internet)
- Bachelor - 19 0401 Family Resource Management Studies, General (BA in Consumer and Family Financial Services) (Internet)
- Bachelor - 19 0702 Adult Development and Aging (BA in Adult Development) (Internet)
- Bachelor - 19 0706 Child Development (Internet)
- Bachelor - 23 0101 English Language and Literature, General (Internet)
- Bachelor - 24 0101 Liberal Arts and Sciences/Liberal Studies (Internet)
- Bachelor - 28 0599 Military Science and Operational Studies, Other (BA in Military Studies) (Internet)
- Bachelor - 30 1101 Gerontology (BA in Gerontology) (Internet)
- Bachelor - 30 1701 Behavioral Sciences (Internet)
- Bachelor - 30 3301 Sustainability Studies (BA in Sustainable Enterprise Management) (Internet)
- Bachelor - 31 0504 Sport and Fitness Administration/Management (Internet)
- Bachelor - 42 0101 Psychology, General (Internet)
- Bachelor - 43 0103 Criminal Justice/Law Enforcement Administration (Internet)
- Bachelor - 43 0103 Criminal Justice/Law Enforcement Administration (Home/and Security and Emergency Management) (Internet)
- Bachelor - 43 0104 Criminal Justice/Safety Studies (Social and Criminal Justice) (Internet)
- Bachelor - 44 0401 Public Administration (Internet)
- Bachelor - 45 0101 Social Sciences, General (Internet)
- Bachelor - 45 0204 Cultural Anthropology (BA in Cultural Anthropology) (Internet)
- Bachelor - 45 1001 Political Science and Government, General (Internet)
- Bachelor - 51 0001 Health and Wellness, General (BA in Health Education) (Internet)
- Bachelor - 51 0701 Health/Health Care Administration/Management (Internet)
- Bachelor - 51 0701 Health/Health Care Administration/Management (Health Care Studies) (Internet)
- Bachelor - 51 1599 Mental and Social Health Services and Allied Professions, Other (Health and Human Services) (Internet)

	<p>Bachelor - 52 0201 Business Administration and Management, General (Internet)</p> <p>Bachelor - 52 0203 Logistics, Materials, and Supply Chain Management (Supply Chain Management) (Internet)</p> <p>Bachelor - 52 0205 Operations Management and Supervision (Operations Management and Analysis) (Internet)</p> <p>Bachelor - 52 0207 Customer Service Management (Internet)</p> <p>Bachelor - 52 0208 E-Commerce/Electronic Commerce (BA in eMarketing) (Internet)</p> <p>Bachelor - 52 0211 Project Management (Internet)</p> <p>Bachelor - 52 0213 Organizational Leadership (BA in Business Leadership) (Internet)</p> <p>Bachelor - 52 0299 Business Administration, Management and Operations, Other (Organizational Management) (Internet)</p> <p>Bachelor - 52 0301 Accounting (Internet)</p> <p>Bachelor - 52 0601 Business/Managerial Economics (Internet)</p> <p>Bachelor - 52 0701 Entrepreneurship/Entrepreneurial Studies (Internet)</p> <p>Bachelor - 52 0801 Finance, General (Internet)</p> <p>Bachelor - 52 1001 Human Resources Management/Personnel Administration, General (Internet)</p> <p>Bachelor - 52 1003 Organizational Behavior Studies (Sociology) (Internet)</p> <p>Bachelor - 52 1101 International Business/Trade/Commerce (Internet)</p> <p>Bachelor - 52 1201 Management Information Systems, General (Internet)</p> <p>Bachelor - 52 1499 Marketing, Other (BA in Public Relations and Marketing) (Internet)</p> <p>Bachelor - 52 1499 Marketing, Other (Public Relations and Marketing) (Internet)</p> <p>Bachelor - 54 0101 History, General (Internet)</p> <p>Master - 13 0101 Education, General (Internet)</p> <p>Master - 13 1206 Teacher Education, Multiple Levels (Teaching and Learning with Technology) (Internet)</p> <p>Master - 44 0401 Public Administration (Internet)</p> <p>Master - 51 0701 Health/Health Care Administration/Management (Internet)</p> <p>Master - 52 0201 Business Administration and Management, General (Internet)</p> <p>Master - 52 0299 Business Administration, Management and Operations, Other (Organizational Management) (Internet)</p> <p>Correspondence Ed None</p>
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IACBE

Membership Status

College of Business and Professional Studies
Ashford University
400 North Bluff Blvd.
Clinton, IA 52732
USA

Web Site: www.ashford.edu

Primary Representative: Dr. Charles Minnick, Dean, College of Business and Professional Studies

Membership Status: Accredited Member

An accredited member is an academic business unit that has successfully completed the IACBE accreditation review process and has business programs accredited by the IACBE.

Last Accreditation Review: July 2010

Next Accreditation Review: 2017

Board of Commissioners' Actions: The Board of Commissioners has required the College of Business and Professional Studies to make improvements in the following area(s).

Principle 1.0: Outcomes Assessment
Principle 2.0: Strategic Planning
Principle 3.5: Curriculum Review and Improvement
Principle 4.6: Faculty Policies
Principle 6.1: Financial Resources
Principle 7.2: Admissions Processes
Principle 7.6: International Cooperation
Principle 7.7: External Accountability

The Business Programs in the Following Degrees Are Accredited by the IACBE:

Master of Arts in Organizational Management

Master of Business Administration

Master of Public Administration

Bachelor of Applied Science in Accounting

Bachelor of Applied Science in Management

Bachelor of Arts in Accounting
Bachelor of Arts in Business Administration
Bachelor of Arts in Business Economics
Bachelor of Arts in Business Information Systems
Bachelor of Arts in Entrepreneurship
Bachelor of Arts in Human Resources Management
Bachelor of Arts in International Business
Bachelor of Arts in Operations Management and Analysis
Bachelor of Arts in Organizational Management
Bachelor of Arts in Professional Accounting
Bachelor of Arts in Public Administration
Bachelor of Arts in Public Relations and Marketing
Bachelor of Arts in Sports and Recreation Management
Associate of Arts in Business

**IOWA SECRETARY OF STATE
MATT SCHULTZ**



Date: 2/3/2011

CERTIFICATE OF EXISTENCE

Name: ASHFORD UNIVERSITY, LLC (489DLC - 304717)

Date of Incorporation: 12/30/2004

Duration: PERPETUAL

I, Matt Schultz, Secretary of State of the State of Iowa, custodian of the records of incorporations, certify that the limited liability company named on this certificate is in existence and was duly incorporated under the laws of Iowa, that all fees required by the Iowa Revised Uniform Limited Liability Company Act have been paid by the limited liability company, that the most recent biennial corporate report required has been filed by the Secretary of State, and that articles of dissolution have not been filed.

Certificate ID: CS49997

To validate certificates visit:

www.sos.state.ia.us/ValidateCertificate

A handwritten signature in black ink, appearing to read "Matt Schultz".

Matt Schultz
Iowa Secretary of State



STATE OF IOWA

CHARLES J. CULVER, GOVERNOR
PATTY JUDGE, LT. GOVERNOR

DEPARTMENT OF EDUCATION
JUDY A. JEFFREY, DIRECTOR

December 20, 2010

Dr. Jane McAuliffe, President
Ashford University On-Line Center
1310 19th Ave., NW
Clinton, Iowa 52732

Dear Dr. McAuliffe:

This letter supersedes our approval letter dated August 20, 2010, for your external and on-line programs and is based on your 2010-2011 catalog supplements (addendums) dated October 1 and November 19, 2010, respectively.

Pursuant to the provisions of Chapters 30, 32, 33, 35 and 36 of Title 38, U. S. Code; Chapter 1606 and 1607 of Title 10, U. S. Code; and the applicable Code of Federal Regulation; the Iowa State Approving Agency has granted the following program approvals for the enrollment of veterans, reservists and other eligible persons to:

<u>Degree Program</u>	<u>Catalog Page(s)</u>	<u>Award Granted</u>
Adult Development*	Page 7	Bachelor of Arts
Business Leadership*	Page 6	Bachelor of Arts
Education Studies*#	Page 5	Bachelor of Arts
Gerontology*#	Page 7	Bachelor of Arts
Health Marketing and Communication*	Page 5	Bachelor of Arts

<u>Degree Program</u>	<u>Catalog Page(s)</u>	<u>Award Granted</u>
Accounting	Page 160	Bachelor of Arts
Business Administration	Pages 149, 160	Associate of Arts in Business Bachelor of Arts In Business
Business Economics	Page 161	Bachelor of Arts
Business Information Systems	Page 162	Bachelor of Arts
Communication Studies	Page 163	Bachelor of Arts

Grimes State Office Building - Des Moines, Iowa 50319-0146
PHONE (515) 281-5294 FAX (515) 242-5988
www.iowa.gov/educate

Helping Communities Meet the Learning Needs of All Their Children and Adults

Early Childhood Education	Page 164	Bachelor of Arts
Early Childhood Education and	Page 165	Bachelor of Arts Administration
Education and Public Policy	Addendum	Bachelor of Arts
English Language Learner Studies	Addendum	Bachelor of Arts
Environmental Studies Addendum		Bachelor of Arts
Health Care Administration	Page 166	Bachelor of Arts
Health Care Studies	Page 167	Bachelor of Arts
History	Page 167	Bachelor of Arts
Homeland Security and	Addendum	Bachelor of Arts Emergency
Human Resources Management *	Addendum	Bachelor of Arts
Liberal Arts	Page 168	Bachelor of Arts
Organizational Management	Page 169	Bachelor of Arts
Political Science and Government	Page 170	Bachelor of Arts
Psychology	Page 171	Bachelor of Arts
Public Administration	Page 171	Bachelor of Arts
Public Relations and Marketing	Page 172	Bachelor of Arts
Social & Criminal Justice	Page 173	Bachelor of Arts
Social Science	Page 174	Bachelor of Arts
Social Science Education	Page 175	Bachelor of Arts
Sociology	Page 177	Bachelor of Arts
Sports and Recreation Management	Page 178	Bachelor of Arts
Business Administration	Page 196	Master of Arts In Business Administration

<u>Graduate Program</u>	<u>Catalog Page(s)</u>	<u>Award Granted</u>
Education	Page 192	Master of Arts In Education
Health Care Administration	Page 194	Master of Arts Health Care
Organizational Management	Page 194	Master of Arts in Organizational Management
Public Administration	Page 198	Master of Arts in Public Administration
Teaching and Learning with Technology	Page 196	Master of Arts in Teaching & Learning With Technology

ASHFORD UNIVERSITY – ON-LINE & EXTERNAL CENTER**CLINTON, IOWA**On Line

- Web based courses
- Undergraduate runs 5 weeks per three hour course
 - 12 credit hours run 20 weeks
- Graduate credit runs 6 week sessions per three hour courses
 - 12 credit hours run 24 weeks.
- Students are expected to be self pacing & spend significant time studying on their own.
- Flexible calendars, Certifying official will need to provide starting and ending dates on the enrollment certificates. Students who are unwilling or unable to complete on a timely basis or who do not participate as is required will need to be interrupted from their VA benefits.

The programs listed below are web based on-line programs and are approved separately from your resident programs. Typically, students take one course at a time with most courses being five (5) weeks in length. The on-line center is wholly responsible for the administration, enrollment, and records management of all veterans students enrolled through the on-line center or web based.

*Denotes new program based on the 2010-2011 catalog supplement.

Denotes new program based on the 2010-2011 catalog supplement dated November 19, 2010.

The following criteria apply for our approval of your Universities On-Line programs.

1. Your web-based program is centered and housed at your Clinton on-line center location and your center is solely responsible for managing, monitoring, and promoting the program. Administrative control for your on-line program is maintained at your Clinton on-line center and our approval does not extend to offices located in other states. If other state locations are used you will need to get approval from the State Approving Agency in those states. Our approval of your on-line program is separate from your resident program. It is also contingent on the administrative functions being based in Iowa, which include management, monitoring, and recruiting.

2. Ashford University is responsible for all course content and curriculum.
3. All records pertaining to enrollment and certification of veterans and other eligible persons must be maintained at your Clinton on-line center and be made available to authorized representatives from the Department of Veterans Affairs and from the Iowa State Approving Agency.
4. All faculty must be properly credentialed and be qualified in the field being taught and are hired, supervised, and monitored by your institution. Documentation of their credentials should be maintained and available for our review at your Clinton on-line center
5. Your on-line programs must be accredited by North Central Association and are consistent in quality, content, and length with other similar programs offered in other recognized colleges.
6. Our approval is contingent on Ashford University maintaining administrative capability on campus. Administrative capability is commonly understood to refer to educational officers found or associated with colleges and other higher education centers. Examples of Administrative officers include but are not limited to such titles as President, Chancellor, Vice President, Dean of Admissions, Dean of Student Services, Dean of Financial Aids, Academic Dean, Department Heads, Registrar, Financial Aids Director, Office Manager, Associate Dean, Veterans Certifying Officials, etc. It is assumed that your main campus follows these best practices and will have all or most of these administrative positions located on or near the main campus. We will not approve college programs where there is no administrative capability. When colleges create branch locations in Iowa away from their main campus, we require that administrative capability also be provided at the branch locations although not all positions referenced above would necessarily be required. Locations outside of the State of Iowa will require approval from the state where they are located. You cannot use Iowa's approval for outside state locations.

A copy of this letter, your 2010-2011 catalog supplements, properly certified, and other materials provided this office have been forwarded to the Veterans Affairs Regional Processing Center, St. Louis, Missouri, for their information and appropriate action.

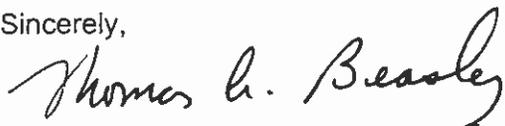
The authority for and conditions of this approval are in accordance with the provisions of Code of Federal Regulation 21.4253 as accredited courses.

The effective date of this amended approval is October 1, 2010, for programs listed in the 2010-2011 catalog supplement dated October 1, 2010. For programs listed in the supplement dated November 19, 2010, the effective date of approval is November 1, 2010.

Notice of this approval is submitted in compliance with Section 3678, of Chapter 36, Title 38, U. S. Code.

We appreciate your continuing commitment to provide educational programs for veterans and other eligible students under the GI Bill.

Sincerely,



Thomas A. Beasley, Consultant
Veterans and Military Education

TAB:dt

cc: Veterans Affairs, Dawn Nardini, Dr. Hope Gardina, Kathleen Holland

Online Learning Resources: Library

Ashford University online students have access to extensive research resources that are supported by campus librarians and staff. The Quad-LINC consortium online public access catalog is available to all Ashford University faculty and students, with access to materials either by visiting a member library or by placing holds on materials for delivery by courier three times per week. More than 3,000 e-books are available to Ashford University students and faculty and can be accessed directly through the Quad-LINC online catalog. Materials for online students can be mailed, faxed, or e-mailed by the librarians. Reference librarians offer both individual and group bibliographic instruction and reference assistance online, and customized library orientation sessions for adult learners are available upon request.

Research aids such as Virtual Vertical File listings are on the Ashford web site. Resources include paper, microform, CD-ROM, and online materials, most of which are available to students online. Books are delivered by mail, while journal articles and book segments are transmitted via fax or e-mail. Numerous online databases support both undergraduate and graduate courses. Instructional aides for each of the available databases are online at the library resources links. Databases offer combinations of indexing and abstracting, full-text, and images of journal articles. Students and faculty place interlibrary loan requests either directly through these online databases or via e-mail, and articles are supplied via fax, e-mail, USPS, or campus mail.

The following list of databases is available to all Ashford University online students:

Arts & Humanities

- Academic Search Premier (EBSCO)
- ArticleFirst (FirstSearch)
- CBCA Complete (ProQuest)
- ClasePeriodica (FirstSearch)
- ebrary
- ECO (FirstSearch)
- JSTOR
- Project MUSE
- ProQuest Central
- Research Library (ProQuest)

Business & Economics

- ABI/INFORM Complete (ProQuest)
- ABI/INFORM Dateline (ProQuest)
- ABI/INFORM Global (ProQuest)
- ABI/INFORM Trade & Industry (ProQuest)
- Academic Search Premier (EBSCO)
- Accounting & Tax (ProQuest)
- Banking Information Source (ProQuest)
- Business Source Elite (EBSCO)
- CBCA Complete (ProQuest)
- ebrary
- Entrepreneurship (ProQuest)
- Hoover's (ProQuest)
- Mergent
- Project MUSE

ProQuest Asian Business and Reference
ProQuest Central
ProQuest European Business
Reference USA
Research Library (ProQuest)
SAGE Journals Online
Westlaw

Criminology

Academic Search Premier (EBSCO)
Criminal Justice Periodicals (ProQuest)
ebrary
JSTOR
Project MUSE
ProQuest Central
Research Library (ProQuest)
SAGE Journals Online
Westlaw

Education

Academic Search Premier (EBSCO)
Career and Technical Education (ProQuest)
CBCA Complete (ProQuest)
ebrary
ERIC (FirstSearch)
JSTOR
Project MUSE
ProQuest Central
ProQuest Education Journals
Research Library (ProQuest)

Health & Medicine

CBCA Complete (ProQuest)
CINAHL with Full Text (EBSCO)
ebrary
Medical Evidence Matters (ProQuest)
MEDLINE (FirstSearch)
Nursing & Allied Health Source (ProQuest)
Pharmaceutical News Index (ProQuest)
Project MUSE
ProQuest Central
ProQuest Family Health
ProQuest Health & Medical Complete
ProQuest Nursing & Allied Health
Research Library (ProQuest)

Law

Academic Search Premier (EBSCO)
Criminal Justice Periodicals (ProQuest)
ebrary
JSTOR
Project MUSE
Westlaw

Military

Academic Search Premier (EBSCO)
ProQuest Central
ProQuest Military Collection
Research Library (ProQuest)

Political Science & Government

Academic Search Premier (EBSCO)
GPO (FirstSearch)
JSTOR
Project MUSE
ProQuest Central
ProQuest Military Collection
Research Library (ProQuest)
Westlaw

Psychology

Academic Search Premier (EBSCO)
ebrary
JSTOR
Project MUSE
ProQuest Central
ProQuest Psychology Journals
ProQuest Social Science Journals
Research Library (ProQuest)

Religion

Academic Search Premier (EBSCO)
ebrary
JSTOR
Project MUSE
ProQuest Central
ProQuest Religion

Sciences

Academic Search Premier (EBSCO)
ebrary
JSTOR
Project MUSE
ProQuest Biology Journals

ProQuest Central
ProQuest Science Journals
Research Library (ProQuest)

Social Sciences

Academic Search Premier (EBSCO)
ebrary
JSTOR
Project MUSE
ProQuest Central
ProQuest Social Science Journals
Research Library (ProQuest)

Technology

ABI/INFORM Complete (ProQuest)
ABI/INFORM Global (ProQuest)
Academic Search Premier (EBSCO)
Business Source Elite (EBSCO)
Career and Technical Education (ProQuest)
ebrary
ProQuest Central
ProQuest Computing
ProQuest Telecommunications

E-Books

Credo Reference
ebrary
World Almanac (FirstSearch)
World Book Online

Newspapers

Canadian Newsstand (ProQuest)
Canadian Newsstand Complete (ProQuest)
National Newspaper Abstracts (ProQuest)
NewsBank
ProQuest Newspapers
 ProQuest Newsstand
 Advocate
 Chicago Tribune
 Greenwich Time
 Hartford Courant
 Los Angeles Times
 Morning Call
 Newsday
 Orlando Sentinel
 Sun Sentinel (Ft. Lauderdale)
 The Sun, Baltimore
Westlaw

Reference Books

Credo Reference
World Almanac (FirstSearch)
World Book Online

Citation Tools

NoodleTools

Theses & Dissertations

WorldCat Dissertations (FirstSearch)

Conference Proceedings

Academic Search Premier (EBSCO)
PapersFirst (FirstSearch)
Proceedings (FirstSearch)
ProQuest Central

Other

MLA Directory of Periodicals (EBSCO)
MLA International Bibliography (EBSCO)



The campus of Ashford University



No. W00421923
Date: 04/07/2005

SECRETARY OF STATE

490DLC-000304717
ASHFORD UNIVERSITY, LLC

ACKNOWLEDGEMENT OF DOCUMENT FILED

The Secretary of State acknowledges receipt of the following document:
Change of Registered Office and/or Agent

The document was filed on April 1, 2005, at 04:30 PM, to be effective as of April 1, 2005, at 04:30 PM.

No filing fee was required.



CHESTER J. CULVER SECRETARY OF STATE



304717



CHESTER J. CULVER
Secretary of State
State of Iowa

STATEMENT OF CHANGE
OF REGISTERED OFFICE
AND/OR
REGISTERED AGENT

Pursuant to Iowa law, the undersigned submits this Statement to change the business entity's registered office and/or registered agent in Iowa. Read the INSTRUCTIONS on the back of this form before completing the information and signing below.

1. The NAME of the business entity is: ASKFORD UNIVERSITY, LLC

2. The ~~street~~ address of the CURRENT registered OFFICE as indicated on the Secretary of State's records is:

2222 Grand Avenue, Des Moines, IA 50312

3. The ~~street~~ address of the NEW registered OFFICE is:

400 North Bluff, Clinton, IA 52732

4. The name of the CURRENT registered AGENT as indicated on the Secretary of State's records is:

IC Corporation System

(If more than one AGENT is registered, indicate which one is being replaced.)

5. The name of the NEW registered AGENT is: Michael Kaslke

RECEIVED

APR 01 2005

SECRETARY OF STATE

6. If the REGISTERED AGENT has changed, the NEW Registered Agent must sign here, consenting to their appointment, or attach their written consent to this form.

Michael Kaslke

Signature of NEW Registered Agent

Complete ONLY if the Registered Agent changes.

7. If the REGISTERED AGENT changes the street address of their business office on this form, the Registered Agent must sign here indicating that NOTICE of the change has been given to the business entity.

Signature of Registered Agent

Complete ONLY if the Registered Agent changes the street address of their business office.

8. After any/all change(s) are made, the street address of the registered office and the street address of the registered agent will be identical.

9. Signature by authorized representative: Andrew Clark

(See instructions on back)
Andrew Clark

PRINT Name and Title: Andrew Clark, Member

Name and Title

FILED
IOWA
SECRETARY OF STATE

4-1-2005
4:35 PM

W421923



304717

ARTICLES OF ORGANIZATION

of

Sky Blue Education, LLC

SECRETARY OF STATE
IOWA

04 DEC 30 PM 12:14

519041 ART030 \$50.00 DMC 2 1/30E

TO: THE SECRETARY OF STATE
OF THE STATE OF IOWA

Pursuant to Section 490A.303 of the Iowa Limited Liability Company Act, the undersigned hereby adopts the following Articles of Organization for an Iowa limited liability company:

1. The name of the company is Sky Blue Education, LLC.
2. The address of the registered agent is:

C T Corporation System
2222 Grand Avenue
Des Moines, Iowa 50312
3. The initial principal office of the company in the state is to be listed as the same as that of the registered agent.
4. The period of duration of the company is perpetual.

DATED: December 29, 2004

Signed:



Andrew Clark, Organizer

437317

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SECRETARY OF STATE

12-30-04
12:14PM

W411559



LEASE

This Lease is entered into this 19th day of August, 2010, by and between Frontier Motor Inn, Inc. ("Landlord") whose address for the purpose of this Lease is 2300 Lincoln Way, Clinton, Iowa 52732, and Ashford University, LLC ("Tenant") whose address for the purposes of this Lease is 400 N. Bluff Blvd., Clinton, Iowa 52732.

1. Premises. The Landlord, in consideration of the rents, agreements and conditions herein contained, leases to the Tenant and Tenant leases from Landlord, according to the terms of this Lease, a portion of the building and grounds locally known as the "Best Western Frontier Inn" located at 2300 Lincoln Way, Clinton, Iowa, 52732 described as follows:

During the 2010 – 2011 academic year of Ashford University, the leased premises shall consist of the 24 guest rooms numbered 421 – 432 and 471 – 482, including any improvements thereon and all rights, easements and appurtenances associated therewith (the "Leased Premises").

2. Term. During the 2010 – 2011 academic year of Ashford University, the term shall commence on August 16, 2010 (the "Commencement Date") and terminating on May 5, 2011 (the "Termination Date").

(a) During the three (3) days prior to the commencement date, Landlord shall remove any personal property belonging to the Landlord from the Leased Premises. Thereafter, starting on the Commencement Date, Tenant shall transfer any personal property belonging to Tenant to the Leased Premises. During the three (3) days following the Termination Date, Tenant shall remove its personal property from the Leased Premises.

3. Rent. Tenant agrees to pay to Landlord as rent \$245,000.00 in the aggregate for the lease term. The rent shall be paid in advance on a monthly basis in substantially equal installments during the term of the lease. A pro-rated monthly payment shall be made on the Commencement Date, and the balance of the monthly payment shall be due on the first day of each calendar month thereafter during the remaining initial lease term. The first payment shall be due on or before August 27, 2010 in an amount of \$12,894.74. Thereafter, the Tenant shall pay to the Landlord the sum of \$25,789.95 on the first day of each month thereafter through May 1, 2011.

4. Use of Premises. During the term of the Lease, Tenant shall use the Leased Premises for student housing for Ashford University campus students.

5. Possession. During the lease term, Tenant shall have exclusive possession of the Leased Premises from the Commencement Date to the Termination Date.

6. Utilities and Services. Landlord shall be responsible for payment of all utility charges related to the Leased Premises, including heat, electrical, water, sewer, air

conditioning, cable television in each room, and local phone service in each room. In addition to the foregoing utilities and services, Landlord shall be responsible for all building operating expenses. Such expenses shall include, but are not limited to, building property and casualty insurance, liability insurance, common area maintenance, common utilities, trash and snow removal, and lawn care.

7. Real Estate Taxes. Landlord shall be responsible for the payment of all real estate taxes associated with the Leased Premises.

8. Replacement, Repair and Maintenance. Landlord shall replace and repair all fixtures, equipment and structural parts of the building unless such replacement or repair is caused by the negligence or intentional acts of Tenant or the occupants of the Leased Premises. The structural parts of the building shall include, without limitation, the foundation, exterior walls, load bearing components of interior walls and floors, the roof and all sewers, pipes, wiring and electrical fixtures, exterior utility lines, interior walls, floors and ceilings, plumbing fixtures, plate glass, sidewalks, parking areas, and common areas. Equipment and furnishings shall include, without limitation, heating equipment, air conditioning equipment, carpeting/floor covering, drapes, shades and blinds, and telephones.

9. Tenant Duties. Because Tenant intends to use the Leased Premises as dormitory rooms for students attending Ashford University, Tenant agrees to enforce the Ashford University Student Code of Conduct (as set forth in the Ashford University Catalog) with respect to residents of the Leased Premises, and Tenant shall promptly respond to and address violations thereof by student residents of the Leased Premises in accordance with Ashford University policy and applicable law.

10. Quiet Enjoyment. Landlord covenants that its estate in said premises is in fee simple and that the Tenant, if not in Default under this Lease, shall peaceably have, hold and enjoy the Leased Premises for the term of this Lease. Landlord shall have the right to mortgage all of its right, title, and interest in said premises at any time without notice, subject to this Lease.

11. Subletting and Assignment. Landlord is aware that Tenant intends to use the Leased Premises as dormitory rooms for students attending Ashford University. Landlord consents to the use of the Leased Premises by Tenant for such purpose without notice by Tenant. Landlord further agrees that this Lease may be assigned to an affiliate of Tenant without the consent of Landlord.

12. Termination, Surrender of Premises at End of Term.

(a) Termination. This Lease shall terminate upon:

(i) expiration of the lease term; or

(ii) upon closing and purchase of the property by the Tenant.

(b) Surrender. Tenant agrees that upon termination of this Lease, it will surrender and deliver the Leased Premises in good and clean condition, except the effects of ordinary wear and tear and depreciation arising from lapse of time, or damage without fault or liability of Tenant.

(c) Holding Over. Continued possession by Tenant, beyond the expiration of its tenancy, coupled with the receipt of the specified rental by the Landlord (and absent a written agreement by both parties for an extension of this Lease, or for a new lease) shall constitute a month to month extension of this Lease.

(d) Removal of Fixtures. Tenant may, at the expiration of its tenancy, if Tenant is not in Default under this Lease, remove any fixtures or equipment which Tenant has installed in the Leased Premises, provided Tenant repairs any and all damages caused by such removal.

13. Liability for Damage. Each party shall be liable to the other for all damage to the property of the other negligently, recklessly or intentionally caused by that party (or their agents, employees or invitees).

14. Indemnity. Except as provided in paragraph 22(a)(v) and except for the negligence of Landlord, Tenant will protect, defend and indemnify Landlord from and against all loss, costs, damage and expenses occasioned by, or arising out of, any accident or other occurrence, causing or inflicting injury or damage to any person or property, happening or done in, upon or about the premises, or due directly or indirectly to the tenancy, use or occupancy thereof, or any part thereof by Tenant or any person claiming through or under Tenant.

15. Fire and Casualty.

(a) Partial Destruction of Premises. In the event of partial destruction of the premises, which is a business interference which prevents the conducting of a normal business operation and which damage is repairable within 60 days after its occurrence, this Lease shall not terminate but the rent for the premises shall abate during the time of such business interference. In the event of such partial destruction, Landlord shall repair such damages within 60 days of its occurrence unless prevented from doing so by acts of God, government regulations, or other causes beyond Landlord's reasonable control.

(b) Zoning. Should the zoning ordinance of the municipality in which this Leased Premises is located make it impossible for Landlord to repair or rebuild so that Tenant is not able to conduct its business on these premises, then such partial destruction shall be treated as a total destruction as provided in the next paragraph.

(c) Total Destruction of Business Use. In the event of total destruction of the Leased Premises so that Tenant is not able to use the Lease Premises for the intended purposes of this Lease and which damages cannot be repaired within 60 days, this Lease may be terminated at the sole option of Tenant. Such termination in such event shall be effected by written notice of Tenant to Landlord within 10 days after such destruction. Tenant shall surrender possession within 10 days after such notice issues and each party shall be released from all future obligations, and Tenant shall pay rent pro rata only to the date of such destruction.

16. Condemnation.

(a) Disposition of Awards. Should the whole or any part of the Leased Premises be condemned or taken for any public or quasi-public purpose, each party shall be entitled to retain, as its own property, any award payable to it. In the event that a single entire award is made on account of such condemnation or taking, each party will then be entitled to take such proportion of said award as may be commercially reasonable under the circumstances.

(b) Date of Lease Termination. If the whole of the Leased Premises shall be condemned or taken, this Lease shall be deemed terminated as of the date of such condemnation or taking, and each party shall retain its respective rights as set forth in paragraph 16(a) above.

17. Insurance.

(a) Tenant's Insurance. Tenant shall, at Tenant's expense, maintain during the term of this Lease (and, if Tenant occupies or conducts activities in or about the Leased Premises prior to or after the term hereof, then also during such pre term or post term period): (i) commercial general liability insurance including contractual liability coverage, with minimum coverages of Five Million Dollars (\$5,000,000.00) per occurrence combined single limit for bodily injury and property damage, Five Million Dollars (\$5,000,000.00) for personal and advertising injury, with a Five Million Dollars (\$5,000,000.00) general aggregate limit, for injuries to, or illness or death of, persons and damage to property occurring in or about the Premises or otherwise resulting from Tenant's operations in the Building, provided that the foregoing coverage amounts may be provided through any combination of primary and umbrella/excess coverage policies, (ii) property insurance protecting Tenant against loss or damage by fire and such other risks as are insurable under then available standard forms of "special form" (previously known as "all risk") insurance policies (excluding earthquake and flood but including water damage and earthquake sprinkler leakage), covering Tenant's personal property and standard alterations installed in the Leased Premises by or at the request of Tenant (including those installed by Landlord at Tenant's request, whether prior or subsequent to the commencement of the Lease term), for the full replacement value thereof without deduction for depreciation; and (iii) if Tenant operates owned, leased or non-owned vehicles on the Leased Premises, comprehensive automobile liability

insurance with a minimum coverage of Five Million Dollars (\$5,000,000.00) per occurrence, combined single limit; provided that the foregoing coverage amount may be provided through any combination of primary and umbrella/excess coverage policies. In no event shall any insurance maintained by Tenant hereunder or required to be maintained by Tenant hereunder be deemed to limit or satisfy Tenant's indemnification or other obligations or liability under this Lease.

(b) **Landlord's Insurance.** Landlord shall, at Landlord's expense, maintain during the term of this Lease (i) commercial general liability insurance including contractual liability coverage, with minimum coverages of Five Million Dollars (\$5,000,000.00) per occurrence combined single limit for bodily injury and property damage, Five Million Dollars (\$5,000,000.00) for personal and advertising injury, with a Five Million Dollars (\$5,000,000.00) general aggregate limit, for injuries to, or illness or death of, persons and damage to property occurring in or about the Leased Premises or otherwise resulting from Landlord's operations at the Leased Premises, provided that the foregoing coverage amounts may be provided through any combination of primary and umbrella/excess coverage policies, (ii) property insurance protecting the owner against loss or damage by fire and such other risks as are insurable under then available standard forms of "special form" (previously known as "all risk") insurance policies (excluding earthquake and flood but including water damage and earthquake sprinkler leakage), covering the building for the for the full replacement value thereof without deduction for depreciation; and (iii) if Landlord operates owned, leased or non-owned vehicles on the Leased Premises, comprehensive automobile liability insurance with a minimum coverage of Five Million Dollars (\$5,000,000.00) per occurrence, combined single limit; provided that the foregoing coverage amount may be provided through any combination of primary and umbrella/excess coverage policies.

(c) **Policy Form.** Each insurance policy required pursuant to above shall be issued by an insurance company authorized to do business in the Iowa and with a general policyholders' rating of "A+" or better and a financial size ranking of "Class VII" or higher in the most recent edition of Best's Insurance Guide. No policy shall be cancelled or allowed to lapse unless thirty (30) days' prior written notice. The liability policies (including any umbrella/excess coverage policies) carried by Tenant pursuant to clauses (i) and (iii) of paragraph 17(a) above shall name Landlord and any other parties designated by Landlord as additional insureds.

(d) **Mutual Waiver of Subrogation Rights.** Landlord and Tenant each hereby waives any and all rights of recovery against the other, its officers, members, agents and employees, occurring on or arising out of the use and occupation of the Leased Premises to the extent such loss or damage is covered by proceeds received from insurance required under this Lease to be carried by the other party. This waiver of subrogation provision shall be limited to (i) loss or damage to the property of Landlord and Tenant, and (ii) the officers and employees of Landlord and Tenant. Landlord and Tenant shall each indemnify the other against any loss or expense, including reasonable attorneys' fees, resulting from the failure to obtain such waiver. This mutual waiver shall be in addition to, and not in limitation or derogation of, any other waiver or release contained

in this Lease with respect to any loss of, or damage to, property of the parties hereto. Inasmuch as the above mutual waivers will preclude the assignment of any aforesaid claim by way of subrogation to an insurance company, Landlord and Tenant agree immediately to give to each insurance company written notice of the terms of said mutual waivers, and to have said insurance policies properly endorsed, if necessary, to prevent the invalidation of said insurance coverages by reason of said waivers.

18. Default, Notice of Default and Remedies.

(a) Default. Each of the following shall constitute an event of default (each, a "Default"):

(i) Failure by Tenant to pay rent when due.

(ii) Failure by any party to observe or perform any duties, obligations, agreements, or conditions imposed on such party pursuant to the terms of the Lease.

(iii) Institution of voluntary bankruptcy proceedings in which the Court orders relief against a party as a debtor, assignment for the benefit of creditors of the interest of such party under this Lease, appointment of a receiver for the property or affairs of such party, where the receivership is not vacated within ten (10) days after the appointment of such receiver.

(b) Notice of Default. Each party shall give the defaulting party a written notice specifying the Default and giving such defaulting party ten (10) days in which to correct such Default. If there is a Default (other than for nonpayment of a monetary obligation of Tenant, including rent) that cannot be remedied in ten (10) days by reasonable efforts of the defaulting party, such other party shall propose an additional period of time in which to remedy such Default. Consent to additional time shall not be unreasonably withheld by such other party so long as defaulting party is taking reasonable action to remedy such default. No party shall be required to give the defaulting party any more than three notices for the same Default within any academic year.

(c) Remedies. In the event the defaulting party has not remedied a Default in a timely manner following its receipt of a Notice of Default, the other party may proceed with all available remedies at law or in equity, including but not limited to the following:

(i) Termination of Lease. Such other party may declare this Lease to be terminated and shall give defaulting party a written notice of such termination. In the event of termination of this Lease, Landlord shall be entitled to prove claim for and obtain judgment against Tenant for the balance of the rent agreed to be paid for the term herein provided, plus all expenses of Landlord in regaining possession of the Leased Premises and the reletting thereof, including reasonable

attorney's fees and court costs; crediting against such claim, however, any amount obtained by reason of such reletting.

(ii) Forfeiture. If a Default is not remedied in a timely manner, Landlord may then declare this Lease to be forfeited and shall give the Tenant a written notice of such forfeiture, and may, at the time, give Tenant the notice to quit provided for in Chapter 648 of the Code of Iowa.

19. Right of Either Party to Make Good Any Default of the Other. If default shall be made by either party in the performance of, or compliance with, any of the terms or conditions of this Lease, and such default shall have continued for thirty (30) days after written notice thereof from one party to the other, the person aggrieved, in addition to all other remedies now or hereafter provided by law, may, but need not, perform such term or condition, or make good such default and any amount advanced shall be repaid forthwith on demand, together with interest at the rate of 12% per annum, from date of advance.

20. Signs. Tenant shall have the right and privilege of attaching, painting or exhibiting signs on the Leased Premises, provided (1) that any sign shall comply with the ordinances of the municipality in which the property is located and the laws of the State of Iowa; (2) such sign shall not change the structure of the building; (3) such sign, if and when removed, shall not damage the building; and (4) such sign shall be subject to the written approval of the Landlord, which approval shall not be unreasonably withheld or delayed.

21. Mechanic's Liens. Neither the Tenant nor anyone claiming by, through, or under the Tenant, shall have the right to file or place any mechanic's liens or other lien of any kind or character whatsoever, upon the Leased Premises or upon any building or improvement thereon, or upon the leasehold interest of the Tenant, and notice is hereby given that no contractor, sub-contractor, or anyone else who may furnish any material, service or labor for any building, improvements, alteration, repairs or any part thereof, shall at any time be or become entitled to any lien on the Leased Premises, and for the further security of the Landlord, the Tenant covenants and agrees to give actual notice thereof in advance, to any and all contractors and sub-contractors who may furnish or agree to furnish any such material, service or labor on Tenant's behalf.

22. Environmental Matters.

(a) Landlord's Representations and Warranties. Landlord hereby represents and warrants that:

(i) Neither Landlord nor Landlord's former or present tenants are subject to any investigation concerning the premises by any governmental authority under any applicable federal, state, or local codes, rules and regulations pertaining to air and water quality, the handling, transportation, storage,

treatment, usage, or disposal of toxic or hazardous substances, air emissions, other environmental matters, and all zoning and other land use matters.

(ii) Any handling, transportation, storage, treatment, or use of toxic or hazardous substances that has occurred on the premises has been in compliance with all applicable federal, state and local codes, rules and regulations.

(iii) No leak, spill release, discharge, emission or disposal of toxic or hazardous substances has occurred on the premises.

(iv) The soil, groundwater, and soil vapor on or under the premises is free of toxic or hazardous substances.

(v) Landlord shall assume liability and shall indemnify and hold Tenant harmless against all liability or expense arising from any condition which existed, whether known or unknown, at the time of execution of the Lease which condition is not a result of actions of the Tenant or which condition arises after date of execution but which is not a result of actions of the Tenant.

(b) Tenant hereby agrees:

(i) During the term of the Lease, Tenant's use of the Leased Premises will not include the use of any hazardous substance without Tenant first obtaining the written consent of Landlord. Tenant understands and agrees that Landlord's consent is at Landlord's sole option and complete discretion and that such consent may be withheld or may be granted with any conditions or requirements that Landlord deems appropriate.

(ii) During the term of the Lease, Tenant shall be fully liable for all costs and expenses related to the use, storage, removal and disposal of hazardous substances used or kept on the property by Tenant, and Tenant shall give prompt notice to Landlord of any violation or potential violation known to Tenant of any environmental regulation, rule, statute or ordinance relating to the use, storage or disposal of any hazardous substance.

(iii) Tenant, at its sole cost and expense, agrees to remediate, correct or remove from the Leased Premises any contamination of the Leased Premises caused by any hazardous substances which have been used or permitted by Tenant thereon during the term of this Lease. Remediation, correction or removal shall be in a reasonable manner, and in conformance with applicable laws, rules and regulations. Tenant reserves all right to seek indemnity or contribution from any person, including Landlord, who is or may be liable for any such cost and expense.

(iv) Tenant agrees to indemnify and hold Landlord harmless from and against all claims, causes of action, damages, loss, costs, expense, penalties, fines,

lawsuits, liabilities, attorney fees, engineering and consulting fees, arising out of or in any manner connected with hazardous substances, which are caused by Tenant as of the date of this Lease, including, but not limited to, injury or death to persons or damage to property, and including any diminution of the value of the Leased Premises which may result from the foregoing. This indemnity shall survive the cessation, termination, abandonment or expiration of this Lease.

23. **Rights Cumulative.** The various rights, powers, options, elections and remedies of either party, provided in this Lease, shall be construed as cumulative and no one of them as exclusive of the others, or exclusive of any rights, remedies or priorities allowed either party by applicable law, and shall in no way affect or impair the right of either party to pursue any other equitable or legal remedy to which either party may be entitled as long as any default hereunder remains in any way unremedied, unsatisfied or undischarged.

24. **Notices and Demands.** Notices as provided for in this Lease shall be given to the respective parties hereto at the respective addresses designated on page one of this Lease unless either party notifies the other, in writing, of a different address. Without prejudice to any other method of notifying a party in writing or making a demand or other communication, such message shall be considered given under the terms of this Lease when sent, addressed as above designated, postage prepaid, by certified mail deposited in a United States mail box.

25. **Provisions to Bind and Benefit Successors, Assigns, Etc.** Each and every covenant and agreement herein contained shall extend to and be binding upon the respective successors, heirs, administrators, executors and assigns of the parties; except that if any part of this Lease is held in joint tenancy, the successor in interest shall be the surviving joint tenant.

26. **Changes to be in Writing.** None of the covenants, provisions, terms or conditions of this Lease shall be modified, waived or abandoned, except by a written instrument duly signed by the parties. This Lease contains the entire agreement of the parties with respect to the subject matter contained herein.

27. **Counterparts.** This Lease may be signed in several counterparts, and delivered via facsimile or email attachment, each of which will be an original and all of which will constitute one agreement.

28. **Time of the Essence.** Time is of the essence of each provision of this Lease.

29. **Governing Law.** This Lease is governed by and construed in accordance with the laws of the State of Iowa.

30. Severability. The unenforceability, invalidity, or illegality or any provision of this Lease does not affect or impair any other provision or render the remainder of the Lease unenforceable, invalid, or illegal.

31. No Third Party Beneficiaries. This Lease does not and is not intended to confer any rights or remedies upon any person or entity other than the parties hereto.

32. Constructions. Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender according to the context.

33. Certification. Tenant certifies that it is not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and it is not engaged in this transaction, directly or indirectly on behalf of, or instigating or facilitating this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Tenant hereby agrees to defend, indemnify and hold harmless Landlord from and against any and all claims, damages, losses, risks, liabilities and expenses (including reasonable attorney's fees and costs) arising from or related to any breach of the foregoing certification.

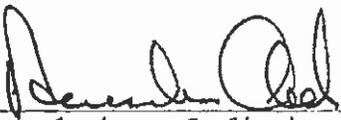
[Signature Page Follows]

The parties have executed this Lease as of the last date specified below.

TENANT:

ASHFORD UNIVERSITY, LLC,
an Iowa limited liability company

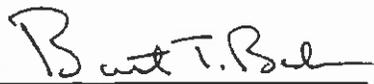
By: Bridgepoint Education, Inc.,
a Delaware corporation
its Sole Member

By: 
Name: Andrew S. Clark
Title: Chief Executive Officer

Date: 8-19-10

LANDLORD:

FRONTIER MOTOR INN, INC.

By: 
Name: Bart Baker
Title: President

Date: 8-19-10