

# *Iowa College Student Aid Commission*

## **Application for Registration (Authorization) of Postsecondary Schools Iowa Code Chapter 261B**

This is the application form for all schools that are required to register under Iowa Code Chapter 261B.

All items must be completed. If there is insufficient space on the form to provide all requested information, use additional attachments as required, numbering them to correspond to the application item. Other documents or materials may be attached to the form in lieu of providing the information on the form. In such cases, the material or document should be referenced on the form and *clearly* marked for ease of identification.

Submit the complete and electronically signed PDF of the application and any necessary electronic attachments via email to [Carolyn.Small@iowa.gov](mailto:Carolyn.Small@iowa.gov), or on thumb drive or CD to:

Postsecondary Registration Coordinator  
Iowa College Student Aid Commission  
430 E. Grand Ave., FL 3  
Des Moines, Iowa 50309

A school must submit a \$1000 application fee with the application. Please make the check payable to the Iowa College Student Aid Commission and mail to:

Iowa College Student Aid Commission  
P.O. Box 310348  
Des Moines, IA 50331-0348

The information you provide will be open to public inspection under Iowa Code Chapter 22.11, and posted to the Iowa College Student Aid Commission website under Iowa Code Section 261.2., subsection 7(b).

Exception: A private non-profit or for-profit corporation may submit financial statements associated with its most recent independent auditor's report to the Commission and request that they be treated as confidential. For more information, see item #30:

**For assistance or questions regarding the application, contact the Postsecondary Registration Coordinator at:**

[Carolyn.small@iowa.gov](mailto:Carolyn.small@iowa.gov)  
(515) 725-3413

(1) Provide the name of school and address of the principal office as defined in Iowa Code Section 490.140 or 510.141: [(261B.4(2))] and [(261B.4(1))]

Name of School: Suite: Street:  
 The Pennsylvania State University (Pen 201 Old Main  
 City: State: Zip: Country:  
 University Park PA 16802 United States

Telephone Number for the schools' primary state authorization contact (including country or area code):  
 814-865-5519

E-mail address for the schools' primary authorization contact:  
 djl200@psu.edu

(2) Type of school:  For-profit  Non-profit  Public

(3) If applicable, provide the address of all locations in Iowa where instruction will occur. For a school that is applying for registration to offer distance education programs and who has established, or plans to establish a permanent Iowa site(s) at which students will participate in a structured field experience, the school may record below the location of that Iowa field experience site(s).

Suite: Street:  
 N/A  
 City: State: Zip:

Telephone:

(4) Provide the **total** estimated tuition charges, fees and other costs payable to the school by a student over the course of each entire program. [(261B.4(3))] If the school is applying to offer both residential programs that require some face-to-face interaction between student and faculty at an Iowa location, in addition to programs that are offered fully "at a distance," please separately list distance education programs, as illustrated below.

	Residential Program to be Offered in Iowa	Tuition	Fees	Books and Supplies	Other	Estimated <b>Total</b> Program Charges
<input type="button" value="Add Row"/>						
<input type="button" value="Delete Row"/>						
	Distance Education Program to be Offered in Iowa	Tuition	Fees	Books and Supplies	Other	Estimated <b>Total</b> Program Charges
<input type="button" value="Add Row"/>						
<input type="button" value="Delete Row"/>	Acoustics (Master of Engineering)	23700	655	1000	-	25355

<input type="button" value="Add Row"/>	Adult Development and Aging Services (Undergraduate Certificate)	8025	630	500	-	9155
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Adult Education (Master of Education)	25872	1386	1100	-	28358
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Advertising/Public Relations - Strategic Communications Option (Bachelor of Arts)	64200	5040	4000	-	73240
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Agribusiness Management (Bachelor of Science)	64200	5040	4000	-	73240
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Agricultural Biosecurity and Food Defense (Graduate Certificate)	9480	262	400	-	10142
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Applied Behavior Analysis (Graduate Certificate)	11760	630	500	-	12890
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Applied Bioinformatics (Graduate Certificate)	10230	462	367	-	11059
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Applied Statistics (Graduate Certificate)	9408	504	400	-	10312
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Applied Statistics (Master's Degree)	23520	1260	1000	-	25780
<input type="button" value="Delete Row"/>						

<input type="button" value="Add Row"/>	Art Education (Master of Professional Studies)	23520	1260	1000	-	25780
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Bioenergy (Graduate Certificate)	8832	504	400	-	9736
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Business (Bachelor of Science)	64200	5040	4000	-	73240
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Business Administration - MBA (Master's Degree)	59312	-	-	-	59312
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Business Administration (Associate in Science)	32100	2520	2000	-	36620
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Children, Youth, and Family Services (Undergraduate Certificate)	16050	1260	1000	-	18310
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Children's Literature (Graduate Certificate)	11760	630	500	-	12890
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Community and Economic Development (Graduate Certificate)	11760	630	500	-	12890
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Community and Economic Development (Master of Professional Studies)	23520	1260	1000	-	25780
<input type="button" value="Delete Row"/>						

<input type="button" value="Add Row"/>	Criminal Justice (Bachelor of Science)	64200	5040	2000	-	73240
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Criminal Justice (Minor)	9630	756	600	-	10986
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Curriculum and Instruction - Children's Literature (Master of Education)	23520	1260	1000	-	25780
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Digital Arts (Undergraduate Certificate)	8025	630	500	-	9155
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Distance Education (Postbaccalaureate Certificate)	14112	756	600	-	15468
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Earth Science Education (Graduate Certificate)	9408	504	400	-	10312
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Earth Sciences (Master of Education)	23520	1260	1000	-	25780
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Economics (Bachelor of Arts)	64200	5040	4000	-	73240
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Economics (Bachelor of Science)	64200	5040	4000	-	73240
<input type="button" value="Delete Row"/>						

<a href="#">Add Row</a>						
<a href="#">Delete Row</a>						
<a href="#">Add Row</a>	Economics (Minor)	9630	756	600	-	10986
<a href="#">Delete Row</a>						
<a href="#">Add Row</a>	Educating Individuals with Autism (Postbaccalaureate Certificate)	9408	504	400	-	10312
<a href="#">Delete Row</a>						
<a href="#">Add Row</a>	Educational Leadership - Teacher Leadership (Master of Education)	23520	1260	1000	-	25780
<a href="#">Delete Row</a>						
<a href="#">Add Row</a>	Educational Technology Integration (Postbaccalaureate Certificate)	11760	630	500	-	12890
<a href="#">Delete Row</a>						
<a href="#">Add Row</a>	Energy and Sustainability Policy (Bachelor of Arts)	64735	5082	4033	-	73850
<a href="#">Delete Row</a>						
<a href="#">Add Row</a>	Energy Business and Finance (Minor)	9630	756	600	-	10986
<a href="#">Delete Row</a>						
<a href="#">Add Row</a>	Engineering Management (Master's Degree)	30096	1386	1100	-	32582
<a href="#">Delete Row</a>						
<a href="#">Add Row</a>	Enterprise Architecture (Graduate Certificate)	7686	197	300	-	5493
<a href="#">Delete Row</a>						
<a href="#">Add Row</a>	Enterprise Architecture (Master of Professional Studies)	29700	786	1200	-	31686
<a href="#">Delete Row</a>						

<input type="button" value="Add Row"/>	ERP Certificate with SAP (Undergraduate Certificate)	4815	378	300	-	5493
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Family Literacy (Postbaccalaureate Certificate)	9408	504	400	-	10312
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Finance (Bachelor of Science)	64200	5040	4000	-	73240
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Finance (Master of Finance)	30750	1260	1000	-	33010
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Finance (Minor)	9630	756	600	-	10986
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Financial Planning (Undergraduate Certificate)	9630	756	600	-	10986
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Geodesign (Graduate Certificate)	10976	588	467	-	12031
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Geodesign (Master of Professional Studies)	27440	1470	1167	-	30077
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Geography (Minor)	9630	756	600	-	10986
<input type="button" value="Delete Row"/>						

Add Row	Geographic Information Systems - GIS (Master's Degree)	27440	764	1167	-	29371
Delete Row						
Add Row	Geographic Information Systems - GIS (Postbaccalaureate Certificate)	8624	240	367	-	9231
Delete Row						
Add Row	Geospatial Intelligence Analytics (Graduate Certificate)	10192	284	433	-	10909
Delete Row						
Add Row	Geospatial Intelligence Applications (Postbaccalaureate Certificate)	8624	462	367	-	9453
Delete Row						
Add Row	Geriatric Nursing Education (Graduate Certificate)	9408	504	400	-	10312
Delete Row						
Add Row	Health Policy and Administration (Master of Health Administration)	45570	2058	1633	-	49261
Delete Row						
Add Row	Higher Education (Master of Education)	23520	1260	1000	-	25780
Delete Row						
Add Row	Homeland Security – Agricultural Biosecurity and Food Defense Option (Master of Professional Studies in Homeland Security )	26070	721	1100	-	27891
Delete Row						
Add Row	Homeland Security – Geospatial Intelligence Option (Master of Professional Studies in Homeland Security)	25872	721	1100	-	27693
Delete Row						

Add Row	Homeland Security – Homeland Security Base Program (Master of Professional Studies in Homeland Security)	26070	721	1100	-	27891
Delete Row						
Add Row	Homeland Security – Information Security and Forensics Option (Master of Professional Studies in Homeland Security)	28182	721	1100	-	30003
Delete Row						
Add Row	Homeland Security – Public Health Preparedness Option (Master of Professional Studies in Homeland Security)	26070	721	1100	-	27891
Delete Row						
Add Row	Homeland Security (Minor)	9630	756	600	-	10986
Delete Row						
Add Row	Homeland Security and Defense (Graduate Certificate)	8760	262	400	-	9422
Delete Row						
Add Row	Human Development and Family Studies (Associate in Science)	32100	2520	2000	-	36620
Delete Row						
Add Row	Human Development and Family Studies (Bachelor of Science)	64200	5040	4000	-	73240
Delete Row						
Add Row	Human Factors Engineering and Ergonomics (Graduate Certificate)	7110	197	300	-	7607
Delete Row						
Add Row	Human Resources and Employment Relations (Master of Professional Studies)	26895	1386	1100	-	29381
Delete Row						

Add Row	Information Sciences - Cybersecurity and Information Assurance (Master of Professional Studies)	28182	721	1100	-	30003
Delete Row						
Add Row	Information Sciences and Technology (Associate in Science)	32100	2520	2000	-	36620
Delete Row						
Add Row	Information Sciences and Technology (Bachelor of Science)	66875	5250	4167	-	76292
Delete Row						
Add Row	Information Sciences and Technology (Minor)	10765	798	633	-	11596
Delete Row						
Add Row	Information Sciences and Technology (Undergraduate Certificate)	6955	546	433	-	7934
Delete Row						
Add Row	Information Systems Security (Postbaccalaureate Certificate)	13028	328	500	-	13855
Delete Row						
Add Row	Institutional Research (Graduate Certificate)	14112	756	600	-	15468
Delete Row						
Add Row	International Politics (Bachelor of Arts)	65805	5166	4100	-	75071
Delete Row						
Add Row	Labor Studies and Employment Relations (Bachelor of Arts)	65805	5166	4100	-	75071
Delete Row						

<input type="button" value="Add Row"/>	Labor Studies and Employment Relations (Bachelor of Science)	65805	5166	4100	-	75071
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Labor Studies and Employment Relations (Minor)	9630	756	600	-	10986
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Labor Studies and Employment Relations (Undergraduate Certificate)	6420	504	400	-	7324
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Law and Society (Bachelor of Arts)	65805	5166	4100	-	75071
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Law: U.S. Business & Constitutional Law (Professional Certificate)	5400	175	267	-	5841
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Learning, Design, and Technology - Educational Technology (Master of Education)	25872	1386	1100	-	28358
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Letters, Arts, and Sciences (Associate in Arts)	32100	2520	2000	-	36620
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Letters, Arts, and Sciences (Bachelor of Arts)	65805	5166	4100	-	75071
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Mechanical Engineering (Master of Science)	35200	699	1067	-	36965
<input type="button" value="Delete Row"/>						

<input type="button" value="Add Row"/>						
<input type="button" value="Delete Row"/>	Media Studies (Minor)	9630	756	600	-	10986
<input type="button" value="Add Row"/>						
<input type="button" value="Delete Row"/>	Nanotechnology (Undergraduate Certificate)	9630	756	600	-	10986
<input type="button" value="Add Row"/>						
<input type="button" value="Delete Row"/>	Nuclear Engineering (Master of Engineering)	23700	655	1000	-	25355
<input type="button" value="Add Row"/>						
<input type="button" value="Delete Row"/>	Nurse Administrator (Graduate Certificate)	7056	378	300	-	7734
<input type="button" value="Add Row"/>						
<input type="button" value="Delete Row"/>	Nurse Educator (Graduate Certificate)	7056	378	300	-	7734
<input type="button" value="Add Row"/>						
<input type="button" value="Delete Row"/>	Nursing (Doctor of Nursing Practice)	47824	2562	2033	-	52419
<input type="button" value="Add Row"/>						
<input type="button" value="Delete Row"/>	Nursing (Master of Science)	29008	1554	1233	-	31795
<input type="button" value="Add Row"/>						
<input type="button" value="Delete Row"/>	Nursing (RN to B.S.)	64200	5040	4000	-	73240
<input type="button" value="Add Row"/>						
<input type="button" value="Delete Row"/>	Nursing Forensics (Undergraduate Certificate)	6420	504	400	-	7324

<input type="button" value="Add Row"/>	Nursing Informatics (Undergraduate Certificate)	4815	378	300	-	5493
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Nursing Management (Undergraduate Certificate)	6420	504	400	-	7324
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Organization Development and Change (Master of Professional Studies)	25872	1386	1100	-	28358
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Organizational Communication (Undergraduate Certificate)	6420	504	400	-	7324
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Organizational Leadership (Bachelor of Arts)	65805	5166	4100	-	75071
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Organizational Leadership (Bachelor of Science)	65805	5166	4100	-	75071
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Organizational Leadership (Minor)	9630	756	600	-	10986
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Policy Analysis and Evaluation (Graduate Certificate)	9900	262	400	-	10562
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Political Science (Bachelor of Arts)	65805	5166	4100	-	75071
<input type="button" value="Delete Row"/>						

<a href="#">Add Row</a>						
<a href="#">Delete Row</a>	Political Science (Minor)	9630	756	600	-	10986
<a href="#">Add Row</a>						
<a href="#">Delete Row</a>	Principalship (Graduate Certificate)	14112	756	600	-	15468
<a href="#">Add Row</a>						
<a href="#">Delete Row</a>	Project Management (Graduate Certificate)	11160	504	400	-	12064
<a href="#">Add Row</a>						
<a href="#">Delete Row</a>	Project Management (Master's Degree)	27900	1260	1000	-	30160
<a href="#">Add Row</a>						
<a href="#">Delete Row</a>	Psychology (Bachelor of Arts)	65805	5166	4100	-	75071
<a href="#">Add Row</a>						
<a href="#">Delete Row</a>	Psychology (Bachelor of Science)	65805	5166	4100	-	75071
<a href="#">Add Row</a>						
<a href="#">Delete Row</a>	Psychology (Minor)	9630	756	600	-	10986
<a href="#">Add Row</a>						
<a href="#">Delete Row</a>	Psychology of Leadership at Work (Masters of Professional Studies)	25872	1386	1100	-	28358
<a href="#">Add Row</a>						
<a href="#">Delete Row</a>	Public Administration (Master of Public Administration)	29700	786	1200	-	31686

<input type="button" value="Add Row"/> <input type="button" value="Delete Row"/>	Public Budgeting and Financial Management (Graduate Certificate)	7425	197	300	-	7922
<input type="button" value="Add Row"/> <input type="button" value="Delete Row"/>	Public Health Preparedness: Disaster and Bioterrorism (Graduate Certificate)	9480	262	400	-	10142
<input type="button" value="Add Row"/> <input type="button" value="Delete Row"/>	Public Sector Human Resources Management (Graduate Certificate)	9900	262	400	-	10562
<input type="button" value="Add Row"/> <input type="button" value="Delete Row"/>	Renewable Energy and Sustainability Systems - Bioenergy Option (Master of Professional Studies)	25088	1344	1067	-	27499
<input type="button" value="Add Row"/> <input type="button" value="Delete Row"/>	Renewable Energy and Sustainability Systems - Solar Energy Option (Master of Professional Studies)	25088	1344	1067	-	27499
<input type="button" value="Add Row"/> <input type="button" value="Delete Row"/>	Renewable Energy and Sustainability Systems - Sustainability Management and Policy Option (Master of Professional Studies)	25088	1344	1067	-	27499
<input type="button" value="Add Row"/> <input type="button" value="Delete Row"/>	Renewable Energy and Sustainability Systems - Wind Energy Option (Master of Professional Studies)	25088	1344	1067	-	27499
<input type="button" value="Add Row"/> <input type="button" value="Delete Row"/>	Renewable Energy and Sustainability Systems Base Program (Master of Professional Studies)	25088	1344	1067	-	27499
<input type="button" value="Add Row"/> <input type="button" value="Delete Row"/>	Security and Risk Analysis (Bachelor of Science)	64200	5040	4000	-	73240

<input type="button" value="Add Row"/>	Security and Risk Analysis (Minor)	11235	882	700	-	12817
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Security and Risk Analysis (Undergraduate Certificate)	6420	504	400	-	7324
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Sociology (Minor)	9630	756	600	-	10986
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Software Engineering (Master's Degree)	32832	1512	1200	-	35544
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Solar Energy (Graduate Certificate)	9408	504	400	-	10312
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Supply Chain Management (Graduate Certificate)	11700	504	400	-	12604
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Supply Chain Management (Master of Professional Studies)	29250	655	1000	-	30905
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Sustainability Management and Policy (Graduate Certificate)	9408	504	400	-	10312
<input type="button" value="Delete Row"/>						
<input type="button" value="Add Row"/>	Systems Engineering (Master of Engineering)	32832	1512	1200	-	35544
<input type="button" value="Delete Row"/>						

<input type="button" value="Add Row"/> <input type="button" value="Delete Row"/>	Teaching English to Speakers of Other Languages - TESOL (Graduate Certificate)	9408	504	400	-	10312
<input type="button" value="Add Row"/> <input type="button" value="Delete Row"/>	Turfgrass Management (Master of Professional Studies)	23520	655	1000	-	25175
<input type="button" value="Add Row"/> <input type="button" value="Delete Row"/>	Turfgrass Management, Advanced (Undergraduate Certificate)	16050	1260	1000	-	18310
<input type="button" value="Add Row"/> <input type="button" value="Delete Row"/>	Turfgrass Management, Basic (Undergraduate Certificate)	8025	630	500	-	9155
<input type="button" value="Add Row"/> <input type="button" value="Delete Row"/>	Turfgrass Science (Bachelor of Science)	64200	5040	400	-	73240
<input type="button" value="Add Row"/> <input type="button" value="Delete Row"/>	Turfgrass Science and Management (Associate in Science)	32635	2562	2033	-	37230
<input type="button" value="Add Row"/> <input type="button" value="Delete Row"/>	Weather Forecasting (Undergraduate Certificate)	6420	504	400	-	7324
<input type="button" value="Add Row"/> <input type="button" value="Delete Row"/>	Wind Energy (Graduate Certificate)	7056	378	300	-	7734

(5) Please list all distance education programs that include a structured field experience that the school will permit an Iowa resident to participate in at an Iowa location. For each program that includes a field experience, please attach documentation that describes the expectations of the student, school faculty, and a site supervisor.

A.S. in Human Devel. & Fam. Studies	HDFS 395	Semester long Field Project
A.S. in Turfgrass Management	TURF 295	Semester long Internship
B.S. in Human Devel. & Fam. Studies	HDFS 490, 495A-B	Field practice in human service settings

(6) Provide the name of all other State of Iowa agencies required to approve the applicant school in Iowa and the school's contact person at the agency. Attach documentation of the school's approval.

State of Iowa Agency Name:

None required official approval, no programs lead directly to licensure in Iowa.

Contact Person: Telephone Number:

E-mail address:

(7) Does the school plan to offer in, Iowa, a program that prepares a student for first-time, licensed professional employment?

No       Yes

List the program and the Iowa professional licensure board that licenses persons to practice the profession for which the school's program prepares a student. For each program, attach documentation demonstrating that the school's program either meets the requirements of a programmatic accrediting agency approved by the Iowa professional licensure board, or that the school's program meets the Iowa professional licensure board's curriculum requirements such that a student who completes the school's program is not required to complete additional coursework or practicum hours that the school did not offer in its program.

N/A

(8) Provide a link to the school's Internet site, or a description of the school's refund policy for the return of refundable portions of tuition, fees, or other charges [(261B.4(4))] For a for-profit school with at least one program of more than four months in length that leads to a recognized educational credential, the school's tuition refund for Iowa students must comply with Iowa Code Section 714.23. For more information about Iowa Code Section 714.23, contact the Postsecondary Registration Coordinator or see the *Postsecondary Registration* tab on the Commission's main web page at [www.iowacollegeaid.gov](http://www.iowacollegeaid.gov).

<http://student.worldcampus.psu.edu/a-z-index/refund-policy>

<http://student.worldcampus.psu.edu/a-z-index/tuition-adjustment-policy>

(9) Provide the name, business address and telephone number of the chief executive officer of the school: [(261B.4(7))]

Name:	Suite:	Street:
Dr. Eric Barron, President	201 Old Main	
City:	State:	Zip:
University Park	PA	16802
Country:	Telephone Number:	
United States	814-865-7611	

(10) Provide a link(s) to the school's Internet site, or describe below the means by which the school provides the following disclosure to students. If the school provides this information in one or more web-based documents, please provide both the link to the document and the page number within the document where the disclosure(s) is located.

1. The name or title of the course.
2. A brief description of the subject matter of the course.
3. The tuition charge or other fees charged for the course. If a student is enrolled in more than one course at the school, the tuition charge or fee for all courses may be stated in one sum.
4. The refund policy of the school for the return of their fundable portion of tuition, fees, or other charges. If refunds are not to be paid, the information shall state that fact.
5. Whether the credential or certificate issued, awarded, or credited to a student upon completion of the course or the fact of completion of the course is applicable toward a degree granted by the school and, if so, under what circumstances the application will be made.
6. The name of the accrediting agency recognized by the United States Department of Education or its successor agency which has accredited the school.

<http://www.worldcampus.psu.edu>

Example Program: Bachelor of Science in Business

- 1) <http://www.worldcampus.psu.edu/degrees-and-certificates/business-bachelors/overview>
- 2) <http://www.worldcampus.psu.edu/degrees-and-certificates/business-bachelors/courses>
- 3) <http://www.worldcampus.psu.edu/tuition-and-financial-aid/tuition-estimator>
- 4) <http://student.worldcampus.psu.edu/a-z-index/tuition-adjustment-policy>
- 5) <http://www.worldcampus.psu.edu/about-us/why-penn-state-world-campus>

**6) Middle States Commission on Higher Education**

(11) Provide the name, address, and telephone number of a contact person in Iowa. [(261B.4(10))]. If the school is applying for distance education and has elected to register with the Iowa Secretary of State as a corporation transacting business in Iowa, please list the corporation's Iowa resident agent. If a distance education provider has not registered with the Iowa Secretary of State, the response to this question may be "not applicable" distance education provider."

Name:	Suite:
not applicable – distance education program provider	
Street:	City:
State:	Zip:
Country:	Telephone Number (including country or area code):

(12) Provide the name, address, and title of the other officers and members of the legal governing body of the school: [(261B.4(6))]

Officer Number 1	
Name:	Suite:
Board of Trustees (See enclosed document)	205
Street:	City:
Old Main	University Park
State:	Zip:
PA	16802

Country:	Telephone Number (including country or area code):
United States	814-865-2521

For officers 2 or more, add pages as needed.

(13) For a for-profit institution, provide the names and business addresses of persons owning more than 10% of the school: [(261B.4(6))]

Name: Suite:  
not applicable - public  
Street: City: State: Zip:  
Country: Telephone Number (including country or area code):

For owners 2 or more, add pages as needed.

(14) Name all agencies accrediting the institution and programs offered in Iowa **that are recognized by the U.S. Department of Education.** [(261B.4(9))] Attach a copy of the school's accreditation status for each agency. Provide all documentation in the school's records about any pending or final accrediting agency sanction.

If the school is applying to initiate in-person instruction at an Iowa location and the school's accrediting agency has not approved the Iowa location, provided either: 1) documentation from the accrediting agency that its approval is not required, or 2) documentation that the accrediting agency will not consider the school's approval request until the Commission approves the school to operate in Iowa.

Accrediting Agency 1  
Name: Suite:  
Middle States Commission on Higher Education 2nd Floor West  
Street: City: State: Zip:  
3624 Market Street Philadelphia PA 19104  
Country: Telephone Number (including country or area code):  
United States 267-284-5000  
Contact Person:  
Dr. Tito Guerrero

Accrediting Agency 2  
Name: Suite:  
(Professional accreditations included separately)  
Street: City: State: Zip:  
Country: Telephone Number (including country or area code):  
Contact Person:

Accrediting Agency 3

Name: Suite:

N/A

Street: City: State: Zip:

Country: Telephone Number (including country or area code):

Contact Person:

For additional accrediting agencies, add additional pages.

(15) Describe the procedures followed by the school for safeguarding (e.g., storage, security and back-up processes) and preservation of student records. [(261B.4(12))]

The University uses physical, technical and administrative safeguards to protect the confidentiality, integrity and authentication to/for access to student data, including but not limited to policies, procedures, guidelines and standards.

(16) Provide the contact information to be used by students and graduates who seek to obtain transcript information.

Name: Suite: Office of the University Registrar Transcript/Verification Department

Street: City: State: Zip: 112 Shields Building University Park PA 16802

Country: Telephone Number (including country or area code): United States 814-865-6357

E-mail address and/or web site:

registrar@psu.edu / http://www.registrar.psu.edu/transcripts/transcripts.cfm

(17) List the states and licensure/authorization agencies for all states that require the school to obtain authorization to operate, maintain a presence, or offer distance education in that state. Attach documentation of the school's licensure/authorization status in each state. Do not list states in which the school's status is "exempt."

	State	Agency Name
<input type="button" value="Add Row"/>	Alabama	Alabama Commission on Higher Education
<input type="button" value="Delete Row"/>		
<input type="button" value="Add Row"/>	Alaska	Alaska Commission on Postsecondary Education
<input type="button" value="Delete Row"/>		
<input type="button" value="Add Row"/>	Delaware	Department of Education
<input type="button" value="Delete Row"/>		
<input type="button" value="Add Row"/>	Georgia	Nonpublic Postsecondary Education Commission
<input type="button" value="Delete Row"/>		

Add Row	Kansas	Kansas Board of Regents
Delete Row		
Add Row	Kentucky	Kentucky Council on Postsecondary Education
Delete Row		
Add Row	Louisiana	Board of Regents
Delete Row		
Add Row	Maryland	Maryland Higher Education Commission (Please note that we are currently in their renewal queue)
Delete Row		
Add Row	Minnesota	Minnesota Office of Higher Education
Delete Row		
Add Row	Mississippi	Commission on Proprietary Schools and College Registration
Delete Row		
Add Row	New Hampshire	Department of Education
Delete Row		
Add Row	Ohio	Board of Regents
Delete Row		
Add Row	Oregon	Higher Education Coordinating Commission
Delete Row		
Add Row	Washington	Washington Student Achievement Council
Delete Row		
Add Row	West Virginia	West Virginia Higher Education Policy Commission
Delete Row		
Add Row	Wyoming	Wyoming Department of Education
Delete Row		

(18) Has a state ever revoked the school's approval to operate in that state?

No  Yes. If yes, attach documentation from the state of its revocation action.

(19) Has a state sanctioned the school within the year prior to the date of this application?

No  Yes. If yes, attach documentation from the state of its sanction action.

(20) Is the school presently under investigation by or bound to the terms of a judgment issued by a state's attorney general or other enforcement authority?

No  Yes. If yes, attach documentation of the investigation or judgment from the enforcement authority.

(21) Will the school certify that it will immediately notify the Commission of any pending or final sanction issued by the school's accrediting agency, another state agency that registers or licenses the school during its Iowa registration term, or a state attorney general's office or other enforcement authority?

Yes  No

(22) Describe the academic and instructional methodologies and delivery systems to be used by the school and the extent to which the school anticipates each methodology and delivery system will be used, including, but not limited to, classroom instruction, correspondence, internet, electronic telecommunications, independent study, and portfolio experience evaluation. [261B.4(13)]

Penn State World Campus courses are taught using a combination of internet and electronic/multimedia resources.

(23) Is the school subject to a limitation, suspension or termination (LST) order issued by the U.S. Department of Education?

Yes  No

Please attach a copy of the school's current Federal Student Aid Program Participation Agreement with the U.S. Department of Education.

(24) Do you currently:

Enroll students in Iowa?  No  Yes. How many? 34

Employ Iowa faculty?  No  Yes. How many full-time? How many part-time?

Provide the name(s) of and business contact information for any Iowa resident that the school compensates to provide instruction or academic supervision in the programs its offers in Iowa.

N/A

(25) Do you compensate Iowa residents to perform other operational activities for the school besides teaching (e.g., program or Iowa site coordinator, call-taker, admissions representative)?

No  Yes. How many? How many full-time? How many part-time?

Provide the names, titles, and business contact information for all Iowa residents that the school compensates to provide operational support other than teaching. Attach a resume, other documentation, or provide a link to the school's Internet site that provides a curriculum vitae summary for each Iowa resident employee.

N/A

(26) Of the total number of faculty (including those that may not be Iowa residents) who will provide instruction in programs offered to Iowa residents, how many are full-time? 527 How many are part-time? 366

Attach resumes, other documentation, or links to your Internet site that describe 1) the educational and experiential qualifications of all faculty or instructors who teach the courses offered to Iowans, and 2) the general subject matter in which they teach.

(27) How will your school comply with *Iowa Code* section 261B.7, which requires the school to disclose: 1) that it is registered by the Commission, and 2) the Commission's contact information for student questions or complaints?

1) <http://www.worldcampus.psu.edu/state-regulations#Iowa>

2) <http://www.worldcampus.psu.edu/filing-a-grievance>

(28) Will your school comply with the requirements of Iowa Code Section 261.9(1)"e" to "h"?

Yes

No

Note: Schools that apply for registration to offer distance education programs and who have no compensated parties working remotely for the school from an Iowa location are not required to comply with Iowa Code Section 261.9(1)"h". For more information about Iowa Code Section 261.9(1), please contact the Postsecondary Registration Coordinator or see the Postsecondary Registration/Authorization tab on the Commission's main web page at [www.iowacollegeaid.gov](http://www.iowacollegeaid.gov).

**You must attach policies that are ready for implementation upon registration approval and that comply with these requirements.**

(29) Does the school agree to file annual reports that the Commission requires from all Iowa Colleges and Universities? (Note: at this time the Commission does not require annual reports for out-of-state distance education program providers.)

Yes

No

(30) Attach a copy of the applicant school's most recent independent audit report prepared by a certified public accounting firm no more than 12 months prior to the application and state below where, in the audit report, there is evidence that the auditor is providing an unqualified opinion.

Note: A school may submit to the Postsecondary Registration Coordinator financial statements associated with an independent audit in a separate electronic file that is marked "confidential." In that case, the Commission will not disclose the school's financial statements to the public.

See enclosed audited financial statement for fiscal year ended June 30, 2014.

(31) Describe how your school provides students with learning resources, including appropriate library and other support services requisite for the school's programs.

Lion Lounge (<http://student.worldcampus.psu.edu>) provides student access to learning resources, the University Libraries system, and many other support services. These include, but are not limited to, academic advising, the course catalogue, policies, technical support, and orientation services.

(32) Provide evidence that faculty within an appropriate discipline are involved in developing and evaluating curriculum for the program(s) to be registered in Iowa.

All World Campus programs fall under the same accreditation requirements of The Pennsylvania State University as a Research I institution. Program offerings are approved by the university faculty senate: <http://senate.psu.edu/>

(33) If applicable, please provide evidence that the school has adequate physical facilities appropriate for the program(s) and students services to be offered and are located in the state. For a school that applies for registration to open a fixed instructional site, include a copy of a signed agreement for a facility purchase or lease or option to purchase or lease.

N/A

(34) For a for-profit institution, provide an organizational plan that shows the physical address and contact information for all internet-based and site-based educational locations, administrative, and service centers operated by the applicant and any parent organization.

N/A Public, state-related, land-grant Instrumentality of the Commonwealth of Pennsylvania.

(35) Provide documentation showing the school's policy for the resolution of student and graduate comments and complaints. Provide complete contact information to which complainants may be referred.

From our website: "The Penn State World Campus has a staff of experienced student services representatives ready to help resolve any situation you might encounter on your way to completing your degree or certificate program—though we find that you can resolve most issues simply by communicating directly with your instructor. Confidentiality will always be maintained, as appropriate. Only information that is necessary to pursue a requested course of action, or that you have consented in writing to have released, will be disclosed."

Links to complaint resolution options, including World campus, Middle States, Pennsylvania

(36) Provide the most recent official Stafford loan cohort default rate that the U.S. Department of Education reports for the school. If the school has multiple campuses and is applying for distance education programs, report the cohort default rate for the campus that supports the school's online programs.

The most recent federal 3-year default rate for FY2011 was 7.7:

[https://www.nslds.ed.gov/nslds\\_SA/defaultmanagement/search\\_cohort\\_3yr2011CY.cfm](https://www.nslds.ed.gov/nslds_SA/defaultmanagement/search_cohort_3yr2011CY.cfm)

OPE ID is 003329.

37) Provide the average loan debt upon graduation of individuals completing programs at your institution.

Penn State World Campus: \$39,554

All Penn State Undergraduates: \$36,955

(38) Provide the graduation rate for each branch location that the school reports to the U. S. Department of Education National Center for Education Statistics. If the school had multiple campuses for which it reports a graduation rate and is applying for distance education programs, report the graduation rate for the campus that supports the schools online programs.

The Penn State Fact Book has this information along with additional demographic info as well:

<http://www.budget.psu.edu/factbook/StudentDynamic/StudentTableOfContents.aspx#GraduationRates&FBPlusIndc=N>

The World Campus is considered part of University Park and shares the same OPE ID of 00332900.

**SIGNATURE**

**Applicant School Chief Executive Officer**

Dr. Eric J. Barron

President

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title  
03/18/2015

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**By my signature above, I commit to the delivery of programs my school offers in Iowa, and agree to provide alternatives for students to complete programs at other institutions if my school closes a program, or the school closes before students have completed their courses of study.**

Additional Instructions:

- If any information in this application changes before the Commission considers the application the school should inform the Commission via email.
- A registration fee of \$1000 is due and payable to the State of Iowa upon registration approval.
- Registrations must be renewed every two years. During a registration term, a school must submit a written request for amendment via email and remit an additional \$1000 amendment fee upon any substantive change in program offerings, location, or accreditation.
- During a registration term, changes that occur to the information provided in this application must be submitted in writing (e-mail is acceptable) to the Postsecondary Registration Coordinator within 90 days of the change (e.g., a new program that does not require the approval of an agency of the state of Iowa).
- During a registration term, a school that offers distance education programs that include a mandatory structured field experience must notify the Commission of the Iowa field experience location within 90 days of establishing the Iowa field experience site.