

IOWA COLLEGE STUDENT AID COMMISSION
MINUTES OF MEETING
February 26, 2015
9:00 a.m.
Iowa College Student Aid Commission
Conference Call

Members Present:

Janet Adams	Crystal Ford
Doug Shull	Elizabeth Sullivan
Jeremy Varner	Hannah Walsh
Karolyn Wells	

Members Absent:

Michael Ash	Roger Claypool
Ron Jorgensen	Frederick Moore
Herman Quirnbach	Roby Smith
Cindy Winckler	

Staff Present:

Karen Misjak
Christina Sibouih
Ashley Wendt

Guests Present:

Matt Brown	Iowa Student Loan
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Call to Order

The Iowa College Student Aid Commission met for a special scheduled meeting on February 26, 2015 via telephone conference call. Commission Chair Adams called the meeting to order at 9:00 a.m. with a quorum present.

Consent Agenda

Ms. Sibouih said the Commission was required by the GEAR UP Grant to track services at a student level and then submit an annual report to the USDE. The Commission required an out of the box system that would require very little set up. Staff followed the proper evaluation process and two vendors were invited in to give demonstrations. XCalibur, Scribe system was identified as the winning proposal after the scores were added up and a cost analysis was done.

Motion: Commissioner Shull moved to authorize the Executive Director to enter into a one-year contract, with six one-year extension options, for a Student Longitudinal Tracking System with XCalibur, Inc. Commissioner Varner seconded the motion which passed unanimously.

Commission adjourned at 9:14 a.m.



JANET ADAMS, CHAIR



CRYSTAL FORD, VICE CHAIR