BINTO GEORGE

1 University Circle, Stipes 447I, Macomb, IL 61455 | +1 (309) 298 1034 b-george at wiu dot edu

EDUCATION

Indian Institute of Science
Ph.D. Thesis: Secure Real-Time Transaction Processing **1999**

Cochin University of Science and Technology
M.Tech. Computer and Information Sciences **1995**

Mahatma Gandhi University
B.Tech. Electrical and Electronics Engineering **1992**

AWARDS

Outstanding Graduate Teacher 2004
National Science Foundation CCLI Grant, USD 147,549.00 2008 – 2012

TEACHING EXPERIENCE

Western Illinois University, Macomb, IL

Instructor **1999-2000**
Taught graduate courses on Networking and Artificial Intelligence

Assistant Professor **2000-2004**
Developed and taught courses on E-Commerce

Associate Professor **2004-2010**
Taught courses on Computer Security; Developed and taught Network Technologies courses

Professor **2010-present**
Teach courses on computer security, web technology, and e-commerce; conduct research on computer security; participate in curriculum development; support networking lab

OTHER EXPERIENCE

CSTRENDS LLP, Bettendorf, IA
President/Partner **2011 – present**

REPRESENTATIVE PUBLICATIONS

A Method for Incorporating Usable Security into Computer Security Courses
with M. Klems and A.K. Valeva, ACM SIGCSE 2013

Multilevel Secure Transaction Processing
with V. Atluri and s. Jajodia, Kluwer Academic Publishers 1999

COMPUTER LANGUAGES

Java, C/C++, Fortran , Pascal, Cobol
PHP, Perl, SQL, XML, Javascript

MEMBERSHIPS

Association for Computing Machinery
IEEE Computer Society

DOUGLAS A. DRUCKENMILLER

CONTACT

3300 River Drive
Western Illinois University – Quad Cities
Quad City Campus
Moline, IL 61265
Tel: 309.762.9481, Ext. 275
Email: *DA-Druckenmiller@wiu.edu*

EDUCATION

PhD Business Administration
Strategy and MIS
Graduate School of Management
Kent State University, 2005
*Dissertation: "**Exploring Agent-Based Simulation of Causal Maps: Toward a Strategic Decision Support Tool.**"*
Advisors: William Acar & Marvin Troutt

Masters in Management
University of Mary, 1990
(City University, Bellevue, Washington, 1990)

BA - Philosophy
University of Illinois, Chicago 1972
(Rocky Mountain College, Billings, Montana 1970)

CERTIFICATION

Microsoft-Certified Systems Engineer (MCSE) – 1997

RESEARCH THRUST

Generally, contributing to both Organizational theory and Strategic theory by developing state-of-the-art technology supported organizational systems and processes that aid strategic management of today's global dynamic environments.

Specifically, developing and testing interactive strategic planning systems based on complex representations utilizing cognitive approaches with knowledge management and knowledge representation techniques in global virtual teams.

TEACHING

Institution: Western Illinois University
Rank/Dates: Tenured Professor (2011)
Associate Professor (2009-Present)
Assistant Professor (2004-2009)

Institution: Kent State University
Rank/Dates: Research/Teaching Fellowship (2001-2004)

Institution: University of Mary, Bismarck North Dakota
Rank/Dates: Associate Professor (1998-2001)
Assistant Professor (1986-1998)

COURSES TAUGHT (Last 5 years)

IS 340 - Management Information Systems
IS 325 - Global Social Networks
IS 343 - Management of Information Technology

AWARDS

- 2012 - College of Business and Technology **Excellence Award** for "Internationalizing the Campus"
- 2012 – Provost's **Excellence Award** for "Internationalizing the Campus"

RESEARCH

REFEREED JOURNAL PUBLICATIONS

- "Philosophical Requirements of a Comprehensive D.I. System" Acar, William; Druckenmiller, Douglas A., (2012) *International Journal of Strategic Decision Sciences* 3(3).
- "Designing insightful inquiring systems for sustainable organizational foresight." Acar, W. & Druckenmiller, D. A. (2010) *FUTURES:* 42, 405-416.
- "An Agent-Based Collaborative Approach to Graphing Causal Maps for Situation Formulation," Druckenmiller, Douglas A. and Acar, William (2009) *Journal of the Association for Information Systems*: Vol. 10: Iss. 3, Article 3.

- "Endowing Cognitive Mapping With Computational Properties For Strategic Analysis," Acar, William & Druckenmiller, Douglas A. *FUTURES,* Fall 2006.

- "Usability testing of an agent-based modeling tool for comprehensive situation mapping," Douglas A. Druckenmiller and William Acar. *International Journal of Technology Intelligence and Planning,* Volume 3, Issue 2, 2007

BOOK CHAPTERS

- "Usability, Testing, and Ethical Issues in Captive End-User Systems," Marvin Troutt, Douglas A. Druckenmiller and William Acar. *Evolutionary Concepts in End User Productivity and Performance: Applications for Organizational Progress,* Idea Group Publishing, Hershey PA, 2008.

INTERNATIONAL EXTERNALLY FUNDED GRANTS

- "Policy Project on Atlantis Collaborative Team Interaction Virtual Environment (ACTIVE)" Funded by the Atlantis program, a joint U.S. Department of Education and the European Community Commission on Education mobility program. US Lead: DePaul University (Illinois) partner: Western Illinois University (Illinois) EU Lead: Technical University Delft (Netherlands), Partner: University of Strasbourg (France) FY 2009: $76,000

- "A Transatlantic Dual-degree Program: Preparing Students for Success in the Flat World of the 21st Century." Funded by the Atlantis program, a joint U.S. Department of Education and the European Community Commission on Education mobility program. $1.6 million from 2006 to 2010.

REFEREED CONFERENCE PROCEEDINGS, PRESENTATIONS & SUBMISSIONS

- "Philosophical Requirements of a Comprehensive D.I. System for Collaborative Modeling." Acar, William; Druckenmiller, Douglas A. *Proceedings*, HICSS-44 Hawaii International Conference on Systems Sciences, Poipu, Hawaii, January 2011.

- "Engineering Dialectical Inquiry: Lessons Learned from Lab Explorations" Druckenmiller, Douglas A.; Acar, William. *Proceedings*, HICSS-43 Hawaii International Conference on Systems Sciences, Poipu, Hawaii, January 2010.

- "A Pattern Language Approach to the Design of a Facilitation Reporting Database" Druckenmiller, Douglas A.; Jenkins, Jon; Mittleman, Daniel; Bootsman, Peter. *Proceedings*, HICSS-43 Hawaii International Conference on Systems Sciences, Poipu, Hawaii, January 2010.

- "Strategic Networking Systems: A Collaboration Engineering Approach to Aligning Individual Work withStrategic Goals using Social Networking Software" Mittleman, Daniel, Agerbeck, Brandy, Druckenmiller, Douglas A., Kern, Christian, Meyer, Pamela. *Proceedings,* GDN 2009, Toronto, Canada, June 2009.

- "A Pattern Language Approach to Requirements Definition for a Facilitation Database" Druckenmiller, Douglas A., Jenkins, Jon, Mittleman, Daniel. *Proceedings,* GDN 2009, Toronto Canada, June 2009.

- "Convergence in Theory and Practice: Implications for Virtual Facilitation" Druckenmiller, Douglas A., Jenkins, Jon, Mittleman, Daniel. *Proceedings,* GDN 2008, Coimbra Portugal, June 2008.

- "Organizing Patterns of Interaction: A Knowledge Representation Approach," Druckenmiller, Douglas A. *Proceedings*, HICSS-41 Hawaii International Conference on Systems Sciences, Waikoloa, Hawaii, January 2008.

- "Engineering Dialectical Inquiry: Theoretical Foundations and Practical Application," Druckenmiller, Douglas A. & William Acar. *Proceedings*, Foresight Conference, University of Strathclyde, Glasgow, Scotland, August 2007.

- "The Concept of Dialectical Inquiry in Organizational Foresight and Collaboration Engineering," Acar, William & Druckenmiller, Douglas A. *Proceedings*, Foresight Conference, University of Strathclyde, Glasgow, Scotland, August 2007.

- "User Centered Design as an Approach to Collaboration Engineering," Druckenmiller, Douglas A. Workshop presentation to HICSS - Hawaii International Conference on Systems Sciences, Collaboration Enginieering Workshop. Waikoloa, Hawaii, January 2007.

- "A Prototype System for Strategic Decision Support: Usability Testing Results," Druckenmiller, Douglas A., Acar, William, & Troutt, Marvin. *Proceedings,* Midwest Decision Sciences Institute Conference in Indianapolis, Indiana, March 2006.

- "The Ethics of Artificial Intelligence Systems: Foundational Philosophy and Issues," Druckenmiller, Douglas A. *Proceedings,* National Decision Sciences Institute Conference in Boston, MA, November 2004.

- "The New Face of Strategic Management," Acar, William & Druckenmiller, Douglas A. *Proceedings,* Strategic Management Society International Conference in Puerto Rico, November 2004.

- "Forward Analysis of Causal Maps Using Agent-Based Modeling and Simulation: A GDSS Application," Druckenmiller, Douglas A. & Acar, William. *Proceedings,* Foresight Conference, University of Strathclyde, Glasgow, Scotland, August 2004.

- "Integrating Agent-Based Modeling and Simulation with Distributed Agent Architectures" Druckenmiller, Douglas A., Acar, William, & Troutt, Marvin. *Proceedings,* AMCIS 2004 in New York City, August 2004.

- "Dynamic model building with RePast 2.0," Druckenmiller, Douglas A. *Proceedings,* SwarmFest 2004 Conference in Ann Arbor Michigan, May 2004.

- "Agent-Based Modeling and Simulation: A new approach to strategic decision support," Druckenmiller, Douglas A., Acar, William, & Troutt, Marvin. *Proceedings,* Midwest Decision Sciences Institute Conference in Cleveland, April 2004.

- "Strategic Decision Support through Comprehensive Situational Mapping: A Multi-Agent Systems Approach," Druckenmiller, Douglas A., Acar, William. *Proceedings,* National Decision Sciences Institute Conference in Washington, D.C., November 2003.

- "Electronic Meeting Support," *Presentation*, EMS Think Tank, International Association of Facilitators annual meeting, Phoenix, Arizona, January 1994.

WORKING PAPERS

- "Revisiting Polanyi's 'Tacit Dimension' and Developing a Classification of Knowledge Types," with William Acar and Alan Burns, targeted to the ***Academy of Management Review.***

- "Responsible Autonomous Systems: the ethics of rational decision-making and responsibility."

- "Virtualizing the Supply Chain: Multi-Agent Systems Approaches."

- "Multi-Agent Inquiring Systems: Knowledge Representation, Computation and Context."

- "Strategic Theory and Information Requirements for a Strategic Decision Support System."

- "Technological Agnosticism: Managing High-Technology in Uncertain Times."

INTERNALLY PUBULISHED DOCUMENTS and REPORTS

- "Winrock International Farmer To Farmer Program, End of Assignment Final Report," Cooperative Agreement # FAO –075-A-00-2088-00. AED/NET Ag. Enterprise training – Kazakhstan, Kyrgyzstan, Uzbekistan, Tajikistan, and Turkmenistan. Dave Pearce & Douglas Druckenmiller April 10, 1996 – May 3, 1996.

- "Analysis of Economic Loss Resulting From Lands Taken From the Standing Rock Sioux Tribe for the Oahe Dam," Robert Mclaughlin Company. Joint authorship with Robert McLaughlin. April 30, 1986 (resulted in multi-million dollar award to the Standing Rock Sioux Tribe.)

- "Business Plan: Standing Rock Cablevision Inc.," Robert McLaughlin Company. Joint authorship with Robert McLaughlin. Feb 28, 1986.

- "High Tech Irrigation Farming: Development and Operations," Robert McLaughlin Company. Joint authorship with Robert McLaughlin. 1985.

- "Standing Rock Farms Incorporated: Loan Application," Economic Development Operations Center, Standing Rock Sioux Tribe. $100,000 operating loan. April 11, 1983.

- "Cannon Ball Community Report," May 1980.

- "Cannon Ball Industries Loan Application," 1980.

- "Hai Ou Community Report," Spring 1979.

- "Hai Ou Consultation Report," Spring 1977.

PROFESSIONAL POSITIONS

2004-Present **Western Illinois University**
Moline, Illinois

Assoicate Professor, School of Computer Sciences: Information Systems

- Teaching Responsibilities:
  - IS 340 Management Information Systems
  - IS 325 Global Social Networks
  - IS 343 Management of Information Technology
- Research interests
  - Collaboration Engineering
  - Strategic decision support systems
  - Knowledge representation
  - Strategic foresight
- Service to the University
  - Principle investigator and consortium coordinator for WELD Atlantis
  - Principle investigator and researcher ACTIVE Atlantis
  - Quad-Cities Faculty Council Executive Committee Member
  - College of Business and Technology Global Education Committee Secretary
  - Department of Information Management and Decision Sciences DPC member

- Quad-Cities campus Information Technology issues committee

2001 – 2004 **Kent State University**
Kent, Ohio

Research/Teaching fellow

- Teaching Responsibilities:
  - Large Systems class on data center management. Team taught with management of Allstate data center in Hudson, Ohio
  - Building network infrastructures with Linux and Windows NT
  - Data Communications
  - Computer Applications
- Research interests
  - Multi-Agent Systems applications
  - Strategic decision support systems
  - Knowledge representation
  - Group process facilitation with computer support

1986 – 2001 **University of Mary**
Bismarck, North Dakota

Associate Professor: Computer Information Systems
Director: Computer Information Systems Department
1998 – 2001

- Teaching Responsibilities:
  - Database design
  - Senior Software development project
  - Advanced Application Development
  - Microsoft Certified Systems Engineer electives

- Computer languages taught
  - 8086/88 assembly, C, C++, Clipper, Visual Basic, Java, Jscript, Vbscript, ASP, HTML

- Operating Systems taught
  - Window 95, Windows NT 4.0, Windows 2000
  - Unix system V, Linux

- Special Projects:
  - Conceived, developed and implemented an International exchange program at l'Ecole des Technologies de l'Information et du Management (EFREI), Paris, France for CIS students
  - Taught industrial computer science seminar on the Controller Area Network bus at EFREI – May 2001

- Designed Accelerated Degree Program for graduate and undergraduate CIS and Masters in IT management

- Administrative Responsibilities:
  - Curriculum planning and design
  - Network systems administration for CIS program

- Committee memberships:
  - Bush Faculty Development Committee
  - Information Systems Planning Committee
  - Strategic Planning Committee – academic issues

Assistant Professor: Computer Information Systems
Director: Computer Information Systems Department
1991-1998

- Teaching responsibilities
  - Graduate:
    - Information Systems for Managers
  - Undergraduate:
    - Database design
    - Senior Software development project
    - Decision Support Systems
    - Programming Languages
    - Microsoft Certified Systems Engineer curriculum

- Special Projects
  - Designed and implemented Microsoft Certified Systems Engineer elective curriculum as part of the Microsoft Authorized Academic Training Program (AATP)

- Administrative Responsibilities:
  - Curriculum planning and design
  - Network systems administration for CIS program

- Committee memberships:
  - Bush Faculty Development Committee
  - Information Systems Planning Committee

Instructor: Computer Information Systems
1986-1991

- Committee memberships:
  - Chair: Faculty Development Committee
  - Chair: Bush Foundation Planning Grant Committee

- Teaching responsibilities

- Database design
- Senior Software development project
- Decision Support Systems
- Systems Analysis and Design
- Programming Languages

1983 - 1986 ***Independent Consultant***

- Developed software database applications for numerous small private organizations, tribal government, and state government agencies
- Facilitated strategic planning for private and public sector organizations utilizing Information Technology
- Performed farm credit counseling services for the State of North Dakota

1982 – 1983 ***Senior Business Development Specialist***
The Standing Rock Sioux Tribe, Fort Yates, North Dakota

- Developed small business ventures
  - Lead consultant/business planner – computer-radio controlled irrigation project $2,000,000 center pivot irrigation system
  - Lead consultant/business planner/systems developer - Cable TV company
- Wrote grants and loan applications for project funding that secured $2.5 million in new investment

1970 - 1982 **Institute of Cultural Affairs.**
Chicago, Illinois

Human Development Project Director
Standing Rock Sioux Reservation
Cannon Ball, North Dakota
1979-1982

- Managed rural social/economic development project
  - Directed international staff
  - Developed project funding
  - Trained project staff
  - Managed Vista volunteer project
  - Developed local industry and retail businesses
- Directed and staffed local leadership training school with participants from each reservation community.
- Consulted on Native American economic development projects in North America 1979-1984

Human Development Project Director
Hai Ou, Taiwan, Republic of China

1976-1979

- Managed rural social/economic development project in Taiwan
  - Directed international staff
  - Developed project funding
  - Trained project staff
  - Developed aquaculture projects resulting in
    - $1,000,000 local village investment
    - 3 fold increase in land value and gross village income in two years
- Consulted on economic development projects in East Asia: Philippines, Hong Kong, and Korea.

Regional Manger
Kansas City, Missouri
1974-1976

- Managed regional training and consulting programs in Kansas and Missouri
- Directed regional institute staff
- Facilitated community strategic planning meetings
- Conducted regional training programs

Regional Manager
Rockford and Chicago, Illinois
1972-1974

- Managed regional educational programs in Illinois
- Conducted regional training programs

PROFESSIONAL ACTIVITIES

- Co-designed and performed specialized training and consulting project in former Soviet Union Central Asian Republics of Kazakhstan, Kyrgyzstan, Uzbekistan, Tajikistan, and Turkmenistan. Spring 1996
  - Project jointly sponsored by US-AID and Winrock International
  - Follow-on training of Ministry of Finance, Ministry of Agriculture and private business personnel in using financial statements for management, business planning for agricultural enterprises.
- Studied rural economic development in People's Republic of China Fall 1981
  - Agricultural communes
  - Irrigation projects
- Facilitated strategic planning in private and public sector organizations in both the Far East and North America. 1972-Present

SPECIAL AWARDS and HONORS

- Departmental nominee for David B. Smith Fellowship, Kent State University, 2003
- Finalist, Graduate Student Trustee, Kent State Board of Trustees, 2003
- Kent State University Fellowship 2001-2004

GRANTS

- Co-authored Bush Faculty Development grants - $900,000 received
  1991 "Effective Thinking Competencies"
  1995 "Incorporating Benedictine Values in University Curriculum and Instruction through Benedictine Values"
  1999 "Technology and curriculum integration
- Authored ATT University Lab Equipment Grant 1992 - $183,000 received

FOREIGN LANGUAGES

- French (conversational)
- Chinese (survival)
- German, Spanish, Latin (high school and college coursework)

MEMBERSHIP IN PROFESSIONAL ORGANIZATIONS

- DSI – Decision Sciences Institute
- AIS – Association of Information Systems

Attachment K
Academic Program Review Schedule

- Western Illinois University *Academic Program Review Schedule*
- Western Illinois University *Academic Program Reviews Introduction, Purpose, and Guiding Principles*
- Western Illinois University *New Program Progress Report: 2012-2013*
- Western Illinois University *Institutional Research Data for 2012-13 Academic Program Review*

PROVOST & ACADEMIC VICE PRESIDENT

Calendars
Catalogs
Curriculum
Diversity
First Year Experience
Forms
Personnel
Policies & Manuals
Resources
Student Academic Assessment
Summer School
WIU/UPI Agreement
Home

WIU Home > Provost > Academic Program Review Schedule

Academic Program Review Forms

Degree Program -- 2011-2012 (PDF)

New Program Progress Report -- 2011-2012 (PDF)

Academic Unit/Center -- 2011-2012 (PDF)

Academic Cyclical Program Review and Program Accredition

Academic Program Review Schedule

Academic Year 2012-2013

- 01.0000 B.S. in Agriculture
- 05.0201 B.A. in African American Studies
- 10.0305 B.S. in Graphic Communication
- 11.0101 B.S. in Computer Science
- 11.0101 M.S. in Computer Science
- 11.0901 B.S. in Network Technologies
- 15.0000 B.S. in Engineering Technology
- 15.0613 M.S. in Manufacturing Engineering Systems
- 24.0102 B.A. in General Studies
- 24.0199 B.A. or B.S. in Interdisciplinary Studies
- 38.0101 B.A. in Philosophy
- 52.2001 B.S. in Construction Management
- 54.0101 B.A. in History
- 54.0101 M.A. in History
- 90.5202 Executive Studies Center
- Post-Baccalaureate Certificate in African and African Diaspora World Studies

Progress Report on New Programs

- 14.0101 B.S. in Engineering (Implemented Fall 2009)
- 30.1401 Post-Baccalaureate Certificate in Museum Studies (Implemented Fall 2009)
- 45.0201 B.A. in Anthropology (Implemented Fall 2009)
- 51.3801 Bachelor of Science in Nursing (Implemented Fall 2008/2009)
- Post-Baccalaureate Certificate in English (Implemented Fall 2009)

Academic Year 2013-2014

- 19.0101 B.S. in Family and Consumer Sciences
- 42.2805 Specialist in School Psychology
- 44.0701 Bachelor of Social Work
- 45.1101 B.A. in Sociology
- 45.1101 M.A. in Sociology
- 90.4409 Illinois Institute for Rural Affairs

Progress Report on New Programs

- 13.1401 Post-Baccalaureate Certificate in Teaching English to Speakers of Other Languages (Implemented Fall 2010)

Academic Year 2014-2015

- 13.0501 B.S. in Instructional Design and Technology
- 13.0501 M.S. in Instructional Design and Technology
- 13.1101 M.S.Ed. in Counseling
- 13.1102 M.S. in College Student Personnel
- 40.0404 B.S. in Meteorology
- 43.0103 B.S. in Law Enforcement and Justice Administration
- 43.0103 M.A. in Law Enforcement and Justice Administration
- 43.0103 Post-Baccalaureate Certificate in Police Executive Administration
- 44.0201 Post-Baccalaureate Certificate in Community Development
- 45.0701 B.S. in Geography
- 45.0701 M.A. in Geography
- 45.1001 B.A. in Political Science
- 45.1001 M.A. in Political Science
- 90.1312 Center for Best Practices in Early Childhood Education
- Post-Baccalaureate Certificate in Instructional Design and Technology--Distance Learning
- Post-Baccalaureate Certificate in Instructional Design and Technology--Graphics Applications
- Post-Baccalaureate Certificate in Instructional Design and Technology--Multimedia
- Post-Baccalaureate Certificate in Instructional Design and Technology--Technology Integration in Education
- Post-Baccalaureate Certificate in Instructional Design and Technology--Training Development

Progress Report on New Program

- 11.0103 B.S. in Information Systems (Implemented Fall 2011)

Temporary Center

- 90.1399 Center for the Study of Masculinities and Men's Development (Temporary Approval Expires 2/16/2016)

Academic Year 2015-2016

- 09.0101 B.A. in Communication
- 09.0401 B.A. in Journalism
- 09.0701 B.A. in Broadcasting
- 09.0701 M.A. in Communication
- 31.0301 B.S. in Recreation, Park and Tourism Administration
- 31.0301 M.S. in Recreation, Park and Tourism Administration
- 42.0101 B.S. in Psychology
- 42.0101 M.S. in Psychology
- 50.0501 B.A. in Theatre
- 50.0501 M.F.A. in Theatre
- 50.0701 B.A. in Art
- 50.0702 B.F.A. in Art
- 50.0901 B.A. in Music
- 50.0901 Master of Music
- 50.0903 Bachelor of Music
- 50.9999 B.F.A. in Musical Theatre

- 51.0201 B.S. in Communication Sciences and Disorders
- 51.0201 M.S. in Communication Sciences and Disorders

Academic Year 2016-2017

- 05.0207 B.A. in Women's Studies
- 40.0501 B.S. in Chemistry
- 40.0501 M.S. in Chemistry
- 40.0599 B.S. in Forensic Chemistry
- 40.0801 B.S. in Physics
- 40.0801 M.S. in Physics
- 90.4301 Center for Applied Criminal Justice Studies
- Post-Baccalaureate Certificate in Women's Studies

Academic Year 2017-2018

- 16.0901 B.A. in French
- 16.0905 B.A. in Spanish
- 45.0601 B.A. in Economics
- 45.0601 M.A. in Economics
- 52.0201 B.B. in Management
- 52.0201 Master of Business Administration
- 52.0203 B.B. in Supply Chain Management
- 52.0301 B.B. in Accountancy
- 52.0301 Master of Accountancy
- 52.0601 B.B. in Economics
- 52.0801 B.B. in Finance
- 52.1001 B.B. in Human Resource Management
- 52.1401 B.B. in Marketing

Academic Year 2018-2019

- 26.0101 B.S. in Biology
- 26.0101 M.S. in Biology
- 26.0701 Post-Baccalaureate Certificate in Zoo and Aquarium Studies
- 40.0601 B.S. in Geology
- 51.1005 B.S. in Clinical Laboratory Science
- 90.2401 Western Illinois University--Regional Center

Progress Report on New Programs

- 24.0101 Bachelor of Liberal Arts and Sciences (Implemented Spring 2008)
- 24.0101 Master of Liberal Arts and Sciences (Implemented Spring 2008)
- 45.0701 Post-Baccalaureate Certificate in Environmental GIS (Implemented Spring 2008)

Temporary Centers

- Bella Hearst Diabetics Institute (Implemented Fall 2003; Last Reviewed FY2008)
- Center for Value Added Rural Development (Implemented Spring 2001; Last Reviewed FY2008)

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WESTERN ILLINOIS UNIVERSITY
Sherman Hall 211 / 1 University Circle
Macomb, IL 61455 USA
(309) 298-1066 - KS-Hawkinson@wiu.edu

Western Illinois University

Academic Program Reviews: 2012 – 2013

Introduction, Purpose, and Guiding Principles

The periodic review of academic programs serves several purposes including the evaluation of quality and the improvement of programs. When program review is done well, faculty and administrators gain an understanding of the strengths and weaknesses of their academic programs; there is clear agreement on goals for the future; budget decisions are based on academic priorities; institutions are accountable to their students and other constituencies for the quality of their product; and finally, but most importantly, programs improve.

The review process will be determined by the individual academic department in concert with the Dean, and will follow the general guidelines set forth by the IBHE. To avoid redundancy, academic departments have the discretion to use current findings from specialized program accreditations and other reviews as the basis of the program review process, if they are not more than two years old.

Program Review allows academic units to thoroughly and candidly evaluate:

- the mission and goals of the program and its relation to those of the university
- the educational objectives, curriculum, and student-learning outcomes of undergraduate and graduate programs
- the quality and diversity of faculty and their contributions to the program
- resources (e.g., library, physical facilities)
- the reputation of the program among peers in the discipline

Guiding Principles for Review:

- the review should provide a candid assessment of program strengths and weaknesses and should result in program improvement
- the process should be broadly participatory involving faculty, students, administrators, and relevant constituents
- the process should facilitate short-term and long-term strategic planning

Program review is evaluative, not just descriptive. More than the compilation of data on a particular academic program, it requires academic judgments about the quality of the program and adequacy of its resources. Most important of all, program review should result in actions. Growing out of the review process, the department and college should develop a plan to implement the desired changes. This plan should be linked to the University's planning and budgeting processes to make certain that the desired changes are actually made, the resources are set aside, and that the program's goals fit into the University's strategic plan.

Delineation of Responsibilities

Academic Vice President: The University has an established program review schedule, which can be viewed at www.wiu.edu/Provost/calendar/aprschd.php. The program review process is initiated by the Associate Provost for Undergraduate and Graduate Studies according to the University program review schedule. Guidelines for the academic program review process will be distributed to departments with programs under review. While general guidelines for the review process are established by the Academic Vice President, departments and colleges are encouraged to structure the review process to meet their individual needs.

Summary information obtained from program reviews will be used in the annual results report submitted to the IBHE by the Associate Provost for Undergraduate and Graduate Studies.

College Dean: The College Dean, or designee, participates in the initial planning for the program review. Specific college guidelines/requirements for review, which may be in addition to those established by the Academic Vice President, should be presented to each department undergoing an academic program review process. Internal college deadlines for self-study submission will be established to coincide with timelines required by the Academic Vice President and University planning/budgeting schedules. The College Dean will conduct follow-up meetings with departments to incorporate the review findings into the College and University's long-term plans and has primary responsibility for implementing a plan of action resulting from the review.

Department Chair: The Department Chair shall plan the review process by conducting a thorough self-study review process. The Chair oversees the self-study process and preparation of the self-study document. Final submission of the required program review documentation is the responsibility of the Department Chair.

Program Review Team: It is suggested that the department establish a Program Review Team, consisting of faculty and other appropriate individuals, for the purpose of conducting the self-study. Program Review Teams should maintain close contact with the Department Chair and College Dean.

External Reviewers: One External Reviewer is required for each department undergoing the program review process. Additional reviewers may be necessary for departments with programs in multiple disciplines. See Guidelines for External Reviewers.

Program Review Self-Study Report Guidelines

- ***December 1:*** *Department submits preliminary self-study to Dean (to be submitted with executive summary–see page 6)*
- ***January 1:*** *Chair submits preliminary self study to Associate Provost for Undergraduate and Graduate Studies (to be submitted with executive summary–see page 6)*

- ***April/May:*** *Department submits final self-study (electronically in Microsoft Word) to Dean (to be submitted with IBHE review summary–see page 6)*
- ***June 5:*** *Dean submits (electronically in Microsoft Word) to Associate Provost for Undergraduate and Graduate Studies (to be submitted with IBHE review summary–see page 6)*

While the individual departments and colleges are responsible for developing their own review procedures, it is expected that the review process will minimally include a departmental/program self-study, which is both descriptive and evaluative. **Programs offering courses and/or degrees in the Quad Cities should include relevant information in all areas of the self-study where applicable.**

Elements of the self-study should include, but are not limited to the following:

Section I: Description and Analysis of the Program

1. Overview of the academic unit
    a. Mission of the academic unit
    b. Centrality to the mission of the University
    c. Programs offered
    d. Outstanding characteristics of the unit
    e. Academic Advisement and Career Counseling
    f. Facilities (overview of space and equipment, maintenance plan if applicable)
    g. Library (resources necessary for the unit, interaction/collaboration with the library, role of the unit in determination/selection of library resources)
    h. Budget and planning process
    i. Other

2. Overview of the degree program being reviewed
    a. Program goals
    b. Student demand (enrollment history, credit hours generated)
    c. Profile of majors
    d. Degrees conferred
    e. Cost study information
    f. Other

3. Relevant contextual information
    a. Description and evaluation of major changes in the program
    b. Description and evaluation of changes in the discipline or field
    c. Student demand
    d. Societal need
    e. National trends in recruiting faculty
    f. Other elements appropriate to the field

4. Curriculum of degree program being reviewed
    a. Rationale for curriculum (major/minor, general education, service courses)
    b. Desired student learning outcomes
    c. Coherence and overall design of curriculum and course offerings
    d. Methods of course delivery, including improvements in technological innovation and comprehensive data systems
    e. Measures used for assessment of student learning and assessment results (include department/program assessment plan)
    f. Co-curricular and out-of-classroom academic experiences
    g. Measures of curricular effectiveness (student/employer satisfaction, results of national certification tests, placement results, etc.)
    h. Process for curriculum revision
    i. Other

5. Faculty of degree program being reviewed
    a. Profile of faculty
    b. Method of faculty evaluation (department criteria)
    c. Indicators of faculty quality inherent to the discipline/field of study
    d. National reputation of the program faculty
    e. Scholarly/creative activities of program faculty
    f. Faculty development opportunities
    g. Other

6. Quality measures for the program
    a. Indicators of quality in the discipline/field and justification for these as the best measures of quality
    b. Peer comparisons for each of these measures from established University benchmark institutions or other appropriate institutions based on specific programmatic uniqueness.
    c. Other

Section II: Response to previous program review recommendations

1. Actions taken addressing the previous program review recommendations

Section III: Major Findings

1. Strengths identified from the review process
2. Weaknesses identified from the review process
3. Evidence of students meeting desired learning outcomes

Section IV: Recommendations and action plans

1. Recommendations identified from the review process
2. Initiatives and action plans for the program for the next three to five years to meet recommendations

A. Executive Summary Format (to be submitted with preliminary self-study)

- ***December 1:*** *Department submits to Dean*
- ***January 1:*** *Dean submits to Associate Provost for Undergraduate and Graduate Studies*

By December 1, the department will submit the preliminary self-study and an Executive Summary to its dean. The Executive Summary should consist entirely of concise statements in bullet form describing items that have been identified in the preliminary self-study:

1. **Program Strengths**
2. **Potential Concerns and Remedies**

B. IBHE Review Summary Format (to be submitted with final self-study)

- ***April/May:*** *Department submits (electronically in Microsoft Word) to Dean*
- ***June 5:*** *Dean submits (electronically in Microsoft Word) to Associate Provost for Undergraduate and Graduate Studies*

By April/May (date to be determined by the dean), the department will submit the final self-study and the IBHE Review Summary to its dean. The IBHE Review Summary should consist entirely of concise statements in bullet form describing:

1. **Description and evaluation of any major changes in the program [e.g., (a) changes in the overall discipline or field; (b) student demand; (c) societal need; (d) institutional context for offering the degree; (e) other elements appropriate to the discipline in question; and (f) other].**

2. **Description of actions taken since the last review, including instructional resources and practices, and curricular changes.**

3. **Description of major findings (strengths and weaknesses) and recommendations, including evidence of learning outcomes and identification of opportunities for program improvement.**

4. **Description of actions to be taken as a result of this review, including instructional resource and practices, and curricular changes.**

Report Length: 2-3 pages.

Guidelines for External Reviewers for Program Review

One External Reviewer is required for each department undergoing the program review process. Additional reviewers may be necessary for departments with programs in multiple disciplines. The Provost's Office will provide funding for an $800 stipend and up to $1,200 to cover additional costs associated with the review (e.g., travel, lodging, meals).

Programs subject to accreditation review

Departments with programs subject to accreditation review may coordinate the cyclical review with an accreditation review. The timing of the cyclical review should be coordinated with the Associate Provost for Undergraduate and Graduate Studies. An external review, as outlined in this document, may not be required. By **June 5,** the department should submit all accreditation materials (including the accreditation self-study and visiting team report) and the IBHE review summary to the Associate Provost for Undergraduate and Graduate Studies, through the Dean. All documents should be submitted electronically in Microsoft Word.

Guidelines for planning and conducting an external review

- The department usually coordinates the external review
- The campus visit should occur in **February or March**
- The External Reviewer should use the preliminary self-study prepared by the department as a guide to the review
- Two weeks before the campus visit, the department should send the External Reviewer:
  - the preliminary self-study (prepared by department; reviewed by Dean and Associate Provost for Undergraduate and Graduate Studies)
  - an itinerary of the campus visit
  - University catalog(s) and information folder (available in the Provost's Office)
  - other documents the faculty deem relevant or that the External Reviewer may request. The list of documents sent should be cleared with the Dean.

Campus Visit Itinerary

The campus visit should include meetings with faculty, students, and administration. The last meeting (exit interview) should include only the Chair, Dean, Provost, Associate Provost for Undergraduate and Graduate Studies, and External Reviewer. The schedule should include sufficient time for the reviewer to meet with faculty and students as deemed appropriate by the department.

External Reviewer written report

The External Reviewer report should highlight program strengths, challenges, and recommendations for improvement as related to the self-study and any other areas they may wish to address. The written report will be submitted (electronically in Microsoft Word and hard copy) to the Dean, copy to the Department Chair, within four weeks of the campus visit or by **April 15** at the latest.

Program Review Timeline

April

Associate Provost for Undergraduate and Graduate Studies meets with Department Chair, Dean, and faculty (if desired by department), to explain review process and requirements

Department begins planning for the review process

May – July

Pre-planning for review and self-study

August – January

August – December 1 – Department conducts and completes preliminary self-study

November 1 – Department submits at least three external reviewer names to the Dean, providing vita and qualifications for each

November 15 – Dean submits three external reviewer names to the Associate Provost for Undergraduate and Graduate Studies, providing vita and qualifications for each

December 1 – Department submits preliminary self-study, an executive summary (see page 5 for format), and proposed external reviewer campus visit itinerary to the Dean

January 1 – Dean submits preliminary self-study, executive summary, and proposed campus visit itinerary to the Associate Provost for Undergraduate and Graduate Studies

February – March

External Reviewer visit

April – May

Department finalizes self-study and the IBHE review summary

Department submits (electronically in Microsoft Word) to the Dean program review documents (final self-study, IBHE review summary [see page 5 for format], External Reviewer report) **(Dean will establish due date)**

June – July

June 5 – Dean submits (electronically in Microsoft Word) to the Associate Provost for Undergraduate and Graduate Studies program review documents (final self-study, IBHE review summary, External Reviewer report)

July – Provost and Associate Provost for Undergraduate and Graduate Studies meet with Department Chair and Dean to discuss review, recommendations, and action plans.

August

August 1 – Associate Provost for Undergraduate and Graduate Studies submits all program review summaries to IBHE

June/July of the following year

Associate Provost for Undergraduate and Graduate Studies/Provost conducts one year follow-up meeting with Department Chair and Dean to evaluate progress.

Western Illinois University

New Program Progress Report: 2012-2013

- ***April/May:*** *Department submits (electronically in Microsoft Word) to Dean*
- ***June 5:*** *Dean submits (electronically in Microsoft Word) to Associate Provost for Undergraduate and Graduate Studies*

By April/May (date to be determined by the dean), the department will submit the New Program Progress Report to its dean. The New Program Progress Report should consist entirely of concise statements in bullet form providing:

1. Description of the original degree program/certificate proposal, including original approval date, goals and objectives of the program, projected enrollments, desired student learning outcomes, special requests for equipment/faculty/library resources, etc.
2. Description of actions taken since the creation of the program, including instructional resources and practices, and curricular changes.
3. Description of major findings (strengths and weaknesses) and recommendations, including evidence of learning outcomes and identification of opportunities for program improvement.
4. Description of actions to be taken as a result of this review, including instructional resource and practices, and curricular changes.

Report Length: 2-3 pages.

Institutional Research Data for 2012-13 Academic Program Review

Institutional Research will provide departments with 5-year data through Fall 2011 by July 1, 2012. Fall 2012 data will be available October 2012. Available online at http://www.wiu.edu/IRP/program_review_pdfs/index.php are the following data:

1. Program Review data by CIP Discipline Code - Enrollment, degrees conferred, cost per credit hour and undergraduate credit hours per staff year by six-digit Classification of Instructional Program (CIP) code, comparable with programs having the same six-digit CIP code at Illinois Public Universities . Additional information includes enrollment by campus, sex, ethnic, new freshmen, ACT average and high school GPA, degrees conferred by race.
2. Academic Productivity – Data includes, but is not limited to, student credit hour production, class size, enrollment by major, retention and graduation rates, faculty and staff by college, undergraduate and graduate courses by college by campus. This data is presented at Dean's Retreat summer semester.
3. Student Credit Hour Production - Five fiscal years of SCH, by college and department.

Attachment L
Figge Art Museum Materials

- Acknowledgement of Paid Institutional Membership by Western Illinois University
- Photographs of Figge Art Museum
    - Exterior
    - Auditorium used for Instruction
    - Board Room used for instruction
    - Community Gallery used for instruction and display

Figge Art Museum
225 West Second Street
Davenport, Iowa 52801
t 563.326.7804
f 563.326.7876
www.figgeartmuseum.org

March 5, 2012

Western Illinois University Quad Cities
Attn: Dr Joseph Rives
3561 60th Street
Moline, IL 61265

FIGGE
ART MUSEUM

Dear Dr Rives:

Thank you for renewing WIU-QC's Institutional Membership at the Figge Art Museum! We received your full payment of $3,500 (Check # 707143) on February 29, 2012. Your support is truly appreciated. This letter may be used as a receipt for income tax reporting purposes. The Figge Art Museum is a 501(c)(3) non-profit organization and contributions may be tax deductible.

WIU-QC students, staff and faculty can now receive the following benefits until the end of February 2013:

- Students, faculty, and staff receive unlimited free admission with valid ID, as well as the use of the Museum's Library and related resources free of charge. Students, faculty, and staff need only show their current university ID to ensure free admission to the Figge Art Museum year-round during our regular hours
- Faculty members may bring classes to the Figge without admission fees
- Free private guided tours. See highlights of the permanent collection or special exhibitions
- Use of the auditorium and studios for art related academic instruction purposes (subject to availability).
- 20% discount on all museum facility rentals
- Museum updates via email

For questions about WIU-QC's membership, please feel free to contact me at the number below. Thank you for your support and we hope the students, faculty, and staff at WIU-QC will take full advantage of their membership.

Sincerely,

Steve Mohr
Director of Corporate and Foundation Relations
Figge Art Museum
563.326.7804 x 2036
smohr@figgeartmuseum.org

FIGGE
ART MUSEUM

udio School

Attachment M
Institutional Commitment

- Requested Letter of Support from Western Illinois University President Dr. Jack Thomas

WESTERN
ILLINOIS
UNIVERSITY

December 18, 2012

Karen Misjak
Executive Director, Iowa College Student Aid Commission
200 10th Street
4th Floor
Des Moines, IA 50309

Dear Ms. Misjak,

Western Illinois University is strongly committed to delivering the post baccalaureate certificate, integrated degree program, and masters of art in Museum Studies at the Figge Art Museum in Davenport, Iowa. The highly successful community-state-university partnership was established in 2009 and enrollment for this new program exceeds initial projections. The program consistently enrolls 20-23 students each semester, beyond projections through year five.

By offering courses at the Figge, students benefit from access to the resources of the oldest museum in the State of Iowa. This includes collections with more than 3,500 paintings, sculpture, and works on paper from the 16th century to the present and an Art Museum Library with over 8,500 volumes, 26 periodical titles, and 300 educational videos. Partnerships with the Figge clearly enhance the academic excellence and educational opportunities for students, in a practical environment that could not be readily simulated on a college or university campus.

As requested, but not anticipated, Western Illinois University agrees to provide alternatives for students to complete programs at other institutions if the University closes the program before students have completed their courses of study.

Sincerely,

Jack Thomas

Jack Thomas, Ph.D.
President

Office of the President
Sherman Hall 209, 1 University Circle, Macomb, IL 61455-1390
Tel 309.298.1824 Fax 309.298.2089

Attachment N
Complaints

- Western Illinois University *Policy on Discrimination Complaint Procedures*
- Western Illinois University *Complaints Policy*
- Western Illinois University *Police Department Complaints/Allegation Form*

ADMINISTRATIVE SERVICES

Policy Index

Administrative Procedures Handbook

Board of Trustees Regulations

Civil Service Handbook

Faculty Policy Manual

Official University Policy Manual

File code: PRES.DISCRIM.POL
Approval Date:2/06/09
Approved By: President

Policy on Discrimination Complaint Procedures

Western Illinois University has established the following complaint procedures to demonstrate its commitment to non-discrimination on the basis of age, sex, race, marital status, sexual orientation, national origin, gender identity, gender expression, religion, disability, or status as a veteran. These procedures also fulfill obligations established by laws, statutes, and other non-discrimination guidance. Members of the University community who believe they have been discriminated against on the basis of age, sex, race, marital status, sexual orientation, national origin, gender identity, gender expression, religion, disability, or status as a veteran may file a complaint under these procedures.

Retaliation taken against any employee or student of the University who seeks redress under this procedure or who supports individuals in seeking redress is strictly prohibited. Reports of retaliatory action shall be regarded as a separate and distinct cause of complaint under these procedures.

Complaints filed against the President will be referred to the Board of Trustees legal counsel for investigation and preparation of a report to be submitted to the Board of Trustees. In the case of complaints filed against Vice Presidents or other persons who report directly to the President, the President shall substitute for the appropriate Vice President in step 7 below. Complaints against the Office of Equal Opportunity and Access will be referred to the President, who will appoint a neutral person to complete the investigation.

All complaints filed with the Office of Equal Opportunity and Access will be investigated as soon as practicable under the circumstances. Information obtained in the review of a complaint will be kept as confidential as possible. Individuals may also contact the Office of Equal Opportunity and Access to discuss possible informal avenues of resolution. Employees covered by a collective bargaining agreement may request union representation during this process.

The consideration of a complaint, including the investigation, attempts at informal resolution, and the formulation of a final decision will ordinarily be completed within eight calendar weeks, exclusive of holidays, after receipt of a complaint. If consideration cannot be completed in the eight-week interval, the complainant, respondent, and other parties as appropriate will be notified as to the delay.

If action is proposed as a result of a finding of discrimination, procedures required under relevant collective bargaining agreements, Board Regulations, or the State Universities Civil Service Statute and Rules will apply.

The following steps will be taken to resolve complaints filed under these procedures:

1. Complainants must file a written statement outlining the nature of the complaint, naming the respondent(s), and indicating the remedy sought.
2. The complainant will be interviewed by the Investigating Officer, at which time all materials provided by the complainant will be reviewed. Following this interview, the investigator will evaluate the complaint (including materials submitted) to determine if the allegation warrants further investigation under these procedures. If it is determined that there is insufficient evidence to support the allegation, the complainant will be notified in writing. The complainant may appeal this decision to the President.
3. If it is determined that the complaint justifies further investigation, the Office of Equal Opportunity and Access will send notice to the individual(s) named as respondent(s) in the complaint. The respondent(s) will be required to submit a written response, and an interview will be conducted by the investigator to review their response to the complaint. If needed, the investigator will conduct additional interviews with the complainant, respondent, or other individuals deemed appropriate to obtain additional information related to the charge.
4. Where there are conflicts of information or opinion, the investigator may elect to conduct an informational meeting including both parties. The complainant and respondent will receive at least three (3) working days notice of this meeting. After notifying the Office of Equal Opportunity and Access, either party may bring a person to serve in a supportive/observer role.
5. When all the information has been reviewed, an Investigative Report will be prepared by the investigator. This report will include a finding of whether or not the University's non-discrimination policies have been violated. The finding will be provided to both parties in writing.
6. If it is determined that discrimination has not occurred, no further action will be taken. Either party may appeal this finding to the President.
7. If it is determined that discrimination has occurred, the investigator, the appropriate Vice President, and other relevant supervisory personnel will then meet to review the Investigative Report. The Vice President will determine what appropriate action will be taken. The Vice President will inform the respondent of action to be taken. If the respondent is a member of a bargaining unit, action will be taken in accordance with the appropriate collective bargaining contract.
8. Either party may appeal the finding to the President. Appeals must be filed within 10 days of the receipt of the finding. The President's decision is final.

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WESTERN ILLINOIS UNIVERSITY
Sherman Hall / 1 University Circle
Macomb, IL 61455 USA
309•298•1414

Complaints

Filing An Ethics Complaint

Complaints regarding allegations of State employee misconduct, fraud, waste, etc., can be made to the Office of Executive Inspector General for the Agencies of the Illinois Governor by anyone. However, the complaint must relate to the official conduct of a State employee of a State agency, board, commission, State public university or Illinois community college district under the jurisdiction of the OEIG or a person or entity (such as a vendor of the State) doing business with an employee or State agency under the jurisdiction of the OEIG.

Anyone who files a complaint should have a reasonable belief that the allegation being reported is true. In addition, anyone filing a complaint must provide sufficient detail concerning the allegation in order for an investigation to be initiated.

Examples of allegations of violations by State employees that may be investigated by the OEIG include (but are not limited to): fraud, abuse of authority, corruption, theft of State property, bid rigging, improper time reporting and the misuse of State property, equipment or other assets.

Complaints may be filed either orally or preferably in writing. Forms for this purpose are available at the OEIG website, www.inspectorgeneral.illinois.gov.

To report a violation you may do one of the following:

- Call the OEIG's toll-free hotline at 866-814-1113
- Contact the Office via teletype at 800-524-8794 (TTY)
- Send a completed Complaint Form to:

  Office of Executive Inspector General
  for the Agencies of the Illinois Governor
  Attention: Complaint Division
  32 West Randolph, Suite 1900
  Chicago, Illinois 60601

- Fax a completed Complaint Form to 312-814-5479
- Visit the OEIG's Springfield or Chicago office to fill out a Complaint Form

The OEIG will not investigate complaints that are unrelated to its jurisdiction, such as those generally related to; city, municipal, county or federal government employees and officials or federal or state court judges and legislators. The OEIG may also decline to investigate complaints that are more appropriately dealt with as a State agency management issue, such as a complaint from a State employee who is simply dissatisfied, without legal recourse, with a supervisor, work assignment or performance rating.

By law, the OEIG cannot initiate an investigation of its own accord and may not accept complaints filed anonymously. Nor can it generally accept a complaint regarding an alleged violation, which occurred more than a year ago, unless there was an attempt to conceal the underlying facts during that time.

Confidentiality of Those Who File Complaints

Although the OEIG cannot accept complaints that are filed anonymously, the identity of those who file complaints with the OEIG will be kept confidential to the extent possible under the law. There may however be circumstances under which a complainant's identity must be revealed by law.

Any student, faculty, or staff member who believes they have witnessed a violation of the State Officials and Employees Ethics Act should report the violation immediately to:

Matthew Kwacala
Ethics Officer/Legal Counsel
mkwacala@macomblawoffice.com
Phone: 309-837-5000

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WESTERN ILLINOIS UNIVERSITY
Sherman Hall / 1 University Circle
Macomb, IL 61455 USA
309•298•1414

WESTERN ILLINOIS UNIVERSITY POLICE DEPARTMENT
COMPLAINT/ALLEGATION FORM

This Complaint/Allegation Form should be used to report allegations of police employee misconduct. Complaints regarding Western Illinois University Police Department policies and procedures should be made in writing to Scott Harris, Director, Office of Public Safety. Disagreements over the merits of an arrest, citation, or ticket do not come under the purview of the Complaint/Allegation process, unless employee misconduct is alleged.

Please provide as much information as possible, including specific dates, times, and the names, report / incident / ticket numbers, badge or car numbers of the employees involved, what specifically you are complaining about, and what you would like to see happen. You may attach additional pages as needed. It is especially important that you provide us with the names of witnesses and how they can be contacted. Depending on the circumstances and information provided, you may be contacted again for additional information.

Once your complaint form is completed, you may mail it to Director Harris, or drop it off in person. Our address is:

Western Illinois University
Office of Public Safety
Mowbray Hall
One University Circle
Macomb, IL 61455

Generally, complaint investigations are concluded within 30 days, unless the Director extends that time because of extenuating circumstances. If an extension is granted, you will be contacted and given an update on the progress of the investigation. The officer or employee(s) concerned will be informed of the substance of the complaint unless to do so would prejudice the investigation. Upon completion of the investigation and determination ofthe appropriate action, you will be notified of the disposition.

You may request confidentiality by checking the appropriate box on the Complaint Form. If you request confidentiality, we will try to respect your request, however, it is not possible to guarantee confidentiality.

If you have any questions about the process, please call 298-1949 and ask for Director Harris.

WESTERN ILLINOIS UNIVERSITY POLICE DEPARTMENT **COMPLAINT/ALLEGATION**

Statement of:	**Please Check Appropriate Boxes:**
Name:_____	Statement giver is:
Address:_____	G Aggrieved party
_____	G Witness to Incident
DOB:_____	I request that my complaint be kept confidential to the extent allowed by law.
Phones:_____	G Yes G No
Best time to be contacted:	This statement consists of this form plus____pages
_____	and was given on _____. (Date)

I want to complain about (police employee, badge number, car number)_____

_____

Because on (date)_____ at about (time)_____

He/She/They_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

Please disclose the names and contact information of any witnesses and describe any supporting evidence.

What would you like to see happen as the result of your complaint?

Lastly, the Department is required by Illinois Law [720 ILCS 5/26-1(a)11] to inform you that whoever knowingl transmits a false report without reasonable grounds regarding the conduct of a law enforcement officer is subject to a Clas A misdemeanor.

Complainant's Certification:

"I hereby certify to the best of my knowledge, and under penalty of perjury, that the statements made herein are true."

(Complainant's signature)

Attachment 0
Certifications

- *Iowa Secretary of State Acknowledgement of Restricted Registration of Unaccredited Postsecondary School (Initial) Western Illinois University School #287*
- October 13, 2009 letter from Karen Misjak, Executive Director, Iowa College Student Aid Commission, extending Western Illinois University's Iowa registration until May 20, 2013.
- *Laws of the State of Illinois Enacted by the Forty-First General Assembly* (1899)
- *Laws of the State of Illinois Enacted by the Seventieth General Assembly* (1957)

IOWA

SECRETARY OF STATE

WESTERN ILLINOIS UNIVERSITY
C/O JOE RIVES, VICE PRESIDENT
3561 60TH ST
MOLINE, IL 61265

ACKNOWLEDGMENT OF RESTRICTED REGISTRATION OF UNACCREDITED POSTSECONDARY SCHOOL (INITIAL)

WESTERN ILLINOIS UNIVERSITY
School #287

The Secretary of State acknowledges receipt and filing of the Application for Registration under Iowa Code chapter 261B of the school named above for the period of 6/26/2009 to 12/25/2009 (180 days) with registration fees paid in the amount of $4000.00.

As an institution which is not "accredited by an agency or organization approved or recognized by the United States department of eduction," the restrictions of Iowa Code section 261B.3A preclude this school from "offering courses or programs of study leading to a degree in the state of Iowa."

Registration under Iowa Code chapter 261B permits a registered school to offer courses or programs to Iowa students; the chapter also requires specified disclosures to students in advance of any tuition payment or instruction. It does not not confer any authority to grant degrees, nor does it establish accreditation. Further, Iowa Code section 261B.7 provides: "Neither a school nor its officials or employees shall advertise or represent that the school is approved or accredited by the secretary or the state of Iowa nor shall it use the registration as a reference in promotional materials."

Michael A. Mauro

MICHAEL A. MAURO SECRETARY OF STATE

Printed on Recycled Paper

RECEIVED OCT 21 2009

IowaCollegeAid.gov
Your Financial Aid Connection

October 13, 2009

Alvin Goldfarb, Ph.D.
President
Western Illinois University
1 University Circle
Macomb, IL 61455-1390

Dear Dr. Goldfarb:

On May 21, 2009 the Iowa College Student Aid Commission (the Commission) approved Western Illinois University to offer a Master of Arts Program in Museum Studies at the Figge Art Museum in Davenport, Iowa. When approving the location, Commissioners noted that the University was already accredited by the Higher Learning Commission (HLC) and that the application was for a new location in Iowa. Commissioners added two conditions to the approval: (1) that the location be approved by the HLC within 180 days of the Commission's approval, and (2) that no more than four classes be offered at the museum during that time. On August 28, 2009, the HLC approved the program to be offered in Iowa.

Acting under authority provided by Iowa Code Chapters 261 and 261B, the Commission approves and registers Western Illinois University to offer the Master of Arts Program in Museum Studies at the Figge Museum in Davenport, Iowa, for a four-year period ending on May 20, 2013.

If you have any questions, please contact Keith Greiner on the Commission staff.

Sincerely,

Karen Misjak
Executive Director

cc: Sylvia Manning, Higher Learning Commission
Joseph Rives, Western Illinois University

LAWS

OF THE

STATE OF ILLINOIS

ENACTED BY THE

FORTY-FIRST GENERAL ASSEMBLY

AT THE REGULAR BIENNIAL SESSION.

Begun and held at the Capitol, in the city of Springfield, on the 4t day of January A. D. 1899, and adjourned sine die on the 14th day of April A. D., 1899.

Printed by Authority of the General Assembly of the State of Illinois.

SPRINGFIELD:
PHILLIPS BROS., STATE PRINTERS.
1899.

WESTERN ILLINOIS STATE NORMAL SCHOOL.

§ 1. Creates Western Illinois State Normal School.
§ 2. Object.
§ 3. Corporate powers vested in five trustees.
§ 4. Governor to appoint trustees—term of office—vacancies.
§ 5. First meeting—president, secretary and treasurer.
§ 6. Duties of treasurer.
§ 7. Interest in contract prohibited to trustees, officer, agent or employés.
§ 8. Annual settlement of accounts with Auditor of Public Accounts.
§ 9. Board to meet quarterly.
§ 10. Location of site.
§ 11. Contracts for and erection of buildings—how constructed—appointmen of superintendent of construction.
§ 12. Appointment of instructors and officers—text books, apparatus, etc.
§ 13. Each county entitled to gratuitous instruction for one pupil; how choser
§ 14. Appropriates $75,000 for erection o building, furniture, improving lan and first year's instruction.
How drawn.
§ 15. Expenses of building, improving, etc fuel, furniture and apparatus, salaries, etc., to be a charge upon Stat Treasury; all other expenses charge able against pupils.
§ 16. Trustees to receive only traveling an personal expenses—how drawn.

AN ACT *to establish and maintain the Western Illinois State Normal School.*

SECTION 1. *Be it enacted by the People of the State of Illinois represented in the General Assembly:* That a body politic anc corporate is hereby created, by the name of the Western Illinois State Normal School, to have perpetual succession, with power tc contract and be contracted with, to sue and be sued, to plead and be impleaded, to receive by any legal mode or transfer or conveyance property of any description, and to have and hold and enjoy the same; also, to make and use a corporate seal, with power to break or change the same; to adopt by-laws, rules and regulations for the government of its members, official agents and employés: *Provided* such by-laws shall not conflict with the constitution of the Unitec States or of this State.

§ 2. The object of the said Western Illinois State Normal Schoo shall be to qualify teachers for the common schools of this State by imparting instruction in the art of teaching in all branches of study which pertain to a common school education, and such other studies as the board of trustees may from time to time prescribe.

§ 3. The powers of the said corporation shall be vested in, and its duties performed by, a board of trustees not exceeding five in number, to be appointed as hereinafter provided.

§ 4. Upon the passage of this act the Governor shall nominate and by and with the advice of the Senate appoint, five citizens of the State as trustees of said institution, two of whom shall serve for twc years, and three for four years, and until their successors are appointed and enter on duty; and successors in each class shall be appointed in like manner for four years: *Provided*, however, that in case of a vacancy by death or otherwise, the Governor shall appoint a successor for the remainder of the term vacated: *And, pro-*

vided further, that no two members of said board of trustees sha be residents of any one county. The superintendent of public in struction shall be a trustee of said school, *ex-officio*.

§ 5. The board of trustees shall hold their first meeting at——, within one month from the time this act goes into effect, a which meeting they shall elect one of their body president, anothe secretary, and cause a regular record to be made and kept of all the proceedings. The board of trustees shall also appoint a treasure not a member of said board, who shall give bonds to the people o the State of Illinois in double the amount of the largest sum likel to come into his hands, the penalty to be fixed by the board of trus tees, conditioned for the faithful discharge of his duties as treasure with two or more persons as securities.

§ 6. The treasurer shall keep an accurate account of all money received and paid out; the account for articles and supplies of ever kind purchased shall be kept and reported, so as to show the kind quantity and cost thereof.

§ 7. No member, officer or agent of the board of trustees shall b a party to or interested in any contract for materials and supplies.

§ 8. Accounts of this institution shall be stated and settled an nually with the Auditor of Public Accounts. The board of trustee shall, ten days previous to each regular session of the General As sembly, submit to the Governor a report of all their actions and pro ceedings in the execution of their trust, with a statement of a accounts connected therewith, to be by the Governor laid before th General Assembly.

§ 9. The board of trustees shall meet quarterly at such place o places as may be agreed on, and, until the building is completed as much oftener as may be necessary, but thereafter the meeting shall be at the school.

§ 10. The board of trustees shall, as soon as practicable afte their appointment, arrange to receive from the localities desiring t secure the location of said school, proposals for donation of a suitabl site and other valuable considerations, and shall locate the same i the place offering the most advantageous conditions, all things con sidered, as nearly central as possible in that portion of the Stat lying west of the fourth principal meridian, in what is known as th "military tract," with a view of obtaining a good water supply an other conveniences for the use of said institution.

§ 11. Upon the selection and securing of the land aforesaid th board of trustees shall proceed to secure plans and to contract fo the erection of a building in which to furnish educational facilitie for such number of students as hereinafter provided for; also for th improvement of the land so as to make it available for the use of th institution. The building shall be constructed upon the most ap proved plans for use, and shall be of sufficient capacity to accomme date not fewer than five hundred students, with the officers an necessary attendants. The outside walls to be of stone or brick, par

tition walls of brick, and the entire building made fire-resisting an so constructed as to be warmed in the most healthful and economic manner, with ample ventilation in all its parts. Said plans shall l accompanied by specifications and an itemized statement of tl amount required for the erection and completion of the building i accordance therewith; but no plans or specifications shall be adopte by the board of trustees until the same shall have been submitted and approved by the Governor.

The board of trustees shall appoint a competent and trustwortl superintendent of the building and improvements aforesaid, who duty it shall be to be present during the progress of the work and see that every brick, stone and piece of timber used is sound a properly placed, and whose right it shall be to require contracto and their employés to conform to his directions in executing the contracts: *Provided*, however, that said board of trustees shall n appoint any one of its number such superintendent: *And, provide further*, that the building aforesaid may be erected and the improv ments made under the direction of the board of trustees and superi tendent without letting the same to contractors.

§ 12. The board of trustees shall appoint instructors and suc officers as may be required in said school, fix their respective salarie prescribe their several duties, and shall have power to remove any them for proper cause.

It shall prescribe the text books, apparatus and furniture to l used in said school, and provide the same, and shall make all rul and regulations necessary for its management.

§ 13. Each county in the State shall be entitled to gratuitous i. struction for one pupil in said school, to be chosen in the followir manner: The superintendent of schools in each county shall r ceive and register the names of all applicants for admission to sa school, and shall examine said applicants at such time and in suc manner as the board of trustees may direct, and the applicant foun to possess the highest qualifications shall be accepted as the pupil which said county is entitled. The board of trustees shall have tl power, if such pupil does not sign and file with the secretary of tl board of trustees a declaration that he or she will teach in the publ schools within this State not fewer than three years, in case that e gagements can be secured by reasonable efforts, to require said pu to provide for the payment of such fees for tuition as the board trustees may prescribe.

§ 14. To enable the board of trustees to erect said building, supply the necessary furniture for the same, to improve said lan and for the first year's instruction, the sum of seventy-five thousa dollars is hereby appropriated out of the State treasury, payable the orders of said board of trustees as required for use, in sums n to exceed ten thousand dollars per month, the first payment to l made on the first day of July, 1900, and subsequent payments sha

be accompanied by an account, sustained by vouchers, showing to satisfaction of the Auditor, and with the approval of the Goverr the expenditure of the previous payment.

§ 15. The expense of the building, improving, repairing and s plying fuel and furniture, the necessary apparatus for conduct said school, the salaries or compensation of the trustees, superinte ents, assistants, agents and employés shall be a charge upon State treasury: all other expenses shall be chargeable against pupils of said school, and the board of trustees shall regulate charges accordingly.

§ 16. The trustees of said school shall receive only their perso and traveling expenses, and the Auditor is hereby authorized to sue warrants quarterly, upon presentation of itemized statements such accounts by said trustees, verified by affidavits, as to their act personal and traveling expenses.

APPROVED April 24, 1899.

ARBITRATION.

STATE BOARD.

§ 1. Amends section 3, act 1895, creating State Board of Arbitration.

§ 3. Application for hearing—notice to parties interested—witnesses compelled to attend.

§ 2. Inserts after section 5 sections 5a, 5b.

§ 5a. Proceedings in case of failure to abide by decision of board—penalty.

§ 5b. Duties of Board of Arbitra when application is made by tw more employers or their emplo

§ 3. Inserts after section 6 section 6a.

§ 6a. Board to be notified in case strike or lockout, actual or thr ened.

§ 4. Emergency.

AN ACT *to amend Section 3 of "An act to create a State Board Arbitration for the investigation or settlement of differences tween employers and employés, and to define the powers and ties of said board," approved August 2, 1895, and to insert said act three new sections to be known as Section 5a, Section and Section 6a.*

SECTION 1. *Be it enacted by the People of the State of Illin represented in the General Assembly:* That section 3 of "An act create a State board of arbitration for the investigation or settlem of differences between employers and their employés, and to def the powers and duties of said board," approved August 2, 1895, amended so as to read as follows:

"§ 3. Said application shall be signed by said employer or b majority of his employés in the department of the business in wh the controversy or difference exists, or by both parties, and shall c tain a concise statement of the grievances complained of, and a prom to continue on in business or at work without any lockout or str

LAWS

OF THE

STATE OF ILLINOIS

ENACTED BY THE

SEVENTIETH GENERAL ASSEMBLY

AT THE

REGULAR BIENNIAL SESSION

BEGUN AND HELD AT THE CAPITOL, IN THE CITY OF SPRINGFIELD, ON THE NINTH DAY OF JANUARY A. D., 1957, AND ADJOURNED ON THE TWENTY-NINTH DAY OF JUNE, A. D. 1957

Volume I

(Printed by authority of the General Assembly of the State of Illinois.)

SCHOOLS.

WESTERN ILLINOIS UNIVERSITY—NAME CHANGE—TITLE AMENDED.

§ 1. Amends Section 2 of Act of 1899. § 2. Title Amended.
§ 2. Objects.

(SENATE BILL No. 500. APPROVED JULY 5, 1957.)

AN ACT *to amend the title and Section 2 of "An Act in relation to the Western Illinois State College at Macomb", approved April 24, 1899, as amended.*

Be it enacted by the People of the State of Illinois, represented in the General Assembly:

SECTION 1. Section 2 of "An Act in relation to the Western Illinois State College at Macomb", approved April 24, 1899, as amended, is amended to read as follows:

§ 2. The object of Western Illinois University at Macomb shall be to qualify teachers for the common schools of this State by imparting instruction in the art of teaching in all branches of study, which pertain to a common school education, and such other studies as the Teachers College board may from time to time prescribe.

§ 2. The title of said Act is amended to read as follows:

"An Act in relation to Western Illinois University".

Passed in General Assembly June 25, 1957.

APPROVED July 5, 1957. (Ill. Rev. Stat. Vol. 2, p. 1240.)

SCHOOLS.

SCHOLARSHIPS—WESTERN ILLINOIS UNIVERSITY—NAME CHANGE.

§ 1. Amends Sections 30-1, 30-3 and 30-5 of Act of 1945.
§ 30-1. Scholarships Awarded—Rights Conferred.
§ 30-3. Certification of Names by Principal.
§ 30-5. Scholarships to Veterans.

(SENATE BILL No. 601. APPROVED JULY 5, 1957.)

AN ACT *to amend Sections 30-1, 30-3 and 30-5 of "The School Code", approved May 1, 1945, as amended.*

Be it enacted by the People of the State of Illinois, represented in the General Assembly:

SECTION 1. Sections 30-1, 30-3 and 30-5 of "The School Code", approved May 1, 1945, as amended, are amended to read as follows:

§ 30-1. There shall be awarded annually at the end of each school year to each recognized four year public, private and parochial high school with an enrollment of fewer than 500 students, three scholarships; to each such school with an enrollment of 500 to 1,000 students,