

**IOWA COLLEGE STUDENT AID COMMISSION**

**MINUTES OF MEETING**

**January 17, 2014**

**10:00 a.m.**

**Iowa College Student Aid Commission**

**Via Conference Call**

**Members Present:**

|                 |                  |
|-----------------|------------------|
| Janet Adams     | Michael Ash      |
| Roger Claypool  | Crystal Ford     |
| Frederick Moore | Herman Quirnbach |
| Doug Shull      | Jeremy Varner    |
| Hannah Walsh    | Karolyn Wells    |

**Members Absent:**

|                    |                |
|--------------------|----------------|
| Ron Jorgensen      | Roby Smith     |
| Elizabeth Sullivan | Cindy Winckler |

**Staff Present:**

|               |                   |
|---------------|-------------------|
| Todd Brown    | Heather Doe       |
| John Gilman   | Julie Leeper      |
| Kris May      | Karen Misjak      |
| Rachel Scott  | Christina Sibouih |
| Carolyn Small | John Wageman      |
| Ashley Wendt  | Crystal Woods     |

**Attorney General Present:**

Rob Porter

**Guests Present**

|                    |                             |
|--------------------|-----------------------------|
| Matt Brown         | Iowa Student Loan           |
| Nicholas Cooper    | Norwich University          |
| Kelly Spencer      | Norwich University          |
| Brian Niehoff      | Kansas State University     |
| Johanna Randle     | Northcentral University     |
| Vickie Schray      | Ashford University          |
| Sheri Jones        | Ashford University          |
| Linda Schwin       | Capri College               |
| Dr Johnny D. Jones | Little Priest Bible College |

Marissa Cummins Little Priest Bible College  
Gretchen Bartelson M-SARA and Northwest Iowa Community College  
Susan Huppert Des Moines University  
Karl Wendt Department of Administrative Services

### **Call to Order**

The Iowa College Student Aid Commission met for a regularly scheduled meeting on January 17, 2014. Commission Chair Adams called the meeting to order at 10:02 am with a quorum present.

### **Executive Director's Report**

Ms. Misjak said the 50<sup>th</sup> Anniversary event hosted by the Commission had many education leaders, legislative members and education advocates join in the celebration. Past Commissioner Michelle Durand-Adams as well as the Commission Chair Janet Adams attended this event. For those unable to attend a video with highlights was sent out.

During the first year (2012-2013), 56 technical or career option programs of study were selected by community colleges and Iowa Department of Workforce Development to help meet the state's workforce needs through the Kibbie Grant (Iowa Skilled Workforce Shortage Tuition Grant) Ms. Misjak said. For the 2013-2014 academic year there are 61. To date, 4,150 students have received awards for over \$2 million.

Ms. Scott shared that the Commission has been invited to submit a full application to host a VISTA program at the Commission. Our VISTA proposal emphasizes local efforts driven by the data about the community and builds upon the community's strengths and assets, with support from the Commission. The VISTA worker will be in communities to develop collaboration to increase the number of individuals with postsecondary education. Ms. Scott added there are 6 or 7 communities interested in hosting a VISTA worker.

Ms. Misjak introduced Christina Sibouih, who is the new grant writer for the Commission and shared that the GEAR UP Grant cohort are senior's this year so it is time to write and submit for the next GEAR UP grant. Ms. Sibouih gave a short overview of her background.

Ms. Misjak shared that she attended a meeting last Friday in Chicago regarding the M-SARA Agreement and stated proposed legislation would be discussed later in the meeting during the Legislative Committee Report. Ms. Misjak added that Indiana is the first State that has signed a SARA Agreement. There is draft language being introduced in Illinois, Kansas, Minnesota, Missouri, and Ohio.

## Consent Agenda

Motion: Commissioner Shull moved to approve the consent agenda as written:

- Minutes of Meeting- November 15, 2013
- Administrative Rule
  - Proposed Amendment
    - Chapter 2 and 3- Commission Procedures for Rule Making and Declaratory Orders
    - Chapter 27- Iowa Grant Program
  - Adoption
    - Chapter 1- Organization and Operation
    - Chapter 20- Iowa National Guard Educational Assistance Program
    - Chapter 24- Rural Iowa Primary Care Loan Repayment Program
    - Chapter 25- Rural Iowa Advanced Registered Nurse Practitioner and Physician Assistant Loan Repayment Program
- Postsecondary Registration
  - Little Priest Tribal College
  - Kansas State University
  - Northcentral University
  - Norwich University
  - Ashford University

Commissioner Claypool seconded the motion which passed unanimously.

Chair Adams introduced Dr. Johnny D. Jones from Little Priest Tribal College who thanked the Commission for allowing their school to be registered in Iowa.

## Scholarship, Grant and Loan Repayment Application RFP

Mr. Brown said during the September board meeting, Commissioners authorized staff to issue a Request for Proposal (RFP) for a scholarship, grant, and loan repayment application and processing system. Staff partnered with the Department of Administrative Services to issue this RFP. The evaluation committee reviewed the proposals and has selected Gold Bridge Partners, Inc.

Motion: Commissioner Moore moved to authorize the executive director to issue an intent to award a one-year contract, with five one-year extension options, for a scholarship, grant, and loan repayment application and processing system with Gold Bridge Partners, Inc. Commissioner Varner seconded the motion which passed unanimously.

### Printing and Storage RFP

Ms. Doe said during the March board meeting, Commissioners authorized staff to issue a RFP for a printing, storage and distribution services of the agencies publications. Staff once again partnered with the Department of Administrative Services to do this process. Ms. Doe shared that only two vendors met the requirements outlined in the RFP. The evaluation committee reviewed the proposals and it came down to a difference of \$12,000 in cost. Staff recommends issuing the notice of intent to award to Color FX, which is the current vendor that the Commission is using for these services.

Motion: Commissioner Ford moved to authorize executive director to issue intent to award a one-year contract, with five one-year extension options. The contract is not to exceed \$200,000 annually for printing, storage, and distribution of printed agency materials with Color FX. Commissioner Walsh seconded which passed unanimously.

### Legislative Committee Report

Ms. Leeper said staff has worked with the Attorney General's office to provide Commissioners with draft language that could be provided to Legislators to seek action with respect to the State of Iowa joining the Midwest Higher Education Compact's State Authorization Reciprocity Agreement (M-SARA). The Legislative Committee supports this language and recommends that the Commission allow staff to work with Legislators to seek passage of legislation this session. Commissioner Quirnbach said Legislators will need concrete estimates as to what the revenues and cost to the State of Iowa will be to administer this program.

Motion: Commissioner Moore moved to allow staff to work with legislators to seek passage of legislation this session with respect to the Midwest Higher Education reciprocity agreement. Commissioner Walsh seconded the motion which passed unanimously.

Ms. Leeper said the Legislative Committee recommended that staff work with Legislators to ensure that administrative funding is provided for the Commission's responsibilities related to Postsecondary Registration.

Motion: Commissioner Adams moved to instruct staff to work with Legislators to find an avenue of funding to pay for the administration of Postsecondary Registration in Iowa specifically as it relates to the Midwest Higher Education Compact's State Authorization Reciprocity Agreement. Commissioner Ford seconded the motion which passed unanimously.

Ms. Leeper said the Legislative Committee discussed possibility of providing draft Code language that would combine barber and cosmetology students into the Iowa Vocational-Technical Tuition Grant Program. The Committee decided not to move this recommendation forward at this time.

Ms. Leeper said Commissioners were provided with proposed language regarding the Rural Iowa Primary Care Loan Repayment Program. The language has been discussed with the Universities that are eligible under the program. The language would move the timing of the filing and signing of agreements with students so that staff can adequately determine eligibility

related to the program's Iowa residency requirements. Residency is not finalized until the final year of medical school. This language also recommends including additional federal student loans for eligibility for repayment. Ms. Leeper said the Legislative Committee also discussed including language that would change the definition of eligible schools to include any schools in the state that are providing the courses or programs that are eligible under this language. Currently there are only two colleges eligible to participate but in the future there may be more.

Motion: Commissioner Walsh moved to allow staff to submit the proposed Code language regarding the Rural Iowa Primary Care Loan Repayment Program to the General Assembly. Commissioner Ford seconded the motion which passed unanimously.

Staff recommended technical language changes to the Rural Iowa Advanced Registered Nurse Practitioner and Physician Assistant Loan Repayment Program to make it easier to administered and so that staff can make and sign contracts at the most appropriate time during the educational process. Ms. Leeper said the Legislative Committee also discussed including language that would change the definition of eligible schools to include any college or university in the State that is providing the courses or programs that are eligible under this language. Code currently allows only two universities to participate, but staff is aware of at least two other institutions that provide appropriate courses of study. Finally, there have been discussions with the colleges that have eligible programs seeking to better identify student eligibility under this program.

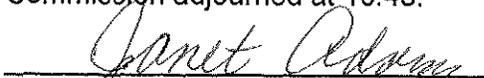
Motion: Commissioner Claypool moved to allow staff to submit the proposed Code language regarding the Rural Iowa Advanced Registered Nurse Practitioner and Physician Assistant Loan Repayment Program to the General Assembly. Commissioner Moore seconded the motion which passed unanimously.

Ms. Leeper gave an update on the Iowa National Guard Educational Assistance Program language that requests a 5 percent carry-over cap in funding and removal of the requirement for Iowa residency. This language was proposed by the Iowa National Guard and is making its way through the legislative process. No Commission action was requested on this legislation.

### **Staff Report**

Ms. May gave a report on the FY 2014 year to date financials.

Commission adjourned at 10:43.

  
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JANET ADAMS, CHAIR

  
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CRYSTAL FORD, VICE CHAIR