

**Iowa College Student Aid Commission
July 15, 2011**



IOWA COLLEGE STUDENT AID COMMISSION

Guiding Statements

Our Mission

We advocate for, and provide a continuum of services to support, Iowa students and families as they explore and finance educational opportunities beyond high school.

Our Motto

Your Financial Aid Connection.

Our Vision

All Iowans can achieve an education beyond high school.

Our Guiding Principles

We believe in the value of education and our commitment is to:

- Put students first.
- Uphold the public trust.
- Develop and empower a motivated, compassionate, and professional team.
- Create and nurture internal and external partnerships that benefit our customers.
- Provide services to our customers that exceed expectations and address their changing needs.
- Respect and honor the dignity of each other and all those we serve.

IOWA COLLEGE STUDENT AID COMMISSION

A G E N D A

July 15, 2011

10:00 a.m.

Iowa College Student Aid Commission Conference Room

- *1. Minutes of Meeting.....Tab A**
 - May 20, 2011**
- 2. Executive Director’s ReportTab B Misjak**
- *3. Postsecondary Registration.....Tab C Small**
 - University of St. Francis**
 - Presentation College**
 - Grand Canyon University**
- 4. ME&V Focus Group ReportTab D Doe**
- 5. Website\Video.....Tab E..... Powers**
- *6. Committee ReportsTab F**
 - Legislative Committee Commissioner Adams**
 - Audit and Finance Committee Commissioner Utman**
- 7. Staff ReportsTab G**
 - Administrative Budget/Expenditure Summary.....Krueger**
 - Program Review-Forgivable LoansBrown**
- 8. Adjournment**

*** Indicates Action Item**

UPCOMING MEETING DATES:

September 16, 2011

November 18, 2011

January 20, 2012

March 16, 2012

May 18, 2012

IOWA COLLEGE STUDENT AID COMMISSION

MINUTES OF MEETING

May 20, 2011

10:00 a.m.

**Iowa College Student Aid Commission
603 East 12th Street, 5th Floor, Des Moines, Iowa 50319
Conference Room**

Members Present:

Janet Adams	Bob Donley
Crystal Ford	Ron Jorgensen
Shazia Manus	Frederick Moore
Herman Quirnbach	Kelli Todd
Roger Utman	Cindy Winckler

Members Absent:

Timothy P. Cole	Rob Denson
Randy Feenstra	Terrence Martin

Staff Present:

Todd Brown	Heather Doe
John Gilman	Deb Krueger
Julie Leeper	Karen Misjak
Bobbi Pulley	Carolyn Small
Ashley Wendt	

AG Present:

David Van Compernelle

Guests Present:

Sarah Albertson	ME&V
Bob Armbrust	University of Phoenix
Tawnie Cortez	Rasmussen College
Paula Dierenfeld	University of Phoenix
Jamie Fleming	University of the Rockies
John Parker	Iowa Student Loan
Austin Rhodes	University of Phoenix
Dan Richin	Ashford University
Stephanie Stuart	University of the Rockies

Call to Order

The Iowa College Student Aid Commission met for a regularly scheduled meeting on May 20, 2011. Commission Chair Adams called the meeting to order at 10:00 a.m. with a quorum present.

Minutes of Meeting

Motion: Commissioner Utman moved to approve the March 18, 2011 meeting minutes as written. Commissioner Todd seconded the motion which passed unanimously.

Executive Director's Report

Ms. Misjak shared with Commissioners that there were no report comments on the FY 2010 Audit from the State Auditor's Office. She said that they continue to monitor the Commissioners attendance and that it is very important to attend meetings regularly.

Ms. Misjak reported on the impact of federal rules on state authorization for postsecondary institutions receiving federal student aid.

The Career Development in the 21st Century 2.0 Class will be held August 1st and 2nd at DMACC's Ankeny Campus. Staff is expecting 140 educators to attend. During this class, staff will help attendees incorporate I Have A Plan IowaTM into their classrooms. The Commission is partnering with Heartland AEA 11's Professional Development Program so attendees may get credit if they choose.

Ms. Misjak said staff has been working with Commissioner Todd to set up a blog for her to communicate with college students. Commissioner Todd said this is an avenue to communicate with the students that she represents. Ms. Doe said that ME&V has helped get this blog started and that staff has talked to student governments at most of the Iowa colleges to find out whom to have follow the blog.

Meeting Schedule

Motion: Commissioner Utman moved to approve the FY 2012 Meeting Dates:

July 15, 2011
September 16, 2011
November 18, 2011
January 20, 2012
March 16, 2012
May 18, 2012

Commissioner Manus seconded the motion which passed unanimously.

ColorFX Contract Extension

Ms. Doe requested a one-year extension of the printing and fulfillment contract with ColorFX, Inc. Staff has been very pleased with the services that ColorFX has provided under this contract.

Motion: Commissioner Todd moved to authorize staff to exercise the option for a one-year extension of the Printing and Fulfillment Contract with ColorFX, Inc. Commissioner Utman seconded the motion which passed unanimously.

Postsecondary Registration- Rasmussen College

Ms. Small stated that Rasmussen College is requesting postsecondary registration in the state of Iowa. Staff is requesting approval for this school with a waiver of the administrative rule requirement that the College employ a full-time Iowa resident faculty member or program coordinator.

Motion: Commissioner Utman moved to approve the postsecondary registration of Rasmussen College in Iowa with a waiver of the administrative rule requirement that the College employ a full-time Iowa resident faculty member or program coordinator. Commissioner Todd seconded the motion which passed unanimously.

Postsecondary Registration- University of the Rockies

The University of the Rockies is requesting postsecondary registration in the state of Iowa. Staff is requesting approval for this school with a waiver of the administrative rule requirement that the College employ a full-time Iowa resident faculty member or program coordinator. As a condition of registration, the University of the Rockies must notify staff (per Iowa Code Section 261B.5) within 90 days of the University's approval of any Iowa location at which an online doctoral degree candidate will fulfill a practicum requirement.

Motion: Commissioner Manus moved to approve the postsecondary registration of University of the Rockies with a waiver of the administrative rule requirement that the University employ a full-time Iowa resident faculty member or program coordinator. As a condition of registration, the University of the Rockies must notify staff (per Iowa Code Section 261B.5) within 90 days of the University's approval of any Iowa location at which an online doctoral degree candidate will fulfill a practicum requirement.

Commissioner Utman seconded the motion which passed unanimously.

Audit and Finance Committee Report

Commissioner Utman said the Audit and Finance Committee met and were presented with the FY 2012 proposed budget. The committee received an explanation of line items in the budget from Deb Krueger. Ms. Krueger was available for questions from the Commissioners during the Commission Meeting.

Motion: Commissioner Utman moved to approve the proposed operating budgets for the Guaranteed Student Loan Program, State Program Administration, Default Prevention, and GEAR UP Iowa for State Fiscal Year 2012. Commissioner Manus seconded the motion which passed unanimously.

Legislative Committee Report

Ms. Leeper presented an update on House File 645 and 649. Ms. Leeper also shared another hand out showing Commissioners the historical appropriations and the 2011 Legislative Action comparison.

Commissioner Quirnbach said staff needs to educate the legislature about the administrative costs for this agency, and also identify the cost of each program and then attach that to the line items so legislators have the cost for processing the paper work for the program. Commissioner Quirnbach said there is a lack of understanding of the two funds maintained by the Commission. Commissioner Quirnbach said he would be happy to dedicate a session next year to have this informational session with legislators. He also requested that staff better educate the Commissioners on the cost of programs that are administered by the Commission.

Human Resources and Nominations Report

Motion: Commissioner Utman nominated Janet Adams for Commission Chair and Crystal Ford for Commission Vice-Chair. Commissioner Manus seconded the motion which passed unanimously.

Commissioner Quirnbach said that he appreciates Janet and Crystal serving in these positions, and that it is a very important function for the Commission.

Chair Adams presented Commissioners with the nominations for Committees.

Motion: Commissioner Utman moved to approve the following Commission Committees:

Audit and Finance Committee

Bob Donley
Shazia Manus
Doug Shull
Roger Utman

Human Resources and Nominations Committee

Janet Adams
Crystal Ford
Terrence Martin

Legislative Action Committee

Rob Denson
Fred Moore
Kelli Todd
Roger Utman
Randy Feenstra
Ron Jorgensen
Herman Quirnbach
Cindy Winckler

**Iowa Coordinating Council for Post-High School
Education (ICCPHSE)**

Julie Leeper, Delegate
Karen Misjak, Alternate Delegate

Commissioner Manus seconded motion which passed unanimously.

Chair Adams informed Commissioners that Doug Shull has been appointed to replace Tim Cole effective July 1, 2011. Commissioner Quirnbach welcomes him and said he will make a good addition to the board. He served on the Senate with him.

Staff Reports

Ms. Krueger presented the administrative budget and expenditure summary. Budgets for I Have A Plan Iowa™ and GEAR UP Iowa were also presented for review.

Commission Adjourned at 11:44 a.m.

JANET ADAMS, CHAIR

CRYSTAL FORD, VICE CHAIR

IOWA COLLEGE STUDENT AID COMMISSION

Executive Director's Report

July 2011

GEAR UP Iowa and Quantum Learning

GEAR UP Iowa partnered with Quantum Learning, Drake University, and Des Moines Public Schools GEAR UP to provide 35 students the experience of their a Quantum Learning for Students Residential Leadership Camp on June 29 – July 1. During the three day camp, GEAR UP students from Davenport, Des Moines, Ottumwa, Perry, and Waterloo spent the hours of 8:00 am to 10:00 pm immersed in a curriculum that delivered academic and life skills. Quantum Learning's style of education engaged students in a fun and challenging atmosphere that delivered inter-personal communication skills, and learning strategies. The Quantum Learning for Students Residential Leadership Camp was preceded by a two-day Quantum Learning for Educators Professional Development that exposed teachers from Des Moines and Marshalltown to differential learning strategies they might employ to enhance their individual classroom experience. Plans are in the works to expand the Quantum Learning initiative next summer, possibly in Iowa City, with a target goal of 100 GEAR UP Iowa students and 100 GEAR UP Iowa educators in attendance during a weeklong event.

Voluntary Flexible Agreements

The U.S. Department of Education recently issued Federal Register Vol. 76 No. 104 inviting guaranty agencies to submit proposals to participate in a Voluntary Flexible Agreement (VFA). The intent of this invitation is for the Secretary to receive proposals from guaranty agencies or from teams of guaranty agencies that will lead to the development of VFAs that will enhance the integrity and stability of the FFEL Program, improve services to students, schools and lenders, and use Federal resources more cost-effectively and efficiently. The Secretary intends to use VFAs to reorganize guaranty agency responsibilities among VFA participating agencies in a way that will ensure that borrowers, students, and lenders receive needed services in a manner that is cost-effective for the taxpayer, eliminates the potential for conflicts of interest, and fully supports the FFEL Program. The Guaranty Agency Responsibility Areas listed in the VFA are (I) Lender Claims Review, Lender Claims Payment, and Collections, (II) Delinquency and Default Prevention and Management, (III) Community Outreach, Financial Literacy and Debt, and Management, School Training and Assistance, and School Oversight, and (IV) Lender and Lender Servicer

Oversight. A guaranty agency that assumes GA Responsibility Area I may not also assume GA Responsibility Area II (Delinquency and Default Prevention and Management). This restriction is intended to eliminate the potential for conflicts of interest that may exist when a guaranty agency is responsible for default aversion on loans for which it may also be responsible for default collections if its default prevention efforts are not successful. For similar reasons, a guaranty agency that assumes GA Responsibility Area I may not also assume GA Responsibility Area IV (Lender/Service Oversight). If a VFA proposal is accepted, guaranty agencies will operate under the requirements of the VFA in lieu of the current guaranty agency agreements. The deadline for submission of proposals is August 1, 2011. Iowa College Aid staff is currently in discussion with other guarantors and weighing all options available to us.

IOWA COLLEGE STUDENT AID COMMISSION

University of St. Francis Application for Postsecondary Registration in Iowa July 2011

RECOMMENDED ACTION:

Approve the University of St. Francis' application for postsecondary registration in Iowa with a waiver of the full-time Iowa resident faculty member or program coordinator requirement of Iowa administrative rules.

As a condition of registration, St. Francis University will provide Commission staff with the following updates per Iowa Code Section 261B.5:

- The University will provide a quarterly report to staff that lists all Iowa locations at which Iowans enrolled in online nursing degree programs will fulfill the clinical portion of their program.
- The University will notify staff within 90 days of the date that it hires an Iowa resident as an adjunct or full-time faculty member to provide instruction in the University's online programs or supervision in the clinical portion of the University's online nursing programs. The University's notification will include the faculty member's Iowa location (at minimum, city location), either business contact information (i.e., University telephone number and/or e-mail address) or information about how the University provides students with contact information for that faculty member, a brief description of the faculty member's credentials or experience, and the general topic of the courses that the faculty member teaches.

Registration Purpose

Iowa Code Section 261B.3 requires registration with the Commission for "a school that maintains or conducts one or more courses of instruction including courses of instruction by correspondence or other distance delivery method, offered in this state..." Commission staff implemented a policy of requiring an out-of-state school that offers a course of instruction in Iowa via distance delivery to register if some aspect of the school's distance education programs or its operations relative to those distance education programs occurs at a physical location in Iowa. This could occur when a school's distance education program includes a component that must be accomplished at a physical location in Iowa (e.g., a clinical, practicum, or externship), or, for example, when the school has representatives in Iowa recruiting students for its online programs or it employs adjunct faculty in its distance education programs that work remotely for the school from a physical location in Iowa. The University of St. Francis seeks to provide baccalaureate and master's degree programs in Iowa via distance education. Staff required the University of St. Francis to register in Iowa for the following reasons:

- Nursing programs that the University desires to offer in Iowa via distance education require a clinical experience that will be accomplished at a physical location in Iowa.

- The University wishes to employ part-time or full-time Iowa faculty in its distance education programs who may provide instruction in distance education courses and/or provide supervision for clinical experiences that occur in Iowa.

Background

The University of St. Francis is a non-profit, private institution that operates a main campus in Joliet, Illinois, and maintains satellite locations in Alabama, Arizona, Florida, Minnesota, New Mexico, Pennsylvania, Tennessee, and Wisconsin. Its main campus is located at 500 Wilcox Street, Joliet, IL. The Chief Executive Officer is Michael J. Vinciguerra (at the same address as for the University's main campus location). The University is registered with the Iowa Secretary of State to conduct business in Iowa. Its registered agent is Tom Beck, 911 NW Waterfront Dr., Ankeny, IA 50023. The University discloses that it is accredited by the Higher Learning Commission of the North Central Association (HLC) and the Commission on Collegiate Nursing Education, both of which are recognized by the federal Department of Education. In addition, the University discloses that it is accredited by the Accreditation Council for Business Schools and Programs. While the Council is no longer recognized by the federal Department of Education, it is recognized by the Council for Higher Education Accreditation (CHEA).

Programs Offered

The University of St. Francis seeks to offer Iowans the following programs via distance education:

- Doctoral programs
 - ✓ Doctorate in Nursing Practice
- Master's programs
 - ✓ Master of Science in Nursing
 - ✓ Master of Science in Nursing Administration
 - ✓ Master of Science in Health Administration
 - ✓ Master of Business Administration
 - ✓ Master of Science in Management
 - ✓ Master of Science in Training and Development
 - ✓ Master of Science in Teaching and Learning (non-certification)
 - ✓
- Undergraduate programs
 - ✓ Bachelor of Science in Health Care Leadership
 - ✓ Bachelor of Science in Organizational Leadership
 - ✓ Bachelor of Science in Management
 - ✓ Bachelor of Science in Nursing

The University describes in its catalog career goals that may be enhanced by program completion. The University of St. Francis does not promote any of the programs listed above as one that prepares students for licensed employment in the career associated with the program.

Program Costs

- Undergraduate online

- ✓ Tuition \$545 per credit hour
- ✓ Fees per course \$100-\$150
- ✓ Books/supplies per course \$200

- Graduate online (all but Business and Nursing Administration)

- ✓ Tuition \$656 per credit hour
- ✓ Fees per course \$100-\$150
- ✓ Books/supplies per course \$300

- Graduate online (Business Administration and Nursing Administration)

- ✓ Business Administration
 - Tuition \$698
 - Fees \$100-\$150
 - Books/supplies per course \$300
- ✓ Nursing Administration
 - Tuition \$710 per credit hour
 - Fees per course \$100-\$150
 - Books/supplies per course \$450

Registration Compliance

As required by Iowa Code Section 261B.4, the University of St. Francis disclosed its policy on refunding tuition charges for withdrawn students by providing a copy of its academic catalog. The school's specific tuition refund policy is not a criterion for registration and the University is not subject to the tuition refund policy requirements of Iowa Code Section 714.23 because it is a private, non-profit postsecondary institution.

Administrative rules specifically require the school to comply with the requirements of Chapter 261.9(1) "e" through "h". (Note: Iowa Code Chapter 261.9(1)(h) does not exist.)

- Iowa Code Section 261.9(1)(e) requires a school to maintain and disseminate a drug and alcohol abuse policy that includes sanctions for violation of the school's policy and information about the availability of drug or alcohol counseling or rehabilitation. Iowa Code Section 261.9(1)(f) requires a school to maintain and disseminate a sexual abuse policy that includes information about counseling opportunities and reporting instances of sexual abuse to school officials and law enforcement. These requirements duplicate policies and disclosures required by the federal Department of Education for a school that participates in the federal student aid programs. The University discloses its drug and alcohol abuse policy in its student handbook. During the application evaluation, the University updated its sexual abuse policy to meet the requirements of Iowa Code. The University discloses the updated policy to students in a brochure distributed by the University's Office for Institutional Diversity.
- Iowa Code Section 261.9(1)(g) requires a school to maintain a special policy concerning institutional charges for members of the Iowa National Guard or reserve members of the U.S. Armed Forces, or the spouse of such a member if the member has a dependent child, when the service member or spouse must withdraw from the school because the service member has been called to active (Iowa) state or federal military duty or service.

During the application process, the University adjusted its existing military policy to provide the same benefit to the spouse of a deployed service member with a dependent child, to state as well as federal service or duty, and to mandatory fees as well as tuition charges. The University discloses the policy to students in its online financial aid-related materials at <https://www.stfrancis.edu/content/finaid/MLOA.pdf>.

On its registration application, St. Francis University affirms its willingness to comply with the requirements of Iowa Code Chapter 261.9, as stipulated by Iowa Code Section 261B.4(8). Chapter 261.9 requires disclosure to students of information about the school's programs, charges, tuition refund policies, whether a certificate or diploma awarded by the school is applicable toward a degree program the school offers, and the identity of the school's accrediting agency. These disclosures are duplicative of the federal Department of Education's student consumer information disclosure requirements for a school that participates in the federal student aid programs, and are provided in the University's academic catalog, in an Academic Degree Plan provided to each student, on tuition bills accessible at the MyUSF student portal, and in online financial aid materials at <https://www.stfrancis.edu/admissions/financial-aid/tuition-fees-room-and-board-refund-policy/>.

The University discloses in its application that it electronically preserves student records in the Office of the Registrar through a document management system. In the event the University closed, its founding congregation, the Sisters of St. Francis of Mary Immaculate – also located in Joliet, Illinois – would house the University's student records.

The University provided the following information to be used by students and graduates who seek transcript information:

Office of the Registrar
500 Wilcox Street
Joliet, IL 60435
(800) 736-6300
Fax: (815) 740-5084

The University affirms that it will comply with the provisions of Iowa Code Section 261B.7, which states, "Neither a school nor its officials or employees shall advertise or represent that the school is approved or accredited by the commission or the state of Iowa *nor shall it use the registration as a reference in promotional materials.*" Commission staff believes that, provided a school does not claim "approval" or "accreditation," the school serves the public's interests if it discloses that it is registered with the Commission, and provides contact information for the Commission to whom Iowa residents may direct inquiries or express concerns about the school. Staff requests that the Commission permit this limited disclosure under these conditions.

The University of St. Francis complied with the following additional administrative rule requirements for a registration applicant:

- The University submitted an independent auditor's report dated January 13, 2011, for the school's fiscal years that ended May 31, 2010 and 2009. The auditing firm, McGladrey and Pullen, LLP, expressed its opinion that the University's financial statements present fairly, in all material respects, the school's financial position for the 2010 and 2009 fiscal years.

- The University discloses in its application how it provides students with access to learning resources. Research databases and electronic journals are accessible from any computer with internet access via the Library's home page. University reference librarians are available to assist students during the following hours:

Monday – Thursday 7:30 am to 10 pm

Friday 7:45 am to 4:30 pm

Saturday 9 am to 2 pm

Sunday 3:00 pm to 10:00 pm

Students also have access to *Infoquest* which allows them to text in a question that is sent to a non-University reference librarian. A reference librarian is available to address a student's question 24 hours per day, 7 days per week. Online help guides and answers to common questions are available on the library web site. Online tutorials guide students through the University's online databases. Students may also call (800) 726-6500 or email the reference desk at rdes@stfrancis.edu if they have questions that are not addressed by the tutorials. Per the University's library web page, books in the library's collection may be mailed to a student's home address free of charge. An "I-Share" catalog allows users to search the collections of 76 libraries throughout Illinois and borrow books free of charge from other institutions.

Writing assistance is also available to students 24 hours per day, 7 days per week through the University's "Smarthinking" web site at <https://learning.smarthinking.com>. Through this service, students may connect with an e-instructor and interact with a live tutor, or submit writing for review to an Online Learning Lab and receive feedback from a tutor within 24 hours. Students may also have access to tutors in the University's Academic Resource Center at (800) 726-6500 or by e-mail at arc@stfrancis.edu.

- The University provides sufficient information in through its online adjunct faculty employment postings to indicate that it employs individuals who have degrees, special training, experience, or other accomplishments that qualify them for their assignments. Generally, adjunct faculty must possess a Master's degree or the equivalent in a field appropriate to the course. The University gives preference to applicants with a doctorate.
- The University discloses on the application its methodology for developing and evaluating curriculum. Full-time faculty in the appropriate academic department designs all of the online degree programs. Curriculum in an online program is identical to the on-campus program curriculum. Each program undergoes Academic Approval at both the University and Board of Trustees levels. All departments must assess the curriculum on an annual basis as part of the University's internal assessment process.
- The University provided a signed statement executed by the school's chief executive officer, Dr. Michael J. Vinciguerra, stating the University's strong commitment to online students in Iowa. Dr. Vinciguerra states that the only time the University would need to provide an alternative program for an Iowan would be if it were to discontinue a

degree program. The University has no intention of doing so now or in the future, but if it occurs, the University commits to teaching out all students in the program. If that were not possible, it would follow the teach-out process of the HLC, which mandates that the University notify the HLC in advance and submit a teach-out proposal which includes finding an alternative university for the student. Dr. Vinciguerra states that the University looks forward to partnering with the State of Iowa.

- The University has a three-step process for students to register formal complaints. The student's first step is to secure a formal grievance form within 20 days of the contested event and provide the completed form to the appropriate Dean of the college from which the student's course was offered. The Dean then notifies the appropriate course instructor, who works with the student to attempt to resolve the issue. If the issue remains unresolved after the first step, the student may request review from the appropriate program administrator. If the issue remains unresolved after the second step, the student may request review of the appropriate college Dean. Grievances are not addressed if the student fails to adhere to stated timelines for either initiating the grievance process or taking the next step in the process. Timelines may be extended by mutual agreement of the parties involved. Grievance policies are published in the University's Academic Catalog.

Full-Time Iowa Resident Faculty Member or Program Coordinator. The University of St. Francis does not comply with the requirement of administrative rule to employ a full-time Iowa resident faculty member or program coordinator. At this time, the University employs no Iowa resident faculty members in its online programs but wishes to do so in the future. Consistent with the authority the Commission granted staff during its March 2011 meeting, staff recommend that the Commission waive the full-time Iowa resident faculty member requirement, given that the University seeks approval to provide postsecondary educational programs via distance education in Iowa.

Verifications

- The federal Department of Education reports that the University of St. Francis is currently accredited by the following entities:
 - ✓ The Higher Learning Commission
 - ✓ For nursing education programs at the baccalaureate and graduate degree levels, the Commission on Collegiate Nursing Education
- The HLC reports that the University is accredited and in good standing. The Commission on Collegiate Nursing Education acknowledges that the University's baccalaureate and graduate nursing programs are accredited.
- The federal Department of Education reports that the University is not subject to a limitation, suspension, or termination of its eligibility to participate in the federal student aid programs.
- The University of St. Francis has an active Certificate of Authorization to transact business in Iowa as a foreign, non-profit entity, corporation #415611, filed April 21, 2011.

- The University of St. Francis is not required to seek the approval of the Iowa Board of Nursing to offer nursing programs via distance education in Iowa.

Additional Information

The University of St. Francis disclosed the following additional information as required by the registration application. These data are provided for informational purposes only; they do not relate to registration criteria under Iowa Code or administrative rules.

- Federal Stafford Loan Cohort Default Rate (FFY 2008): 1.0%
 - FFY 2008 national average cohort default rate: 7%
- Average debt upon graduation: \$29,986
- Graduation rate (percentage of first-time, full-time undergraduate students who graduated within 150% of the normal time for program completion): 59%

Compliance with Iowa Code Chapter 714

Section 714.18 – Evidence of Financial Responsibility

As part of its registration application, the University filed sufficient evidence of financial responsibility under Iowa Code Chapter 714.18. This evidence includes a continuous, corporate surety bond of \$50,000 issued by Travelers Casualty and Surety Company of America, payable to the State of Iowa.

Section 714.23 – State Tuition Refund Policy

The University of St. Francis is exempt from the requirements of Iowa Code Section 714.23 because it is a non-profit postsecondary institution.

IOWA COLLEGE STUDENT AID COMMISSION

Presentation College Application for Postsecondary Registration in Iowa July 2011

RECOMMENDED ACTION:

Approve Presentation College's application for postsecondary registration in Iowa.

As a condition of registration and per Iowa Code Section 261B.5, Presentation College will notify Commission staff within 90 days of the establishment of a new Iowa location at which Iowans enrolled in an online nursing degree program will fulfill the clinical portion of their program, per Iowa Code Section 261B.5.

Registration Purpose

Iowa Code Section 261B.3 requires registration with the Commission for "a school that maintains or conducts one or more courses of instruction including courses of instruction by correspondence or other distance delivery method, offered in this state..." Commission staff implemented a policy of requiring an out-of-state school that offers a course of instruction in Iowa via distance delivery to register if some aspect of the school's distance education programs or its operations relative to those distance education programs occurs at a physical location in Iowa. This could occur when a school's distance education program includes a component that must be accomplished at a physical location in Iowa (e.g., a clinical, practicum, or externship), or, for example, when the school has representatives in Iowa recruiting students for its online programs or it employs adjunct faculty in its distance education programs that work remotely for the school from a physical location in Iowa. Presentation College seeks to provide certificate, associate, and baccalaureate degree programs in Iowa via distance education. Staff required Presentation College to register in Iowa for the following reasons:

- A baccalaureate nursing (RN to BSN) program that the College offers in Iowa via distance education requires a clinical experience that will be accomplished at one or more of the following locations in Iowa:
 - ✓ Avera Holy Family Health, 826 N. 8th St., Estherville IA
 - ✓ Emmetsburg Community School, 205 King St., Emmetsburg, IA
 - ✓ Cherokee Mental Health Institution, 1251 West Cedar Loop, Cherokee, IA
 - ✓ Myrtue Medical Center, 1213 Garfield Ave., Harlan, IA
 - ✓ Avera Holy Family Home Health, 826 N. 8th St., Estherville, IA
- Presentation College offers in-person instruction in the clinical portion of its otherwise *residential* nursing program at the Iowa locations listed above. Clinical instruction is provided directly by Iowa-based, adjunct faculty members of the College who are also employees of the health care facilities where the clinicals occur.
- The College wishes to attend college fairs that occur in Iowa to recruit students for its distance education programs.

Background

Presentation College is a non-profit, private institution that operates its main campus at 1500 North Main, Aberdeen, South Dakota, and satellite locations in South Dakota and Minnesota. The Chief Executive Officer is Dr. Lorraine Hale (at the same address as for the College's main campus location). The College is registered with the Iowa Secretary of State to conduct business in Iowa. Its registered agent is CT Corporation System, 500 East Court Avenue, Des Moines, IA 50309. The University discloses that it is accredited by the Higher Learning Commission of the North Central Association (HLC), the National League for Nursing Accrediting Commission, the Joint Review Committee on Education in Radiologic Technology, and the International Assembly of Collegiate Business Education. The International Assembly of Collegiate Business Education is not an entity recognized by the federal Department of Education; however, it is recognized by the Council for Higher Education Accreditation (CHEA).

Programs Offered

Presentation College seeks to offer Iowans the following programs via distance education:

- Baccalaureate degree programs
 - ✓ Business (including a sports administration concentration)
 - ✓ Nursing (RN to BSN program)
 - ✓ Radiologic Technology (for certified radiologic technologists)

- Associate degree programs
 - ✓ Business
 - ✓ Medical Office Administration

- Certificate programs
 - ✓ Medical Coding
 - ✓ Medical Transcription

Program Costs

Block tuition (full-time)	\$14,960
Part time tuition (1-5 credits)	\$470 per credit hour
Part time tuition (6-11 credits)	\$550 per credit hour
Medical office administration	\$195 per credit hour
Medical transcription	\$195 per credit hour
Nursing program fee	\$100 per credit hour
Nursing clinical fee	\$500
New student orientation fee	\$175
Application fee	\$25
Average estimated books/supplies	\$4000

Registration Compliance

As required by Iowa Code Section 261B.4, Presentation College its policy on refunding tuition charges for withdrawn students by providing a copy of its academic catalog. The school's specific tuition refund policy is not a criterion for registration and the College is not subject to the tuition refund policy requirements of Iowa Code Section 714.23 because it is a private, non-profit postsecondary institution.

Administrative rules specifically require the school to comply with the requirements of Chapter 261.9(1) "e" through "h". (Note: Iowa Code Chapter 261.9(1)(h) does not exist.)

- Iowa Code Section 261.9(1)(e) requires a school to maintain and disseminate a drug and alcohol abuse policy that includes sanctions for violation of the school's policy and information about the availability of drug or alcohol counseling or rehabilitation. Iowa Code Section 261.9(1)(f) requires a school to maintain and disseminate a sexual abuse policy that includes information about counseling opportunities and reporting instances of sexual abuse to school officials and law enforcement. These requirements duplicate policies and disclosures required by the federal Department of Education for a school that participates in the federal student aid programs. The College discloses its drug, alcohol, and sexual abuse policies in its student handbook.
- Iowa Code Section 261.9(1)(g) requires a school to maintain a special policy concerning tuition and mandatory fee charges for members of the Iowa National Guard or reserve members of the U.S. Armed Forces, or the spouse of such a member if the member has a dependent child, when the service member or spouse must withdraw from the school because the service member has been called to active (Iowa) state or federal military duty or service. The College modified its existing military policy to meet all requirements of Iowa Code. At the time Presentation College submitted its registration application, the College had already incorporated a policy compliant with Iowa law into its 2010-2011 catalog addendum and implemented the policy for all students.

On its registration application, Presentation College affirms its willingness to comply with the requirements of Iowa Code Chapter 261.9, as stipulated by Iowa Code Section 261B.4(8). Chapter 261.9 requires disclosure to students of information about the school's programs, charges, tuition refund policies, whether a certificate or diploma awarded by the school is applicable toward a degree program the school offers, and the identity of the school's accrediting agency. These disclosures are duplicative of the federal Department of Education's student consumer information disclosure requirements for a school that participates in the federal student aid programs, and are provided in the College's academic catalog, through the online student portal and through other electronic communication (or via U.S. mail upon the student's request).

The College discloses in its application its process for preserving student records. Official student records are maintained in the Registrar's office at the main campus in Aberdeen, South Dakota. Current and new student records are scanned and maintained in a secure paperless system. Academic records for prior students who no longer attend the College are maintained in a secure, closed file room in fireproof filing cabinets. The Registrar's Office is currently scanning prior student records into the secure paperless system.

Presentation College provided the following information to be used by students and graduates who seek transcript information:

Office of the Registrar
1500 North Main
Aberdeen, SD 57401
(605) 299-8424

Students may also access transcript request information at <http://www.presentation.edu/registrar/academicforms.html>.

Presentation College affirms that it will comply with the provisions of Iowa Code Section 261B.7, which states, "Neither a school nor its officials or employees shall advertise or represent that the school is approved or accredited by the commission or the state of Iowa *nor shall it use the registration as a reference in promotional materials.*" Commission staff believes that, provided a school does not claim "approval" or "accreditation," the school serves the public's interests if it discloses that it is registered with the Commission, and provides contact information for the Commission to whom Iowa residents may direct inquiries or express concerns about the school. Staff requests that the Commission permit this limited disclosure under these conditions.

Presentation College complied with the following additional administrative rule requirements for a registration applicant:

- The College submitted an independent auditor's report dated October 27, 2010, for the school's fiscal years that ended May 31, 2010 and 2009. The auditing firm, EideBailly, expressed its opinion that the College's financial statements present fairly, in all material respects, the school's financial position for the 2010 and 2009 fiscal years.
- The University discloses in its application how it provides students with access to learning resources, as follows:
 - ✓ Student services and support – students have access to a variety of direct services, educational programs, and resource materials. Tutoring is provided regardless of student location. Tutors are reimbursed by Presentation College.
 - ✓ Library resources – most resource collections are available online. The library is open 65.25 hours per week and offers reference assistance via telephone, e-mail and instant messaging. Digital collections are available 24 hours a day, 7 days a week. This includes more than 3,900 print and electronic journals in the field of medicine and allied health. Nearly 17,000 journals are available in more than 40 electronic databases, including 45,000 titles on medicine, allied health, nursing, and a variety of other topics. Over 55,000 books and monographs are available electronically on subjects such as health, medicine, nursing allied health, science, sociology, psychology, education, business, law, communications, and more. A collection of nearly 400 references, including medical dictionaries, encyclopedias, and handbooks, is available electronically from Gale Virtual Reference and Credo Reference. Articles may be ordered via interlibrary loan. A robust document delivery program exists for materials not locally available. Research instruction sessions are available for courses each semester. One-on-one instruction for individual online students is available at any time.

✓ Technology support – students may call or email the Presentation College Help Desk from 7:30 am to 6:00 pm weekdays.

- The College provides sufficient information in its policies for hiring clinical adjunct faculty and its faculty employment postings to indicate that it employs individuals who have degrees, special training, experience, or other accomplishments that qualify them for their assignments. Full-time nursing instructors in the baccalaureate nursing degree program must have medical surgical experience, a current RN license, previous teaching experience, and a Master's degree. Adjunct faculty must possess a minimum of a baccalaureate degree in nursing, be enrolled in a Master's degree program or qualify for a waiver, have at least two years' of clinical nursing experience, and demonstrate competency as a clinical educator. Adjunct faculty members who are prepared at the baccalaureate level will be under the guidance of a faculty member prepared at the Masters' level. Paid employees of the College who provide instruction at Iowa nursing clinical sites must also possess a valid Iowa RN's license.
- The College discloses in detail its methodology for developing and evaluating curriculum. Faculty within the appropriate discipline is involved in the development, approval, and evaluation process for new and current curriculum. The appropriate Department Chair and Program Development Chair supervise new program proposal development. A Curriculum Committee reviews/oversees new program proposal development. The program development proposal is processed through the Vice President for Academics, the President of the College, the Academic Affairs Committee of the Board of Trustees, and the Board of Trustees.
- The College provided a signed statement executed by the school's chief executive officer, Dr. Lorraine Hale, stating the College's full commitment to delivering selected programs and courses via distance education in Iowa, including clinical sites. Should unforeseen circumstances preclude Presentation College from continuing to offer programs in Iowa, Dr. Hale assures the Commission that the College will make diligent efforts to ensure that alternative arrangements are in place for students to complete their courses of study at other institutions.
- The College discloses its five-step process for students to register formal complaints. The student's first step is to informally approach the appropriate College or faculty staff person directly to attempt to reach an understanding. If a satisfactory resolution is not reached in the informal phase, the student should discuss his/her concern with the appropriate Department Chair or area supervisor. If resolution is not achieved at this first formal level, the student may request a conference with the appropriate College administrator. If resolution is not achieved at the second formal level, the student may apply for a hearing before the Committee on Student Grievances. The College President renders the final institutional decision on matters referred to the Committee on Student Grievances. A student must adhere to time frames associated with each level of grievance resolution. Grievances policies are published in the College catalog.
- Presentation College has a full-time Iowa faculty member or program coordinator who possesses credentials and experience necessary for her assignment: Pamela

Braddock, Swea City IA, (515) 272-1569 or (507) 235-4658. Ms. Braddock possesses a Master's degree in nursing and is a licensed RN in Iowa and Minnesota. She provides oversight for all of Presentation College's Iowa clinical sites and also provides direct clinical instruction for students enrolled in the otherwise online nursing program, as needed.

Verifications

- The federal Department of Education reports that Presentation College is currently accredited by the following entities:
 - ✓ The Higher Learning Commission
 - ✓ For nursing education programs at the associate and baccalaureate levels, the National League for Nursing Accrediting Commission
 - ✓ For the baccalaureate radiologic technology program, the Joint Review Committee on Education in Radiologic Technology
- The HLC reports that the University is accredited and in good standing. The Commission on Collegiate Nursing Education and the Joint Review Committee on Education in Radiologic Technology acknowledge that the College's nursing and radiologic technology programs are accredited.
- The federal Department of Education reports that the College is not subject to a limitation, suspension, or termination of its eligibility to participate in the federal student aid programs.
- Presentation College has an active Certificate of Authorization to transact business in Iowa as a foreign, non-profit entity, corporation #415415, filed April 18, 2011.
- Presentation College is not required to seek the approval of the Iowa Board of Nursing for nursing programs offered via distance education in Iowa.

Additional Information

Presentation College disclosed the following additional information as required by the registration application. These data are provided for informational purposes only; they do not relate to registration criteria under Iowa Code or administrative rules.

- Federal Stafford Loan Cohort Default Rate (FFY 2008): 3.5%
 - FFY 2008 national average cohort default rate: 7%
- Average debt upon graduation: \$26,898 (for distance education students)
- Graduation rate (percentage of first-time, full-time undergraduate students who graduated within 150% of the normal time for program completion): 38%

Compliance with Iowa Code Chapter 714

Section 714.18 – Evidence of Financial Responsibility

As part of its registration application, Presentation College filed sufficient evidence of financial responsibility under Iowa Code Chapter 714.18. This evidence includes a continuous, corporate surety bond of \$50,000 issued by Western Surety Company, payable to the State of Iowa.

Section 714.23 – State Tuition Refund Policy

Presentation College is exempt from the requirements of Iowa Code Section 714.23 because it is a non-profit postsecondary institution.

IOWA COLLEGE STUDENT AID COMMISSION

Grand Canyon University Application for Postsecondary Registration in Iowa July 2011

RECOMMENDED ACTION:

Approve Grand Canyon University's application for postsecondary registration in Iowa.

As a condition of registration, Grand Canyon University (GCU) must notify staff per Iowa Code Section 261B.5 within 90 days of the University's approval of any Iowa location at which an online degree candidate will fulfill a practicum or internship requirement.

Program Restrictions

On and after the date of registration, GCU may not enroll an Iowan as a new student in the following distance education programs GCU offers, until such time as the programs meet the accreditation and curriculum requirements of Iowa administrative rules cited below:

- Master of Science in Marriage and Family Therapy
- Master of Science in Professional Counseling

These programs may be construed by an Iowan as preparation for licensed employment in a professional that requires licensure in Iowa (Marriage and Family Therapist and Mental Health Counselor). The programs do not meet the accreditation requirements of Iowa administrative rules [Chapter 31, 645-31.4(154D) and 645-31.6(154D)] for licensed marital and family therapists or mental health counselors and there is no assurance that an Iowan who completes this program would be granted a license in Iowa under an alternative, content equivalency evaluation authorized by these rules.

GCU may begin offering the psychology-related programs listed above to new students who are Iowans upon notice to the Commission that the program is approved by the appropriate accrediting agency and meets the curriculum requirements specified in Iowa administrative rules.

On and after the date of registration, GCU may not enroll an Iowan as a new student in the following distance education programs GCU offers, until such time as the programs are approved by the Iowa Department of Education per Iowa Code Section 261B.3A, subsection 2:

- ✓ Bachelor of Science in Elementary Education and Special Education
- ✓ Bachelor of Science in Early Childhood Education
- ✓ Bachelor of Science in Elementary Education with an Emphasis in Early Childhood Education
- ✓ Bachelor of Science in Elementary Education with an Emphasis in English
- ✓ Bachelor of Science in Elementary Education with an Emphasis in Math
- ✓ Bachelor of Science in Elementary Education with an Emphasis in Science

- ✓ Bachelor of Science in Secondary Education with an Emphasis Business Education
- ✓ Bachelor of Science in Secondary Education with an Emphasis in English
- ✓ Bachelor of Science in Secondary Education with an Emphasis in Math
- ✓ Bachelor of Science in Secondary Education with an Emphasis in Social Studies
- ✓ Master of Science in Elementary Education
- ✓ Master of Science in Secondary Education
- ✓ Master of Science in Early Childhood Education
- ✓ Master of Science in Special Education (cross-categorical)
- ✓ Master of Science in Educational Administration
- ✓ Doctor of Education in Organizational Leadership with an Emphasis in Instructional Leadership

Each of the programs listed above leads to licensure or certification as a teacher or school administrator.

The Commission considers the addition of a program that requires the approval of another state agency to be a substantive change in a school's registration. Therefore, GCU must formally apply for and receive Commission approval of an amendment to its registration before it begins to offer the certification programs listed above. GCU's application for a registration amendment must include documentation from the Iowa Department of Education that each program meets that agency's requirements.

Registration Purpose

Iowa Code Section 261B.3 requires registration with the Commission for "a school that maintains or conducts one or more courses of instruction including courses of instruction by correspondence or other distance delivery method, offered in this state...". Commission staff implemented a policy of requiring an out-of-state school that offers a course of instruction via distance delivery to register in Iowa if some aspect of the school's distance education programs or its operations relative to distance education programs occurs at a physical location in Iowa. This could occur when a school's distance education program includes a component that must be accomplished at a physical location in Iowa (e.g., a clinical, practicum, or externship), or when the school conducts recruiting activities for its distance education programs at a physical location in Iowa or employs instructors in its distance education programs that work for the school remotely from a physical location in Iowa). GCU seeks to provide baccalaureate and master's degree programs in Iowa via distance education. Under the Commission's current policy regarding distance education, GCU must register for the following reasons:

- Select distance education programs that GCU desires to offer in Iowa require a practicum that will be accomplished at a physical location in Iowa.
- GCU employs part-time adjunct faculty in its distance education programs who work for the school from their homes or other locations in Iowa.
- GCU employs a full-time recruiter who resides in Iowa. GCU wishes to attend college fairs and appear at school campuses in Iowa to distribute promotional materials for its distance education programs.

Background

GCU is a for-profit institution (also known as Grand Canyon Education, Inc.) that operates a single physical campus located at 3300 W. Camelback Road, Phoenix, Arizona. Its Chief Executive Officer is Brian Mueller (at the same address as for the University's sole campus location). Endeavor Capital and Fidelity Management and Research are listed as owners of more than 10% of the school. GCU is registered with the Iowa Secretary of State to conduct business in Iowa. Its registered agent is Corporation Service Company, 505 5th Avenue, Suite 729, Des Moines, IA 50309. GCU discloses that it is accredited by the Higher Learning Commission of the North Central Association (HLC).

Programs Offered In Iowa

GCU seeks to offer Iowans the following programs via distance education:

- Doctoral Programs
 - ✓ Doctor of Business Administration with an Emphasis in Management
 - ✓ Doctor of Education in Organizational Leadership with an Emphasis in Organizational Development (non-certification)
 - ✓ Doctor of Education in Organizational Leadership with an Emphasis in Higher Education Leadership (non-certification)
 - ✓ Doctor of Education in Organizational Leadership with an Emphasis in Education and Effective Schools (non-certification)
 - ✓ Doctor of Education in Organizational leadership with an Emphasis in Behavioral Health (non-certification)
 - ✓ Doctor of Philosophy in General Psychology with an Emphasis in Cognition and Instruction
 - ✓ Doctor of Philosophy in General Psychology with an Emphasis in Industrial and Organizational Psychology

- Master's programs
 - ✓ Master of Science in Criminal Justice with an Emphasis in Law Enforcement
 - ✓ Master of Science in Criminal Justice with an Emphasis in Legal Studies
 - ✓ Master of Arts in Christian Studies with an Emphasis in Christian Leadership
 - ✓ Master of Arts in Christian Studies with an Emphasis in Pastoral Ministry
 - ✓ Master of Arts in Christian Studies with an Emphasis in Urban Ministry
 - ✓ Masters of Science in Psychology with an Emphasis in General Psychology
 - ✓ Master of Science in Psychology with an Emphasis in Industrial and Organizational Psychology
 - ✓ Master of Arts in Teaching with an Emphasis in Professional Learning Communities (for certified teachers)
 - ✓ Master of Arts in Teaching with an Emphasis in Teacher Leadership (for certified teachers)
 - ✓ Master of Education in Elementary Education (non-certification)*
 - ✓ Master of Education in Secondary Education (non-certification)*
 - ✓ Master of Education in Early Childhood Education (non-certification)*
 - ✓ Master of Science in Special Education - cross-categorical (non-certification)*
 - ✓ Master of Education in Educational Leadership (for persons who do not seek administrative certification)
 - ✓ Master of Education in Early Childhood Education (for certified teachers)

- ✓ Master of Education in Curriculum and Instruction: Reading with an Emphasis in Elementary Education (for certified teachers)
- ✓ Master of Education in Curriculum and Instruction: Reading with an Emphasis in Secondary Education (for certified teachers)
- ✓ Master of Education in Curriculum and Instruction: Technology (for certified teachers)
- ✓ Master of Education in Special Education for Certified Special Educators
- ✓ Master of Education in Teaching English to Speakers of Other Languages (for certified teachers or administrators)
- ✓ Master of Public Health
- ✓ Master of Science in Addiction Counseling
- ✓ Master of Science in Health Care Informatics
- ✓ Master of Science in Health Care Administration
- ✓ Master of Science in Nursing: Nursing Education
- ✓ Master of Science in Nursing: Nursing Leadership in Health Care Systems
- ✓ Ken Blanchard Executive Master of Business Administration
- ✓ Master of Business Administration
- ✓ Master of Business Administration and Master of Science in Leadership
- ✓ Master of Business Administration and Master of Science in Nursing with an Emphasis in Nursing Leadership in Health Care Systems
- ✓ Master of Business Administration with an Emphasis in Accounting
- ✓ Master of Business Administration with an Emphasis in Finance
- ✓ Master of Business Administration with an Emphasis in Strategic Human Resource Management
- ✓ Master of Business Administration with an Emphasis in Leadership
- ✓ Master of Business Administration with an Emphasis in Marketing
- ✓ Master of Public Administration with an Emphasis in Government and Policy
- ✓ Master of Public Administration with an Emphasis in Health Care management
- ✓ Master of Science in Accounting
- ✓ Master of Science in Leadership
- ✓ Master of Science in Leadership with an Emphasis in Disaster Preparedness and Executive Fire Leadership

*Each of these programs bear the same name as a program that leads to certification as a teacher. During the application review process, GCU worked with staff to provide enhanced disclosures which more clearly and prominently explain that the programs are **not** intended for a student who seeks licensure or certification as a teacher. As of the date of this recommendation, staff have agreed to disclosure language that is pending final approval by GCU administration.

GCU describes in its catalog expectations the University has of prospective students in terms of prior vocational experience or vocational credentials. GCU also provides general information about career goals that may be enhanced by program completion. GCU does not promote any of the programs listed above as one that prepares students for licensed employment in the career associated with the program.

- Post-Baccalaureate

- ✓ Post-Master of Science in Nursing: Nursing Education Certificate
- ✓ Certificate of Completion in Advanced Graduate Studies in Addiction Counseling
- ✓ Bridge to Master of Science in Nursing

- Undergraduate programs

- ✓ Bachelor of Arts in Christian Studies
- ✓ Bachelor of Arts in Communications
- ✓ Bachelor of Arts in English Literature
- ✓ Bachelor of Arts in History
- ✓ Bachelor of Arts in Interdisciplinary Studies
- ✓ Bachelor of Science in Justice Studies
- ✓ Bachelor of Science in Psychology
- ✓ Bachelor of Science in Sociology
- ✓ Bachelor of Science in Counseling with an Emphasis in Addiction, Chemical Dependency, and Substance Abuse
- ✓ Bachelor of Science in Health Care Administration
- ✓ Bachelor of Science in Health Sciences: Professional Development and Advanced Patient Care
- ✓ Bachelor of Science in Medical Imaging Sciences (for licensed imaging technologists)
- ✓ Bachelor of Science in Respiratory Care (for licensed respiratory therapists)
- ✓ Bachelor of Science in Nursing (RN to BSN)
- ✓ Bachelor of Science in Accounting
- ✓ Bachelor of Science in Applied Management
- ✓ Bachelor of Science in Business Administration
- ✓ Bachelor of Science in Entrepreneurial Studies
- ✓ Bachelor of Science in Finance and Economics
- ✓ Bachelor of Science in Marketing
- ✓ Bachelor of Science in Public Safety Administration (Military Personnel Only)
- ✓ Bachelor of Science in Public Safety and emergency Management
- ✓ Bachelor of Science in Sports Management

Program Costs

Tuition

- Undergraduate online
 - ✓ Active duty and reserve \$250/credit
 - ✓ Education programs \$435/credit
 - ✓ All others \$450/credit
- Graduate online
 - ✓ Active duty and active reserve \$385/credit
 - ✓ Business programs \$530/credit
 - ✓ Nursing programs \$580/credit
 - ✓ Ken Blanchard Executive MBA program \$1200/credit
 - ✓ All others \$480/credit
- Doctoral online

- ✓ \$595/credit
- ✓ Residencies \$800 to \$1200/residency depending upon location

Fees

- Course materials (including e-books)
 - ✓ Doctoral \$90
 - ✓ Graduate \$80
 - ✓ Undergraduate \$70
- Graduation \$150
- Learning Management Fee \$400. This is a technology-based fee that is charged on a one-time basis. Students who continue on to advanced degrees are not charged again.

Registration Compliance

As required by Iowa Code Section 261B.4, GCU disclosed its policy on refunding tuition charges for withdrawn students by providing a proposed amendment to its student catalog. The school's specific tuition refund policy is not a criterion for registration, however, staff note that GCU drafted a tuition refund policy for Iowa residents that meets the requirements of Iowa Code Section 714.23. See below under "Chapter 714 Compliance."

Administrative rules specifically require the school to comply with the requirements of Chapter 261.9(1) "e" through "h". (Note: Iowa Code Chapter 261.9(1)(h) does not exist.)

- Iowa Code Section 261.9(1)(e) requires a school to maintain and disseminate a drug and alcohol abuse policy that includes sanctions for violation of the school's policy and information about the availability of drug or alcohol counseling or rehabilitation. Iowa Code Section 261.9(1)(f) requires a school to maintain and disseminate a sexual abuse policy that includes information about counseling opportunities and reporting instances of sexual abuse to school officials and law enforcement. These requirements duplicate policies and disclosures required by the federal Department of Education for a school that participates in the federal student aid programs. During the application evaluation, GCU updated its sexual abuse policy to meet these requirements. GCU will disclose this policy to students on its website by the end of July, 2011.
- Iowa Code Section 261.9(1)(g) requires a school to maintain a special policy concerning institutional charges for members of the Iowa National Guard or reserve members of the U.S. Armed Forces, or the spouse of such a member if the member has a dependent child, when the service member or spouse must withdraw from the school because the service member has been called to active (Iowa) state or federal military duty or service. Prior to its registration application, the University adopted a military policy that meets the requirements of Iowa Code for students who are deployed servicemembers. During the application process, the University adjusted its existing military policy to provide the same benefit to the spouse of a deployed servicemember with a dependent child, to state as well as federal service or duty, and to Iowa National Guard members. GCU will implement this policy upon registration and disclose the policy in the next issue of the Policy Handbook, scheduled for publication in August, 2011.

On its registration application, GCU affirms its willingness to comply with the requirements of Iowa Code Chapter 261.9, as stipulated by Iowa Code Section 261B.4(8). Chapter 261.9 requires disclosure to students of information about the school's programs, charges, tuition refund policies, whether a certificate or diploma awarded by the school is applicable toward a degree program the school offers, and the identity of the school's accrediting agency. These disclosures are duplicative of the federal Department of Education's student consumer information disclosure requirements for a school that participates in the federal student aid programs, and are provided in the school's online Academic Catalog and the University Policy Handbook.

GCU discloses in its application its procedures for preserving student records. Documents submitted by students, such as applications for admission, FERPA releases, transcripts from other schools, authorizations and other miscellaneous documents are scanned into GCU's system where they are stored in the University's FileBound system. Individualized communications created by the University are also retained in FileBound. All grade-related, GCU transcript and other GCU academic history information is store in the GCU system in CampusVue. All disciplinary and ADAD-related records are stored on a separate application, for an extra level of confidentiality. Student records are backed up on a separate server.

GCU provided the following information to be used by students and graduates who seek transcript information:

Office of Academic Records
3300 W. Camelback Road
Phoenix, AZ 85017
(602) 639-7605

GCU affirms that it will comply with the provisions of Iowa Code Section 261B.7, which states, "Neither a school nor its officials or employees shall advertise or represent that the school is approved or accredited by the commission or the state of Iowa *nor shall it use the registration as a reference in promotional materials.*" Commission staff believe that, provided a school does not claim "approval" or "accreditation," the school serves the public's interests if it discloses that it is registered with the Commission, and provides contact information for the Commission to whom Iowa residents may direct inquiries or express concerns about the school. Staff request that the Commission permit this limited disclosure under these conditions.

GCU complied with the following additional administrative rule requirements for a registration applicant:

- The College submitted the 10-K annual report for Grand Canyon Education, Inc., for the fiscal year ending December 31, 2010, which includes the report of an independent auditing firm, Ernest & Young LLP. The auditing firm expressed its opinion that the financial statements of Grand Canyon Education, Inc. present fairly, in all material respects, the school's financial position for the fiscal years ending December 31, 2010 and December 31, 2009.

A school that participates in the federal student aid programs must maintain a composite score, based on a three factor financial responsibility ratio, of at least 1.5 in

order to be determined “financially responsible.” GCU reports that its composite score for 2009 was 2.9 and 2.8 for 2010.

A for-profit school that participates in the federal student aid programs is prohibited from deriving more than 90% of its revenue from Title IV aid. GCU estimates that it derived 84.9% of its revenue from Title IV funds for the fiscal year ending December 31, 2010. GCU reports that it continues to calculate its 90/10 ratio under standards that were in effect before the August 2008 reauthorization of the Higher Education Act, which brought about changes to the 90/10 calculation that include some temporary exclusions from Title IV program revenue. Given the complexity of these calculations, GCU states it was unable to quantify precisely the benefit derived in the 90/10 percentage from these temporary exclusions; therefore, GCU states that its reported rates exclude the benefits of these exclusions.

- The University discloses in its application how it provides students with access to learning resources. GCU that it maintains an online library that is available 24 hours per day, 7 days per week. The library offers more than 18 major databases (60+ databases with arts, business, education, engineering, fine arts, humanities, interdisciplinary studies, medicine, nursing, popular culture, religious studies, science, social science and technology), over 169,000 full-text online works as well as over 18,600 online full-text journals. Library staff consists of a director of Library services, four professional librarians, and 3 library assistants.

E-textbooks are embedded into the materials in each online class. Instructors are available to students by e-mail and telephone, if more personal contact is desired. Online students may also obtain tutoring assistance online or by telephone. Technical support is available online and by telephone 24 hours per day, 7 days per week.

- The University provides sufficient information in through its online adjunct faculty employment postings and the resumes of Iowa-based, adjunct online faculty to indicate that it employs individuals who have degrees, special training, experience, or other accomplishments that qualify them for their assignments.
- The University discloses on the application its methodology for developing and evaluating curriculum. Curriculum is standardized, so Iowa students will utilize the same curricula as other GCU students. CGU’s Curriculum Design and Development Department works with appropriately credentialed, full-time University faculty and adjunct faculty, called subject matter experts (SMEs). SMEs develop course level objectives to ensure that assignments facilitate measurable outcomes for each objective. GCU strives to include multiple SMEs in the creation and revision of courses. In tests of this process, GCU found that multiple SME’s engaged in the development of curriculum results in academically balanced and tailored courses that address student needs. GCU faculty retain responsibility for academic rigor and integrity of all course content.
- As an addendum to the application, GCU provided a signed statement executed by the school’s chief executive officer, Brian Mueller, stating the University’s commitment to the success of students in Iowa. In a case when GCU would cease to offer a program, Mr. Mueller states that arrangements will be made to provide “teach-out”

opportunities, equivalencies or substitute courses to enable current students enrolled in that program to finish their degrees. If for any reason GCU were to close its doors, GCU will notify the Commission and provide information about where students may obtain copies of student records. Additionally, a web presence would be maintained providing information for the office of Academic Records so that students and other schools could request copies of students' academic records or advise GCU of another institution to which records should be forwarded.

- GCU discloses that it has a full-time Iowa resident employee, who works remotely for GCU from his residence in Iowa: Michael Gonzales. Mr. Gonzales is a University Development Representative (i.e., a recruiter).

GCU also employs the following part-time adjunct faculty in its distance education programs, who work remotely for GCU from their respective locations in Iowa:

- ✓ Brent Beyer – teaches accounting
- ✓ Richard Barrett – teaches accounting
- ✓ Samantha Duhn – teaches accounting
- ✓ Tracy Trenkamp – teaches accounting
- ✓ Jenna Gillespie – teaches early childhood education and educational technology
- ✓ Michael Ross – teaches management and business

All Iowa residents who work remotely for GCU from Iowa locations may be contacted via e-mail at firstname.lastname@my.gcu.edu. GCU requires faculty to provide a contact number in the online classroom for students.

- GCU has a process for students to register complaints. The student's first step is to contact his/her assigned (online) Academic Counselor. Students may appeal any ADA accommodation they do not feel is appropriate. A student who believes his/her appeal is not handled fairly may request a second appeal. Students who have experienced frustration in dealing with various University departments may contact the GCU Students Resolutions Office toll free at (800) 800- 9776. Grievance policies are published in the University Policy Handbook.

Verifications

- The federal Department of Education reports that GCU is currently accredited by the HLC, and GCU's baccalaureate and graduate level nursing programs are accredited by the Commission on Collegiate Nursing Education. Both are accrediting agencies that are recognized by the federal Department of Education.
- The HLC reports that GCU is accredited and in good standing. The Commission on Collegiate Nursing Education acknowledges that GCU's baccalaureate and graduate nursing programs are accredited.
- The federal Department of Education reports that GCU is not subject to a limitation, suspension, or termination of its eligibility to participate in the federal student aid programs. GCU is under provisional certification to participate in the federal student aid programs until September 30, 2013. Reasons for the provisional certification are a

change in ownership, and the resolution of a program review conducted by the federal Department of Education of GCU's administration of the federal student aid programs.

- GCU has an active Certificate of Authorization to transact business in Iowa as a foreign, for-profit entity, corporation #413111, filed March 7, 2011.

Additional Information

GCU disclosed the following additional information as required by the registration application. These data are provided for informational purposes only; they do not relate to registration criteria under Iowa Code or administrative rules.

- Federal Stafford Loan Cohort Default Rate (FFY 2008): 3.4%
 - FFY 2007 national average cohort default rate: 7%
- Graduation rate (percentage of first-time, full-time undergraduate students who graduated within 150% of the normal time for program completion): 42%
- Average debt of GCU graduates from July 1, 2009 through June 30, 2010 who are Iowa residents: \$25,469.

Compliance with Iowa Code Chapter 714

Section 714.18 – Evidence of Financial Responsibility

As an addendum to its registration application, GCU filed sufficient evidence of financial responsibility under Iowa Code Chapter 714.18. This evidence includes a continuous, corporate surety bond of \$50,000 issued by Travelers Casualty and Surety Company of America, payable to the State of Iowa.

Section 714.23 – State Tuition Refund Policy

Iowa Code Section 714.23 requires “a person offering a course of instruction at the postsecondary level, for profit, that is more than four months in length and leads to a degree, diploma, or license...” to provide a refund of tuition to a student who withdraws from the school’s program in an amount that at least meets the formula specified in Section 714.23. GCU submitted a tuition refund policy for Iowa students that staff reviewed and determined to be more generous than that required by Iowa law. This policy will be implemented immediately upon registration approval and disclosed to students in GCU's catalog scheduled for publication in August, 2011.

Iowa College Student Aid Commission

**ME&V Focus Group Report
July 2011**

ME&V will attend the July 15, 2011 Commission Meeting to present their report on the focus groups that were held on May 16, 2011. The study's purpose was to determine what Iowa College Aid's essential constituents thought about its materials, products and services and what triggers them to take action to utilize Iowa College Aid.

Iowa College Student Aid Commission

WebsiteVideo July 2011

Commission staff will launch the new look of the Iowa College Student Aid Commission's Website during the July 15, 2011 Commission Meeting.

Iowa College Student Aid Commission

**Legislative Action Committee
July 2011**

A legislative report will be provided during the July 15, 2011 Commission Meeting.

Iowa College Student Aid Commission

**Audit and Finance Committee
July 2011**

The Audit and Finance Committee is scheduled to meet on July 12, 2011 and a report will be provided during the July 15, 2011 Commission Meeting.

**IOWA COLLEGE STUDENT AID COMMISSION
GUARANTEED STUDENT LOAN ADMINISTRATION
SUMMARY OF RESOURCES AND EXPENDITURES
SFY 2011 as of May 31, 2011**

Operating Fund	Class	FY 2011 Operating Budget	FY 2011 Year to Date Budget	FY 2010 May-10 Mth Actual	FY 2011 May-11 Mth Actual	FY 2010 Year to Date Actuals	FY 2011 Year to Date Actuals	YTD Actual to Budget Variance
Revenues/Resources:								
1	Federal Account Maintenance Fees (AMF)	1,741,625	1,306,219	534,017	423,338	1,792,642	1,325,947	19,728
2	Federal Loan Processing Fee (LPIF)	-	-	841,323	-	2,230,453	(5,253)	(5,253)
3	Default Aversion Fees (DAF) (Net of rebates)	466,937	428,026	28,947	62,445	634,112	807,494	379,468
4	ICSAC Share Default Collections	5,024,068	2,930,706	1,304,953	1,610,587	8,322,160	8,231,591	5,300,885
5	Direct Loans Cons. (Net of 8.5% back to Fed Gov)	2,365,361	2,168,248	186,784	99,069	1,994,907	900,676	(1,267,572)
6	Iowa Access Grants Funds	189,000	173,250	-	-	2,194	141,589	(31,661)
7	Interest on Operating Fund	127,500	116,875	8,444	2,208	120,004	53,356	(63,519)
8	Other Revenue (includes TOP)	865,000	792,917	153,093	168,307	905,172	895,415	102,498
9	Est PLP Rev	263,046	241,126	20,858	25,102	247,184	565,011	323,885
10	Choices Receipts (\$250K from Def Aversion Fund)	-	-	-	-	-	-	-
11	Grant DrawDown from USDE	-	-	-	-	-	-	-
12	State Appropriation	-	-	-	-	-	-	-
Total Revenues/Resources		\$ 11,042,537	\$ 8,157,367	\$ 3,078,419	\$ 2,391,055	\$ 16,248,828	\$ 12,915,825	\$ 4,758,458
Expenditures:								
13	Personal Services - Loan Administration	3,057,733	2,802,922	242,041	370,814	2,765,116	2,709,226	(93,696)
14	Personal Services - CHOICES	-	-	8,613	-	108,237	-	-
15	Travel	93,722	85,912	21,597	4,770	72,468	48,432	(37,480)
16	Office Supplies	33,675	30,869	412	1,552	28,191	23,799	(7,070)
17	Equipment Repairs	3,500	3,208	-	145	1,815	740	(2,468)
18	Printing and Binding	104,669	95,947	-	423	143,476	68,177	(27,770)
19	Postage	24,908	22,832	1,785	2,764	21,748	33,416	10,584
20	Communications	46,648	42,760	4,153	3,491	45,888	34,727	(8,033)
21	Rentals	56,661	56,661	15,313	-	159,686	56,661	-
22	Professional & Scientific Services	44,500	40,792	1,967	1,405	28,079	17,094	(23,698)
23	Outside Services - SLMA	1,784,026	1,635,357	43,026	98,519	1,354,886	1,168,935	(466,422)
24	Outside Services - iLink	-	-	-	-	298,719	-	-
25	Outside Services - SLCS	445,000	407,917	321	5,912	518,426	502,816	94,899
26	Outside Services - Other	459,003	420,753	2,205	439,295	57,419	480,616	59,863
27	Intra-State Transfers	-	-	-	-	675	675	675
28	Advertising & Publicity	130,475	119,602	-	300	178,796	61,405	(58,197)
29	Attorney General	14,100	12,925	1,175	1,250	11,721	11,725	(1,200)
30	State Audits	27,200	24,933	5,670	6,412	23,393	21,338	(3,595)
31	State Reimbursements - Rent	28,035	21,026	-	4,736	-	27,428	6,402
32	State Reimbursements - Other	25,185	23,087	1,377	1,273	15,601	12,815	(10,272)
33	ITE Reimbursements	261,275	239,502	34,813	5,418	79,833	203,110	(36,392)
34	Equipment	-	-	-	75	813	117	117
35	Office Equipment	5,000	4,583	-	36	-	250	(4,333)
36	IT Equipment & Software	34,900	31,992	30	-	30,531	21,155	(10,837)
37	Other Expenses & Obligations	28,958	26,545	-	370	23,889	21,344	(5,201)
38	Licenses	-	-	-	-	-	-	-
39	Other Refunds	-	-	-	-	24,333	-	-
40	State Aid	1,680,000	1,680,000	-	-	1,680,000	1,680,000	-
Total Administrative		\$ 8,389,174	\$ 7,830,125	\$ 384,497	\$ 948,960	\$ 7,673,738	\$ 7,206,001	\$ (624,124)
41	Collection Expense	4,920,244	4,510,224	444,192	521,479	6,051,684	5,356,265	846,041
42	Collection Expense - PLP	12,000	11,000	697	16,016	10,771	334,268	323,268
Total Collection Expenses		\$ 4,932,244	\$ 4,521,224	\$ 444,889	\$ 537,495	\$ 6,062,455	\$ 5,690,533	\$ 1,169,309
Total Operating Expenses		13,321,418	12,351,349	829,386	1,486,455	13,736,193	12,896,534	545,185
43	Federal Default Fee	1	1	49,855	0	5,186,021	31,769	31,768
Total Federal Default Fee		\$ 1	\$ 1	\$ 49,855	\$ -	\$ 5,186,021	\$ 31,769	\$ 31,768
Total Expenditures		\$ 13,321,419	\$ 12,351,350	\$ 879,241	\$ 1,486,455	\$ 18,922,214	\$ 12,928,303	\$ 576,953
Net Gain(Loss)Operating Fund		\$ (2,278,882)	\$ (4,193,983)	\$ 2,199,177	\$ 904,600	\$ (2,673,386)	\$ (12,478)	\$ 4,181,505

Footnotes:

5 & 9 - Estimated revenue, based on a percentage of receipts.

V
SCHOLARSHIP & GRANT ADMINISTRATION
SUMMARY OF EXPENDITURES
SFY 2011 as of May 31, 2011

	FY 2010	FY 2011	FY 2011	FY 2011	Variance	Adjustments
	Actual	Budget	Year to Date	Year to Date	Over	
			Budget	Actual	(Under)	
Expenditures:						
Salaries ¹	\$ 270,410	\$ 219,455	201,167	\$ 209,053	\$ 7,886	
Travel	493	1,569	1,438	\$ 332	\$ (1,106)	Commission travel expenditures. No additional expenditures planned by T. Brown and staff.
Office Supplies ⁵	1,845	1,500	1,375	\$ 1,395	\$ 20	
Equipment Repairs	135	200	183	\$ 52	\$ (131)	
Printing	1,757	1,500	1,375	\$ 1,469	\$ 94	
Postage	4,703	3,500	3,208	\$ 3,003	\$ (205)	
Communications	2,013	1,500	1,375	\$ 2,018	\$ 643	
Rental ⁶	15,718	5,588	5,588	\$ 5,588	\$ -	Additional costs to be charged due to additional office move expenditures, but amount is not yet known.
Outside Services ^{4,5}	1,062	2,688	2,464	\$ 2,090	\$ (374)	
State Transfers	-	75	75	\$ 75	\$ -	
State Reimbursements - Rent ^{2,6}	1,593	3,477	2,608	\$ 2,609	\$ 1	
State Reimbursements - Other		1,497	1,372	\$ 1,174	\$ (198)	
ITD Reimbursements ³	7,336	6,995	6,412	\$ 5,386	\$ (1,026)	
Office Equipment ²	10	-	-	\$ -	\$ -	
IT Equipment & Software ^{2,3,4}	171	300	275	\$ -	\$ (275)	
Other Expenses & Obligations	6	53	49	\$ 6	\$ (43)	
Total Expenditures	\$ 307,252	\$ 249,897	\$ 228,965	\$ 234,250	\$ 5,285	

1 - Adjusted salaries' budget downward by \$60,946 for the SERIP, EO20, SF2088 and other savings that were returned to the General Fund.

2 - Adjusted budget by \$712 in class 414 for office rent; \$200 came from class 502 - Office Equipment and \$512 came from class 510 - IT Equipment & Software.

3 - Budget reflects expected purchase of Smart Board for Commission Board Room. Estimated cost of \$5,000. Split to be 94%/6%, GSL/Appropriation.

4 - Adjusted 406 - Outside Services budget by \$2,188; \$1,688 came from class 510 - IT Equipment & Software, \$500 came from class 301.

5 - Adjusted 301 - Office Supplies budget by -\$500; Outside Services to exceed budget

6 - Adjusted 402 - Rental to reflect move to capital campus in FY11. Rent to be expended from class 414 - State Reimbursements.

**IOWA COLLEGE STUDENT AID COMMISSION
 DEFAULT PREVENTION, FUND #0261
 SUMMARY OF RESOURCES AND EXPENDITURES
 SFY 2011 as of May 31, 2011**

	FY 2011 Budget	FY 2011 Year to Date Budget	FY 2011 Year to Date Actuals	Variance
Resources:				
Interest	\$ 12,750.00	\$ 11,687.50	\$ 4,997.00	\$ (6,690.50)
Refunds & Reimbursements	\$ -	\$ -	\$ 687.00	\$ 687.00
Total Resources	\$ 12,750.00	\$ 11,687.50	\$ 5,684.00	\$ (6,003.50)
Expenditures:				
Travel/State Vehicle	\$ 8,270.00	\$ 7,580.83	\$ -	\$ (7,580.83)
Office Supplies	\$ 500.00	\$ 458.33	\$ -	\$ (458.33)
Printing & Binding	\$ 10,000.00	\$ 9,166.67	\$ -	\$ (9,166.67)
Professional & Scientific Services	\$ 250,000.00	\$ 229,166.67	\$ -	\$ (229,166.67)
Outside Services	\$ 15,000.00	\$ 13,750.00	\$ -	\$ (13,750.00)
Advertising & Publicity	\$ 1,000.00	\$ 916.67	\$ -	\$ (916.67)
ITD Reimbursement	\$ -	\$ -	\$ -	\$ -
IT Equipment & Software	\$ -	\$ -	\$ -	\$ -
Aid to Individuals	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 284,770.00	\$ 261,039.17	\$ -	\$ (261,039.17)
Net Gain(Loss)	\$ (272,020.00)	\$ (249,351.67)	\$ 5,684.00	\$ 255,035.67
Default Prevention Cash Balance 6/30/10	\$ 1,713,027.28			
Net Gain/(Loss) SFY 2011 05/31/2011	\$ 5,684.00			
Cash Balance 05/31/2011	\$ 1,718,711.28			

IOWA COLLEGE STUDENT AID COMMISSION

I Have a Plan Iowa

SUMMARY OF EXPENDITURES

SFY 2011 as of May 31, 2011

	<i>FY 2011</i>	<i>FY 2011</i>	<i>FY 2011</i>	<i>Variance</i>
	<i>Budget</i>	<i>Year to Date</i>	<i>Year to Date</i>	<i>Over</i>
	<i>Budget</i>	<i>Budget</i>	<i>Actual</i>	<i>(Under)</i>
Expenditures:				
Salaries ¹	\$ 248,381	227,682	\$ 147,973	\$ (79,709)
Travel	12,415	11,380	\$ 14,715	\$ 3,334
Office Supplies	-	-	\$ -	\$ -
Equipment Repairs	-	-	\$ -	\$ -
Printing	-	-	\$ -	\$ -
Postage	-	-	\$ -	\$ -
Communications	2,292	2,101	\$ 1,274	\$ (827)
Rental	-	-	\$ -	\$ -
Outside Services	-	-	\$ -	\$ -
State Transfers	-	-	\$ -	\$ -
State Reimbursements - Rent	-	-	\$ -	\$ -
State Reimbursements - Other	1,085	995	\$ 995	\$ -
ITD Reimbursements	-	-	\$ -	\$ -
Office Equipment	-	-	\$ -	\$ -
IT Equipment & Software	-	-	\$ -	\$ -
Licenses ²	1,011,670	927,364	\$ 796,500	\$ (130,864)
Other Expenses & Obligations	-	-	\$ -	\$ -
Total Expenditures	\$ 1,275,843	\$ 1,169,523	\$ 961,456	\$ (208,067)

1 - Salaries include N. Ankeny, J. Miller and T. Havener. Total salary and benefit expense
 estimated based on first four months in calendar year 2011.

2 - XAP license costs charged to Challenge Grant included in this line.

**IOWA COLLEGE STUDENT AID COMMISSION
GEAR UP IOWA GRANT
SUMMARY OF EXPENDITURES
SFY 2011 as of May 31, 2011**

Annual Federal Grant of \$1,400,000 for administrative costs.

Additional, annual grant for \$1,400,000, which is placed in a trust fund to provide scholarships to college for participants.

The mission of GEAR UP Iowa is to significantly increase the number of low-income students who are prepared to enter and succeed in postsecondary education.

GEAR UP Iowa is a year-round program where students will discover the importance of education, improve academic skills, identify career interests, and explore college opportunities.

The program will serve 7th grade students (7th graders in the 2008-2009 academic year) at 31 Iowa schools and provide resources to these students as they progress from 7th to 12th grade, helping them plan, prepare and pay for college.

	FY 2010	FY 2011	FY 2011	FY 2011	Variance
	Actual	Budget	Year to Date	Year to Date	Over
			Budget	Actual	(Under)
Expenditures:					
Direct Costs ¹:					
Salaries ³	189,178	184,395	169,028	116,681	(52,347)
Travel ³	19,743	39,426	36,141	14,660	(21,481)
Office Supplies	3,597	500	458	1,492	1,034
Printing ³	338	12,600	11,550	779	(10,771)
Postage ³	86	10,500	9,625	7	(9,618)
Communications ³	3,676	13,200	12,100	2,840	(9,260)
Professional & Scientific Services	20,113	20,000	18,333	50,041	31,708
Outside Services	673	10,000	9,167	1,472	(7,695)
School Reimbursements, DE Contract & Add'l Programming ³	790,312	1,610,751	1,476,522	696,667	(779,855)
Advertising & Publicity	6,350	11,700	10,725	7,418	(3,307)
State Reimbursements - other than Rent	1,045	2,100	1,925	578	(1,347)
ITE Reimbursements	3,911	1,000	917	693	(223)
Licenses	314,500	359,580	329,615	100,000	(229,615)
Total Direct Costs	1,353,519	2,275,752	2,086,106	993,329	(1,092,777)
Indirect Costs ²:					
Salaries	36,783	30,772	28,208	14,626	(13,582)
Rental (Office space)	6,877	4,244	3,890	4,244	354
School Reimbursements & DE Contract		19,200	17,600		(17,600)
Attorney General	1,004	900	825	775	(50)
State Audits	2,307	2,100	1,925	475	(1,450)
State Reimbursements - Rent	-	2,100	1,575	990	(585)
ITE Reimbursements	877	2,432	2,229	1,928	(302)
IT Equipment & Software	1,199	500	458	-	(458)
Total Indirect Costs	49,047	62,248	56,711	23,037	(33,673)
Total Expenditures	1,402,566	2,338,000	2,142,816	1,016,366	(1,126,450)

1 - Direct costs are costs that are directly associated with administering the grant plan, such as licenses, costs incurred by schools and programs for participants.

2 - The grant allows for up to 6% of the grant proceeds to be used to cover indirect costs. Indirect costs are costs that are indirectly associated with administering the plan, such as office space and audits, that are not easily allocated to a business unit.

3 - Carryforward in the amount of \$938,000, which was allocated to: Salaries - \$15,000; Travel - \$16,000; Printing - \$10,000; Postage - \$10,000; Communications - \$9,200 and School Reimbursements - \$877,800.



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