

quarterly and may promulgate rules under ch. 227, approve the laboratory of hygiene budget, set fees, set priorities and make final approval of laboratory resources so that the laboratory can act in response to agencies' planned objectives and program priorities.

(b) The laboratory shall provide complete laboratory services in the areas of water quality, air quality, public health and contagious diseases for appropriate state agencies, and may perform examinations for licensed physicians, veterinarians, local health officers, as defined in s. 250.01 (5), and resource management officials as may be necessary for the prevention and control of those diseases and environmental hazards which cause concern for public health and environmental quality.

(c) The laboratory shall provide analytical support to the appropriate state agencies charged with water system evaluation. The support service shall include an evaluation from a public health standpoint and analytical support to ascertain the water's suitability for manufacturing, commercial and recreational purposes as determined by the rules promulgated by the department of health services, the department of natural resources and the department of agriculture, trade and consumer protection.

(d) The laboratory shall be operated to furnish a complete laboratory service to the department of health services and the department of natural resources in the areas of water quality, air quality, public health and contagious diseases and to make available to the system, the department of health services and the department of natural resources such facilities for teaching in the fields of public health and environmental protection as may be derived from such a laboratory.

(e) The technical staff and other employees necessary to the operation of the laboratory shall be employed under the classified service by the director. The board, upon the recommendation of the chancellor of the University of Wisconsin–Madison, with the approval of the laboratory of hygiene board, shall appoint the director of the laboratory and such other members of its professional staff as are required for the administration of the laboratory.

(em) The laboratory of hygiene board shall create and maintain a roster of scientists and other persons with technical expertise who are willing to work for the laboratory of hygiene if the governor declares that an emergency related to public health exists. If the governor declares such an emergency, the laboratory of hygiene board shall hire as limited-term employees the requisite number of persons from the roster to assist the department of health services under s. 250.042.

(f) The laboratory of hygiene board may impose a fee for each test conducted by the laboratory. Any test conducted for a local unit of government is exempt from the fee unless the test is outside the state public health care mission or is required under 42 USC 300f to 300j, as determined by the laboratory of hygiene board. The laboratory may charge state agencies through contractual arrangements for the actual services rendered.

(g) The laboratory of hygiene board shall submit biennial budget requests reflecting joint budgetary planning with agencies served, and any information required by the department of administration under s. 16.43, directly to the department of administration.

(12) PSYCHIATRIC RESEARCH INSTITUTE. (a) The board shall house, equip and maintain the psychiatric research institute as a program of the University of Wisconsin–Madison Center for Health Sciences. The psychiatric research institute shall be a facility for research, development and service to the state in the field of mental health. The institute may exercise the powers granted under s. 46.044.

(b) All property used by the Wisconsin Psychiatric Institute established under s. 46.044, except real property used by the institute and except property of the University of Wisconsin Hospitals and Clinics, is transferred to the board which shall hold such property for the use of the psychiatric research institute.

(c) The institute shall investigate medical and social conditions which directly or indirectly result in state care; develop and pro-

vide measures to relieve and prevent the need for state care; undertake special education and training; and generally seek by research and investigation to prevent conditions which result in state care. The institute shall render, under mutual agreement, services to the state institutions under the jurisdiction of the department of health services and the department of public instruction. Such state institutions are open to the institute for research and training.

(12m) STATE CARTOGRAPHER. The state cartographer shall:

(a) Establish and maintain a union catalog of current and historical reference and thematic maps of all scales available in municipal, county, state and federal agencies relating to this state.

(b) Promote liaison among the municipal, county, state and federal mapping agencies and surveyors to facilitate coordination and to exchange information on mapping and cartographic activities.

(c) Keep abreast of the progress made by mapping agencies and their mapping developments.

(d) Collect, maintain and disseminate information regarding innovation in cartographic techniques and mapping procedures, map and air photo indexes and control data, map accuracy standards, legal aspects of map publication and such other matters as will facilitate an effective cartographic program for the state.

(e) Publish and distribute such special maps and map information as will promote the mapping of the state and preparation and use of maps by individuals, only to the extent, however, that such publication and distribution is not appropriately within the activities of any other state or commercial agency.

(f) Assist the department of natural resources in its work as the state representative of the U.S. geographic board and its other functions under s. 23.25.

(13g) UNIVERSITY OF WISCONSIN HOSPITALS AND CLINICS. (a) The board shall establish at the University of Wisconsin–Madison the "University of Wisconsin Hospitals and Clinics".

(b) The board shall maintain, control and supervise the use of the University of Wisconsin Hospitals and Clinics, for the purposes of:

1. Delivering comprehensive, high-quality health care to patients using the hospitals and to those seeking care from its programs, including a commitment to provide such care for the medically indigent.

2. Providing an environment suitable for instructing medical and other health professions students, physicians, nurses and members of other health-related disciplines.

3. Sponsoring and supporting research in the delivery of health care to further the welfare of the patients treated and applying the advances in health knowledge to alleviate human suffering, promote health and prevent disease.

4. Assisting health programs and personnel throughout the state and region in the delivery of health care.

(d) This subsection applies only in the event that the on-campus facilities, as defined in s. 233.01 (7), leased to the University of Wisconsin Hospitals and Clinics Authority under s. 36.11 (28), and any improvements, modifications or other facilities specified in s. 233.04 (7) (c), are transferred to the board under s. 233.04 (3b) (b), (7g) (b) or (7p) (b).

(13m) MEDICAL STUDENT TRANSFER PROGRAM. The board shall establish a program in the University of Wisconsin School of Medicine and Public Health to consider the transfer of residents of this state from foreign medical schools after their 2nd year of study.

(13s) MEDICAL PRACTICE IN UNDERSERVED AREAS. The board shall allocate \$400,000 in each fiscal year for the department of family medicine and practice in the University of Wisconsin School of Medicine and Public Health to support the Wisconsin Academy for Rural Medicine, the Academy for Center-city Medical Education, and the Wisconsin Scholars Academy programs. The board may not expend any moneys allocated under this sub-

section in a fiscal year unless the board receives \$400,000 in gifts and grants from private sources in that fiscal year for supporting such programs.

(14) GRADUATE STUDENT FINANCIAL AID. The board shall establish a grant program for minority and disadvantaged graduate students enrolled in the system. The board shall give preference in awarding grants under this subsection to residents of this state. The board may not make a grant under this subsection to a person whose name appears on the statewide support lien docket under s. 49.854 (2) (b), unless the person provides to the board a payment agreement that has been approved by the county child support agency under s. 59.53 (5) and that is consistent with rules promulgated under s. 49.858 (2) (a).

(14m) MINORITY AND DISADVANTAGED PROGRAMS. (a) The board shall fund programs for recruiting minority and disadvantaged students and for minority and disadvantaged students enrolled in the system.

(b) By April 15, 1992, and annually thereafter, the board shall adopt a precollege, recruitment and retention plan for minority and disadvantaged students enrolled in the system.

(c) By April 15, 1992, and annually thereafter by April 15, the board shall submit a report to the governor and to the chief clerk of each house of the legislature for distribution to the appropriate standing committees under s. 13.172 (3). The report shall include all of the following:

1. The plan adopted under par. (b).
2. All financial aid distributed to students, categorized by ethnic group, class level and dependency status. The report shall include information on financial need, percentage of need satisfied by loan, percentage of need satisfied by grant and the percentage remaining unsatisfied.

(15) MILITARY INSTRUCTION. The board may provide courses in military science and tactics.

(18) SCHOOL OF VETERINARY MEDICINE. The board shall establish and maintain a school of veterinary medicine at the University of Wisconsin–Madison. Existing facilities shall be used to the maximum possible extent for auxiliary instructional and research support of the veterinary program.

(19) MODEL SCHOOL SPECIAL EDUCATION PROGRAM. (a) The board may establish at the University of Wisconsin–Madison a model school for children with disabilities, as defined in s. 115.76 (5). The school shall utilize practical demonstration techniques to train teachers and other support personnel under s. 115.28 (7) (c).

(b) The board may enter into an agreement with the school board of any school district to provide special education and related services through the model school to children with disabilities. The board may charge tuition for children served in the model school. Tuition charges made under such agreements shall be based on the net cost of providing the special education and other related services.

(21) SCHOOL OF LAW; PART-TIME ENROLLMENT AND NIGHT COURSES. The board shall direct the School of Law to:

- (a) Allow resident students who are admitted to law school to enroll in part-time programs;
- (b) Allow resident students who are admitted to law school 6 years after first enrolling to complete requirements for a degree; and
- (c) Offer to resident students who are admitted to law school a range of courses in the evening, including required courses necessary to be admitted to the state bar under SCR 40.03.

(21m) GREAT LAKES INDIAN LAW PROGRAM. The board shall establish a Great Lakes Indian law program at the University of Wisconsin–Madison Law School.

(22) SCHOOL OF ALLIED HEALTH PROFESSIONS. The board may establish a School of Allied Health Professions at the University of Wisconsin–Milwaukee.

(23) ROBERT M. LA FOLLETTE INSTITUTE OF PUBLIC AFFAIRS. There is established a Robert M. La Follette institute of public affairs at the University of Wisconsin–Madison. The institute shall engage in research, public service and educational activities to advance the knowledge of public affairs and the application of that knowledge to the needs of this state.

(23m) WILDER CRANE PROFESSORSHIP OF GOVERNMENT. The board shall establish the Wilder Crane professorship of government at the University of Wisconsin–Milwaukee department of political science.

(24) EMPLOYEE-OWNED BUSINESSES PROGRAM. Through the University of Wisconsin small business development center, in cooperation with the Wisconsin Economic Development Corporation, the technical college system board and the University of Wisconsin–Extension, the board shall create, as needed, educational programs to provide training in the management of employee-owned businesses and shall provide technical assistance to employee-owned businesses in matters affecting their management and business operations, including assistance with governmental relations and assistance in obtaining management, technical and financial assistance.

(25) INDUSTRIAL AND ECONOMIC DEVELOPMENT RESEARCH PROGRAM. (a) The board shall award industrial and economic grants to fund industrial and economic development research projects and outreach activities.

- (b) In awarding grants under par. (a) the board shall:
1. Receive project proposals from system researchers.
 2. Provide for a review process for project proposals by appropriate professionally qualified reviewers.
 3. Specify the duration of the project to be funded by the grant.

(c) Biennially by November 15, the board shall submit a report to the joint committee on finance specifying the projects funded under this subsection in the previous fiscal biennium, the duration of the funded projects and the relationship of the funded projects to this state's economy.

(26) CHILD CARE CENTERS. A college campus may establish a child care center.

(27) INTEGRATED AGRICULTURE PROGRAM. The board shall establish an integrated agriculture program.

(28) SCHOOLS OF BUSINESS. The board shall support improvements in master's level business programs. The board may provide financial support for such improvements only if it receives matching funds for the same purpose from private contributions.

(29) ENVIRONMENTAL EDUCATION. The board shall seek the advice of the environmental education board on the development of environmental education programs.

(29m) CENTER FOR ENVIRONMENTAL EDUCATION. There is established in the College of Natural Resources at the University of Wisconsin–Stevens Point a center for environmental education to assist in the development, dissemination, implementation, and evaluation of environmental education programs for elementary and secondary school teachers and pupils. The center shall do all of the following:

- (a) Assist the environmental education board in addressing statewide teacher training needs in environmental education and in administering grants under s. 36.54 (2).
- (b) Assist the department of public instruction to periodically assess and report to the environmental education board on the environmental literacy of this state's teachers and students.
- (c) Develop, offer and evaluate environmental education courses for teachers.
- (d) Select and train natural resource and environmental education specialists with teaching experience to assist in providing environmental education courses and programs to teachers in this state.

(e) Assist the department of public instruction and cooperative educational service agencies to assist school districts in conducting environmental education needs assessments.

(f) Provide environmental education workshops and consulting services to teacher educators from teacher training institutions located in this state.

(g) Establish an environmental education curriculum and materials center for use by school teachers, faculty of teacher training institutions located in this state and others in educational programs who need such materials.

(h) Assist the University of Wisconsin–Stevens Point College of Natural Resources in providing opportunities for teachers to complete advanced training in environmental education through the college's master's degree program.

(29r) STUDY ON THE REINTRODUCTION OF ELK. (a) The board shall direct the University of Wisconsin–Stevens Point to conduct a study to determine the feasibility of reintroducing elk into the northern part of the state and to formulate a management plan for the reintroduction of elk if the conclusions of the study demonstrate that the reintroduction is feasible.

(b) The University of Wisconsin–Stevens Point shall conduct the study by monitoring the behavior of an experimental herd that the university shall bring into the state. The university shall also assess the herd's compatibility with other resources in the area where the study is conducted.

(30) POLLUTION PREVENTION. The board shall maintain in the extension a solid and hazardous waste education center to promote pollution prevention, as defined in s. 299.13 (1) (dm). In cooperation with the department of natural resources, the center shall conduct an education and technical assistance program to promote pollution prevention in this state.

(30g) RECYCLING MARKET DEVELOPMENT PROGRAM. The board shall establish in the extension a program of education and technical assistance related to recycling market development. The program shall serve waste generators; solid waste scrap brokers, dealers and processors; business entities that use or could use recovered materials or that produce or could produce products from recovered materials and persons who provide support services to those business entities; and the general public.

(30m) AGRICULTURAL TECHNOLOGY AND FAMILY FARM PROGRAMS. The board may establish agricultural technology and family farm programs in the College of Agricultural and Life Sciences at the University of Wisconsin–Madison.

(31) BIOTECHNOLOGY EDUCATION; CONSUMERS. The board shall establish extension programs to educate consumers about biotechnology processes and products and risk assessment techniques.

(32) AGRICULTURAL SAFETY AND HEALTH CENTER. (a) The board shall establish an Agricultural Safety and Health Center in the extension. The center shall do all of the following:

1. Develop curriculum and materials for a tractor and machine operation safety training course for persons who are at least 12 years of age but under 18 years of age that is equivalent to the requirements, other than age, specified under 29 CFR 570.70 to 570.72.

2. Perform instructor training and coordination necessary to provide a statewide program of tractor and machinery operation safety training to persons who are at least 12 years of age but under 18 years of age and certification of persons successfully completing such training.

3. Develop and disseminate educational and informational materials and present programs on farm safety and health topics.

(b) The board shall award grants totaling not more than \$500 annually per county to sponsors of farm safety education, training or information programs. To be eligible for a grant, a sponsor shall:

1. Secure or provide equal matching funds from private or public sources.

2. Demonstrate the need for the program.

3. Demonstrate that the program for which a grant is sought was developed in consultation with extension personnel, public health personnel, vocational agriculture instructors or other persons with expertise or interest in farm safety topics.

(33) QUALITY IMPROVEMENT AWARDS. The board annually may award up to \$500 each to no more than 10 system employees who make suggestions that result in significant quality improvements for the system relating to supplies and expenses. The board shall appoint a council under s. 15.04 (1) (c) to nominate recipients for the awards. The board shall not make more than one award to an employee in the same fiscal year. An award is not part of an employee's base pay.

(34) CENTER FOR URBAN LAND ECONOMICS RESEARCH. The board shall establish a center for urban land economics research in the School of Business at the University of Wisconsin–Madison to conduct research and undertake educational, public outreach and grant activities related to real estate and urban land economics.

(35m) HERBARIUM. The board shall maintain an herbarium at the University of Wisconsin–Madison to be known as the "Wisconsin State Herbarium".

(36) HIGHER EDUCATION LOCATION PROGRAM. The board shall maintain in the extension a higher education location program to provide information on undergraduate admission requirements, degree programs, enrollment, student financial aid, student housing and admission forms.

(37) AREA HEALTH EDUCATION CENTER. The board shall maintain at the University of Wisconsin–Madison an area health education center to support community–based primary care training programs.

(38) EDUCATIONAL TECHNOLOGY PROJECTS. (a) In this subsection, "educational technology" has the meaning given in s. 16.99 (3).

(b) The board shall provide for projects that have the following purposes:

1. The student information system.

2. The development of system technology infrastructure.

3. The development of curricula to train students enrolled in the schools of education in the use of educational technology in primary and secondary schools.

4. To provide professional development in the use of educational technology for primary and secondary school teachers.

5. To provide faculty with educational technology and to train faculty in its use.

6. To pay the department of administration for telecommunications services provided under s. 16.972 (1).

(39) INSTITUTE FOR EXCELLENCE IN URBAN EDUCATION. There is established an Institute for Excellence in Urban Education at the University of Wisconsin–Milwaukee. The institute shall engage in research, public service and educational activities pertaining to issues in urban public education.

(42) DISTINGUISHED CHAIR OF MILITARY HISTORY. The board shall establish a distinguished chair of military history at the University of Wisconsin–Madison.

(44) INTERNATIONAL BUSINESS DEVELOPMENT. The University of Wisconsin–Milwaukee shall collaborate with other institutions to develop and implement programs and training for Wisconsin businesses and University of Wisconsin System faculty in the area of international business development.

(46) MENINGOCOCCAL DISEASE AND HEPATITIS B. (a) The board shall do all of the following:

1. Annually, provide detailed information on the risks associated with meningococcal disease and hepatitis B and the availability and effectiveness of vaccines against the diseases to each enrolled student, if he or she is at least 18 years old, or to the student's parent or guardian, if the student is a minor.

2. Require a student who resides in a dormitory or residence hall, or the student's parent or guardian if the student is a minor, to affirm that the student received the information under subd. 1.

3. Require a student who resides in a dormitory or residence hall to affirm whether he or she has received the vaccination against meningococcal disease and to provide the date of the vaccination, if any.

4. Require a student who resides in a dormitory or residence hall to affirm whether he or she has received the vaccination against hepatitis B and to provide the date of the vaccination, if any.

5. Maintain a confidential record of the affirmations and the dates of the vaccinations of each student under subds. 3. and 4.

(b) Nothing in this subsection requires the board to provide or pay for vaccinations against meningococcal disease or hepatitis B.

(47) DISCOVERY FARM GRANTS. (a) In this subsection, "discovery farm" means an operating commercial farm that conducts on-farm research under the Wisconsin agricultural stewardship initiative.

(b) From the appropriation under s. 20.285 (1) (qr), the board shall make grants through the extension to operators of discovery farms for research and outreach activities under the Wisconsin agricultural stewardship initiative.

(48) LUMBER GRADING TRAINING PROGRAM. (a) In this subsection:

1. "Department" means the department of natural resources.

2. "Department employee" means an employee of the department who is knowledgeable in the marketing of forest products and who is selected by the secretary to act under this subsection.

(b) The forest products outreach program at the University of Wisconsin–Stevens Point, in cooperation with the department, shall establish a basic lumber grading training program for individuals and establish the general requirements for successfully completing the training program, including requirements for initial certification and recertification. The training program shall be offered in the extension on an annual basis. The faculty at the forestry outreach program, in cooperation with the department employee, shall develop and establish the content of the training program and shall determine the certification requirements for instructors teaching the training program. Instructors shall be certified by the department.

(c) The department, in cooperation with the board, shall establish a procedure under which the department determines successful completion of the training program and issues certifications of accomplishment to the individuals who are certified or recertified as having successfully completed the training program. Under the procedure, the department employee may delegate to the program instructors the process of determining successful completion and issuing certificates of accomplishment.

(d) An individual holding an initial certificate of accomplishment shall be recertified under the training program every 5 years.

(e) The department employee may exempt from the training program an individual who has any of the following:

1. A bachelor's or postgraduate degree in forest products or wood science and technology.

2. A degree that is equivalent to a degree specified in subd. 1.

3. A level of experience or background in understanding wood properties, construction, and design that the department employee determines to be equivalent to the level of understanding held by an individual who successfully completes the training program.

(f) The department employee shall issue a certificate of accomplishment to each individual who meets the requirement under par. (e). A certificate of accomplishment issued under this subdivision applies only to the initial certification requirement and an individual receiving such a certificate must be recertified as required under par. (d).

(49) ACADEMIC FEE INCREASE GRANTS. The board may make grants to resident undergraduate students who do not receive grants under s. 39.435 that are payable from the appropriation under s. 20.235 (1) (fe), whose annual family income is less than \$60,000, and who have unmet financial need. Beginning in fiscal year 2011–12, the board may make a grant under this subsection only to those students enrolled in the system during fiscal year 2010–11 who maintain continuous enrollment. A grant to a student under this subsection shall be in an amount determined by the board that corresponds to any increase, or any portion of an increase, in academic fees charged to the student, but may not exceed the amount of the student's unmet need. The board may not make a grant under this subsection to a student whose name appears on the statewide support lien docket under s. 49.854 (2) (b), unless the student provides to the board a payment agreement that has been approved by the county child support agency under s. 59.53 (5) and that is consistent with rules promulgated under s. 49.858 (2) (a).

(49m) CAREER CONVERSATIONS PROGRAM. (a) In this subsection:

1. "Center" means the Center on Education and Work at the University of Wisconsin–Madison.

2. "Pilot period" means the period beginning on the date that the program is established and ending on May 15, 2011.

3. "Program" means the program established under par. (b).

(b) The center shall establish a program for students enrolled in grades 7 to 12 to engage in webcam conversations about careers with individuals in this state who have careers in math, science, agricultural education, technology education, or information technology. The center shall develop criteria for choosing the classrooms that may participate in the program during the pilot period. The program shall satisfy all of the following:

1. The program shall select individuals for conversations who have careers that the center determines are in the greatest demand in this state.

2. The program shall use student discussion guides developed by the center to facilitate the conversations.

3. The program shall allow for recording the conversations for future viewing, at schools or over the Internet, by interested parties, including parents of students.

4. The program shall include requirements for promoting participation in the conversations among students, parents, and the business community; measuring student participation in the conversations; notifying parents and the business community after conversations take place; and tracking the study plans of students who participate in the conversations.

(c) The center shall evaluate the effectiveness of the program during the pilot period in promoting careers in math, science, agricultural education, technology education, and information technology. If, based on the results of the evaluation, the center determines that the program has been effective in promoting such careers, the center may continue the program after the pilot period and may expand the program by allowing participation by additional classrooms. The center shall prepare a report regarding the evaluation and describing whether the center has continued or expanded the program, and submit the report to the appropriate standing committees of the legislature under s. 13.172 (3), the department of public instruction, and the department of workforce development.

(50) SCHOOL OF PUBLIC HEALTH. The board may create a school of public health at the University of Wisconsin–Milwaukee.

(51) **SCHOOL OF FRESHWATER SCIENCES.** The board may create a school of freshwater sciences at the University of Wisconsin–Milwaukee.

(53) **BUSINESS PLAN COMPETITION.** The board shall support a business plan competition program existing on May 25, 2010, at institutions and college campuses other than the University of Wisconsin–Madison that makes entrepreneurial expertise available to students and that has ties to campus-based business plan contests and national organizations that foster student entrepreneurship. The board shall provide financial support of no more than \$125,000 annually if the board receives matching funds for the same purpose from private contributions.

History: 1973 c. 333 ss. 68, 201f(2); 1973 c. 335; 1975 c. 39, 339, 408 Supp.; 1975 c. 430 s. 80; 1977 c. 26, 29; 1977 c. 418 ss. 271 to 273, 924 (18) (e), (50); 1977 c. 422; 1977 c. 447 s. 206; 1979 c. 34; 1979 c. 90 s. 23; 1979 c. 177; 1981 c. 20, 93, 237, 314, 346; 1983 a. 27, 387, 524; 1983 a. 538 s. 271; 1985 a. 29; 1985 a. 182 s. 57; 1985 a. 332 s. 251 (1); 1987 a. 27, 186, 399, 403; 1989 a. 31, 56, 249, 299, 325, 335, 353, 359; 1991 a. 32, 39, 167, 269; 1993 a. 16, 27, 399, 455; 1995 a. 27 ss. 1767 to 1775k, 9116 (5), 9126 (19), 9145 (1); 1995 a. 54, 101, 216, 225, 227, 378, 404, 417; 1997 a. 27 ss. 1163 to 1168k, 9456 (3m); 1997 a. 164, 178; 1997 a. 237 ss. 82v, 722s; 1997 a. 283; 1999 a. 9; 2001 a. 16, 103, 109; 2003 a. 33 ss. 933 to 935, 2811; 2003 a. 48 ss. 10, 11; 2003 a. 61; 2003 a. 206 s. 23; 2005 a. 25 ss. 696, 697, 2493; 2005 a. 404; 2007 a. 20 ss. 732i, 732x, 9121 (6) (a); 2007 a. 208; 2009 a. 28, 180, 185, 265, 271; 2011 a. 10; 2011 a. 32; 2011 a. 260 s. 80.

36.27 Tuition. (1) BOARD OF REGENTS TO ESTABLISH. (a) Subject to par. (b), the board may establish for different classes of students differing tuition and fees incidental to enrollment in educational programs or use of facilities in the system. Except as otherwise provided in this section, the board may charge any student who is not exempted by this section a nonresident tuition. The board may establish special rates of tuition and fees for the extension and summer sessions and such other studies or courses of instruction as the board deems advisable.

(b) The board shall permit a person who is 60 years of age or older to audit a course without paying an auditor's fee if the person is a resident of this state, as determined under sub. (2) (e), space is available in the course and the instructor approves.

(2) **NONRESIDENT TUITION EXCEPTIONS.** (a) Students qualifying under any of the following categories, while they continue to be residents of this state, are entitled to exemption from nonresident tuition but not from incidental or other fees:

1. Any adult student who has been a bona fide resident of the state for 12 months next preceding the beginning of any semester or session for which such student registers at an institution.

2. Any minor student, if one or both of the student's parents have been bona fide residents of this state for at least 12 months next preceding the beginning of any semester or session for which the student registers at an institution.

3. Any adult student who is a dependent of his or her parents under 26 USC 152 (a), if one or both of the student's parents have been bona fide residents of this state for at least 12 months next preceding the beginning of any semester or session for which the student registers at an institution.

4. Any minor student who has resided substantially in this state during the years of minority and at least 12 months next preceding the beginning of any semester or session for which such student registers at an institution.

5. Any minor student under guardianship in this state whose legal guardian has been a bona fide resident of this state for at least 12 months next preceding the beginning of any semester or session for which such student registers at an institution.

6. Any adult student who has been employed as a migrant worker for at least 2 months each year for 3 of the 5 years next preceding the beginning of any semester or session for which the student registers at an institution, or for at least 3 months each year for 2 of the 5 years next preceding the beginning of any semester or session for which the student registers at an institution, any adult student whose parent or legal guardian has been so employed while the student was a minor and any minor student whose parent or legal guardian has been so employed. In this sub-

division, "migrant worker" has the meaning specified in s. 103.90 (5).

(am) Any person who is a refugee, as defined under 8 USC 1101 (a) (42), who moved to this state immediately upon arrival in the United States and who has resided in this state continuously since then is entitled to the exemption under par. (a) if he or she demonstrates an intent to establish and maintain a permanent home in Wisconsin according to the criteria under par. (e).

(b) 1. Nonresident members of the armed forces and persons engaged in alternative service who are stationed in this state on active duty and their spouses and children are entitled to the exemption under par. (a) during the period that such persons are stationed in this state.

2. Members of the armed forces who reside in this state and are stationed at a federal military installation located within 90 miles of the borders of this state, and their spouses and children, are entitled to the exemption under par. (a).

3. Nonresident persons who served in active duty in the U.S. armed forces for at least 10 years, who were honorably discharged from such service within 4 years before applying at an institution, and who filed state income tax returns for at least 8 of the last 10 years of active duty in the U.S. armed forces, and their spouses and children are entitled to the exemption under par. (a).

4. A person who was a resident of this state at the time of entry into active duty, who is a resident of and living in this state at the time of registering at an institution, and who is a veteran, as defined in s. 45.01 (12) is entitled to the exemption under par. (a).

(c) Any student who is a graduate of a Wisconsin high school and whose parents are bona fide residents of this state for 12 months next preceding the beginning of any semester or session for which the student registers at an institution or whose last surviving parent was a bona fide resident of this state for the 12 months preceding death is entitled to the exemption under par. (a).

(cm) Any person continuously employed full time in this state, who was relocated to this state by his or her current employer or who moved to this state for employment purposes and accepted his or her current employment before applying for admission to an institution and before moving, and the spouse and dependents of any such person, are entitled to the exemption under par. (a) if the student demonstrates an intent to establish and maintain a permanent home in Wisconsin according to the criteria under par. (e). In this paragraph, "dependents" has the meaning given in 26 USC 152 (a).

(d) Any person who has not been a bona fide resident of the state for 12 months next preceding the beginning of any semester or session for which such person registers at an institution, except as provided in this subsection, is not exempt from the payment of the nonresident tuition.

(e) In determining bona fide residence at the time of the beginning of any semester or session and for the preceding 12 months the intent of the person to establish and maintain a permanent home in Wisconsin is determinative. In addition to representations by the student, intent may be demonstrated or disproved by factors including, but not limited to, timely filing of a Wisconsin income tax return of a type that only full-year Wisconsin residents may file, voter registration in Wisconsin, motor vehicle registration in Wisconsin, possession of a Wisconsin operator's license, place of employment, self-support, involvement in community activities in Wisconsin, physical presence in Wisconsin for at least 12 months preceding the beginning of the semester or session for which the student registers, and, if the student is not a U.S. citizen, possession of a visa that permits indefinite residence in the United States. Notwithstanding par. (a), a student who enters and remains in this state principally to obtain an education is presumed to continue to reside outside this state and such presumption continues in effect until rebutted by clear and convincing evidence of bona fide residence.

Cross-reference: See also ch. UWS 20, Wis. adm. code.

(2m) **APPEALS.** Any body designated by the board to determine nonresident tuition exemptions under sub. (2) may require a student who has been granted such an exemption to submit information from which the body may determine the student's eligibility for the exemption, the student's eligibility for a different exemption or the student's residency status.

(3) **TUITION REMISSIONS.** Within the limits established by s. 20.285 (2) (d), the board may remit nonresident tuition either in whole or in part at each institution, but not other fees:

(a) To a number of needy and worthy nonresident students upon the basis of merit, to be shown by suitable tests, examinations or scholastic records and continued high standards of scholastic attainment.

(b) To additional individual students who, in the judgment of the board, are deserving of relief from the assessment of nonresident tuition because of extraordinary circumstances.

(c) The board may remit nonresident tuition, in whole or in part, but no other fees, except in special circumstances as approved by the chancellor, to worthy and needy foreign students and to students who are United States citizens but whose residence is not in the United States.

(f) In addition to the remissions of nonresident tuition under this subsection, the board may, as athletic scholarships, grant full remission of fees and nonresident tuition, up to the maximum number allowed by the appropriate athletic conference as recommended by the chancellor of each university.

(g) The board shall remit nonresident tuition and fees, in whole or part, to resident and nonresident graduate students who are fellows or who are employed within the system as faculty, instructional academic staff or assistants with an appointment equal to at least 33% of a full-time equivalent position.

(3m) **FEE REMISSIONS FOR SURVIVORS.** (a) In this subsection:

1. "Correctional officer" has the meaning given in s. 102.475 (8) (a).

1g. "Emergency medical services technician" means an individual under s. 256.01 (5) or (9).

1m. "Fire fighter" means any person employed by this state or any political subdivision of this state as a member or officer of a fire department whose duties include fire fighting or fire fighting training or a member of a volunteer fire department whose duties include fire fighting or fire fighting training.

2. "Law enforcement officer" has the meaning given in s. 165.85 (2) (c) and includes a person appointed as a conservation warden under s. 23.10.

(b) The board shall grant full remission of fees to any resident undergraduate student who is enrolled in a bachelor's degree program and who is any of the following:

1. The child of an ambulance driver, correctional officer, fire fighter, emergency medical services technician or law enforcement officer who was killed in the line of duty in this state or who qualified for a duty disability benefit, as defined in s. 40.65 (4), under the Wisconsin Retirement System, the Employees' Retirement System of the city of Milwaukee, or the Milwaukee County Employee's Retirement System and died as a result of the qualifying disability. The student must be the child of an ambulance driver, correctional officer, fire fighter, emergency medical services technician or law enforcement officer who was so killed or who died as a result of the qualifying disability when the child was under the age of 21 or before the child was born.

2. The surviving spouse of an ambulance driver, correctional officer, fire fighter, emergency medical services technician or law enforcement officer who was killed in the line of duty in this state or who qualified for a duty disability benefit, as defined in s. 40.65 (4), under the Wisconsin Retirement System, the Employees' Retirement System of the city of Milwaukee, or the Milwaukee County Employee's Retirement System and died as a result of the qualifying disability.

(c) The fee remission under par. (b) shall remain in effect until completion of a sufficient number of credits to be awarded a bachelor's degree in the student's major field of study, except that a student must be in good academic standing to receive the remission for the next semester and may not receive a remission for more than 5 consecutive years.

(3n) **FEE REMISSION FOR SPOUSE, SURVIVING SPOUSE, AND CHILDREN OF CERTAIN VETERANS.** (a) In this subsection:

1g. "Academic fees" means the amount charged to a resident student to enroll in a degree credit course, including the University of Wisconsin–Madison Executive MBA Program. In the case of a distance education, online, or other course for which the amount charged to enroll in the course equals at least 100 percent of the cost of offering the course, "academic fees" includes the regular fees charged to a resident student to enroll in the course and any additional fees charged to that student to enroll in that course, other than fees charged for books, supplies, meals, parking, travel, and other miscellaneous expenses incurred for attending the course.

1m. "Eligible veteran" means a person verified by the department of veterans affairs to be either of the following:

a. A person who has served on active duty under honorable conditions in the U.S. armed forces, in forces incorporated as part of the U.S. armed forces, in the national guard, or in a reserve component of the U.S. armed forces; who was a resident of this state at the time of entry into that service; and who, while a resident of this state, died on active duty, died as the result of a service-connected disability, or died in the line of duty while on active or inactive duty for training purposes.

b. A person who was a resident of this state at the time of entry into service described in subd. 1m. a. and who the U.S. department of veteran affairs has awarded at least a 30 percent service-connected disability rating under 38 USC 1114 or 1134.

(b) Except as provided in subs. 1. to 3. and par. (bg), the board shall grant full remission of academic fees and segregated fees for 128 credits or 8 semesters, whichever is longer, less the number of credits or semesters for which the person received remission of fees under s. 38.24 (7) and less the amount of any academic fees or segregated fees paid under 38 USC 3319, to any resident student who is also any of the following:

1. A spouse of an eligible veteran. The remission under this subdivision applies only during the first 10 years after the eligible veteran received the service-connected disability rating.

2. Except as provided in subd. 2m., an unremarried surviving spouse of an eligible veteran. The remission under this subdivision applies only during the first 10 years after the veteran died.

2m. An unremarried surviving spouse of an eligible veteran who had a child with the eligible veteran. The remission under this subdivision applies only until 10 years after the youngest child that the spouse had with the eligible veteran reaches or would have reached 18 years of age, or during the first 10 years after the veteran died, whichever is longer.

3. A child of an eligible veteran, if the child is at least 17 but not yet 26 years of age.

(bg) Before the Board of Regents may grant a remission of academic fees and segregated fees under par. (b), the Board of Regents shall require the resident student to apply to the payment of those fees all educational assistance to which the resident student is entitled under 38 USC 3319. If that educational assistance covers 100 percent of those fees for a credit or semester, that credit or semester shall not count against the 128 credit or 8 semester limit provided in par. (b). If that educational assistance covers less than 100 percent of those fees for a credit or semester and the remission under par. (b) covers the remainder of those fees, the credit or semester shall count against that limit in the proportion that the remission bears to the total academic fees and segregated fees charged for that credit or semester. This requirement applies notwithstanding the fact that the resident student may be entitled

to educational assistance under 10 USC 16132a, 10 USC 16163a, or 38 USC 3500 to 3566 as well as under 38 USC 3319, unless the resident student has 12 months or less of eligibility remaining for educational assistance under 10 USC 16132a, 10 USC 16163a, or 38 USC 3500 to 3566.

(bm) 1. For a resident student who is entitled to educational assistance under 10 USC 16132a, 10 USC 16163a, or 38 USC 3500 to 3566 and under 38 USC 3319, if the amount of educational assistance, not including educational assistance for tuition, to which the resident student is entitled under 10 USC 16132a, 10 USC 16163a, or 38 USC 3500 to 3566 is greater than the amount of educational assistance, not including educational assistance for tuition, that the resident student received under 38 USC 3319, as determined by the higher educational aids board, in the academic year the higher educational aids board shall reimburse the resident student for the difference in those amounts of educational assistance, as calculated by the higher educational aids board, from the appropriation account under s. 20.235 (1) (fz). The higher educational aids board shall make that determination and calculation in consultation with the Board of Regents.

2. If in any fiscal year there are insufficient moneys available in the appropriation account under s. 20.235 (1) (fz) to provide full reimbursement under subd. 1. to all resident students who are eligible for that reimbursement, the higher educational aids board and the Board of Regents shall reimburse those resident students as provided in s. 39.50 (4).

(c) The higher educational aids board shall reimburse the board of regents for all academic fees and segregated fees remitted under par. (b) as provided in s. 39.50 (1) and (3m).

(3p) FEE REMISSION FOR VETERANS. (a) In this subsection:

lg. “Academic fees” has the meaning given in sub. (3n) (a) lg.

lm. “Nonresident tuition” means the amount charged to a nonresident student to enroll in a degree credit course, including the University of Wisconsin–Madison Executive MBA Program. In the case of a distance education, online, or other course for which the amount charged to enroll in the course equals at least 100 percent of the cost of offering the course, “nonresident tuition” includes the regular fees charged to a nonresident student to enroll in the course and any additional fees charged to that student to enroll in that course, other than fees charged for books, supplies, meals, parking, travel, and other miscellaneous expenses incurred for attending the course.

lr. “Veteran” means a person who is verified by the department of veterans affairs as being a resident of this state for purposes of receiving benefits under ch. 45, as being a resident at the time of his or her entry into the U.S. armed forces or forces incorporated in the U.S. armed forces, and as meeting any of the following conditions:

a. The person has served on active duty for at least one qualifying term of service under subd. lr. b. to d. under honorable conditions in the U.S. armed forces or in forces incorporated as part of the U.S. armed forces during a war period or in a crisis zone.

b. The person has served on active duty in the U.S. armed forces or in forces incorporated in the U.S. armed forces under honorable conditions, for 2 continuous years or more or for the full period of his or her initial service obligation, whichever is less.

c. The person has served on active duty for 90 days or more under honorable conditions in the U.S. armed forces or in forces incorporated in the U.S. armed forces during a war period or for any period of service under section 1 of executive order 10957 dated August 10, 1961.

d. The term of service in the U.S. armed forces or in forces incorporated as part of the U.S. armed forces under honorable conditions entitled the person to receive the Armed Forces Expeditionary Medal, established by executive order 10977 on December 4, 1961, the Vietnam Service Medal established by executive order 11231 on July 8, 1965, the Navy Expeditionary Medal, the

Marine Corps Expeditionary Medal, or an equivalent expeditionary or service medal.

e. The person was honorably discharged from the U.S. armed forces or from forces incorporated in the U.S. armed forces for a service-connected disability, for a disability subsequently adjudicated to have been service connected, or for reasons of hardship.

f. The person was released under honorable conditions from the U.S. armed forces or from forces incorporated in the U.S. armed forces due to a reduction in the U.S. armed forces.

(b) Except as provided in par. (bg), the board shall grant full remission of nonresident tuition, academic fees, and segregated fees charged for 128 credits or 8 semesters, whichever is longer, less the number of credits or semesters for which the person received remission of fees under s. 38.24 (8) and less the amount of any academic fees or segregated fees paid under 10 USC 2107 (c), 38 USC 3104 (a) (7) (A), or 38 USC 3313, to any student who is a veteran.

(bg) Before the Board of Regents may grant a remission of nonresident tuition, academic fees, and segregated fees under par. (b), the board shall require the student to apply to the payment of that tuition and those fees all educational assistance to which the student is entitled under 38 USC 3313. If that educational assistance covers 100 percent of that tuition and those fees for a credit or semester, that credit or semester shall not count against the 128 credit or 8 semester limit provided in par. (b). If that educational assistance covers less than 100 percent of that tuition and those fees for a credit or semester and the remission under par. (b) covers the remainder of that tuition and those fees, the credit or semester shall count against that limit in the proportion that the remission bears to the total nonresident tuition, academic fees, and segregated fees charged for that credit or semester. This requirement applies notwithstanding the fact that the student may be entitled to educational assistance under 10 USC 16131 to 16137, 10 USC 16161 to 16166, or 38 USC 3001 to 3036 as well as under 38 USC 3313, unless the student has 12 months or less of eligibility remaining for educational assistance under 10 USC 16131 to 16137, 10 USC 16161 to 16166, or 38 USC 3001 to 3036.

(bm) 1. For a student who is entitled to educational assistance under 10 USC 16131 to 16137, 10 USC 16161 to 16166, or 38 USC 3001 to 3036 and under 38 USC 3313, if the amount of educational assistance, not including educational assistance for tuition, to which the student is entitled under 10 USC 16131 to 16137, 10 USC 16161 to 16166, or 38 USC 3001 to 3036 is greater than the amount of educational assistance, not including educational assistance for tuition, that the student received under 38 USC 3313, as determined by the higher educational aids board, in the academic year the higher educational aids board shall reimburse the student for the difference in those amounts of educational assistance, as calculated by the higher educational aids board, from the appropriation account under s. 20.235 (1) (fz). The higher educational aids board shall make that determination and calculation in consultation with the Board of Regents.

2. If in any fiscal year there are insufficient moneys available in the appropriation account under s. 20.235 (1) (fz) to provide full reimbursement under subd. 1. to all students who are eligible for that reimbursement, the higher educational aids board and the Board of Regents shall reimburse those students as provided in s. 39.50 (4).

(c) The higher educational aids board shall reimburse the board of regents for all nonresident tuition, academic fees, and segregated fees remitted under par. (b) as provided in s. 39.50 (1) and (3m).

(3r) FEE REMISSIONS FOR FUNERAL ASSISTANTS. The board shall grant a \$25 remission of nonresident tuition or academic fees to any student enrolled in the system as an undergraduate for each valid voucher issued to the student under s. 45.60 (3).

(4) TUITION AWARD PROGRAM. (a) The board may annually exempt from nonresident tuition, but not from incidental or other

fees, up to 300 students enrolled at the University of Wisconsin–Parkside as juniors or seniors in programs identified by that institution as having surplus capacity and up to 225 students enrolled at the University of Wisconsin–Superior in programs identified by that institution as having surplus capacity.

(b) A student who received an exemption from nonresident tuition under 1987 Wisconsin Act 27, section 3054 (2g) (a) during the 1987–88 and 1988–89 academic years, or who receives an exemption from nonresident tuition under par. (a), shall continue to receive an exemption from nonresident tuition until the completion of his or her degree program.

(d) The University of Wisconsin–Parkside and the University of Wisconsin–Superior shall give preference in admissions to residents of this state over nonresidents who would be exempt from nonresident tuition under par. (a).

(5) **FEE STATEMENT.** (a) In this subsection, “state funds” means the total amount of general purpose revenue appropriated under s. 20.285 in any fiscal year.

(b) 1. The board shall ensure that every student’s bill for academic fees or nonresident tuition includes the following statement: “The legislature and the governor have authorized \$.... in state funds for the University of Wisconsin System during the academic year. This amount represents an average subsidy of \$.... from the taxpayers of Wisconsin for each student enrolled in the University of Wisconsin System.”

2. The board shall calculate the average subsidy for the purpose of the fee statement under subd. 1. by dividing state funds in the appropriate fiscal year by the number of full-time equivalent students enrolled in the system in the most recent fall semester.

(d) 1. The board shall ensure that the segregated fees applicable at each institution and college campus are posted on the Internet Web site of the institution or college campus. The board shall also ensure that detailed information on the organizations and activities for which allocable segregated fees are expended at each institution and college campus are posted on the Internet Web site of the institution or college campus.

2. The board shall ensure that each student’s bill for academic fees or nonresident tuition for a semester or session includes each of the following:

a. The total amount of academic fees or nonresident tuition assessed on the student, which shall be listed separately from the amount specified in subd. 2. b.

b. The total amount of segregated fees assessed on the student, which shall be listed separately from the amount specified in subd. 2. a.

c. The Internet Web site address specified in subd. 1. for the institution or college campus at which the student is enrolled.

(6) **SEGREGATED FEES.** The board shall ensure that segregated fees are used only for the purpose for which they are categorized.

History: 1973 c. 333 ss. 68g, 68k, 201f(2); 1973 c. 335; 1975 c. 39, 199; 1977 c. 29; 1981 c. 20; 1983 a. 407; 1985 a. 51, 192; 1987 a. 399; 1989 a. 31 ss. 709p to 710, 2908; 1989 a. 67, 181, 359; 1991 a. 39, 168, 169; 1993 a. 16; 1995 a. 27, 228; 1997 a. 27, 163, 237; 1999 a. 9, 130, 154, 186; 2001 a. 16, 38; 2003 a. 33 ss. 936, 9160; 2003 a. 42, 185, 320; 2005 a. 22, 25, 320, 387, 404, 468; 2007 a. 20, 130; 2009 a. 28; 2011 a. 32.

A student who challenges his or her nonresident status unsuccessfully must reapply before the beginning of any new semester when he or she claims that status has changed. *Hancock v. Regents of UW*, 61 Wis. 2d 484, 213 N.W.2d 45 (1973).

The 11th Amendment to the U.S. constitution, which bars private litigants’ suits against nonconsenting states in federal courts barred a nonresident student’s action asserting that the University violated his constitutional rights to equal protection by charging him out-of-state tuition. *Joseph v. Board of Regents of the University of Wisconsin System*, 432 F.3d 746 (2005).

36.29 Gifts; golf course. (1) All gifts, grants, and bequests for the benefit or advantage of the system or any of its institutions, departments, or facilities or to provide any means of instruction, illustration, or knowledge in connection therewith, whether made to trustees or otherwise, shall be valid notwithstanding any other provision of this chapter except as otherwise provided in this subsection and shall be executed and enforced according to the provi-

sions of the instrument making the same, including all provisions and directions in any such instrument for accumulation of the income of any fund or rents and profits of any real estate without being subject to the limitations and restrictions provided by law in other cases; but no such income accumulation shall be allowed to produce a fund more than 20 times as great as that originally given. No investment of the funds of such gifts, grants, or bequests shall knowingly be made in any company, corporation, subsidiary, or affiliate that practices or condones through its actions discrimination on the basis of race, religion, color, creed, or sex. Except as otherwise provided in this section, the board may invest not to exceed 85% of trust funds held and administered by the board in common stocks. This subsection does not apply to a gift, grant, or bequest that the board declines to accept or that the board is not authorized to accept under this section.

(2) All gifts, grants, or bequests under sub. (1) may be made to the board, the president, a chancellor, or any officer, or to any person as trustee, or may be charged upon any personal representative, trustee, heir, devisee, or legatee, or made in any other manner indicating an intention to create a trust, and may be made as well for the benefit of the system or any of its institutions, colleges, schools, departments, or facilities to provide any means of instruction, illustration, or knowledge in connection therewith, or for the benefit of any students or any class or group of students whether by way of scholarship, fellowship, or otherwise, or whether for the benefit of students or any class or group of students in any course, subcourse, special course, postgraduate course, summer school or teachers course, oratorical or debating course, laboratory, shop, lectureship, drill, gymnasium or any other like division or department of study, experiment, research, observation, travel, or mental or physical improvement in any manner connected with the system, or to provide for the voluntary retirement of any of the faculty.

(3) It shall not be necessary for a gift, grant, devise or bequest to exactly or particularly describe the members of a class or group of students intended to be the beneficiaries, but it shall be sufficient to describe the class or group. In such case, the board shall divide, graduate or otherwise categorize the students into such classes or groups as are necessary to select and determine those students belonging to the class or group intended.

(4) Any grant, contract, gift, endowment, trust or segregated funds bequeathed or assigned to an institution or its component parts for any purpose whatsoever shall not be commingled or reassigned.

(5) (a) Except as provided in par. (b), the board may not acquire or make a commitment to operate any golf course not owned by the board prior to July 2, 1983, without specific authorization by the legislature.

(b) Notwithstanding s. 20.924 (1), the board may accept a gift of a golf course for the University of Wisconsin–Madison if no general purpose revenues are used in the acquisition, development or operation of that golf course.

(6) The board may not accept any gift, grant or bequest of real property with a value in excess of \$150,000 except as provided in s. 13.48 (2) (b) 1m.

(7) The board may not accept any gift, grant or bequest of a building or structure that is constructed for the benefit of the system or any institution unless acceptance is first approved by the building commission, or unless the plans and specifications for the building or structure are reviewed and approved by the department of administration and the building or structure is inspected as provided in s. 16.85 (12).

History: 1973 c. 335; 1983 a. 27, 192; 1987 a. 27; 1989 a. 31; 1991 a. 39; 1995 a. 243; 2001 a. 102; 2003 a. 264; 2011 a. 32.

The university cannot accept trust funds that are for an unlawful purpose, and the expenditure of trust funds must comply with special and general laws. Execution of a trust, whether restricted or unrestricted funds are involved, must be in a lawful manner not in conflict with other express statutes. 62 Atty. Gen. 4.

Student loan funds established by gift for the benefit of students are trust funds. 62 Atty. Gen. 109.

Sub. (1), which prohibits investment of university funds in companies that practice or condone discrimination, is not unconstitutional. 67 Atty. Gen. 20.

Constitutionality of the no discrimination clause regulating University of Wisconsin investments. Guynn, 1978 WLR 1059.

36.30 Sick leave. Leave of absence for persons holding positions under s. 20.923 (4g) and (5), faculty and academic staff personnel with pay, owing to sickness, shall be regulated by rules of the board, except that unused sick leave shall accumulate from year to year.

NOTE: This section is amended eff. 7–1–13 by 2011 Wis. Act 32 to read:

36.30 Sick leave. Leave of absence for employees with pay, owing to sickness, shall be regulated by rules of the board, except that unused sick leave shall accumulate from year to year.

History: 1975 c. 88; 1981 c. 96 ss. 22, 67; 1981 c. 386; 1997 a. 237; 2011 a. 32.

36.31 Coordination with other educational agencies.

(1) The board shall not, without the approval of the technical college system board, broaden the system's post-high school training mission to include the preparation of persons for semiprofessional or skilled-trade occupations beyond those offered during the 1972–73 academic year. The technical college system board shall not, without the approval of the board of regents, broaden its system's collegiate transfer program offerings beyond those in existence during the 1972–73 academic year. In this section, "collegiate transfer program" has the meaning given in s. 38.01 (3).

(2) The technical college system board, in agreement with the board may designate courses other than those covered under sub. (1) as transferable for collegiate credit between the 2 systems.

(3) The fees for services charged in the national direct student loan servicing contract to the board by the higher educational aids board must be approved by the secretary of administration.

History: 1973 c. 335; 1977 c. 29; 1979 c. 34; 1991 a. 39; 1993 a. 399; s. 35.17 correction in (3).

36.32 Student identification numbers. (1) In this section, "institution of higher education" means an institution within the system or a private educational institution located in this state that awards a bachelor's or higher degree or provides a program that is acceptable toward such a degree.

(2) An institution of higher education may assign to each student enrolled in the institution a unique identification number. An institution of higher education shall not assign to any student an identification number that is identical to or incorporates the student's social security number. This subsection does not prohibit an institution of higher education from requiring a student to disclose his or her social security number, nor from using a student's social security number if such use is required by a federal or state agency or private organization in order for the institution or the student to participate in a particular program.

History: 2003 a. 282 ss. 1 to 3.

36.33 Sale and relocation of agricultural lands.

(1) LEGISLATIVE INTENT. The legislature finds and determines that, because of the problems resulting from the development of the city of Madison around certain agricultural lands of the University of Wisconsin–Madison, the desirability of consolidating lands used for agricultural instruction, research and extension purposes, the desirability of disposing of agricultural lands no longer needed by the university and the need for land of better quality and of greater quantity for the purpose of improving and expanding agricultural research, it is in the public interest for the board to sell or lease, in whole or in part, the agricultural lands and improvements thereon owned by the board and located in sections 19, 20 and 30, township 7 north, range 9 east, Dane County; sections 25 and 27, township 7 north, range 8 east, Dane County; sections 34 and 35, township 38 north, range 11 east, Oneida County; and section 22, township 22 north, range 8 east, Portage County; and to purchase other agricultural lands outside of the Madison urban area and to construct thereon the necessary buildings and improvements. The foregoing policy determination is made with-

out reference to or intention of limiting the powers which the board may otherwise have.

(2) METHOD OF SALE; ASSESSMENTS. (a) The board, in selling or leasing any part of the agricultural lands and improvements thereon, mentioned in sub. (1), shall sell or lease on the basis of either of the following:

1. Public bids, with the board reserving the right to reject any or all bids in the best interest of the state.

2. Negotiated prices.

(b) Notwithstanding any provisions of law to the contrary, the lands in Dane County mentioned in sub. (1) shall be subject to special assessments for public improvements by the city of Madison, in the same manner and to the same extent as privately owned lands, if the public improvements are of direct and substantial benefit to the lands that have been platted for sale.

(3) BUILDING COMMISSION APPROVAL. The sale, lease and purchase of agricultural lands mentioned in sub. (1) shall be subject to the approval of the building commission.

(4) PROCEEDS. The net proceeds from the sale of agricultural lands and improvements authorized by this section shall be devoted to the purchase of land and construction of improvements contemplated in sub. (1) but of any excess of revenue beyond the amount required for this purpose a sum not to exceed \$7,200,000 shall constitute a nonlapsible fund for the purpose of erecting facilities for research and instruction in animal husbandry, agricultural engineering and agricultural and life sciences at the University of Wisconsin–Madison, and such funds shall become available upon consent and recommendation of the board and authorization by the building commission.

(5) LOCAL TAXES. The lands mentioned in sub. (1) which are located in the city of Madison shall be subject to all general property taxes levied by the city of Madison in the event that they are used for commercial purposes. "Commercial purposes" does not include official use by the state or any of its agencies.

History: 1973 c. 335; 1977 c. 418; 1983 a. 36 s. 96 (4); 1995 a. 225; 2001 a. 103.

36.335 Sale of other land; buildings and structures.

Except as provided in s. 36.33, if the board sells any real property under its jurisdiction, the board shall credit the net proceeds of the sale to the appropriation account under s. 20.285 (1) (gb) except that if there is any outstanding public debt used to finance the acquisition, construction, or improvement of any property that is sold, the board shall deposit a sufficient amount of the net proceeds from the sale of the property in the bond security and redemption fund under s. 18.09 to repay the principal and pay the interest on the debt, and any premium due upon refunding any of the debt. If the property was acquired, constructed, or improved with federal financial assistance, the board shall pay to the federal government any of the net proceeds required by federal law. If the property was acquired by gift or grant or acquired with gift or grant funds, the board shall adhere to any restriction governing use of the proceeds.

History: 2009 a. 28 s. 3407; Stats. 2009 s. 36.335; 2011 a. 32.

36.34 Minority student programs. (1) BEN R. LAWTON

MINORITY UNDERGRADUATE GRANT PROGRAM. (a) In this subsection "minority undergraduate" means an undergraduate student who:

1. Is a Black American.
2. Is an American Indian.
3. Is a Hispanic, as defined in s. 16.287 (1) (d).

4. Is a person who is admitted to the United States after December 31, 1975, and who either is a former citizen of Laos, Vietnam or Cambodia or whose ancestor was or is a citizen of Laos, Vietnam or Cambodia.

(b) The board shall establish a grant program for minority undergraduates enrolled in the system. The board shall designate all grants under this subsection as Lawton grants. The board may not make a grant under this subsection to a person whose name appears on the statewide support lien docket under s. 49.854 (2)

(b), unless the person provides to the board a payment agreement that has been approved by the county child support agency under s. 59.53 (5) and that is consistent with rules promulgated under s. 49.858 (2) (a).

History: 1985 a. 29; 1987 a. 27 ss. 666g, 666i, 670 to 673, 675; 1989 a. 31; 1991 a. 39; 1993 a. 16; 1995 a. 404; 1999 a. 9; 2001 a. 109; 2003 a. 33; 2005 a. 25, 254; 2009 a. 28; 2011 a. 32.

36.35 Misconduct; campus security. (1) POWER TO SUSPEND; RULES. The board may delegate the power to suspend or expel students for misconduct or other cause prescribed by the board. The board shall promulgate rules under ch. 227 governing student conduct and procedures for the administration of violations.

(2) AUTHORITY TO RESTRICT PRESENCE OF PERSONS ON CAMPUS. The chancellor of each institution or the chief security officer thereof during a period of immediate danger or disruption may designate periods of time during which the campus and designated buildings and facilities connected therewith are off limits to all persons who are not faculty, academic staff, employees, students or any other personnel authorized by the above named officials. Any person violating such order shall be subject to the penalties provided by law for criminal trespass.

(3) REQUIRING PERMISSION FOR PRESENCE ON CAMPUS. Any person who is convicted of any crime involving danger to property or persons as a result of conduct by that person which obstructs or seriously impairs activities run or authorized by an institution and who, as a result of such conduct, is in a state of suspension or expulsion from the institution, and who enters property of that institution without permission of the chancellor of the institution or the chancellor's designee within 2 years, may for each such offense be fined not more than \$500 or imprisoned not more than 6 months, or both.

History: 1973 c. 335; 1985 a. 332 s. 251 (1); 1991 a. 316.

Cross-reference: See also chs. UWS 14 and 17, Wis. adm. code.

36.36 Grants for study abroad. The board may award a grant of up to \$2,000 to a resident undergraduate student to assist in paying the costs associated with the student's study abroad if the student satisfies all of the following criteria:

(1) The student demonstrates financial need for the grant, as determined by the board.

(2) The student is enrolled full-time in the system in the semester preceding the student's study abroad.

(3) The student is enrolled in a program leading to an associate or bachelor's degree.

History: 1999 a. 9, 152; 2011 a. 32.

36.37 Downer Woods and buildings preservation.

(1) STATEMENT OF PURPOSE. The purpose of this section is to promote the permanent conservation and enhancement, by the University of Wisconsin–Milwaukee, of the area known as Downer Woods; to designate and protect, as a permanent conservancy area, at least 10 acres of the woods; and to permit limited modification, in a manner consistent with the aforesaid purposes, of that portion of the woods whose present character as park and woodland lends itself to utilization, by the university and the surrounding community, as essential recreational and aesthetic corridors.

(2) LEGISLATIVE FINDINGS. The legislature finds it in the public interest to recognize and foster the principle of environmental quality in the area known as Downer Woods by preserving it as a conservancy area and protecting it, consistent with sub. (4), from encroachment or disparate uses. The woods is the sole remaining natural area remaining on the campus of the University of Wisconsin–Milwaukee, and as such, its preservation and enhancement is consistent with the university's recognition of its need to protect and enhance its own physical environment, and to serve the pressing human need of its faculty, students and staff, as well as the greater Milwaukee community, to live and work in an urban environment which respects those portions of unspoiled

nature which yet exist. The woods is a unique asset; it provides visual relief to the concentrated building pattern surrounding it, complements the urban landscape and affords aesthetically and psychologically attractive places for people to congregate and relax. In addition, the woods serves as a refuge for wildlife and vegetation, and is, therefore, an important educational, scientific and ecological resource to the university and the community. Its presence imparts priceless recreational and aesthetic values.

(3) DEFINITIONS. In this section, "Downer Woods" or "the woods" means those parcels of wood, parkland and buildings comprising more than 21.4337 acres located on the campus of the University of Wisconsin–Milwaukee, and divided into 5 separate and distinct categories, which categories shall define the proper and permissible uses of the parcels, as follows:

(a) Permanent conservation area, consisting of 11.101 acres, which is to be physically defined by means of fencing or other suitable means.

(b) Permanently reserved woodland, consisting of 3.018 acres.

(c) Park and woodland areas, consisting of 4.686 acres, which may be subject to limited modification, such as landscaping, but which are to be protected from disparate uses and encroachment.

(d) The buildings and grounds of the former Downer college with any reconstruction or renovation which may be authorized by the board.

(e) Park and woodland areas, consisting of 2.6287 acres, which may be subject to limited modifications, such as landscaping and utility lines.

(4) DOWNER WOODS CONSERVATION. **(a)** That portion of Downer Woods designated a permanent conservation area is to be forever protected from encroachment or disparate uses, and its boundaries are to be defined and protected by fencing or other suitable means. The chancellor of the University of Wisconsin–Milwaukee, through the University of Wisconsin–Milwaukee Field Station, shall prepare and implement a Downer Woods natural area management and restoration plan to ensure that the conservation area is managed properly as a natural area.

(b) That portion of Downer Woods designated as permanently reserved woodland shall be set aside exclusively for purposes of community enhancement and relaxation, and any disparate uses to or encroachments upon such land is prohibited except for the purpose of constructing an addition and providing service to Sandburg Hall, which may not exceed 0.75 acres. The board shall grant a temporary easement sufficient to facilitate the construction of the addition, and whenever necessary to facilitate the maintenance of Sandburg Hall, conditioned upon the ecological restoration of the area within the easement.

(c) Those portions of Downer Woods designated as park and woodland areas under sub. (3) (c) and (e) may be used by the University of Wisconsin–Milwaukee as recreational and aesthetic corridors. Any modifications made to such portions of the woods under sub. (3) (c) and (e) may not significantly alter the present character of such land, and any disparate uses to or encroachments upon such land are prohibited.

(d) The buildings of the former Downer college shall be preserved and no portion thereof may be razed without prior approval of the building commission.

History: 1973 c. 335; 1975 c. 386; 1997 a. 226.

36.39 Complimentary and reduced price tickets prohibited. Complimentary and reduced price tickets to any system athletic event for which an admission fee is normally charged are prohibited with the following exceptions:

(1) Reduced price tickets for persons 62 years of age or older, minors and students;

(2) Complimentary and reduced price tickets permitted by rules of intercollegiate athletic conferences in which the system participates if the chancellor of the institution participating in the athletic event has approved the furnishing of such tickets; and

(3) Complimentary and reduced price tickets for individuals who perform duties directly related to the conduct of the athletic event for which they are issued.

History: 1975 c. 224; 1977 c. 29; 1995 a. 27.

36.395 Fees for use of facilities. The board shall ensure that, beginning January 1, 1992, the fees for using the University Ridge Golf Course at the University of Wisconsin–Madison are set at no more than 2 levels. If there are 2 levels of fees, the lower fee level shall be for students and the other fee level shall be for all others eligible to use the facility.

History: 1991 a. 39.

36.40 Use of animals for research purposes. The board shall adopt criteria for researchers to follow regarding humane treatment of animals for scientific research purposes.

History: 1983 a. 27.

36.43 Accommodation of religious beliefs. The board shall promulgate rules providing for the reasonable accommodation of a student's sincerely held religious beliefs with regard to all examinations and other academic requirements. The rules shall include all of the following:

(1) Written and timely notification of all students and instructors of the rules and complaint process.

(2) A means by which a student can conveniently and confidentially notify an instructor of potential conflicts.

(3) A means by which a student is permitted to make up an examination or academic requirement at another time or by an alternative means without any prejudicial effect.

(4) A procedure for handling and resolving complaints within each institution.

History: 1991 a. 227; 1997 a. 237.

Cross-reference: See also ch. UWS 22, Wis. adm. code.

36.44 License plate scholarship programs. (1) The board shall establish a scholarship program at each of the institutions specified in s. 341.14 (6r) (f) 35. to 47. The program at each institution shall be funded by the fees collected under s. 341.14 (6r) (b) 4. for that institution and the scholarships shall be awarded by the chancellor of each institution according to criteria developed by the chancellor.

(2) Notwithstanding sub. (1), the board shall use the fees collected under s. 341.14 (6r) (b) 4. for the University of Wisconsin–Madison scholarship program to provide funds for the University of Wisconsin–Madison division of intercollegiate athletics. When the board determines that the division's deficit has been eliminated, the board shall use such fees as provided under sub. (1).

History: 1989 a. 31.

36.45 Research funding. (1) In its biennial budget request under s. 16.42, the board shall specify the anticipated completion date of all research and public service projects for which the board is requesting general purpose revenue.

(2) When the board prepares a fiscal estimate under s. 13.093 (2) (a) with respect to the provisions of any bill that involves the appropriation of general purpose revenue to the board for a research or public service project, the board shall specify in its fiscal estimate the anticipated completion date of the project.

(3) By September 1, 1992, and biennially thereafter by September 1, the board shall report to the governor and the joint committee on finance the purpose, duration, cost and anticipated completion date of all research and public service projects for which the board is expending general purpose revenue.

History: 1991 a. 39.

36.46 Auxiliary reserves. (1) The board may not accumulate any auxiliary reserve funds from student fees for any institution in an amount that exceeds an amount equal to 15% of the previous fiscal year's total revenues from student segregated fees

and auxiliary operations funded from student fees for that institution unless the reserve funds are approved by the secretary of administration and the joint committee on finance under this subsection. A request by the board for such approval for any fiscal year shall be filed by the board with the secretary of administration and the cochairpersons of the joint committee on finance no later than September 15 of that fiscal year. The request shall include a plan specifying the amount of reserve funds the board wishes to accumulate and the purposes to which the reserve funds would be applied, if approved. Within 14 working days of receipt of the request, the secretary of administration shall notify the cochairpersons of the joint committee on finance in writing of whether the secretary proposes to approve the reserve fund accumulation.

(2) Notwithstanding sub. (1), if, within 14 working days after the date of the secretary's notification, the cochairpersons of the committee do not notify the secretary that the committee has scheduled a meeting for the purpose of reviewing the secretary's proposed action, the proposed reserve funds may be accumulated. If, within 14 working days after the date of the secretary's notification, the cochairpersons of the committee notify the secretary that the committee has scheduled a meeting for the purpose of reviewing the secretary's proposed action, the proposed reserve funds may not be accumulated unless the committee approves that action.

History: 1985 a. 29; 1987 a. 27; 1997 a. 27, 237; 2011 a. 32.

36.48 Alcohol and other drug abuse prevention and intervention programs. The board shall appoint alcohol and other drug abuse prevention and intervention program counselors for the University of Wisconsin–Madison and the University of Wisconsin–Milwaukee. The counselors shall develop alcohol and other drug abuse prevention and intervention programs and train faculty, academic staff and classified staff in the prevention of and early intervention in alcohol and other drug abuse.

History: 1989 a. 31.

36.49 Environmental program grants and scholarships. From the appropriation under s. 20.285 (1) (rm), the board shall annually do the following:

(1) Make need-based grants totaling \$100,000 to students who are members of underrepresented groups and who are enrolled in a program leading to a certificate or a bachelor's degree from the Nelson Institute for Environmental Studies at the University of Wisconsin–Madison.

(2) Provide annual scholarships totaling \$100,000 to students enrolled in the sustainable management degree program through the University of Wisconsin–Extension.

(3) Award the balance to the University of Wisconsin–Stevens Point for environmental programs.

History: 2009 a. 28; 2011 a. 32.

36.51 Nutritional improvement for elderly. (1) In this section:

(a) "Authorized elderly person" means any resident of this state who is 60 years of age or older, and the spouse of any such person.

(b) "Institution" includes any private institution of higher education.

(2) Any college campus or institution approved by the board may establish a system to provide the opportunity for authorized elderly persons to participate in its meal program. If a college campus or institution desires to establish such a service, it shall develop a plan for the provision of food services for elderly persons and submit the plan to the board. Annually, the board shall notify the department of public instruction of the approved college campuses and institutions.

(3) Each plan shall provide at least one meal per day for each day that school is in regular session. The college campus or institution may provide additional service at other times in its discretion, if the number of eligible persons in the area is of sufficient

size, in the opinion of the board, so that unwarranted production expense is not incurred.

(4) Any college campus or institution that operates a food services plan for elderly persons under this section shall make facilities available for service to elderly persons at every facility that provides hot food service to its students. Upon application, the board may grant exceptions from compliance with this subsection for reasons of safety, convenience or insufficient interest in a given neighborhood.

(5) Meals may be served at schools where they are served to students or at any site more convenient to the majority of authorized elderly persons interested in the service. Food may be transported to authorized elderly persons who are unable to leave their homes or distributed to nonprofit organizations for such purposes. However, no state funds under this section may be used for food delivery to individual homes. The board may require consolidation of programs between college campuses and institutions and between schools if such a procedure will be convenient and economical.

(6) The college campus or institution may file a claim with the department of public instruction for reimbursement for reasonable expenses incurred, excluding capital equipment costs, but not to exceed 15% of the cost of the meal or 50 cents per meal, whichever is less. Any cost in excess of the lesser amount may be charged to participants. If the department of public instruction approves the claim, it shall certify that payment is due and the secretary of administration shall pay the claim from the appropriation under s. 20.255 (2) (cn).

(7) All meals served must meet the approval of the board, which shall establish minimum nutritional standards and reasonable expenditure limits consistent with the standards and limits established by the state superintendent of public instruction under s. 115.345 (6). The board shall give special consideration to the dietary problems of elderly persons in formulating a nutritional plan. However, no college campus or institution may be required to provide special foods for individual persons with allergies or medical disorders.

(8) Participants in a program under this section may be required to document their Wisconsin residency in a manner approved by the board. The board may issue identification cards to such persons if necessary. A college campus or institution may admit nonresidents who would otherwise qualify into its program, but no state funds under this section may be used to subsidize any portion of the meals served to such persons.

(9) The board shall adopt reasonable rules necessary to implement this section.

History: 1989 a. 269, 359; 1995 a. 27 ss. 1800, 9145 (1); 1997 a. 27, 237; 2003 a. 33.

36.52 Reimbursement of pay supplements. Whenever moneys become available from the federal government to finance the cost of pay and related adjustments for employees of the system in the unclassified service whose positions are wholly or partly funded from federal revenue under 7 USC 343 that have been paid from the appropriation under s. 20.865 (1) (cj) during the same fiscal year in which moneys are expended from that appropriation, the board shall reimburse the general fund for any expenditures made under s. 20.865 (1) (cj) from the appropriate appropriation to the board made from federal revenues.

NOTE: This section is amended eff. 7–1–13 by 2011 Wis. Act 32 to read:

36.52 Reimbursement of pay supplements. Whenever moneys become available from the federal government to finance the cost of pay and related adjustments for employees of the system whose positions are wholly or partly funded from federal revenue under 7 USC 343 that have been paid from the appropriation under s. 20.865 (1) (cj) during the same fiscal year in which moneys are expended from that appropriation, the board shall reimburse the general fund for any expenditures made under s. 20.865 (1) (cj) from the appropriate appropriation to the board made from federal revenues.

History: 1991 a. 39; 2011 a. 32.

36.53 Tuition gift certificates. (1) The board may establish a gift certificate program for the payment of nonresident tuition and academic fees. The program shall include all of the following components:

(a) The individual named in a gift certificate may use the gift certificate to pay all or a portion of his or her nonresident tuition or academic fees, or for a study–abroad program, at any institution or college campus.

(b) A gift certificate is not transferable, except to a parent, child, spouse, or sibling of the named individual in par. (a).

(c) A gift certificate does not expire.

(2) The board may charge no more than the actual processing cost as a fee for each sale of a gift certificate.

History: 2005 a. 77; 2011 a. 32.

36.54 Environmental education board and grants. (1)

(a) The environmental education board shall consult with the state superintendent of public instruction in identifying needs and establishing priorities for environmental education in public schools, including needs for teacher training, curriculum development and the development and dissemination of curriculum materials. The state superintendent of public instruction shall seek the advice of the environmental education board in carrying out these activities.

(b) The environmental education board shall consult with other state agencies, including the University of Wisconsin–Extension, conservation and environmental groups, youth organizations and nature and environmental centers in identifying needs and establishing priorities for environmental education.

(2) (a) In this subsection:

1. “Corporation” means a nonstock corporation organized under ch. 181 that is a nonprofit corporation, as defined in s. 181.0103 (17).

1m. “Lake sanitary district” has the meaning given in s. 30.50 (4q).

2. “Public agency” means a county, city, village, town, public inland lake protection and rehabilitation district, lake sanitary district or school district or an agency of this state or of a county, city, village, town, public inland lake protection and rehabilitation district, lake sanitary district or school district.

(b) From the appropriations under s. 20.285 (1) (ge), (r), and (rc), the environmental education board shall award grants to corporations and public agencies for the development, dissemination and presentation of environmental education programs. Programs shall be funded on an 18–month basis. The environmental education board may not award a grant unless the grant recipient matches at least 25% of the amount of the grant. Private funds and in–kind contributions may be applied to meet the matching requirement. Grants under this paragraph may not be used to replace funding available from other sources.

(c) The environmental education board shall promulgate rules establishing the criteria and procedures for the awarding of grants for programs and projects under par. (b). The environmental education board shall use the priorities established under sub. (1) for awarding grants if the amount in the appropriations under s. 20.285 (1) (ge), (r), and (rc) in any fiscal year is insufficient to fund all applications under this subsection.

(d) The environmental education board shall seek private funds for the purpose of the grants under this subsection.

(e) No more than one–third of the total amount awarded in grants under par. (b) in any fiscal year may be awarded to state agencies.

(f) The environmental education board may use up to 5% of the amount appropriated under s. 20.285 (1) (rc) to administer the grants under this subsection.

History: 1989 a. 299; 1991 a. 39; 1993 a. 16, 458; 1995 a. 27 ss. 3878m to 3880 and 9145 (1); 1995 a. 349; 1997 a. 27 s. 2745g; Stats. 1997 s. 36.54; 1997 a. 79, 237; 2005 a. 25; 2011 a. 32; s. 35.17 correction in (2) (b).

Cross-reference: See also ch. EEB 2, Wis. adm. code.

36.55 Reporting employment harassment and discrimination claims. By September 1 of each even-numbered year, the president shall submit a report to the chief clerk of each house for distribution to the legislature under s. 13.172 (2) that contains a description of each employment harassment or discrimination claim filed against the board or an employee of the board and resolved in favor of the claimant, the amount of any settlement paid to or judgment entered for the claimant and a description of any discipline of board employees resulting from the resolution of the claim.

History: 1999 a. 9.

36.56 Grants for forestry cooperatives. (1) From the appropriation under s. 20.285 (1) (qm), the center for cooperatives under s. 36.11 (40) may award grants to persons to form forestry cooperatives under ch. 185 or 193 that consist primarily of private, nonindustrial owners of woodland. A grant recipient shall provide matching funds equal to 50% of the grant amount awarded. The match may be in the form of money or in-kind services or both, but may not include money received from the state.

(2) In each fiscal year, the center for cooperatives may not encumber funds from the appropriation under s. 20.285 (1) (qm) for administrative expenses if the amounts encumbered in that fiscal year for administrative expenses exceed 5% of the total expenditures from the appropriation for the fiscal year.

History: 1999 a. 9; 2005 a. 441.

36.58 Veterinary diagnostic laboratory. (1) DUTIES OF THE VETERINARY DIAGNOSTIC LABORATORY BOARD. The veterinary diagnostic laboratory board shall do all of the following:

(a) Prescribe policies for the operation of the veterinary diagnostic laboratory.

(b) Develop biennial budget requests for the veterinary diagnostic laboratory.

(c) In accordance with sub. (3), set fees for services provided by the veterinary diagnostic laboratory.

(2) DUTIES OF THE VETERINARY DIAGNOSTIC LABORATORY. The veterinary diagnostic laboratory shall do all of the following:

(a) Operate a laboratory that does all of the following:

1. Provides testing and diagnostic services for all types of animals, including fish, in this state, with emphasis on services for farm animals.

2. Provides the diagnostic services necessary to meet the requirements for accreditation by the American Association of Veterinary Laboratory Diagnosticians.

3. Provides the testing and diagnostic services needed by the department of agriculture, trade and consumer protection to discharge the department's responsibilities related to disease control and animal health.

(b) Maintain a regional laboratory in the city of Barron.

(c) In cooperation with the school of veterinary medicine and the department of agriculture, trade and consumer protection, participate in research and in the provision of field services, consultation services and education as determined to be appropriate by the veterinary diagnostic laboratory board.

(3) FEES. (a) Except as provided in pars. (b) and (c), the veterinary diagnostic laboratory shall charge fees for testing and diagnostic services.

(b) The veterinary diagnostic laboratory may not charge a fee for any testing or diagnostic service conducted for the subunit of the department of agriculture, trade and consumer protection that

is responsible for animal health or for the subunit of the federal department of agriculture that is responsible for animal health.

(c) The veterinary diagnostic laboratory board may identify services that are necessary to protect human health and safety for which the veterinary diagnostic laboratory may not charge fees.

(3m) APPOINTMENT OF DIRECTOR. After consultation with the veterinary diagnostic laboratory board, the chancellor of the University of Wisconsin–Madison shall appoint an individual who has received the degree of doctor of veterinary medicine as the director of the veterinary diagnostic laboratory.

(4) SUBMISSION OF BUDGET. Notwithstanding s. 15.03, the board of regents of the University of Wisconsin System shall process and forward to the department of administration all personnel and biennial budget requests of the veterinary diagnostic laboratory board without change.

(5) TREATMENT OF CERTAIN EMPLOYEES. Notwithstanding ss. 36.09 (1) (i), 36.13 and 36.15, when a position at the veterinary diagnostic laboratory is held by a person who held a position in the classified service at the animal health laboratories at the department of agriculture, trade and consumer protection on May 12, 2000, the position may not be designated as a position outside of the classified service without the consent of the person.

NOTE: Sub. (5) is repealed eff. 7–1–13 by 2011 Wis. Act 32.

(6) CONFIDENTIALITY OF PARATUBERCULOSIS RECORDS. Any information kept by the veterinary diagnostic laboratory that identifies the owners of livestock herds infected, or suspected of being infected, with paratuberculosis is not subject to inspection or copying under s. 19.35 except as the veterinary diagnostic laboratory determines is necessary to protect the public health, safety or welfare.

(7) CONFIDENTIALITY OF RECORDS RELATING TO AQUACULTURE. Any information kept by the veterinary diagnostic laboratory that identifies the owners of farm-raised fish, as defined in s. 95.001 (1) (ah), and that relates to testing results or diagnosis is not subject to inspection or copying under s. 19.35 except as the veterinary diagnostic laboratory determines is necessary to protect the public health, safety, or welfare.

History: 1999 a. 107; 2011 a. 32, 207.

36.585 Telecommunications and information technology services. (1) In this section:

(a) "Telecommunications services" includes data and voice over Internet protocol services, Internet protocol services, broadband access and transport, information technology services, Internet access services, and unlit fiber.

(b) "Third-party entity" means a company, corporation, non-profit association, joint venture, cooperative, partnership, or consortium.

(2) The board may use telecommunications services procured by the board only for the purpose of carrying out its mission. The board shall not offer, resell, or provide telecommunications services, that are available from a private telecommunications carrier to the general public or to any other public or private entity.

(3) (a) Beginning July 1, 2013, the board may not be, and shall ensure that no institution or college campus is and that the extension is not, a member, shareholder, or partner in or with any third-party entity or other person that offers, resells, or provides telecommunications services to the general public or to any public or private entity unless at least one of the following applies:

1. The third-party entity or other person does not offer, resell, or provide telecommunications services that it did not offer, resell, or provide on June 15, 2011, and the third-party entity or other person does not offer, resell, or provide telecommunications services to a private entity, to the general public, or to a public entity other than a university or a university-affiliated research facility or a facility approved by the joint committee on finance under sub. (4), that the third-party entity was not serving on June 15, 2011.

2. The third-party entity or other person is comprised entirely of universities and university-affiliated research facilities.

(4) Beginning June 15, 2011, the board may not commit, and shall ensure that no institution or college campus or the extension, commits, any funds received from the National Telecommunications and Information Administration in the federal department of commerce related to the Building Community Capacity Through Broadband Project grant awarded to the extension to any facilities to which such funds were not committed prior to June 15, 2011, without the approval of the joint committee on finance.

History: 2011 a. 32 ss. 970d, 1015x.

36.59 Information technology. (1) STRATEGIC PLAN. (a) The Board of Regents shall require the system and each institution and college campus to adopt and submit to the board, in a form specified by the board, no later than March 1 of each year, a strategic plan for the utilization of information technology to carry out the functions of the system, institution, or college campus in the succeeding fiscal year for review and approval under par. (b).

(b) 1. As a part of each proposed strategic plan submitted under par. (a), the Board of Regents shall require the system and each institution and college campus to address the business needs of the system, institution, or college campus and to identify all proposed information technology development projects that serve those business needs, the priority for undertaking such projects, and the justification for each project, including the anticipated benefits of the project. Each proposed plan shall identify any changes in the functioning of the system, institution, or college campus under the plan.

2. Each proposed strategic plan shall separately identify the initiatives that the system, institution, or college campus plans to undertake from resources available to the system, institution, or college campus at the time that the plan is submitted and initiatives that the system, institution, or college campus proposes to undertake that would require additional resources.

3. Following receipt of a proposed strategic plan from the system or an institution or college campus, the Board of Regents shall, before June 1, notify the system, institution, or college campus of any concerns that the Board of Regents may have regarding the plan and provide the system, institution, or college campus with its recommendations regarding the proposed plan. The Board of Regents may also submit any concerns or recommendations regarding any proposed plan to the information technology management board for its consideration. The information technology management board shall then consider the proposed plan and provide the Board of Regents with its recommendations regarding the plan. The system, institution, or college campus may submit modifications to its proposed plan in response to any recommendations.

4. Before June 15, the Board of Regents shall consider any recommendations provided by the information technology management board under subd. 3, and shall then approve or disapprove the proposed plan in whole or in part.

5. The system or an institution or college campus may not implement a new or revised information technology development project authorized under a strategic plan until the implementation is approved by the Board of Regents in accordance with procedures prescribed by the board.

6. The Board of Regents shall consult with the joint committee on information policy and technology in providing guidance for planning by the system and institutions and college campuses.

(c) The Board of Regents shall develop and adopt the following written policies for information technology development projects included in the strategic plan required of the system and each institution and college campus under par. (a) and that either exceed \$1,000,000 or that are vital to the functions of the system, institution, or college campus:

1. A standardized reporting format.
2. A requirement that both proposed and ongoing information technology development projects be included.

(d) The Board of Regents shall submit for approval by the joint committee on information policy and technology any proposed policies required under par. (c) and any proposed revisions to the policies.

(2) LARGE, HIGH-RISK PROJECTS. The Board of Regents shall promulgate:

(a) A definition of and methodology for identifying large, high-risk information technology projects.

(b) Standardized, quantifiable project performance measures for evaluating large, high-risk information technology projects.

(c) Policies and procedures for routine monitoring of large, high-risk information technology projects.

(d) A formal process for modifying information technology project specifications when necessary to address changes in program requirements.

(e) Requirements for reporting changes in estimates of cost or completion date to the board and the joint committee on information policy and technology.

(f) Methods for discontinuing projects or modifying projects that are failing to meet performance measures in such a way to correct the performance problems.

(g) Policies and procedures for the use of master leases under s. 16.76 (4) to finance new large, high-risk information technology system costs and maintain current large, high-risk information technology systems.

(h) A standardized progress point in the execution of large, high-risk information technology projects at which time the estimated costs and date of completion of the project is reported to the board and the joint committee on information policy and technology.

(3) COMMERCIALY AVAILABLE PRODUCTS. The Board of Regents shall promulgate:

(a) A requirement that the system and each institution and college campus review commercially available information technology products prior to initiating work on a customized information technology development project to determine whether any commercially available product could meet the information technology needs of the system, institution, or college campus.

(b) Procedures and criteria to determine when a commercially available information technology product must be used and when the system or an institution or college campus may consider the modification or creation of a customized information technology product.

(c) A requirement that the system and each institution and college campus submit for approval by the board and prior to initiating work on a customized information technology product a justification for the modification or creation by the system, institution, or college campus of a customized information technology product.

(4) MASTER LEASES. (a) In this subsection, "master lease" has the meaning given under s. 16.76 (4).

(b) Annually, no later than October 1, the Board of Regents shall submit to the governor and the members of the joint committee on information policy and technology a report documenting the use by the system and each institution and college campus of master leases to fund information technology projects in the previous fiscal year. The report shall contain all of the following information:

1. The total amount paid under master leases towards information technology projects in the previous fiscal year.

2. The master lease payment amounts approved to be applied to information technology projects in future years.

3. The total amount paid by the system and each institution and college campus on each information technology project for which debt is outstanding, as compared to the total financing amount originally approved for that information technology project.

4. A summary of repayments made towards any master lease in the previous fiscal year.

(5) **HIGH-COST PROJECTS.** (a) Except as provided in par. (b), the Board of Regents shall include in each contract with a vendor of information technology that involves a large, high-risk information technology project under sub. (2) or that has a projected cost greater than \$1,000,000, and require the system and each institution and college campus that enters into a contract for materials, supplies, equipment, or contractual services relating to information technology to include in each contract with a vendor of information technology that involves a large, high-risk information technology project under sub. (2) or that has a projected cost greater than \$1,000,000 a stipulation requiring the vendor to submit to the board for approval any order or amendment that would change the scope of the contract and have the effect of increasing the contract price. The stipulation shall authorize the board to review the original contract and the order or amendment to determine all of the following and, if necessary, to negotiate with the vendor regarding any change to the original contract price:

1. Whether the work proposed in the order or amendment is within the scope of the original contract.

2. Whether the work proposed in the order or amendment is necessary.

(b) The Board of Regents may exclude from a contract described in par. (a) the stipulation required under par. (a) if all of the following conditions are satisfied:

1. Including such a stipulation would negatively impact contract negotiations or significantly reduce the number of bidders on the contract.

2. If the exclusion is sought by the system or an institution or college campus, the system or that institution or college campus submits to the board a plain-language explanation of the reasons the stipulation was excluded and the alternative provisions the system, institution, or college campus will include in the contract to ensure that the contract will be completed on time and within the contract budget.

3. The board submits for approval by the joint committee on information policy and technology any explanation and alternative contract provisions required under subd. 2. If, within 14 working days after the date that the board submits any explanation and alternative contract provisions required under this subdivision, the joint committee on information policy and technology does not contact the board, the explanation and alternative contract provisions shall be deemed approved.

(6) **OPEN-ENDED CONTRACTS.** (a) The Board of Regents shall require the system and each institution and college campus that has entered into an open-ended contract for the development of information technology to submit to the board quarterly reports documenting the amount expended on the information technology development project. In this subsection, "open-ended contract" means a contract for information technology that includes one or both of the following:

1. Stipulations that provide that the contract vendor will deliver information technology products or services but that do not specify a maximum payment amount.

2. Stipulations that provide that the contract vendor shall be paid an hourly wage but that do not set a maximum limit on the number of hours required to complete the information technology project.

(b) Compile and annually submit to the joint committee on information technology the reports required under par. (a).

(7) **REPORTS.** No later than March 1 and September 1 of each year, the Board of Regents shall submit to the joint committee on information policy and technology a report that documents for each information technology project within the system with an actual or projected cost greater than \$1,000,000 or that the board has identified as a large, high-risk information technology project under sub. (2) (a) all of the following:

(a) Original and updated project cost projections.

(b) Original and updated completion dates for the project and any stage of the project.

(c) An explanation for any variation between the original and updated costs and completion dates under pars. (a) and (b).

(d) A copy of any contract entered into by the board for the project and not provided in a previous report.

(e) All sources of funding for the project.

(f) The amount of any funding provided for the project through a master lease under s. 16.76 (4).

(g) Information about the status of the project, including any portion of the project that has been completed.

(h) Any other information about the project, or related information technology projects, requested by the joint committee on information policy and technology.

(7m) **INFORMATION TECHNOLOGY REPORTS.** The Board of Regents shall prepare and submit reports to the joint committee on information policy and technology upon request of the committee under s. 13.58 (5) (b) 3.

(8) **COMPUTER SERVICES DATA COLLECTION.** The Board of Regents shall collect and maintain data necessary to calculate numerical measures of the efficiency and effectiveness of the mainframe computer services provided by the board at the University of Wisconsin-Madison.

History: 2007 a. 20 ss. 731m, 731p, 736x; 2009 a. 180.

36.60 Physician and dentist loan assistance program.

(1) **DEFINITIONS.** In this section:

(ac) "Clinic hours" means hours spent working with patients in a clinic.

(ad) "Dental health shortage area" means an area that is designated by the federal department of health and human services under 42 CFR part 5, appendix B, as having a shortage of dental professionals.

(ae) "Dentist" means a dentist, as defined in s. 447.01 (7), who is licensed under ch. 447 and who practices general or pediatric dentistry.

(ag) "Eligible practice area" means a primary care shortage area, a mental health shortage area, an American Indian reservation or trust lands of an American Indian tribe.

(aj) "Health professional shortage area" means an area that is designated by the federal department of health and human services under 42 CFR part 5, appendix A, as having a shortage of medical care professionals.

(ap) "Mental health shortage area" means an area that is designated by the federal department of health and human services under 42 CFR part 5, appendix C, as having a shortage of psychiatric professionals, excluding a state or federal prison and a state or county mental hospital.

(b) "Physician" means a physician, as defined in s. 448.01 (5), who specializes in family practice, general internal medicine, general pediatrics, obstetrics and gynecology, or psychiatry.

(cm) "Primary care shortage area" means an area that is in a primary care health professional shortage area as determined by the federal department of health and human services under 42 CFR part 5, appendix A, excluding a state or federal prison.

(d) "Rural area" has the meaning given in s. 36.63 (1) (c).

(2) **ELIGIBILITY.** (a) 1. Except as provided in subd. 2., the board may repay, on behalf of a physician or dentist, up to \$50,000 in educational loans obtained by the physician or dentist from a public or private lending institution for education in an accredited school of medicine or dentistry or for postgraduate medical or dental training.

2. The board may repay, on behalf of a physician who agrees under sub. (3) to practice in a rural area, up to \$100,000 in educational loans obtained by the physician from a public or private lending institution for education in an accredited school of medicine or for postgraduate medical training.

(b) A physician or dentist who is a participant in the national health service corps scholarship program under 42 USC 254n, or a physician or dentist who was a participant in that program and who failed to carry out his or her obligations under that program, is not eligible for loan repayment under this section.

(3) AGREEMENT. (a) The board shall enter into a written agreement with the physician, in which the physician agrees to practice at least 32 clinic hours per week for 3 years in one or more eligible practice areas in this state or in a rural area, except that a physician specializing in psychiatry may only agree to practice psychiatry in a mental health shortage area or in a rural area and a physician in the expanded loan assistance program under sub. (9) may only agree to practice at a public or private nonprofit entity in a health professional shortage area. The physician shall also agree to care for patients who are insured or for whom health benefits are payable under medicare, medical assistance, or any other governmental program.

(am) The board shall enter into a written agreement with the dentist, in which the dentist agrees to practice at least 32 clinic hours per week for 3 years in one or more dental health shortage areas in this state or in a rural area. The dentist shall also agree to care for patients who are insured or for whom dental health benefits are payable under medicare, medical assistance, or any other governmental program.

(b) The agreement shall specify that the responsibility of the board to make the payments under the agreement is subject to the amount of funds transferred to the board under s. 20.505 (8) (hm) 6r., the contributions received and penalties assessed by the board, and the appropriation under s. 20.285 (1) (qj).

(4) LOAN REPAYMENT. Except as provided in sub. (4m), principal and interest due on loans, exclusive of any penalties, may be repaid by the board at the following rate:

(a) Up to 40% of the principal of the loan or \$20,000, whichever is less, during the first year of participation in the program under this section.

(b) Up to an additional 40% of the principal of the loan or \$20,000, whichever is less, during the 2nd year of participation in the program under this section.

(c) Up to an additional 20% of the principal of the loan or \$10,000, whichever is less, during the 3rd year of participation in the program under this section.

(4m) LOAN REPAYMENT; RURAL PHYSICIANS. If a physician agrees under sub. (3) to practice in a rural area, principal and interest due on the loan, exclusive of any penalties, may be repaid by the board at the following rate:

(a) Up to 40 percent of the principal of the loan or \$40,000, whichever is less, during the first year of participation in the program under this section.

(b) Up to an additional 40 percent of the principal of the loan or \$40,000, whichever is less, during the 2nd year of participation in the program under this section.

(c) Up to an additional 20 percent of the principal of the loan or \$20,000, whichever is less, during the 3rd year of participation in the program under this section.

(5) AVAILABILITY OF FUNDS; RIGHT OF ACTION AGAINST STATE. (a) The obligation of the board to make payments under an agreement entered into under sub. (3) (b) is subject to the amount of funds transferred to the board under s. 20.505 (8) (hm) 6r., the contributions received and penalties assessed by the board, and the appropriation under s. 20.285 (1) (qj).

(b) If the cost of repaying the loans of all eligible applicants, when added to the cost of loan repayments scheduled under existing agreements, exceeds the total amount of funds transferred to the board under s. 20.505 (8) (hm) 6r., the contributions received and penalties assessed by the board, and the appropriation under s. 20.285 (1) (qj), the board shall establish priorities among the eligible applicants based upon the following considerations:

1. The degree to which there is an extremely high need for medical care in the eligible practice area, health professional shortage area, or rural area in which a physician desires to practice and the degree to which there is an extremely high need for dental care in the dental health shortage area or rural area in which a dentist desires to practice.

2. The likelihood that a physician will remain in the eligible practice area, health professional shortage area, or rural area, and that a dentist will remain in the dental health shortage area or rural area, in which he or she desires to practice after the loan repayment period.

3. The per capita income of the eligible practice area, health professional shortage area, or rural area in which a physician desires to practice and of the dental health shortage area or rural area in which a dentist desires to practice.

4. The financial or other support for physician recruitment and retention provided by individuals, organizations, or local governments in the eligible practice area, health professional shortage area, or rural area in which a physician desires to practice and for dentist recruitment and retention provided by individuals, organizations, or local governments in the dental health shortage area or rural area in which a dentist desires to practice.

5. The geographic distribution of the physicians and dentists who have entered into loan repayment agreements under this section and the geographic distribution of the eligible practice areas, health professional shortage areas, dental health shortage areas, and rural areas in which the eligible applicants desire to practice.

6. Other considerations that the board may specify by rule.

(d) An agreement under sub. (3) does not create a right of action against the state on the part of the physician, dentist, or lending institution for failure to make the payments specified in the agreement.

(6) LOCAL PARTICIPATION. The board shall encourage contributions to the program under this section by counties, cities, villages, and towns.

(6m) PENALTIES. The board shall, by rule, establish penalties to be assessed by the board against physicians and dentists who breach agreements entered into under sub. (3). The rules shall do all of the following:

(a) Specify what actions constitute a breach of the agreement.

(b) Provide specific penalty amounts for specific breaches.

(c) Provide exceptions for certain actions, including breaches resulting from death or disability.

(8) ADMINISTRATION. The board shall do all of the following:

(b) Identify eligible practice areas and rural areas with an extremely high need for medical care and dental health shortage areas and rural areas with an extremely high need for dental care.

(d) Publicize the program under this section to physicians, dentists, and eligible communities.

(e) Assist physicians and dentists who are interested in applying for the program under this section.

(f) Assist communities in obtaining physicians' and dentists' services through the program under this section.

(g) Make recommendations to the governor on all of the following:

1. Ways to improve the delivery of health care to persons living in rural areas of the state that constitute shortage areas.

2. Ways to help communities evaluate and utilize the linkage between rural health facilities and economic development.

3. Coordination of state and federal programs available to assist rural health care service delivery.

4. Strengthening coordination and maintenance of rural services and the delivery system.

5. Development of mechanisms to reduce shortages of health care providers in rural areas.

(h) Notwithstanding subs. (3) (b) and (5) (a) and (b), ensure that moneys appropriated under s. 20.285 (1) (qj) are used under this section only to repay loans on behalf of physicians and dentists who agree to practice in a rural area.

(9) EXPANDED LOAN ASSISTANCE PROGRAM. The board may agree to repay loans as provided under this section on behalf of a physician or dentist under an expanded physician and dentist loan assistance program that is funded through federal funds in addition to state matching funds. To be eligible for loan repayment under the expanded physician and dentist loan assistance program, a physician or dentist must fulfill all of the requirements for loan repayment under this section, as well as all of the following:

- (a) The physician or dentist must be a U.S. citizen.
- (b) The physician or dentist may not have a judgment lien against his or her property for a debt to the United States.
- (c) The physician or dentist must agree to do all of the following:
 1. Accept medicare assignment as payment in full for services or articles provided.
 2. Use a sliding fee scale or a comparable method of determining payment arrangements for patients who are not eligible for medicare or medical assistance and who are unable to pay the customary fee for the physician's or dentist's services.
 3. Practice at a public or private nonprofit entity in a health professional shortage area, if a physician, or in a dental health shortage area, if a dentist.

History: 2009 a. 28 ss. 747s, 3035 to 3045; Stats. 2009 s. 36.60; 2009 a. 190, 276; 2011 a. 32.

Cross-reference: See also ch. UWS 23, Wis. adm. code.

36.61 Health care provider loan assistance program.

(1) DEFINITIONS. In this section:

- (ac) "Clinic hours" has the meaning given in s. 36.60 (1) (ac).
- (ad) "Council" means the rural health development council.
- (ag) "Dental health shortage area" has the meaning given in s. 36.60 (1) (ad).
- (aj) "Dental hygienist" means an individual licensed under s. 447.04 (2).
- (am) "Eligible practice area" means a primary care shortage area, an American Indian reservation, or trust lands of an American Indian tribe, except that with respect to a dental hygienist "eligible practice area" means a dental health shortage area.
- (b) "Health care provider" means a dental hygienist, physician assistant, nurse-midwife, or nurse practitioner.
- (bp) "Health professional shortage area" has the meaning given in s. 36.60 (1) (aj).
- (d) "Primary care shortage area" has the meaning given in s. 36.60 (1) (cm).
- (e) "Rural area" has the meaning given in s. 36.63 (1) (c).

(2) ELIGIBILITY. The board may repay, on behalf of a health care provider, up to \$25,000 in educational loans obtained by the health care provider from a public or private lending institution for education related to the health care provider's field of practice, as determined by the board with the advice of the council.

(3) AGREEMENT. (a) The board shall enter into a written agreement with the health care provider. In the agreement, the health care provider shall agree to practice at least 32 clinic hours per week for 3 years in one or more eligible practice areas in this state or in a rural area, except that a health care provider in the expanded loan assistance program under sub. (8) who is not a dental hygienist may only agree to practice at a public or private nonprofit entity in a health professional shortage area.

(b) The agreement shall specify that the responsibility of the board to make the payments under the agreement is subject to the amount of funds transferred to the board under s. 20.505 (8) (hm) 6r., the contributions received and penalties assessed by the board, and the appropriation under s. 20.285 (1) (qj).

(4) LOAN REPAYMENT. Principal and interest due on loans, exclusive of any penalties, may be repaid by the board at the following rate:

(a) Up to 40% of the principal of the loan or \$10,000, whichever is less, during the first year of participation in the program under this section.

(b) Up to an additional 40% of the principal of the loan or \$10,000, whichever is less, during the 2nd year of participation in the program under this section.

(c) Up to an additional 20% of the principal of the loan or \$5,000, whichever is less, during the 3rd year of participation in the program under this section.

(5) AVAILABILITY OF FUNDS; RIGHT OF ACTION AGAINST STATE. (a) The obligation of the board to make payments under an agreement entered into under sub. (3) is subject to the amount of funds transferred to the board under s. 20.505 (8) (hm) 6r., the contributions received and penalties assessed by the board, and the appropriation under s. 20.285 (1) (qj).

(b) If the cost of repaying the loans of all eligible applicants, when added to the cost of loan repayments scheduled under existing agreements, exceeds the total amount of funds transferred to the board under s. 20.505 (8) (hm) 6r., the contributions received and penalties assessed by the board, and the appropriation under s. 20.285 (1) (qj), the board shall establish priorities among the eligible applicants based upon the following considerations:

1. The degree to which there is an extremely high need for medical care in the eligible practice area, health professional shortage area, or rural area in which an eligible applicant who is not a dental hygienist desires to practice and the degree to which there is an extremely high need for dental care in the dental health shortage area or rural area in which an eligible applicant who is a dental hygienist desires to practice.

2. The likelihood that an eligible applicant will remain in the eligible practice area, health professional shortage area, or rural area in which he or she desires to practice after the loan repayment period.

3. The per capita income of the eligible practice area, health professional shortage area, or rural area in which an eligible applicant desires to practice.

4. The financial or other support for health care provider recruitment and retention provided by individuals, organizations or local governments in the eligible practice area, health professional shortage area, or rural area in which an eligible applicant desires to practice.

5. The geographic distribution of the health care providers who have entered into loan repayment agreements under this section and the geographic location of the eligible practice area, health professional shortage area, or rural area in which an eligible applicant desires to practice.

6. Other considerations that the board may specify by rule.

(c) An agreement under sub. (3) does not create a right of action against the state on the part of the health care provider or the lending institution for failure to make the payments specified in the agreement.

(6) LOCAL PARTICIPATION. The board shall encourage contributions to the program under this section by counties, cities, villages and towns.

(6m) PENALTIES. The board shall, by rule, establish penalties to be assessed by the board against health care providers who breach an agreement entered into under sub. (3) (a). The rules shall do all of the following:

- (a) Specify what actions constitute a breach of the agreement.
- (b) Provide specific penalty amounts for specific breaches.
- (c) Provide exceptions for certain actions, including breaches resulting from death or disability.

(7) ADMINISTRATION. The board shall do all of the following:

(a) Identify communities with an extremely high need for health care, including dental health care.

(b) Publicize the program under this section to health care providers and eligible communities.

(c) Assist health care providers who are interested in applying for the program under this section.

(d) Assist communities in obtaining the services of health care providers through the program under this section.

(e) Notwithstanding subs. (3) (b) and (5) (a) and (b), ensure that moneys appropriated under s. 20.285 (1) (qj) are used under this section only to repay loans on behalf of health care providers who agree to practice in a rural area.

(8) EXPANDED LOAN ASSISTANCE PROGRAM. The board may agree to repay loans as provided under this section on behalf of a health care provider under an expanded health care provider loan assistance program that is funded through federal funds in addition to state matching funds. To be eligible for loan repayment under the expanded health care provider loan assistance program, a health care provider must fulfill all of the requirements for loan repayment under this section, as well as all of the following:

(a) The health care provider must be a U.S. citizen.

(b) The health care provider may not have a judgment lien against his or her property for a debt to the United States.

(c) The health care provider must agree to do all of the following:

1. Accept medicare assignment as payment in full for services or articles provided.

2. Use a sliding fee scale or a comparable method of determining payment arrangements for patients who are not eligible for medicare or medical assistance and who are unable to pay the customary fee for the health care provider's services.

3. Practice at a public or private nonprofit entity in a health professional shortage area, if the health care provider is not a dental hygienist, or in a dental health shortage area, if the health care provider is a dental hygienist.

History: 2009 a. 28 ss. 3046 to 3056; Stats. 2009 s. 36.61; 2009 a. 190, 276; 2011 a. 32.

Cross-reference: See also ch. UWS 24, Wis. adm. code.

36.62 Rural health development council. The rural health development council created under s. 15.917 (1) shall do all of the following:

(1) Advise the board on matters related to the physician and dentist loan assistance program under s. 36.60 and the health care provider loan assistance program under s. 36.61.

(2) Advise the board on the amount, up to \$25,000, to be repaid on behalf of each health care provider who participates in the health care provider loan assistance program under s. 36.61.

History: 2009 a. 28 s. 3057; Stats. 2009 s. 36.62.

36.63 Rural physician residency assistance program.

(1) In this section:

(a) "Department" means the department of family medicine in the University of Wisconsin School of Medicine and Public Health.

(b) "Physician" means a physician, as defined in s. 448.01 (5), who specializes in family practice, general surgery, internal medicine, obstetrics, pediatrics or psychiatry.

(c) "Rural area" means any of the following:

1. A city, town, or village in this state that has a population of less than 20,000 and that is at least 15 miles from any city, town, or village that has a population of at least 20,000.

2. An area in this state that is not an urbanized area, as defined by the federal bureau of the census.

(2) (a) The department shall establish and support physician residency positions to which one of the following applies:

1. The residency position is in a hospital that is located in a rural area or in a clinic staffed by physicians who admit patients to a hospital located in a rural area.

2. The residency position includes a rural rotation, begun after June 30, 2010, which consists of at least 8 weeks of training experience in a hospital that is located in a rural area or in a clinic staffed by physicians who admit patients to a hospital located in a rural area.

(b) In establishing and supporting residency positions under par. (a), the department shall give preference to residency programs that actively recruit graduates of the University of Wisconsin School of Medicine and Public Health and the Medical College of Wisconsin.

(3) Annually by December 1, the department shall submit a plan for increasing the number of physician residency programs that include a majority of training experience in a rural area to the Rural Wisconsin Health Cooperative, the Wisconsin Hospital Association, and the Wisconsin Medical Society. The plan shall include a detailed proposed budget for expending the moneys appropriated to the board under s. 20.285 (1) (qe) and demonstrate that the moneys do not supplant existing funding. The department shall consider comments made by the organizations in formulating its final budget.

(4) Annually by December 1, the department shall submit to the joint committee on finance a report that includes all of the following:

(a) The number of physician residency positions that existed in the 2009–10 fiscal year, and in each fiscal year beginning after July 1, 2010, that included a majority of training experience in a rural area.

(b) 1. The number of such physician residency positions funded in whole or in part under this section in the previous fiscal year.

2. The eligibility criteria met by each such residency position and the hospital or clinic with which the position is affiliated.

3. The medical school attended by the physician filling each such residency position.

4. The year the Accreditation Council for Graduate Medical Education certified the residency position.

5. The reason the residency position had not been funded.

History: 2009 a. 190.

36.65 Annual reports. (1) **DEFINITION.** In this section, "chancellor" means the chancellor of the University of Wisconsin–Madison.

(2) **REPORTS.** Annually, the board and the chancellor shall each submit an accountability report to the governor and to the legislature under s. 13.172 (2). The reports shall include all of the following information, the board's report with respect to the system other than the University of Wisconsin–Madison, and the chancellor's report with respect to the University of Wisconsin–Madison:

(a) *Performance.* The graduation rate, the total number of graduates, the time needed to graduate, the number of credits needed to obtain a degree, retention rates, placement of graduates, and the percentage of residents and nonresidents who reside in this state 10 years after graduation.

(b) *Financial.* Financial reports from each institution and each college campus, prepared using generally accepted accounting principles.

(c) *Access and affordability.* A profile of enrolled students, including mean per capita family income, the percentage of resident and nonresident students who are low-income, the percentage of resident and nonresident students who are members of minority groups, the number of transfers from other institutions and other colleges within this state, the published cost for resident students and the actual cost for resident students once financial aid

is subtracted, and increases in available institutional financial aid for students with a demonstrated need.

(d) *Undergraduate education.* The extent of access to required courses and to popular majors, the majors offered, improvements in overall student experience, efforts to close the achievement gap between majority and underrepresented minority students, and post-graduation success.

(e) *Graduate and professional education.* The number of graduate degrees awarded; the number of professional graduates in key areas, including physicians, nurses, business, engineers, pharmacists, veterinarians, and lawyers; and incentives provided for remaining in this state after graduation.

(f) *Faculty.* A profile of the faculty, including faculty teaching loads, success or failure in recruiting and retaining scholars, and teachers who are rated at the top of their fields.

(g) *Economic development.* The amount and source of research funds and other new revenue brought into the state, the number of government contracts received, the number of research projects in progress or completed, the number of patents and licenses for system inventions, the number of new businesses created or spun off, the number of secondary businesses affiliated with the system or system-sponsored research projects, support provided to existing industries throughout the state, job growth from support to existing industries and new businesses, the number of jobs created in campus areas, the number of jobs created statewide, and a comparison of economic indicators for campus and other areas.

(h) *Collaboration.* Partnerships and collaborative relationships with system administration and institutions.

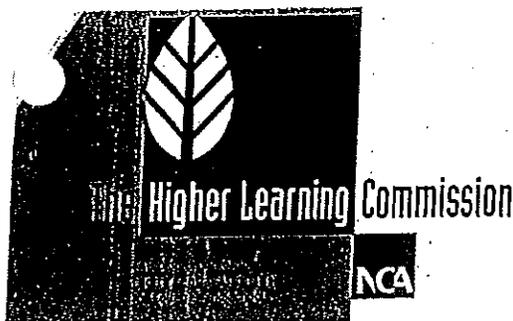
History: 2011 a. 32.

Board of Regents of the University of Wisconsin System
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Madison, WI 53706
Phone: 608.262.2324
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Serving the common good by assuring and advancing the quality of higher learning

October 21, 2005

Chancellor Carlos E. Santiago
University of Wisconsin-Milwaukee
P.O. Box 413
Milwaukee, WI 53201

Dear Chancellor Santiago:

This letter is formal notification of the action taken concerning University of Wisconsin-Milwaukee by The Higher Learning Commission. At its meeting on October 10, 2005, the Institutional Actions Council (IAC) voted to continue the accreditation of University of Wisconsin-Milwaukee, and to adopt any new items entered on the attached Statement of Affiliation Status (SAS). The Commission Board of Trustees validated the IAC action through its validation process that concluded on October 21, 2005. The date on this letter constitutes the effective date of your new status with the Commission.

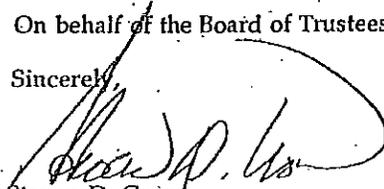
I have enclosed your institution's *Statement of Affiliation Status (SAS)* and *Organizational Profile (OP)*. These documents replace the previous two-part Record of Status and Scope. The SAS is a summary of your organization's ongoing relationship with the Commission. The OP is generated from data you provided in your most recent, (2004-05) Annual Report. If the current Commission action included changes to the demographic, site, or distance education information you reported in your Annual Report, we have made the change on the *Organizational Profile*. No other organizational information was changed.

The attached *Statement of Affiliation Status* and *Organizational Profile* will be posted to the Commission website on Monday, November 21, 2005. Before this public disclosure however, I ask that you verify the information in both documents, and inform me before Friday, November 18, 2005, of any concerns that you may have about these documents. Information about notifying the public of this action is found in Chapter 8.3-3 and 8.3-4 of the *Handbook of Accreditation, Third Edition*.

Please be aware of Commission policy on planned or proposed organizational changes that require Commission action before their initiation. You will find the Commission's change policy in Chapter 7.2 of the *Handbook of Accreditation*. I highly recommend that you review it with care and if you have any questions about how planned institutional changes might affect your relationship with the Commission, you write or call John A. Taylor, D.Mus.Ed., your staff liaison.

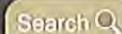
On behalf of the Board of Trustees, I thank you and your associates for your cooperation.

Sincerely,


Steven D. Crowl
Executive Director

Enclosures: Statement of Affiliation Status
Organizational Profile

Evaluation Team Members
Chair of the Board



Currently or Previously Affiliated Institutions - 02/24/2013

Information provided on the Statement of Affiliation Status reflects the most recent actions of the Commission. The Commission has a multi-level decision process. Any institutional changes that are currently under review are not made public until final action has been taken.

University of Wisconsin-Milwaukee

P.O. Box 413
Milwaukee, WI 53201
(414) 229-4501 (Main Phone)

<http://www.uwm.edu>

Statement of Affiliation Status [Click here for definitions...](#)

Chief Executive Officer: Dr. Michael R. Lovell, Chancellor

Name change notes: Prior to 7/1/56, accredited under the name of Wisconsin Teachers College; merged with the University of Wisconsin Extension Division to become the University of Wisconsin-Milwaukee.

HLC Institution ID: 2026
Current Accreditation Status: Accredited
Accreditation Date(s): (1969- .)

Historical notes: Prior to 1969 included in the accreditation of University of Wisconsin

Year of Last PEAQ Comprehensive Evaluation: 2004 - 2005
Year of Next PEAQ Comprehensive Evaluation: 2014 - 2015

Last Action: 08/18/2010

Control: Public
Degrees Awarded (details below): Bachelor's, Master's, Specialist, Doctoral

Stipulations on Affiliation Status:

International delivery of the Executive M.B.A. is limited to Motorola (China) Electronics, Ltd. Out-of-state offerings are limited to courses.

Approval of New Degree Locations:

Prior Commission approval required.

Approval of Distance and Correspondence Courses and Programs:

The institution has been approved under Commission policy to offer up to 20% of its total degree programs through distance education. The processes for expanding distance education are defined in other Commission documents.

Reports Required:

None.

Other Visits Scheduled:

None.

Organizational Profile [Click here for definitions...](#)

Enrollment Headcount (last updated: 04/24/2012)

	Full-Time	Part-Time
Undergraduate:	20412	4227
Graduate:	2682	2405
Dual enrollment (high school) programs:		49

Degree Programs (last updated: 04/24/2012)

	Programs Offered	Degrees Awarded in Last Reported Year
Associate Degrees	0	0
Bachelors Degrees	93	3701
Masters Degrees	55	1422
Specialist Degrees	1	0
Doctoral Degrees	32	145

Certificate Programs (last updated: 04/24/2012)

	Programs Offered	Certificates Awarded in Last Reported Year
Certificates	71	432

Off-Campus Activities (last updated: 04/24/2012)

In-State:	Campuses:	None
	Additional Locations:	Oshkosh (University of Wisconsin-Oshkosh) ; Waukesha (UW-Waukesha)
Out-of-State:	Campuses:	None
	Additional Locations:	None
Out-of-U.S.:	Campuses:	None
	Additional Locations:	None

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UNIVERSITY OF WISCONSIN SYSTEM
STUDENT RECORDS
GENERAL RECORDS SCHEDULE

February 2012



Walt Blum
State Archivist

3/6/12

Alanta 5/1/2012
Executive Secretary PRB

APPROVAL SUBJECT TO 10-YEAR
SUNSET. RESUBMITTAL REQUIRED
PRIOR TO February 2022

UNIVERSITY OF WISCONSIN SYSTEM: GENERAL RECORDS SCHEDULES FOR STUDENT RECORDS

I. INTRODUCTION AND PURPOSE

The University of Wisconsin System comprises fifteen distinct institutions, many of which create and receive records that are similar in purpose and utility. In the interest of efficiency, therefore, this records schedule identifies categories of student-related records. The identified record series are common to all University of Wisconsin institutions.

This document also provides guidance to University System employees regarding what does and does not comprise a public record, which will in turn allow University employees to retain for a discrete time period and thereafter destroy expired public records, as well as those materials that do not comprise public records. The UW-System must manage all student records to ensure systematic control from creation or receipt through processing, distribution, maintenance, retrieval, retention and final disposal.

II. SCOPE: The records schedules described within this document include the following records:

Admission Records

- Acceptance letters
- Applications for Admission
- Applications for Admission, falsified
- Applications for Admission, unsolicited
- Correspondence, enrollment staff, with or concerning students
- Credit by examination or experiential learning credit records
- Entrance examination results
- Graduate School Degree Applications
- Graduate School Admission Applications
- Graduate School Qualifying Exams
- Letters of Recommendation for enrollees
- Program Admission Applications
- Residency records
- Transcripts from other institutions
- Veterans' records

Student Academic Records

- Academic dismissal /suspension /expulsion records
- Academic misconduct records
- Academic warnings
- Add/Drop records
- Applications for graduation
- Athlete Academic Records
- Athletic Eligibility Reports
- Audit Authorizations

Change of grade documentation
Changed Grade Record
Correspondence regarding course content or progress
Correspondence related to academic inquiry
Course repeat approval form
Course waiting lists
Credit/no credit approval forms
Criminal Background Check Records
Curriculum change authorizations
Degree Audits
Diplomas
Fellowships and Scholarships
Grade Books, original (academic departments)
Grades, Official
Graduate School Records for accepted students, ISIS files
Grievances, exam/course related
Hold or encumbrance authorizations
Honors Program Applicant files
Instructional materials including materials in course management systems
Internship agreements
Internship contracts
Major declarations, changes, certification of second major, minors
Name change authorizations
Petitions, Exceptions to academic rules
Registration forms
Schedules, individual student
Student Teacher Field Experience File
Study Abroad Program Files
Syllabi and/or course calendars
Thesis/Dissertations
Transcripts, official
Transcripts, student requests
Transfer credit evaluations
Withdrawal authorizations

International Student Records
Arrival-Departure Records for International Students
Certificate of Eligibility for F- Visa Status
Certificate of Eligibility for Exchange Visitor J- Status Form DS-
Passport Page Showing Passport Number
Statement of educational costs
Statement of financial responsibility and supporting documents
United States Permanent Resident Card (Green Card) copy

Publications, Statistics and Policy

Catalog
Class schedules/timetables (institutional)
Correspondence, policy-setting
Course File, master
Enrollment and class lists
Enrollment verifications and certifications
Grade reports/statistics
Honors Lists
Transfer equivalencies

FERPA-related Records

Requests for and Disclosure of Personally Identifiable Information
Requests for Corrections to records and Formal hearings
Requests for Nondisclosure of Directory Information
Statement on contents of Records regarding hearing panel decisions
Waiver of Right of Access to Confidential Recommendations
Written consent for records disclosure
Written decisions of hearing panels

Federal Disclosure Records:

Athletic participation/EADA Document
College costs, Accreditation, Textbook Information, Transfer Credit Policy
Crime Statistics/Security Reports
Graduation/Completion Transfer Out data
Institutional Information

III. UTILITY AND FUNCTION OF INFORMATION PROVIDED WITHIN THIS DOCUMENT

a. Preservation of Historical Documents. Historically, University records have been preserved in paper files. Presently, however, advances in technology are beginning to present a viable alternative to paper records: electronic data stored in computer systems. Using electronic data to store University records presents a potentially fatal flaw, however, because electronic data decays over time. Thus, unlike paper records, with the passage of time electronic records lose information as it randomly slips away in bite-sized chunks, unless software updates are consistently purchased, installed, and maintained.

Because of this aspect of information technology systems, records storage within an information system must comply with the legal requirements set forth in Regent Policy Document 3-2: University of Wisconsin System Public Records Management; and Chapter Administrative 12: Electronic Records Management-Standards and Requirements. Please carefully review these documents prior to storing official copies of public records upon information systems and if you have questions or concerns then please seek assistance from the records officer at their respective University of Wisconsin institution.

b. Use of the Systems Approach. To as great extent as possible, the records schedules included within this document were developed using a systems approach. That is, the substantive information contained within an individual document, rather than the document's format, is the basis for the descriptor of each department. This is because the format for some documents is dynamic in nature and subject to administrative change. Thus, the descriptors for each document are as comprehensive as possible without relying upon format or form names.

Due to these changes, however, there may be instances in which an individual records schedule does not reflect the exact title or name of a form as used by the originator of a document. In such cases, if a University employee has difficulty determining whether a document comprises a record by reviewing the descriptive information contained within both the document and a records schedule then employees seek assistance from the records officer at their respective University of Wisconsin institution.

c. Minimum Retention Established and Permanent Retention Procedure. The records schedules included within this document establish minimum retention periods for each type of record. The disposition of each record is assumed to be destruction after its minimum retention period. However, expired records may be retained, for as long as they are needed as a resource for performing future projects on behalf of the University of Wisconsin.

d. Materials That Do Not Comprise Public Records. Under Wisconsin law, many materials do not comprise public records. Therefore, non-records should be retained only so long as they are useful as a resource for performing the transaction of public business on behalf of the University of Wisconsin System. Thereafter, in the interest of efficiency and proper resource management, they should be destroyed.

The following materials are not public records, under Wis. Stats. §§ 16.61 and 19.35.

1. Duplicates. Public records do not include duplicate copies of records, the original copies of which are in the custody of an office contained within the University of Wisconsin System Administration, and which are maintained by a University employee only for convenience or reference and for no substantive purpose.

2. Unsolicited Notices or Invitations. Public records do not include unsolicited notices or invitations received by a University employee, which are not related to any official action taken, proposed, or considered by the University of Wisconsin System.

3. Drafts, Notes and Preliminary Computations. Public records do not include drafts, notes, preliminary computations, and like materials, but only if they are intended for personal use by a University employee or prepared by a University employee in the name of the person for whom the employee is working.

4. Routing Slips and Envelopes. Public records do not include Routing slips and envelopes.

5. Personal Materials. Public records do not include materials that are the personal property of a University employee and that have no relation to his or her office.

Please note that non-records should be destroyed as soon as possible, concurrent with the time at which they are no longer useful as a resource for performing the transaction of public business on behalf of the University. Moreover, personal materials should neither be created nor retained by a University during the regular course of business.

Also note that if non-records are retained beyond the time they are no longer useful as a resource for performing the public business on behalf of the University then under Wisconsin law, duplicates, unsolicited notices, invitations, routing slips and envelopes would have to be turned over to a requester in response to a relevant public records request, and in response to audit or litigation proceedings. See Wisconsin Statute 13.94, 19.35, and 804.01.

e. Schedule Does Not require creation of Records

It is understood that not all UW-System Campuses may have all the types of records listed in this schedule. This schedule does not require records to be created by UW-System Campuses. It provides policy guidance for those records that are used by UW-System Campuses.

IV. CONDITIONS AFFECTING FINAL DISPOSITION

All recommended dispositions stated within this schedule may be carried out by University of Wisconsin institutions without further consultation or approval from the University of Wisconsin Archives, legal services, or internal audit with the following exceptions:

a. **Public Records Request.** If a public records request is received by an office for any record or records included within this schedule then the record (s) cannot be destroyed until the request is granted, or until at least sixty days after the date the request is denied. Court orders may extend this time period. If necessary and upon request, the Office of General Counsel will provide guidance to University of Wisconsin institutions regarding public record requests.

b. **Litigation or Audit.** Each University of Wisconsin institution must not only retain records that are the subject of pending litigation or audit, but also suspend any disposition of those records until such time as the litigation or audit is completed. Requests for records relating to open audits must be filed with the University of Wisconsin institution involved in the audit.

UNIVERSITY OF WISCONSIN SYSTEM STUDENT RECORDS GENERAL RECORDS SCHEDULE

The University of Wisconsin System Student Records General Records Schedule applies to all University of Wisconsin institutions. In order to facilitate efficient records management for University employees, this general schedule is provided in narrative format.

Those records series that contain Personally Identified Information (PII) are marked as:
PII? Yes.

The Family Education Rights and Privacy Act (FERPA) applies to many records series throughout this document. These are identified as confidential and require appropriate handling as required by law.

Admission Records

UWSTU001 Acceptance Letters, (enrolled students)

Comprising this series are the university's copy of notification letters in any format sent to admitted freshmen or transfer students as a response to application to the university. Such letters may include an invitation to orientation and indicate any further steps needed to be taken by the admitted student.

Retention Period: EVT + 5 years then destroy confidentially (EVT = date of graduation or last attendance)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU002 Acceptance Letters, (not enrolled)

Comprising this series are the university's copy of notification letters in any format sent to admitted freshmen or transfer students as a response to application to the university. Such letters may include an invitation to orientation and indicate any further steps needed to be taken by the admitted student.

Retention Period: EVT + 1 year then destroy confidentially (EVT = date of application)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU003 Applications for Admission, (enrolled students)

The records include official institutional application forms completed in any format by prospective students for admission or readmission to the institution.

Retention Period: EVT + 5 years then destroy confidentially (EVT = date of graduation or last attendance)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU004 Applications for Admission, (not enrolled)

The records include official institutional application forms completed in any format by prospective students for admission or readmission to the institution.

Retention Period: EVT + 1 year then destroy confidentially (EVT = date of application)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU005 Applications for Admission, falsified

Admissions application and supporting documentation received from individuals misrepresenting themselves. The retention period provides sufficient time to track those individuals who may make repeat attempts to submit a falsified application.

Retention period: Retain for three (3) semesters following the term for which the subject applied plus an additional 7 years. Destroy confidentially.

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU006 Applications for Admission, unsolicited

This series contains letters of recommendation, test scores, portfolios, CDs, examples of work prepared by the potential applicants where no formal application was ever submitted. The materials may be received in any format. Some institutions receive a significant number of admission inquiries from abroad. It is often difficult for those potential applicants to obtain or reproduce materials previously submitted. Two years incorporates a grace period for those potential students who do complete an application for the next academic year.

Retention period: Retain for three (3) semesters following the term for which they applied plus an additional 2 years then destroy confidentially.

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU007 Correspondence, staff, with or concerning enrolled students

The series includes correspondence in any format between Enrollment Services staff within units or with students, relevant to the admission and/or academic progress of individual student.

Retention Period: EVT+5 years then destroy confidentially. (EVT = date of graduation or last attendance)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU008 Correspondence, staff, with or concerning students who did not enroll

The series includes correspondence in any format between Enrollment Services staff within units or with students, relevant to the admission and/or academic progress of individual student.

Retention Period: EVT+1 year then destroy confidentially. (EVT = date of application)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU009 Credit by Examination or experiential learning credit records

Examinations include but are not limited to Advanced Placement results, CLEP, PEP, other test score results, prior learning documentation, etc. used for advanced placement within degree program

Retention Period: EVT+5 (for enrolled and non-enrolled students) years then destroy confidentially. (EVT = Graduation date or date last attended.)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU010 Entrance Examination Results and other Placement Test records, (enrolled students)

Student scores from standardized tests, include, but are not limited to: ACT, SAT, GRE or university or department-specific tests or auditions for enrolled students.

Retention Period: EVT + 5 years then destroy confidentially (EVT = date of Graduation or last attendance)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU011 Entrance Examination Results and other Placement Test Records, (not enrolled) Student scores from standardized tests, including but not limited to: ACT, SAT, GRE or university or department-specific tests or audition for students who did not enroll in the institution.

Retention Period: EVT + 1 year then destroy confidentially (EVT = date of application)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU012 Graduate School Degree Applications - received

This series is comprised of graduation applications received by either the Registrar's Office (for the Bachelor's and Professional degrees) or the Graduate School (for Master's and Doctor's degrees), may include compiled lists of students eligible to graduate. The Official Copy resides in the Registrar's Office -- Graduation and Academic Records for Bachelor's and Professional degrees and in the Graduate School for Master's and Doctor's degrees. Other copies may be found in the College/School or Department

Retention Period: EVT +1 year then destroy confidentially (EVT = date of Graduation or last attendance)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU013 Graduate School Admission Applications, (not accepted, not enrolled, or incomplete)

A record of applicants for UW admission into a graduate program who were not accepted; who were accepted, but who did not enroll; or who never completed the application process. Graduate school application files maintained at the school and/or department levels containing some to all of the following types of materials: copy of the application for admission to the Graduate School, complete set of official transcripts from other institutions, copy of the Graduate School Examiner's report, reasons for graduate study, any miscellaneous correspondence, letters of recommendation, GRE scores, and other materials which may be requested by the particular school or department.

Retention Period: EVT + 5 years then destroy confidentially (EVT = date of application)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU014 Graduate School Admission Applications -residency/fellowship applicants

This series includes admission applications in any format of applicants to a Residency or Fellowship Program who did not match the program requirements, were not accepted, withdrew from consideration, or were not interviewed. Also includes **Not Matched, Not Accepted, Withdrawn, or Not Interviewed.**

Retention Period: EVT + 5 years then destroy confidentially (EVT = date of application)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU015 Graduate School Qualifying Exams

Examinations or qualifying exams taken by Ph. D. candidates in which Candidates are required to pass a certain number of exams by a certain deadline to qualify for admission to graduate school. They are grouped by semester and each exam is graded by two people. There are also Grading Charts that complement these exams which indicate who the graders are.

Retention Period: EVT + 2 years then destroy confidentially (EVT = date of last attendance)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU016 Letters of Recommendation, (enrolled students) These records include letters of recommendation in any format required by the school or provided by the applicant as additional information to admission officers.

Retention Period: EVT + 5 years then destroy confidentially. (EVT = date of application)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU017 Letters of Recommendation, (not enrolled) These records include letters of recommendation in any format required by the school or provided by the applicant as additional information to admission officers.

Retention Period: EVT + 1 year then destroy confidentially. (EVT = date of application)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU018 Program Admissions Records, (admitted students)

This series includes materials submitted in the application process for majors that have limited space and require application. Entrance to these majors is competitive; not all students will necessarily be accepted. Eligibility requirements vary from program to program. For example, in general, teacher education students must complete a minimum number of total credits, earn a minimum grade-point average, take and submit the scores for the Praxis I/Pre-Professional Skills Test (PPST), and submit an application. Some programs also require applicants to complete a minimum number of credits in the major. Programs may ask for essays or statements, letters of recommendation, extended study abroad, or other documents, test scores, or experiences. These materials, submitted by successful applicants, comprise this series.

Retention Period: EVT + 5 Years (EVT= Date of graduation from the program)

PII? Yes

Confidential? Yes

Copies: Destroy when no longer needed.

UWSTU019 Program Admissions records, (not admitted)

This series includes materials submitted in the application process for some majors, which have limited space and require application. Entrance to these majors is competitive; not all students will necessarily be accepted. Eligibility requirements vary from program to program. For example, in general, teacher education students must complete a minimum number of total credits, earn a minimum grade-point average, take and submit the scores for the Praxis I/Pre-Professional Skills Test (PPST), and submit an application. Some programs also require applicants to complete a minimum number of credits in the major. Programs may ask for essays or statements, letters of recommendation, extended study abroad, or other documents, test scores, or experiences. These documents for students who have applied and failed to be admitted comprise this series.

Retention Period: EVT + 2 Years (EVT= Date of application)

PII? Yes

Confidential? Yes

Copies: Destroy when no longer needed.

UWSTU020 Residency records, (enrolled students)

Records used to determine student residency classification for tuition purposes. These records also include forms to appeal for in-state resident tuition. Records supplied to substantiate this may include a variety of state and federal income tax information, high school records, employment records and other documents.

Retention Period: EVT + 5 years then destroy confidentially. (EVT = date of graduation or last attendance)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU021 Residency records, (admitted, not enrolled)

Records used to determine student residency classification for tuition purposes. These records also include forms to appeal for in-state resident tuition. Records supplied to substantiate this may include a variety of state and federal income tax information, high school records, employment records and other documents.

Retention Period: EVT + 1 year then destroy confidentially. (EVT = date of application)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU022 Transcripts from other institutions, (enrolled students)

Transcripts from other institutions such as preparatory schools, high schools, other universities, colleges and technical schools used to support the admissions process

Retention Period: EVT + 5 years then destroy confidentially. (EVT = date of application)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU023 Transcripts from other institutions, (not enrolled)

Transcripts from other institutions such as preparatory schools, high schools, other universities, colleges and technical schools used to support the admissions process

Retention Period: EVT + 1 year then destroy confidentially. (EVT = date of application)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU024 Veterans records, (enrolled students)

Records related to student enrollment for federal/state military benefits such as application, copies of discharge form DD214, VA eligibility certificates, study grants, VA vocational rehabilitation agreements, VA fee vouchers, and correspondence, in as far as these records support the admissions process. See FINAID001 and FINAID010 for the disposal of those veteran's records used to determine financial aid eligibility.

Retention Period: EVT + 5 years then destroy confidentially. (EVT= end of benefit award year)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU025 Veterans records, (not enrolled)

Records related to student enrollment for federal/state military benefits such as application, copies of discharge form DD214, VA eligibility certificates, study grants, VA vocational rehabilitation agreements, VA fee vouchers, and correspondence, in as far as these records support the admissions process. See FINAID001 and FINAID010 for the disposal of those veteran's records used to determine financial aid eligibility.

Retention Period: EVT + 2 years then destroy confidentially. (EVT = date of application)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

Student Academic Records

UWSTU026 Academic Dismissal /Suspension /Expulsion records

University's copy of the letter in any format from the Dean of Students or equivalent office explaining to the student the dismissal and the academic or nonacademic reasons for the action.

Retention Period: CR + 6 years, then transfer to University Archives.

PII? Yes

Confidential? Yes

Copies: Retain one year then destroy confidentially

UWSTU027 Academic Misconduct records

Notification of academic misconduct and documentation of sanctions or disciplinary action including correspondence, reports, requests for hearings, appeals and petitions.

Retention Period: CR + 6 years, then transfer to University Archives.

PII? Yes

Confidential? Yes

Copies: Retain one year then destroy confidentially

UWSTU028 Academic Warnings

Academic warning sent by email or paper correspondence informing the student of poor academic performance that threatens continued attendance of the institution.

Retention Period: EVT + 5 years. (EVT= date of graduation or last attendance)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU029 Add/Drop records

Completed course add or drop forms and related records required by the institution to add or drop courses after the registration deadline.

Retention Period: EVT + 1 year. (EVT =date submitted)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU030 Applications for Graduation, (graduated students)

Applications completed by students as required prior to graduation. These trigger degree audits which review student records for completion of degree requirements. (Degree Audits UWSTU044)

Retention Period: EVT + 1 year. (EVT = date of application)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU031 Applications for Graduation, (non-graduated students)

Applications completed by students as required prior to graduation. These trigger degree audits which review student records for completion of degree requirements. (Degree Audits UWSTU044)

Retention Period: EVT + 5 years. (EVT =application date)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU032 Athlete Academic Records

Records including dossiers in any format created by the Athletic Director, the Associate Athletic Director or the Compliance Officer for individual students, compiling academic and enrollment records, credit and major requirements, amateur athletic status certification, semesters of eligibility used and remaining, which make up participation status. Where offered, tutor evaluation and assessment records or mandatory study time requirement records may be included.

Retention Period: EVT + 10 years then destroy confidentially (EVT = date of graduation or last attendance)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU033 Athletic Eligibility Reports

Reports in paper or electronic form created by the Athletic Director, the Associate Athletic Director or the Compliance Officer to demonstrate athletic eligibility of teams. The reports include summarized academic and enrollment information and approval of academic record for each member of the team as well as certification of amateur athletic status and number of semesters of eligible competition used and remaining. (For schools in WIAC, this series runs parallel to the conference-wide series WIAC107)

Retention Period: EVT + 2 years then destroy confidentially (EVT = date of submission of official report)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU034 Audit Authorizations

Documentation consisting of paper or electronic forms completed by students and signed by the course's instructor, giving the student permission to audit a course, instead of enrolling for academic credit.

Retention Period: EVT + 1 year then destroy confidentially (EVT = date of submission)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU035 Change of Grade Documentation

Documentation as a paper or electronic data entry form completed by the instructor of the relevant course and signed by the appropriate dean supporting an approved change of a previously assigned course grade.

Retention Period: EVT + 5 years then destroy confidentially (EVT = date of submission)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU036 Changed Grade Record

Paper, student information system (SIS) electronic, or other evidence of a legitimately changed final course grade.

Retention Period: CR + 6 years, then transfer to University Archives.

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU037 Correspondence between students and faculty regarding course content or progress

Correspondence between faculty and students in any form relating to coursework, as retained by academic departments to serve as source documents for submitted official grades.

Retention Period: 6 months after close of semester in which grades are submitted.

Destroy confidentially

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU038 Correspondence related to academic inquiry

Student Correspondence related to academics other than with current instructors (See UWSTU037) or with Enrollment Services regarding Admission (See UWSTU007; UWSTU008)

Retention Period: EVT+6 months years then destroy confidentially (EVT = date of correspondence)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU039 Course Repeat Approval Form

Form requesting and/or granting approval to repeat a course for credit. Document contains student name, ID, course number and signature of advisor and may record academic reasons for repeating the class.

Retention Period: EVT+1 year then destroy confidentially. (EVT = date of submission)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU040 Course Wait List

Lists of students waiting for an enrollment opening in an individual course because the course has reached its maximum class size. Lists may be generated by academic departments or individual instructors. They may be used to give preference to waiting students in the following semester or determine the need for more sections of the class.

Retention Period: EVT+ one semester or when no longer needed for administrative purposes. (EVT=end of semester in which list was created.)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU041 Credit/No Credit Approval Forms

Request forms completed by the student and signed by the instructor and related records to change the individuals grading option of a course from the letter grade to pass/fail or vice versa.

Retention Period: EVT+1 year then destroy confidentially. (EVT = date of submission)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU042 Criminal Background Check Records, Students

Records are created through an investigation of offenses and related disclosed information for students working toward professional experience, licensure or certification and usually involved with an internship or clinical experience. Many programs keep these records separate from other student records. These records include, but are not limited to: (1) confidential self-disclosure application supplements; (2) criminal background check reports, which are generated by private vendors on a contract basis, University employees, or employees of the Wisconsin Department of Justice; (3) records created and received by the University employees who are responsible for decisions related to the applicants continued progress.

Retention Period: EVT+7 years then destroy confidentially. (EVT = date of completed check)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU043 Curriculum Change Authorizations

Forms and related documentation in any format authorized by the department chair and/or the college dean approving changes with authorizations to individual student degree program requirements.

Retention Period: EVT+5 years then destroy confidentially. (EVT = date of submission)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU044 Degree Audits

Records created through comparison of transcript and other student records with university and departmental requirements for graduation to verify progress made in student degree program requirements and/or eligibility for a degree.

Retention Period: EVT+5 years then destroy confidentially. (EVT = date of submission)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU045 Diplomas, (returned because undeliverable)

Paper diplomas returned to the university, undeliverable due to incorrect address or other reasons.

PII? No

Confidential? No

Retention Period: EVT+1 year then destroy confidentially. (EVT= date of graduation)

UWSTU046 Fellowships and Scholarships (graduate and undergraduate)

Notices of fellowship and scholarship opportunities, nominations of candidates and results, either individual or lists in any format, for both graduate and undergraduate students.

Retention Period: EVT + 3 years (EVT = date of last attendance)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU047 Grade Books, original (academic departments)

Student grades recorded by professors and instructors in any format to support the official awarded grades submitted to the Registrar

Retention Period: EVT+2 years then destroy confidentially. (EVT = end of semester)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU048 Grades, official

Official student grades, recorded by Registrar, including material in all formats: paper, electronic, D2L, etc.

Retention Period: Permanent.

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU049 Graduate School Records for accepted students

This series contains the official student record contained in an Integrated student information system (ISIS). It contains Admission Applications and Proficiency Testing, Letter of Recommendations, Directed Study and Thesis Pre-authorization Forms, Credit Evaluations and Re-evaluations, Wisconsin Residency determination and supporting documentation, Dean's Academic and transfer forms, Foreign Language Exam forms, Grade Change forms and Grade Problem Cards, Pass/Fail Option forms, Major Declaration forms, Disciplinary or conduct actions forms, Withhold of public Information form(FERPA), Student Authorization for Disclosure in Education Records, Study abroad course and grade evaluations, Degree summary with attached correspondence and related forms, Degree Audits , Copy of the Transcript, Copy of the permanent card, Identity change, legal summons, subpoenas and related correspondence, ROTC forms, Course change request forms, Enrollment letters and other supporting information from Registrars office, and Transcripts from other colleges or universities. Other formats may include microfilm, Images, and data in the Data warehouse.

Retention Period: 10 years from date of receipt of degree or date of last attendance and destroy confidentially

PII? Yes

Confidential? Yes

UWSTU050 Graduate School: Thesis/Dissertations/Directed Study

Theses and Dissertations written as part of the requirement for a conferred degree. Some programs allow for Directed Study or a Thesis.

Retention Period: CR + 6, then transfer to Library or University Archives per policy of the individual institution.

PII? No

Confidential? No

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU051 Grievances, Exam/course related (not grade disputes)

Paper or electronic forms recording student grievances about courses, coursework, exams, instructor and include student name and number, term/semester, course number name of instructor and signatures by student, faculty or staff.

Retention Period: EVT+3 years then destroy confidentially (EVT = date of submission)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU052 Hold or Encumbrance Authorizations

Limitations placed on a student's account due to late payment, late registration, or other reasons stated by the institution due to nonpayment of fees, library fines, parking citations, etc. An encumbrance can prohibit students from registering for classes, affect the release of their transcripts, or delay the reception of their diplomas.

Retention Period: EVT+ 6 years then destroy confidentially (EVT= fiscal year of creation)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU053 Honors Program Applicant Files, undergraduate

This record series includes Honors Program applicant files and applications, grade point averages, scholarship and award materials, and statistics.

Retention: EVT + 5 years then destroy confidentially (EVT = date of application)

PII? Yes

Confidential? Yes

UWSTU054 Instructional Materials including materials in course management systems

Examinations, coursework, assignments, etc. as retained by academic departments to serve as source documents for submitted official grades. This series includes course support instructional materials in any format including those found in course management systems, such as Desire2Learn (D2L).

Retention Period: 1 year after end of semester in which grades are submitted years then destroy confidentially.

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU055 Internship Agreements

Agreements, also known as memorandums, between the University, individual departments or colleges or the UW Board of Regents and external businesses or agencies governing potential supervised practical training or service learning experiences of university students. Internship agreements DO NOT concern individual students but rather acknowledge the business or agency's willingness to accept interns in the future. Agreements may include a list of the responsibilities and expectations of the agencies, the University offices and the students; as well as any general provisions or information germane to the execution of the learning experience.

Retention Period: EVT + 1 year then destroy (EVT= expiration of agreement)

PII? No

Confidential? No

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU056 Internship Contracts

Signed agreements governing supervised practical training or service learning experiences of university students. Often internship contracts are made between academic departments/colleges and external agencies but may involve another university department. Contracts stipulate expectations of a student's responsibilities, the learning outcomes to be covered as well as the logistical aspects of the program. Retention period is identical to that for tests and other instructional materials that are similarly used to determine a student's final grade.

Retention Period: Original: EVT + 1 year then destroy confidentially. (EVT= date of end of internship as determined by the University)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU057 Major Declarations, Changes, Certification of Second Major, Minors

Electronic or paper documents detailing the student's declaration or change of majors or the addition of a second major or minor. Records contain the date of the change, required authorizations, the parameters of the addition or change including the new requirements for completion. Major declaration, change and the addition of a second major or minor may all be contained in one document or they may be accomplished via several forms. Practice varies between departments and schools.

Retention Period: EVT+5 years then destroy confidentially. (EVT = graduation or last attendance)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU058 Name Change Authorizations

Forms and subsequent records in any form documenting a name change request and action initiated by a student.

Retention Period: EVT+5 years then destroy confidentially (EVT = date of submission)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU059 Petitions, Exceptions to academic rules

Paper forms submitted by the student requesting an exception be made to academic rules regarding required classes, etc. Forms include student name and ID number, term/semester, course number name of instructor and signatures by student, faculty or staff.

Retention Period: EVT+5 years then destroy confidentially (EVT = date of submission)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU060 Registration Forms

Forms completed by students at the time of registration in paper, electronic or online formats. These forms contain student name and number, term or semester, class number and title and number of credits.

Retention Period: EVT+1 year then destroy confidentially (EVT = date of submission)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU061 Schedules--Individual student schedule of classes

Electronic or paper schedule issued to students recording the classes in which they are enrolled, credits, grading option, location and meeting times of classes, and including student name, class, major and identification number.

Retention Period: EVT+1 year then destroy confidentially (EVT = date of schedule creation)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU062 Student Teacher Field Experience File

Records assembled through the evaluation of student teachers conducting their field work. Records may contain but are not limited to: written evaluations of field supervisors and cooperating teachers; remediation plans; recommendation letters; signed agreements with districts; correspondence; copies of transcripts and other student records. Records kept during a probationary period of new teachers to aid in their professional development plans. Note: For retention guidelines for necessary tuberculosis or other medical tests that field experience may require, see the Health Services General Record Schedule.

Retention Period: EVT + 7 years then destroy (EVT= Graduation or semester of last attendance)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original

UWSTU063 Study Abroad Program Files

These records consist of a series of databases or paper files which are maintained for multiple years. The data provides a continuous list of study abroad program names, student names, number participating, dates of the program, course registration, medical information, names of roommates, biographical information and other information.

Retention Period: EVT+1 year then destroy confidentially (EVT= end of program)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU064 Syllabi and/or individual Course Calendars

Record series includes the written summary of individual class objectives, topics covered, requirements, necessary texts and equipment, grading and evaluation procedures and other class-specific policies created by an instructor for students. An official copy of the syllabus should be kept by the department for official retention as detailed below. Other copies may be kept by instructors for administrative, personal use for a time specific to each college, department or individual's needs for the purposes of re-accreditation, course modification and review, tenure/personnel decisions, etc.

Retention: Official Department Copy: 10 years after last day of course then transfer to archives *

PII? No

Confidential? No

Copies: Destroy when no longer needed for college/departmental or personal use.

*The determination of archival value of syllabi will be made by each institution's archives.

UWSTU065 Transcripts, official

Official student academic transcripts showing name, years of attendance, courses attended, grades, major and further academic achievements.

Retention Period: Permanent

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU066 Transcripts, student requests

Documentation in any format recording student requests for official copies of their university transcripts

Retention Period: EVT+1 year then destroy confidentially (EVT = date of request)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU067 Transfer Credit Evaluations

Forms that evaluate the credits an individual student previously earned at another institution based on transfer equivalencies (UWSTU091) and used to determine actual student credit transfers

Retention Period: EVT+5 years then destroy confidentially (EVT = date of evaluation)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU068 Withdrawal Authorizations

Documentation includes forms completed by students in order to officially withdraw from all classes after the last day to withdraw from individual classes. Form includes identification information, the agreement to pay the withdrawal fee, and an explanation of the extraordinary non-academic reasons for the step.

Documentation also includes the records of the decision of the granting authority.

Retention Period: EVT + 5 years then destroy confidentially (EVT = date of submission)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

International Student Records

UWSTU069 Arrival-Departure Records, (enrolled students) (I-94) (copy)

The UW agency keeps a copy or image of the I-94, not the original. Form I-94 must be completed at the time of entry to the United States by foreign citizens that are being admitted into the United States with nonimmigrant visa status. Form I-94 documents a lawful admission to the U.S. in a specific status and any defined expiration of that status in the United States.

Retention Period: EVT + 5 years then destroy confidentially (EVT = date of graduation or last attendance)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU070 Arrival-Departure Records, (not enrolled) (I-94) (copy)

The UW agency keeps a copy or image of the I-94, not the original. Form I-94 must be completed at the time of entry to the United States by foreign citizens that are being admitted into the United States in a nonimmigrant visa status. Form I-94 documents a lawful admission to the U.S. in a specific status and any defined expiration of that status in the United States.

Retention Period: EVT + 1 year then destroy confidentially (EVT = date of submission)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU071 Certificate of Eligibility for F-1 Visa Status, (enrolled students) (I-20)(copy)

The UW agency keeps a copy or image of the I-20, not the original. The I-20 is a form used to apply for a non-immigrant student visa (F-1 visa). The I-20 form is a certificate of eligibility for nonimmigrant (F-1) student status issued by the school that has admitted to student. It is a requirement for the F-1 Visa. The UW agency provides the I-20 to students who have been accepted to attend class. The student is required to keep the original.

Retention Period: EVT + 5 years then destroy confidentially (EVT = date of graduation or last attendance)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU072 Certificate of Eligibility for F-1 Visa Status, (not enrolled) (I-20)(copy)

The UW agency keeps a copy or image of the I-20, not the original. The I-20 is a form used to apply for a non-immigrant student visa (F-1 visa). The I-20 form is a certificate of eligibility for nonimmigrant (F-1) student status issued by the school that has admitted to student. It is a requirement for the F-1 Visa. The UW agency provides the I-20 to students who have been accepted to attend class. The student is required to keep the original.

Retention Period: EVT + 1 year then destroy confidentially (EVT = date of submission)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU073 Certificate of Eligibility for Exchange Visitor J-1 Status Form DS-2019, (enrolled students) (copy)

The UW agency keeps a copy or image of the DS-2019. This is a multi-purpose document issued by a U.S. government-approved institution (or organization) certifying that admission into a program has been accepted. Program participants use the DS-2019 to apply for an exchange visitor (J-1) non-immigrant visa. The Student and Exchange Visitor Information System (SEVIS), database, processes the information and produces a copy of the DS-2019 that is sent back to the school. The student is required to keep the original. Retention Period: EVT + 5 years then destroy confidentially (EVT = date of graduation or last attendance)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU074 Certificate of Eligibility for Exchange Visitor J-1 Status Form DS-2019, (not enrolled) (copy)

The UW agency keeps a copy or image of the DS-2019. The DS-2019 is a multi-purpose document issued by a U.S. government-approved institution (or organization) certifying that admission into a program has been accepted. Program participants use the DS-2019 to apply for an exchange visitor (J-1) non-immigrant visa. The Student and Exchange Visitor Information System (SEVIS), database, processes the information and produces a copy of the DS-2019 that is sent back to the school. The student is required to keep the original. Retention Period: EVT + 1 year then destroy confidentially (EVT = date of submission)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU075 Passport Page showing passport number, (enrolled students) (copy)

The UW agency keeps a copy or image of the passport photo page to verify the passport number, country of citizenship, birthplace, birth date, and accurate spelling of the name of the student.

Retention Period: EVT + 5 years then destroy confidentially (EVT = date of graduation or last attendance)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU076 Passport Page showing passport number, (not enrolled) (copy)

The UW agency keeps a copy or image of the passport photo page to verify the passport number, country of citizenship, birthplace, birth date, and accurate spelling of the name of the student.

Retention Period: EVT + 1 year then destroy confidentially (EVT = date of submission)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU077 Statement of Educational Costs, (enrolled students)

The UW agency provides a copy of the statement of educational cost to the students. The statement indicates university contact information, estimated expenses for tuition, fees, living expenses, health insurance and instructions for submitting financial verification form.

Retention Period: EVT + 5 years then destroy confidentially (EVT = date of graduation or last attendance)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU078 Statement of Educational Costs, (not enrolled)

The UW agency provides a copy of the statement of educational cost to the students. The statement indicates university contact information, estimated expenses for tuition, fees, living expenses, health insurance and instructions for submitting financial verification form.

Retention Period: EVT + 1 year then destroy confidentially (EVT = date of submission)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU079 Statement of Financial Responsibility and supporting documents, (enrolled students)

Copies of financial documents include bank letters showing sufficient funds on deposit for at least the first year's expenses and legal names of sponsors with appropriate signatures and dates. The UW agency may keep the original documents or copies or images of them.

Retention Period: EVT + 5 years then destroy confidentially (EVT = date of graduation or last attendance)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU080 Statement of Financial Responsibility and supporting documents, (not enrolled) Copies of financial documents include bank letters showing sufficient funds on deposit for at least the first year's expenses and legal names of sponsors with appropriate signatures and dates. The UW agency may keep the original documents or copies or images of them.

Retention Period: EVT + 1 year then destroy confidentially (EVT = date of submission)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU081 United States Permanent Resident Card (Green Card) copy, (enrolled students)

The UW agency keeps a copy or image of the Permanent Resident Card, not the original. The card has previously been called the Alien Registration Receipt Card and is has not always been green in color. The card provides evidence of admissibility to the United States as a lawful permanent resident.

Retention Period: EVT + 5 years then destroy confidentially (EVT = date of graduation or last attendance)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

UWSTU082 United States Permanent Resident Card (Green Card) copy , (not enrolled)

The UW agency keeps a copy or image of the Permanent Resident Card, not the original. The card has previously been called the Alien Registration Receipt Card and is has not always been green in color. The card provides evidence of admissibility to the United States as a lawful permanent resident.

Retention Period: EVT + 1 year then destroy confidentially (EVT = date of submission)

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed. Do not keep copies longer than the original.

Publications, Statistics and Policy

UWSTU083 Catalog, graduate and undergraduate

Official institutional course catalog in paper or electronic format providing overview of admissions policies, course offerings and degree requirements as well as minor and certificate requirements.

Retention Period: CR + 6 years, then transfer to University Archives.

PII? No

Confidential? No

Copies: Destroy when no longer needed.

UWSTU084 Class Schedules/timetables (institutional)

Official list of courses offered each semester, with information regarding course numbers, names and credits; instructors; times; and course location in any format. This may differ significantly from the publication available to students at the time of registration.

Retention Period: CR + 6 years, then transfer to University Archives.

PII? No

Confidential? No

Copies: Destroy when no longer needed.

UWSTU085 Correspondence, policy-setting

Policy-setting correspondence within enrollment services units or between them and university administration.

Retention Period: CR + 6 years, then transfer to University Archives.

PII? No

Confidential? No

Copies: Destroy when no longer needed.

UWSTU086 Course File, master

Official courses offered throughout the history of the Institution

Retention Period: CR + 6 years, then transfer to University Archives.

PII? No

Confidential? No

Copies: Destroy when no longer needed.

UWSTU087 Enrollment and Class Lists

Reports generated by Enrollment Services during any given semester reflecting student enrollment rosters, class size, graduation lists.

Retention Period: CR + 6 years, then transfer to University Archives.

PII? Yes

Confidential? Yes

Copies: Destroy when no longer needed.

UWSTU088 Enrollment Verifications and Certifications

Records used to verify student enrollment for purposes such as loan applications, insurance discounts, and Social Security benefits.

Retention Period: EVT +1. (EVT = completion of verification or certification) Destroy confidentially

PII? Yes

Confidential? Yes

Copies: Destroy confidentially when no longer needed.

UWSTU089 Grade Reports/statistics

Reports of official grades awarded, degrees conferred, grade lists, academic standing, grade point averages, degree statistics

Retention Period: CR + 6 years, then transfer to University Archives.

PII? Yes

Confidential? Yes

Copies: Destroy when no longer needed.

UWSTU090 Honors Lists

Lists of students who have achieved academic distinction, including but not limited to the Dean's List

Retention Period: CR + 6 years, then transfer to University Archives.

PII? Yes

Confidential? Yes

Copies: Destroy when no longer needed.

UWSTU091 Transfer Equivalencies

Aggregate transfer credit equivalency information, comparing course subject area, content, difficulty, level, and credit hours collected to evaluate and determine transferrable course credits from other institutions.

Retention Period: Until superseded. Keep until superseded and destroy

PII? No

Confidential? No

Copies: Destroy when no longer needed.

FERPA-Related Records

UWSTU092 Requests for and Disclosure of Personally identifiable Information

Records in any form of third-party requests for information, which require a student's signed and dated written consent for disclosure of information (see UWSTU097), and documentation of the subsequent disclosure of the information, if granted.

Retention Period: Permanent.

PII? Yes

Confidential? Yes

Copies: Destroy when no longer needed.

UWSTU093 Requests for Corrections to Records and Formal Hearings

Student-initiated Requests for corrections to records and for formal hearings regarding the amendment of the academic record, based on the student's right to request to have records corrected that he or she believes to be inaccurate, misleading or in violation of their privacy rights. Requests to change and/or to challenge the information deemed erroneous or misleading must be made in writing and directed to the dean of the relevant college or the director of the appropriate office so that a hearing can be scheduled.

Retention Period: Permanent.

PII? Yes

Confidential? Yes

Copies: Destroy when no longer needed.

UWSTU094 Requests for Nondisclosure of Directory Information

Documentation supporting a request to withhold items from public records, including the "Request to Withhold Student Information" form, where applicable.

Retention Period: Permanent.

PII? Yes

Confidential? Yes

Copies: Destroy when no longer needed.

UWSTU095 Statement on Contents of Records regarding Hearing Panel Decisions

Statement written by a student who finds the decision of the formal hearing regarding the academic record unsatisfactory. The statement of reasons for disagreeing with the decision is placed in the student's file.

Retention Period: Permanent.

PII? Yes

Confidential? Yes

Copies: Destroy when no longer needed.

UWSTU096 Waiver of Right of Access to Confidential Recommendations

The waiver to right of access for a letter of recommendation is allowed for three purposes: (1) admission to another educational institution; (2) employment; (3) receipt of an award or honor. These are the only areas in which waivers are allowed. A student's signature on a waiver is voluntary and is not required as a condition for admission, receipt of financial aid form, or receipt of any other services or benefits from the University. Students who sign the waiver will, upon request, be notified of the names of all persons making confidential recommendations and such recommendations will be used solely for the purpose for which they were specifically intended. Revocation of waivers must be in writing to be effective.

Retention Period: Permanent or until terminated by the student

PII? Yes

Confidential? Yes

Copies: Destroy when no longer needed.

UWSTU097 Written Consent for Records Disclosure

The student's written, signed, and dated consent to the disclosure of personally identifiable information about a student or the inspection of the student's records. It must contain three elements: the specification of records to be released, the identity of the party to whom the records are to be released; the reason for the release.

Retention Period: Permanent.

PII? Yes

Confidential? Yes

Copies: Destroy when no longer needed.

UWSTU098 Written Decisions of Hearing Panels

Decisions resulting from a formal hearing regarding a student-initiated request for amendment of the student's educational records. In most cases the decision of the dean or director is final. If the student finds the decision unsatisfactory, they may place a statement in their file setting forth any reasons for disagreeing with the decision. Related to series UWSTU093 and UWSTU095

Retention Period: Permanent.

PII? Yes

Confidential? Yes

Copies: Destroy when no longer needed.

Federal Disclosure Records

UWSTU099 Athletic Participation/EADA Document

These records are provided both to students in paper or electronic format to disclose data about Equity in Athletics and to the Office of Postsecondary Education (OPE), Federal Department of Education. The source and background for these reports are data retained in worksheets, spreadsheets, charts, surveys, email, web-linked data and narrative reports, all of which are to be considered records belonging to this series. Schools contribute documents and athletics data that are submitted annually as required by the Equity in Athletics Disclosure Act (EADA), via a Web-based data collection, by all co-educational postsecondary institutions that receive Title IV funding (i.e., those that participate in federal student aid programs) and that have an intercollegiate athletics programs.

Retention Period: 3 years after required disclosure. Destroy or transfer to Archives

PII? No

Confidential? No

Copies: Destroy when no longer needed.

UWSTU100 College Costs, Accreditation, Textbook Information, Transfer Credit Policy

These records are provided both to students and the Department of Education. The source and background for these reports are data retained in worksheets, spreadsheets, charts, surveys, email, web-linked data and narrative reports, all of which are to be considered records belonging to this series. These disclosure records are organized in two broad categories: I. Non-Loan-Related Disclosure Requirements: Availability of Institutional and Financial Aid Information, Student Financial Assistance, General Institutional Information, Teacher Preparation Program Report, Health and Safety, Student Outcomes, Intercollegiate Athletic Program, and Voter Registration II. Disclosure Requirements Relating to Education Loans: HEA disclosure requirements that are related to Title IV, HEA program loans, and private education loans.

Retention Period: 3 years after required disclosure. Destroy or transfer to Archives

PII? No

Confidential? No

Copies: Destroy when no longer needed.

UWSTU101 Graduation/Completion Transfer Out data

The records include data and reports supplied to the Department of Education (ED) and to students fulfilling Student Right-to-Know legislative requirements. The source and background for these reports are data retained in worksheets, spreadsheets, charts, surveys, email, web-linked data and narrative reports, all of which are to be considered records belonging to this series. Reporting to ED is accomplished via systems such as the Integrated Postsecondary Education Data System (IPEDS). IPEDS collects data on postsecondary education in the United States in seven areas: institutional characteristics, institutional prices, enrollment, student financial aid, degrees and certificates conferred, student persistence and success, and institutional human and fiscal resources. The completion of all IPEDS surveys is mandatory for institutions that participate in or are applicants for participation in any federal student financial aid programs and other programs. (See records retention information 34 CFR 668.24).

Retention Period: 3 years after required disclosure. Destroy or transfer to Archives

PII? No

Confidential? No

Copies: Destroy when no longer needed.

UWSTU102 Institutional Information

These records and information are disclosed to students (including prospective students) and reported to the Federal Department of Education. The source and background for these reports are data retained in worksheets, spreadsheets, charts, surveys, email, web-linked data and narrative reports, all of which are to be considered records belonging to this series. The information collected includes, but is not limited to: cost of attendance including fees and books, refund policy, withdrawal procedures, study abroad programs, and name of accrediting agencies (See 34 CFR 668.43)

Retention Period: 3 years after required disclosure. Destroy or transfer to Archives

PII? No

Confidential? No

Copies: Destroy when no longer needed.

University of Wisconsin-Milwaukee Online Program Application for State of Iowa Authorization

Undergraduate Major in Art History (College of Letters & Science)

Art History is a rich academic discipline that examines civilizations through their most eloquent cultural achievements. Art History demands analytical, creative thinking and develops a variety of communication and organizational skills, ideal preparation for a wide range of career options.

The Art History curriculum at UWM offers students a wide selection of courses in both the Western (including ancient, medieval, renaissance, baroque, American, and modern art) and Non-Western traditions (including Asian, pre-Columbian, Oceanic, and African art). While Art History courses are both challenging and intellectually stimulating, they can be among the most pleasurable of a student's college career. Art History courses are conducted with a full range of visual aids, such as color slides, digital images, photos, and films, which have been digitized for online presentation.

Online classes in the Art History program are taught using Desire2Learn (D2L), a Web-based course management tool that is widely used at UWM. The use of D2L will facilitate meeting the course objectives. Frequent quizzing and other regular student-instructor interactions are facilitated by D2L. Likewise, discussion forums on D2L allow participation by all class members (and the instructor) while also permitting students to be more thoughtful and deliberate in their responses.

Curriculum

Course of Study: Major

The major in art history consists of 30 credits in the department. All majors must complete 6 credits in ArtHist 101 and 102, and they are advised strongly to take 3 credits in Arthist 104 or 105. In addition, students in their senior year must complete 3 credits in an internship (ArtHist 489 or 691) or an independent study (ArtHist 699), approved by the student's major advisor, to satisfy the L&S research requirement. Well-qualified students who receive permission to enroll in a graduate seminar will complete the research requirement through that course.

Course of Study: Minor

The minor in art history must be declared between completing 45 and 75 degree credits. It requires at least 18 credits in the department, including ArtHist 101 and 102. Nine of the remaining 12 credits must be taken at the 300 level or above in residence at UWM. A minimum 2.5 GPA must be maintained in all ArtHist courses attempted at UWM. In addition, students must attain a 2.5 GPA in all minor credits attempted, including transfer work.

Courses in Other Fields

It is recommended strongly that all students majoring in art history acquire a broad liberal arts education, including strong competence in English composition, a knowledge of one or more foreign languages, and at least 12 credits of college-level history. Students also are encouraged to

take work in related subjects such as art studio, classics, anthropology, history of music, literature, and philosophy.

Undergraduate Major in Communication (College of Letters & Science)

The discipline of communication is the study of human symbolic behavior. In addition to helping students learn to communicate more effectively, communication courses teach students how to analyze human communication in the wide range of communicative situations that people experience daily. These communicative situations include interpersonal, intercultural, organizational, small group, instructional, mediated, and rhetorical/public ones. Communication in these various settings may be oral, written, nonverbal, and/or visual. As America diversifies and its economy expands the emphasis on teamwork and service, excellent communication skills are increasingly important for a professional career in any field as well as for a more fulfilling life.

Communication courses are designed to help students learn both to communicate more effectively and to analyze human communication behavior in instructional, interpersonal, intercultural, group, organization, and rhetorical and public settings. Our graduates' improved ability to communicate and to critically analyze the communication of others makes them in high demand in business, government, and education.

The department's curriculum consists of courses in five broad areas:

- **Organizational/Professional Communication**
Organizational/Professional Communication probes communication issues posed by the challenges facing 21st-century profit and non-profit organizations: management issues, changes created by technological innovation, communication training, and teams. This specialty provides advanced training to those who seek the Masters as either a destination degree or as a stepping-stone to doctoral organizational, technological, or small group communication studies.
- **Intercultural/Global Communication**
Intercultural/Global Communication focuses on communication relationships across cultures and nations as well as among diverse groups within a single culture. Courses on the theoretical aspects of global and cultural communication are complemented by those featuring cultural adjustment and training issues or communication about globally shared problems (i.e., AIDS).
- **Interpersonal Communication/Conflict Management**
Interpersonal Communication/Conflict Management examines interactions with others as unique humans, rather than as members of groups, cultures, or publics. Interpersonal Communication is fundamental to managing marriages, friendships, and superior/subordinate relationships. Conflict mediation and the study of social influence are central to this specialty.
- **Rhetorical/Public Communication**
Rhetoric/Public Communication analyzes Communication's operation in public fora, including politics, popular culture, social movements, and the courts. Its theoretical and

critical perspectives range from classically-grounded argumentation, persuasion, and traditional public address to postmodern and post-postmodern approaches consistent with recent developments in media technology as well as in feminism, cultural, and critical theories.

- **Health Communication**

Health Communication examines communication issues and theoretical perspectives that provide insight into relationships and processes that influence multiple levels of health care. Courses address issues such as the affect of illness on individuals and their relationships, caregiver and patient relationships, and the role of social support. They also explore cultural and diversity issues in health care, organizational relationships and leadership styles, the influence of popular culture on health beliefs and practices, and the development and implementation of health campaign messages.

The communication program helps students become more skilled at understanding and using communication in business, education and social settings. The curriculum focuses on writing, speaking, listening and interpersonal skills. Specific courses may focus on major areas such as:

- Public communication - public speaking, persuasion;
- Decision making - conflict management, group discussion, meeting facilitation;
- Human relationships - interpersonal, intercultural, and male/female communication;
- Organizational communication - business and professional communication, interviewing techniques, analysis of communication in organizations;
- Communication education - teaching speech communication, communication needs assessment, training and development.

Curriculum

Course of Study

Students may declare a major or minor in communication after completion of Commun 101 (Introduction to Interpersonal Communication), 103 (Public Speaking), 105 (Business and Professional Communication), and a total of 15 credits toward the degree. For admission to the major or minor, students must earn at least a B- grade in each of the three core courses, Commun 101, 103, and 105. Prospective majors and minors are advised strongly to be competent in written and oral language skills prior to seeking admission to the program.

Graduation with a major or minor requires a cumulative GPA of at least 2.50 in all communication courses attempted at UWM as well as a 2.50 GPA in all major credits attempted, including transfer work. All courses in the major or minor must be taken for graded credit.

Major

A major in communication consists of at least 36* credits in communication courses, including Commun 101, 103, 105, and either 335 (635) or 370. At least 18 of the 36* credits must be numbered 300 or above, 15 of these taken in residence at UWM. The remaining 24 credits may be selected from across the communication curriculum. A maximum of 6 credits earned in any combination of the following courses may count toward the minimum number of credits required for the major in communication:

- 199 Independent Study
- 288 Research Practicum

296 UROP Apprenticeship
298 Internship in Communication, Lower Division
597 Practicum in Teaching Communication
588 Research Practicum
698 Internship in Communication
699 Advanced Independent Reading

The College requires that students complete a research experience in their major. The Department of Communication has structured Commun 335 and 370 to satisfy that requirement. In these courses, students must produce a written final research paper that involves conducting independent research in addition to evaluating research in the field and integrating it with their findings.

Minor

A minor in communication consists of at least 18 credits in communication courses. Nine credits numbered 300 or above must be taken in residence at UWM in addition to completing Commun 101, 103, and 105.

Undergraduate Major in Political Science (College of Letters & Science)

The UWM Political Science Department is nationally recognized for research and teaching excellence. Our faculty members have published books with leading university presses and scholarly articles in the discipline's most prestigious journals.

The department places great emphasis on the quality of its teaching and consistently receives very positive student ratings. Our undergraduates have received advanced degrees from Harvard Law School, Stanford University and many other prestigious institutions. Those who received their PhDs from our department teach at dozens of leading U.S. universities.

The Department of Political Science offers a comprehensive curriculum designed to provide a thorough understanding of politics while providing a foundation for careers in government, law, education, business, and other fields. In addition to courses on political ideas, behavior, and institutions at the local, state, national, and international levels, the curriculum is divided into four areas of study:

American Politics

American politics involves the study of U.S. political institutions at the national level (e.g., Congress, Presidency, Judiciary), state and local government and politics, political parties, interest groups, policy making, elections, public law and the judicial process, constitutional interpretation, and the field of public administration.

Comparative Politics

Comparative politics studies political systems of nations outside the United States, including those in Western and Eastern Europe, Latin America, Asia, the Middle East, Africa, and Russia.

International Relations

International relations focuses on American foreign policy, international organizations (e.g., the United Nations), international economics, war and peace, and international law.

Political Theory

Political theorizing means questioning the assumptions underlying both politics and political science. Courses in political theory are designed to help students understand the ideas in terms of which political experience is interpreted by those who are engaged in politics and also by those who study it. Political theory therefore includes the history of political ideas, the writings of major theorists, and theories of history and the social sciences.

Curriculum

Course of Study: Major

Majors are required to complete a minimum of 30 credits in political science, of which at least 15 must be in upper-division courses (numbered 300 or above) taken through UWM. The following courses must be included among those taken for major credit:

1. Pol Sci 103 (Introduction to Political Science) or 104 (Introduction to American Government and Politics);
2. At least one course beyond the 100 level in each of the five areas of political science: American Politics, Comparative Politics, International Politics, Political Theory, and Political Methodology;
3. Pol Sci 500 (Capstone Course in Political Science). This course satisfies the L&S requirement for a research experience in the major.

Majors must attain a 2.5 GPA in all political science courses, including transfer work, and a 2.5 GPA in political science courses taken at UWM.

Course of Study: Minor

Minors are required to complete a minimum of 18 credits in political science, of which at least 9 must be in upper-division courses (numbered 300 or above) taken at UWM. Minors must complete courses in at least two of the following four areas: American Politics, Comparative Politics, International Politics, and Political Theory. Students must attain a 2.5 GPA in all political science courses, including transfer work, and a 2.5 GPA in all political science courses taken at UWM.

Undergraduate Major in Psychology (College of Letters & Science)

Psychology is the science of behavior. Courses in psychology provide an understanding of the social and biological bases of behavior, proficiency in scientific methods and statistics, knowledge of the factors influencing human and animal behavior, insight into the applicability of psychological principles to everyday problems, and familiarity with many core areas of knowledge, including conditioning and learning, personality, social behavior, psychopathology and therapy, human development, health, stress and coping, gender, race and ethnicity, sensation and perception, language, and individual differences. Psychology is a fundamental component of a liberal arts education. Individuals who have majored or minored in psychology at the